FLEETWOOD AREA SCHOOL DISTRICT

Board of School Directors' Meeting Minutes

June 21, 2016 • Tuesday, 7 p.m.

The regular monthly meeting of the Fleetwood Area Board of School Directors was called to order by President Timothy Heffner at 7:00 p.m. Those in attendance were:

Board Members: Robert K. Gore, Timothy M. Heffner, Richard R. Kaskey, Kevin L. Manmiller, Michael D. Noll, Gary A. Reinert, Jason E. Valick, James M. Younker

Absent: Mark T. Watkins

Administrators: Amaal Awadalla, Gangi E Cucciuffo, Thomas D. DeAngelo, Paul B. Eaken, Stephen A. Herman, Lori M. Koehler, Heidi A. Orth, Christopher S. Redding, Thomas L. Salpino II, Natalie E. Trace

Absent: Gwynn E. Bollinger, Michelle D. Jackson

Solicitor: John M. Stott, Esquire and James E. Mancuso, Esquire Secretary: Michael D. Noll

Retirement Presentation: MaryAnn Eichenlaub

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve the minutes of the May 10 regular meeting — Minutes Approved

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Manmiller, to approve the treasurer's report. — Treasurer's Report

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Gore, to pay the bills for the month. — Bills Approved

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve the following programs to support the curriculum: — Instructional Program

- K-2 Fundations
- 3-4 Words Their Way
- 7-8th Grade Glencoe Math

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Reinert, to approve the following personnel actions: Personnel

Assignments

Co-Curricular

- Lisa Wuscher, Middle School Reading Olympics Co-Advisor, effective 8/22/16, @ $437
- Cheryl Evanosky, English/Language Arts Department Chair, effective 7/1/16, @ $1,608
- Mary Molly Sherman, High School National Honor Society Advisor, effective 6/17/16, @ a salary to be determined pending budget approval

Instructional

- Crystal McArthur, Richmond Elementary Guidance Counselor Long-Term Substitute, effective 2016-17 school year, @ $232.37
- Scott Tice, 2015-16 Middle School Summer School Teacher, effective 6/13/16 through 7/21/16, @ $25/hour
- Susan Langston, 2015-16 Middle School Summer School Teacher, effective 6/13/16 through 7/21/16, @ $25/hour
- Vicki Matteo, 2015-16 Middle School Summer School Teacher, effective 6/13/16 through 7/21/16, @ $25/hour
- Kristin Newpher, 2015-16 Middle School Summer School Teacher, effective 6/13/16 through 7/21/16, @ $25/hour

Leave Requests

- Kristi Shuman, Elementary ESL Teacher, FMLA/Qualifying Event leave, effective 10/10/16 through 1/16/17

Resignations

- Christine Klingel, Middle School Non-Certified Aide, effective 6/7/16
- Elaine Hilbert, Class of 2016 Class Advisor, effective 6/7/16
- Kirby Barnett, Class of 2016 Class Advisor, effective 6/7/16
- Sherri Rankin, Volunteer Pride Committee and Pride Advisor, effective 6/7/16
- Harry Reed, Junior High Football Coach, effective 5/23/16
- Brian Reaser, High School Girls' JV Basketball Coach, effective 5/23/16
- Rory McMullen, Boys' and Girls' Cross Country Coach, effective 6/10/16
- Kevin Smith, JV Boys' Volleyball Coach, effective 6/10/16
- Sandy Kamel, Non-certified Aide at Willow Creek Elementary, effective 6/7/16

Retirements

- Sherry Buck, Food Services Worker, effective 6/7/16

SMILES (for the 2016-17 school year)

- Cynthia Borrell
- Samuel Borrell
- Glenn Knouse
- Barbara Kutz
- Janice LaFaver
- Barry Sell
- Carole Sell
- Jocelyn Beck
- Bruce Beck
- Robert Knoll
- Joanne Knoll
- Donna Rudy
- Vivian Smith
- David Houck
- Arlene Houck
- Elizabeth Mortland
- Linda Frey
- John Sonon
- Janet Weidner
- Albert Young
- Patricia Young
- Ralph Smith
- Fred Moll
- Arlene Burkert

Substitutes

Instructional Staff ($100/day, retirees-$110/day)

- Michelle Chavoya
- Ashley Gehris
- Molly Flannery
- Luis Vanderhorst

Support Staff

- Charles Widlund, District-wide IT Intern, internship for the 2016-17 school year (up to but not exceeding 500 hours), @ $10.80/hour.

