FLEETWOOD AREA SCHOOL DISTRICT

Board of School Directors' Meeting Minutes

May 12, 2015 • Tuesday, 7 p.m.

The regular monthly meeting of the Fleetwood Area Board of School Directors was called to order by President Gary Reinert at 7:00 p.m. Those in attendance were:

Board Members: Robert K. Gore, Timothy M. Heffner, Kevin L. Manmiller, Michael D. Noll, Thomas M. Prachar, Gary A. Reinert, Jason E. Valick, Mark T. Watkins

Absent: Michael Toledo

Administrators: Amaal Awadalla, Gwynn E. Bollinger, Gangi E Cucciuffo, Thomas D. DeAngelo, Matthew Q. Diehl, Paul B. Eaken, Stephen A. Herman, Michelle D. Jackson, Heidi A. Orth, Christopher S. Redding, Thomas L. Salpino II, Kerry R. Strickler

Absent: Lori M. Koehler, J. Jeffrey Woodall

Solicitor: John M. Stott, Esquire

Secretary: Michael D. Noll

A motion was made by Mr. Gore, seconded by Mr. Noll, to approve the minutes of the April 21 regular meeting — Minutes Approved

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Heffner, seconded by Mr. Watkins, to approve the treasurer's report. — Treasurer's Report

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

A motion was made by Mr. Manmiller, seconded by Mr. Gore, to pay the bills for the month. — Bills Approved

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Manmiller, to approve the following personnel actions: — Personnel

Assignments

Co-Curricular

- Michael DiBenedetto, Middle School Track Coach, effective 3/23/15, @ $1,000
- Rachel Shigo, Middle School Track Coach, effective 3/23/15, @ $1,000

Instructional

- Cindi Levengood, Extended School Year Teacher, effective 7/7/15, @ $25/hour
- Lauren Stahl, Extended School Year Teacher, effective 7/7/15, @ $25/hour
- Dawn Gaugler, Extended School Year Teacher, effective 7/7/15, @ $25/hour
- Jane Billig, Extended School Year Teacher, effective 7/7/15, @ $25/hour
- Stephanie Distasio, Extended School Year Teacher, effective 7/7/15, @ $25/hour

- Michelle Buser, Extended School Year Teacher, effective 7/7/15, @ $25/hour
- Leanne Nelson, Extended School Year Nurse, effective 7/7/15, @ $25/hour

Support

- Ann Manmiller, Extended School Year Non-Certified Aide, effective 7/7/15
- Courtney Schlottman, Extended School Year Certified Aide, effective 7/7/15
- Sue Snyder, Extended School Year Non-Certified Aide, effective 7/7/15
- Lori Garman, Extended School Year Certified Aide, effective 7/7/15
- Christine Claytor, Extended School Year Non-Certified Aide, effective 7/7/15
- Kathleen Kaskey, Extended School Year Non-Certified Aide, effective 7/7/15
- Susan Wagner, Extended School Year Non-Certified Aide, effective 7/7/15
- Tammy Lorish, Extended School Year Non-Certified Aide, effective 7/7/15
- Michele Rodriguez, Extended School Year Certified Aide, effective 7/7/15
- Tina Hermany, Extended School Year Certified Aide, effective 7/7/15
- Stacy Maurek, Extended School Year Non-Certified Aide, effective 7/7/15
- Denise Nolt, Extended School Year Non-Certified Aide, effective 7/7/15
- Susan Henne, Extended School Year Certified Aide, effective 7/7/15
- Connie Bernet, Extended School Year Non-Certified Aide, effective 7/7/15
- Mark Pflum, High School In-School Suspension Monitor, effective 5/11/15, @ $11.03/hour

Leave Request

- Erin Hoffmaster, Willow Creek Elementary Counselor, FMLA/Qualifying Event Leave, effective 8/24/15 through 11/6/15

Resignations

- Evan Sterner, Volunteer Interact Club Advisor, effective 4/21/15
- Corey Wolf, Assistant Business Manager, effective 6/5/15

Retirements

- Barbara Keim, Andrew Maier Clerical Aide, effective 6/9/15

Substitutes

Instructional Staff ($90/day, retirees-$110/day)

- Rebecca Peters, Extended School Year Teacher, effective 7/7/15, @ $25/hour
- Rachel Mehaffey, Extended School Year Teacher, effective 7/7/15, @ $25/hour