Transfers

- Michael Rhode, Social Studies/Science Teacher, assignment transfer from 5th Grade Social Studies/Science Teacher to 6th Grade Social Studies Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Yvonne Strunk, K-6 Teacher, assignment transfer from 5th Grade ELA Teacher to 6th Grade Science Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Scott Tice, K-6 Teacher, assignment transfer from 5th Grade ELA Teacher to 5th Grade Social Studies/Science Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Patricia Herman, K-6 Teacher, assignment transfer from Instructional Coach to 5th Grade ELA Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Gretchen Linderman, K-6 Teacher, assignment transfer from 6th Grade ELA/Social Studies Teacher to 5th Grade ELA Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Joan Rentschler, K-6 Teacher and 7-9 Math Teacher, assignment transfer from 6th Grade Math Teacher to 7th Grade Math Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Christopher Shiery, K-6 Teacher and 7-9 Science Teacher, assignment transfer from 6/7th Grade Science Teacher to 8th Grade Science Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Jennifer Bruno, Social Studies Teacher, assignment transfer from 7/8th Grade Social Studies Teacher to 8th Grade Social Studies Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Erin Follweiler, Science Teacher, assignment transfer from 6/7th Grade Science Teacher to 7th Grade Science Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Rako Zech, K-6 Teacher and 7-9 Math Teacher, assignment transfer from 7th Grade Math Teacher to 6th Grade Science Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Michelle Stelmack, 7-9 Science Teacher, assignment transfer from 7/8th Grade Science Teacher to 7th Grade Science Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Elizabeth Roerig, 7-9 Math Teacher, assignment transfer from 7th Grade Math Teacher to 8th Grade Math Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Susan Langston, K-6 Teacher and 7-9 English Teacher, assignment transfer from 7th Grade ELA Teacher to 6-8th Grade ELA Electives Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Vicko Matteo, 7-9 English Teacher, assignment transfer from 8th Grade ELA Teacher to 7th Grade ELA Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Kevin Handerhan, 7-9 Math Teacher and 7-12 Social Studies Teacher, assignment transfer from Half-time 8th Grade Math Teacher to Full-time 7th Grade Social Studies Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Jill Wentzel, K-12 Art Teacher, assignment transfer from Half-time Art Teacher to Full-time Art Teacher, effective 8/22/16. 2016-17 assignment will be Middle School and Andrew Maier Elementary School.
- Christine Moll, German Teacher, assignment transfer from Half-time German Teacher to Full-time German Teacher, effective 8/22/16. 2016-17 building assignment will be at High School and Middle School.

- John Hindman, High School/Middle School Security Guard to Hall Monitor/Security Guard, effective 8/29/16. 2016-17 building assignment will be at the High School.
- Tammy Lorish – Non-Certified Aide, building transfer from Middle School, effective 8/25/16. 2016-17 assignment will be in the High School.
- Rachel Shigo, Non-Certified Aide, assignment transfer from One-on-One Aide to Classroom Aide, effective 8/25/16. 2016-17 building assignment will be in the Middle School.
- Denise Nolt, Non-Certified Aide, assignment transfer from Life Skills Aide to One-on-One Aide, effective 8/25/16. 2016-17 building assignment will be in the Middle School.
- Erica Braunsberg, Non-Certified Aide, assignment transfer from One-on-One Aide to Life Skills Support Aide, effective 8/25/16. 2016-17 building assignment will be at the Middle School.
- Denise Long, Non-Certified Aide, assignment transfer from One-on-One Aide to Life Skills Support Aide, effective 8/25/16. 2016-17 building assignment will be at Willow Creek Elementary.
- Sue Snyder, Non-Certified Aide, assignment transfer from Classroom Aide to One-on-One Aide, effective 8/25/16. 2016-17 assignment will be at Andrew Maier Elementary School.

Volunteers

Building

- Stephanie Andersen
- Jennifer Davies
- Thomas Davies
- Samantha Gonzalez
- Deanne Kalin
- Brandy Pedri
- Josh Sceurman
- Janos Tomaszewski
- Michele Walker
- William Ryan

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to change the position title of the Supervisor of Special Education to Director of Special Education.

Director of Special Education – Title Change

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Manmiller, to approve the 2016-2017 starting/substitute rates and the 2016-2017 staff hourly and salaried rates.

2016-17 Starting/Substitute Rates and Staff Rates

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Manmiller, to approve the following revised Board policy:

Board Policy (second reading)

- #005 Organization

Question, Roll Call Vote
Ayes: Heffner, Kaskey, Manmiller, Noll, Reinert
Nays: Gore, Valick, Younker Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Manmiller, to approve the following Board policies:

Board Policies (second reading)

- #626 Federal Fiscal Compliance (revised)
- #626.1 Travel Reimbursement for Federal Programs (new)
- #808 Food Services (revised)
- #824 Maintaining Professional Adult/Student Boundaries (new)
- #827 Conflict of Interest (new)

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Noll, to approve the first reading of the following Board policies:

Board Policies (first reading)

- #815 Acceptable Use of Internet, Computers and Network Resources (revised)
- #823 Naloxone (new)

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Manmiller, to approve the general fund budget for the 2016-2017 fiscal year in the amount of $44,807,570 with a mill levy of 31.81 and further adopt all supporting tax resolutions.

Business and Finance 2016-17 General Fund Budget

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Dr. Kaskey, to adopt the Homestead/Farmstead exclusion to provide taxpayer relief in the amount of $264.93 per approved Homestead/Farmstead property for the 2016-2017 fiscal year.

Homestead/Farmstead Exclusion

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Noll, to authorize the Business Office staff to perform all necessary budget transfers and required transactions to close the 2015-2016 fiscal year in preparation for the local audit.

Business Office Closing the 2015-16 Fiscal Year

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve a contract with Hogan Learning Academy, LLC for Extended School Year services from 6/21/16 through 8/3/16 at a rate of $375/day for two special needs students. (This is a rate increase of $10/day. This will serve as the students' ESY program in place of the normal 6 week program.)

Hogan Learning Academy

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

River Rock Academy

A motion was made by Mr. Noll, seconded by Mr. Younker, to approve a contract with River Rock Academy, an alternative education placement, to secure one student slot for the 2016-2017 school year at a cost of $23,818.75 per year. (A 3% increase from 2015-16.)

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

Margaret Schobel Contract

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve a contract with Margaret Schobel to provide speech and language services to a student at a cost of $136/hour (not to exceed 2 hours per week).

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

Berks County Intermediate Unit – Transportation

A motion was made by Mr. Gore, seconded by Mr. Manmiller, to approve a contract with the Berks County Intermediate Unit to provide special needs transportation services for the 2016-2017 school year at a cost of $253.16/day. (This is an increase of $7.37 per day or 3%)

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

New Story

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve a contract with New Story to provide extended school year services at their New Holland Road, Reading, PA facility for special education students in the amount of $295/day.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

Providastaff

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve a contract with Providastaff to provide part-time psychological services for the 2016-17 school year at a rate of $70/hour.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

Berks Encore Lease Agreement

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve a lease agreement with Berks Encore for the period of August 1, 2016 through July 31, 2019 for the rental of 3,992 square feet at a year 1 cost per square foot of $5.65, with a maximum increase of 2.5% for each additional year's square footage rate.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

YMCA Lease Agreement

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve a lease agreement with the YMCA of Reading and Berks County for the period of August 1, 2016 through July 31, 2019 for the rental of 6,436 square feet at a year 1 cost per square foot of $5.65, with a maximum increase of 2.5% for each additional year's square footage rate.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

PA REAP

A motion was made by Mr. Noll, seconded by Mr. Gore, to approve a contract with PA REAP (Regional Education Application Program) as our online job application and job posting system (to replace PA Educator) at a cost of $1,649 ($650 start-up fee and $999 yearly membership. After initial year, there will be a $1,176 yearly savings over using PA Educator.)

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

Pediatric Services of America

A motion was made by Mr. Reinert, seconded by Dr. Kaskey, to approve a contract with Pediatric Services of America for private duty nursing services for the 2016-17 school year at a rate of $45.00/hour (no increase from 2015-16).

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

Miscellaneous EdNA Building Configuration Change

A motion was made by Mr. Gore, seconded by Mr. Younker, to change the district's grade configuration in PDE's EdNA portal to reflect that Andrew Maier Elementary, Richmond Elementary and Willow Creek Elementary hosts Kindergarten (full-time) through grade 4 (previously listed Kindergarten as half-time); Middle School hosts grades 5 through 8; and High School hosts grades 9 through 12 (previously listed as 7-12). *PDE is requiring a motion to fix building configuration data.*

Question, Voice Vote-Unanimous, Motion Carried

Girls' and Boys' Volleyball Activity Account

A motion was made by Mr. Manmiller, seconded by Mr. Reinert, to approve the establishment of a Girls' Volleyball activity account and a Boys' Volleyball activity account.

Question, Voice Vote-Unanimous, Motion Carried

Use of School Facilities

A motion was made by Mr. Noll, seconded by Mr. Reinert, to approve the following requests for use of facilities:

Use of School Facilities to be Billed:

- Richmond Elementary Athletic Fields, by Fleetwood Area Youth Football and Cheerleading Association for practices, 8/1/16 through 11/17/16, at a fee of $134.
- Middle School 5/6 Gymnasium, 7/8 Gymnasium, and Cafeteria (w/o kitchen), by Fleetwood Volleyball Club for a volleyball tournament, 10/22/16, at a fee of $525.
- Middle School 5/6 Gymnasium, 7/8 Gymnasium, and Cafeteria (w/o kitchen), by Fleetwood Volleyball Club for a volleyball tournament, 10/8/16, at a fee of $525.
- Middle School 7/8 Gymnasium, by Fleetwood Volleyball Club for volleyball practice, various dates in October, at a fee of $360.
- Middle School 7/8 Gymnasium, by Fleetwood Volleyball Club for volleyball practice, various dates in September, at a fee of $504.
- Middle School 7/8 Gymnasium, by Fleetwood Volleyball Club for volleyball practice, various dates in August, at a fee of $312.

- Walnuttown Soccer Field, by Fleetwood Youth Soccer Club for soccer assessments, 5/31/16 through 6/3/16, at a fee of $17.

Question, Voice Vote-Unanimous, Motion Carried

No one from the audience offered any comments on Federal Programs. Federal Programs

A motion was made by Mr. Gore, seconded by Mr. Younker, to adjourn the meeting. Adjournment

Question, Voice Vote-Unanimous, Motion Carried

The regular monthly meeting of the Fleetwood Area Board of School Directors was adjourned by the president at 7:25 p.m.

Respectfully submitted,

Michael D. Noll
School Board Secretary

EXECUTIVE SESSION - Personnel