Support Staff

- Jamie Himmelreich, Extended School Year Certified Aide, effective 7/7/15
- Christina Richard, Extended School Year Certified Aide, effective 7/7/15
- Lisa George, Extended School Year Certified Aide, effective 7/7/15
- William Havrilchak, summer custodial/grounds worker, effective 6/15/15
- Janelle McAllister, summer custodial/grounds worker, effective 6/15/15
- Karen Geisler, summer custodial/grounds worker, effective 6/15/15
- Violet Templin, summer custodial/grounds worker, effective 6/15/15
- Nathan Cammauf, summer custodial/grounds worker, effective 6/15/15
- Kyle Cochran, summer custodial/grounds worker, effective 6/15/15
- Stephanie Favata, summer custodial/grounds worker, effective 6/15/15
- Douglas DeLong, summer custodial/grounds worker, effective 6/15/15
- Joshua Watkins, summer custodial/grounds worker, effective 6/15/15
- Christopher Knabb, summer custodial/grounds worker, effective 6/15/15

Transfers

- Rory McMullen, from Middle School Administrative Intern to Middle School Technology Teacher, effective 8/24/15.
- Kathy Karpeuk, from Willow Creek Clerical Aide to Middle School Secretary, effective 5/11/15, @ $14.48/hour
- Diane Uleau, from Willow Creek Elementary Custodian to High School Custodian, effective 4/23/15

Volunteers
Building
- Kylie Boyd
- Crystal Krauss
- Jessica Melochick
- Caitlin Miller
- Martina Rivas
- Neal Salesky
- Tiffany Tyler
- Gregory Dewald
- Joseph Vassallo, III
- Brooke Winters
- Jennifer Biondo
- Deanne Kalin

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Abstention: Watkins Nays: None Motion Carried

A motion was made by Mr. Heffner, seconded by Mr. Prachar, to approve Allison Piscitelli's, Middle School 5th Grade Teacher, retirement and her inclusion in the retirement incentive as per the agreement with FEA, effective 6/9/15.

Allison Piscitelli's Retirement

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Manmiller, to approve the following Board policies:

Board Policies (1st Reading)

- #819 – Suicide Awareness, Prevention and Response (new PSBA policy)
- #819.1 – Student Crisis Intervention (renumbering change - formerly policy #819)

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Heffner, seconded by Mr. Prachar, to approve the following Board policies:

Board Policies (2nd Reading)

- #210 – Medications (revised Policy #210 and replacement for Policy #210.1)
- #217 – Graduation Requirements (revised)
- #307 – Student Teachers/Intern (revised)
- #317 – Conduct/Disciplinary Procedures (revised)
- #317.1 – Educator Misconduct (new)
- #317.2 – Staff/Student Communication (renumbering change - formerly Policy #317.1)

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

A motion was made by Mr. Heffner, seconded by Mr. Noll, to approve a contract with Central Susquehanna Intermediate Unit to provide fund accounting, payroll, and personnel software services for the 2015-2016 fiscal year at an estimated cost of $23,000.

Business and Finance
Central Susquehanna I.U.

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

A motion was made by Mr. Prachar, seconded by Mr. Manmiller, to approve the BCIU Special Education Program and service rates for the 2015-2016 school year. (Average increase is 1.5% over the 2014-2015 rates.)

2015-16 BCIU Special Education Service Rates

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

A motion was made by Mr. Heffner, seconded by Mr. Watkins, to approve Heidi Orth as the Board Treasurer for a one-year term, effective July 1, 2015 through June 30, 2016.

Heidi Orth
Board Treasurer

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Prachar, seconded by Mr. Gore, to approve a contract with American Management Advisors, Inc. to provide scholastic sports insurance for the 2015-2016 school year at a cost of $7,000. (No increase over the current year.)

American Management Advisors, Inc.

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

A motion was made by Heffner, seconded by Mr. Noll, to approve wire payments due 6/1/2015 as follows:

Wire Payments

Series of 2007: Principal - $590,000	Interest - $ 12,537.50	Total - $ 602,537.50
Series of 2009: Principal - $785,000	Interest - $369,565.63	Total - $1,154,565.63
Series of 2013: Principal - $220,000	Interest - $111,120.00	Total - $ 331,120.00
Series of 2014: Principal - $100,000	Interest - $ 37,462.50	Total - $ 137,462.50

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

A motion was made by Mr. Heffner, seconded by Mr. Prachar, to approve a contract with Moore Engineering Company to complete the construction phase of the HVAC/lighting project at a total cost of $35,416 (this includes 5% savings since all projects are being completed at one time. Note: this is the final phase of the contract approved by the Board on 1/20/15).

Moore Engineering Company

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

Fidevia

A motion was made by Mr. Heffner, seconded by Mr. Noll, to approve a contract with Fidevia for construction management services at a rate of $17,600/month starting from the acceptance of bids until final completion.

No vote was conducted

A motion was made by Mr. Gore, seconded by Mr. Prachar to amend the contract to cap the total cost of the services at $79,200.

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

River Rock Academy

A motion was made by Mr. Heffner, seconded by Mr. Gore, to approve a contract with River Rock Academy, and alternated education placement, to secure one student slot for the 2015-2016 school year at a cost of $23,125 per year. (Discount of $3,600 for early procurement; 4 students currently enrolled.)

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

Invo Health Care Associates

A motion was made by Mr. Watkins, seconded by Mr. Heffner, to approve a contract with Invo Health Care Associates to provide speech and language pathology services for the district Extended School Year program from 7/7/15 through 8/6/15, at a fee of $67/hour.

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

RACC – Dual Enrollment

A motion was made by Mr. Prachar, seconded by Mr. Gore, to approve the dual enrollment agreement with Reading Area Community College for the 2015-16 academic year (students charged $99 per credit - an $18 decrease from 2014-15).

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

2015-16 Final Budget

A motion was made by Mr. Prachar, seconded by Mr. Manmiller, to approve the proposed final budget for the 2015-2016 fiscal year in the amount of $43,307,574, including a 1 mill tax increase and the use of $600,000 of the retirement stabilization fund balance, and further authorize submission of the required PDE 2028 form to the PA Department of Education.

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Watkins
Nays: Valick Motion Carried

General Fund Transfer

A motion was made by Mr. Noll, seconded by Mr. Heffner, to approve a transfer from general fund as follows:

$550,000 to capital reserve
$190,000 to retirement stabilization fund

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

A motion was made by Mr. Heffner, seconded by Mr. Noll, to approve a Memorandum of Understanding between Fleetwood Area School District and both Fleetwood Police and Northern Berks Police Departments for a two year period from May 2015 through May 2017.

Miscellaneous
MOU with Local Police Departments

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Watkins, seconded by Mr. Heffner, to ratify the 2014-15 district calendar revision - Act 80 Day for elementary & middle school parent/teacher conferences changed from 3/6/15 (school closed for snow) to 4/1/15 (snow make-up day).

2014-15 District Calendar Revision

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins
Nays: None Motion Carried

A motion was made by Mr. Prachar, seconded by Mr. Gore, to approve the establishment of a self-funded independent Middle School Girls' Volleyball Team.

Discussion
Middle School Girls' Volleyball Team

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Prachar, to execute the Resolution on High-Stakes Testing (as per attached).

High-Stakes Testing Resolution

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Watkins, seconded by Mr. Manmiller, to approve the Change Order in the amount of $84,910 for LED lighting for Andrew Maier Elementary, Richmond Elementary, and the Middle School projects.

Building Project Change Order

No vote was conducted

A motion was made by Mr. Valick, seconded by Mr. Gore to amend the approval of the Change order to omit Richmond Elementary from inclusion in the Change Order.

Question, Roll Call Vote
Ayes: Gore, Manmiller, Valick
Nays: Heffner, Noll, Prachar, Reinert, Watkins Motion Denied

Roll Call vote on original Change Order motion

Question, Roll Call Vote
Ayes: None
Nays: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick, Watkins Motion Denied

A motion was made by Mr. Heffner, seconded by Mr. Prachar, to authorize Administration to execute the Change Order if the savings can be recouped within ten years.

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Prachar, Reinert, Valick
Nays: Watkins Motion Carried

A motion was made by Mr. Prachar, seconded by Mr. Gore, to approve the following requests for use of facilities: Use of School Facilities

Use of School Facilities to be Billed:

- High School Turf Field and Middle School Cafeteria (w/o kitchen), and auditorium, by the National Football Academy for a football camp, 7/8/15 and 7/9/15, at a fee of $500

Question, Voice Vote-Unanimous, Motion Carried

No one from the audience offered any comments on Federal Programs. Federal Programs

A motion was made by Mr. Valick, seconded by Mr. Manmiller, to adjourn the meeting. Adjournment

Question, Voice Vote-Unanimous, Motion Carried

The regular monthly meeting of the Fleetwood Area Board of School Directors was adjourned by the president at 8:21 p.m.

Respectfully submitted,

Michael D. Noll
School Board Secretary

EXECUTIVE SESSION – Litigation and Personnel