

**JEFFERSON TOWNSHIP LOCAL BOARD OF EDUCATION MINUTES**  
**ORGANIZATIONAL MEETING**  
**Monday, January 11, 2021**

The Jefferson Township Local School Board of Education met for an Organizational meeting on Monday, January 11, 2021 via WebEx remote virtual conferencing. Treasurer/CFO Craig A. Jones called the meeting to order at 1:34 p.m.

The President Tempore C. V. Mitchell, III requested all present stand and recite the Pledge of Allegiance.

Roll Call:

Ms. Daniel, present; Rev. Dargan, present; Dr. Helms, present; Mr. Mitchell, present; Mr. Orr, present.

Five members present.

(Resolution #21.001) ADOPTION OF AGENDA

The adoption of the January 11, 2021 agenda was moved by Dr. Helms and seconded by Ms. Daniel.

Roll call: Ms. Daniel, aye; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

A moment of silence was taken to recognize former board member Johnnie Mae Kimberlin who passed away on January 6, 2021.

(Resolution #21.002) APPROVAL OF MINUTES

The approval of the December 14, 2020 minutes was moved by Mr. Orr and seconded by Mr. Mitchell.

Roll call: Ms. Daniel, aye; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #21.003) ELECTION OF OFFICERS

Mr. Orr moved and Rev. Dargan seconded the motion to approve the 2020 officers as the 2021 officers; Mr. Mitchell as President and Mr. Orr as Vice-President.

Roll call: Ms. Daniel, aye; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

President Mitchell made the following appointments:

- Parliamentarian - Rev. Dargan
- OSBA Legislative Liaison - Dr. Helms
- OSBA Student Achievement Liaison - Ms. Daniel

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Education-IDEA and the Superintendent act as the authorized representative of the District in connection with these grants.

**Public Records Training Designee**

**BE IT RESOLVED**, by the Board of Education of the Jefferson Township Local School District, to designate the Treasurer/CFO as their public records training designee in accordance with ORC 109.43(B).

Roll call: Ms. Daniel, aye; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

**BOARD MEMBER REPORTS:**

All board members were recognized for their service by Ohio School Boards Association (OSBA) for Ohio School Board Recognition Month. OSBA prepared Certificates of Appreciation for each member which were delivered to them with the agenda.

**PUBLIC PARTICIPATION:**

None.

(Resolution #21.005) **TREASURER'S REPORT**

The approval of the following Treasurer recommendations was moved by Mr. Mitchell and seconded by Mr. Orr:

- "Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approve, the December 2020 Financial Reports as presented."

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- "Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approve, the amended 2020-2021 Certificated of Estimated Resources."

Jefferson Township Local School District						
FY2021 Total Estimated Resources						
		Beginning 6/29/2020	Amendment #1 10/14/2020	Amendment #2 1/11/2021	Amended Total	
001	General Fund	\$ 13,358,038.36	0.00	159,180.00	\$ 13,517,218.36	
018	Public School Support	2,748.49	0.00		2,748.49	
031	Underground Storage Tank	11,000.00	0.00	0.00	11,000.00	
300	District Managed Activity	20,842.84	0.00	0.00	20,842.84	
401	Auxiliary Services	0.00	0.00	0.00	0.00	
439	Early Childhood Education	75,600.00	100,000.00	-66,400.00	109,200.00	
451	Public School Connectivity	0.00	3,600.00	0.00	3,600.00	
467	Student Wellness and Success	135,555.00	23,393.73	0.00	158,948.73	
507	ESEER	0.00	270,298.15	0.00	270,298.15	
510	Coronavirus Relief Fund (CRF)	0.00	30,067.33	0.00	30,067.33	
516	IDEA - Part B Special Education	35,285.21	91,523.21	0.00	126,808.42	
536	Title I-School Improvement Supp	6,205.92	0.00	0.00	6,205.92	
572	Title I - Disadvantaged Children	170,043.95	348,080.70	0.00	518,124.65	
587	ESCE IDEA	2,091.44	496.12	0.00	2,587.56	
590	Title II-A Improving Teacher Quality	863.54	34,039.93	0.00	34,903.47	
599	Title IV-A	24,467.57	30,937.18	0.00	55,404.75	
		\$ 484,703.96	\$ 932,436.35	\$ (66,400.00)	\$ 1,350,740.31	
003	Permanent Improvement	\$ 382,869.90	0.00	0.00	\$ 382,869.90	
006	Food Service	\$ 276,621.32	0.00	0.00	\$ 276,621.32	
007	Trust	3,052.86	0.00	0.00	3,052.86	
200	Student Managed Activity	4,564.90	0.00	0.00	4,564.90	
		\$ 7,617.76	\$ -	\$ -	\$ 7,617.76	
		\$ 14,509,851.30	\$ 932,436.35	\$ 92,780.00	\$ 15,535,067.65	

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- "Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approve, the amended 2020-2021 Appropriations."

Jefferson Township Local School District					
FY2021 Permanent Appropriations					
		Beginning 6/29/2020	Amend #1 10/14/2020	Amend #2 1/11/2021	Amended Total
001	General Fund	\$ 7,448,470.00	0.00	(\$588,498.00)	\$ 6,859,972.00
031	Underground Storage Tank	11,000.00	0.00	0.00	11,000.00
300	District Managed Activity	0.00	0.00	0.00	0.00
401	Auxiliary Services	0.00	0.00	0.00	0.00
439	Early Childhood Education	71,200.00	104,400.00	-66,400.00	109,200.00
451	Public School Connectivity	0.00	3,600.00	0.00	3,600.00
467	Student Wellness and Success	135,555.00	23,393.73	0.00	158,948.73
507	ESEER	0.00	270,298.15	0.00	270,298.15
510	Coronavirus Relief Fund (CRF)	0.00	30,067.33	0.00	30,067.33
516	IDEA - Part B Special Education	35,285.21	91,523.21	0.00	126,808.42
536	Title I-School Improvement Supp	3,312.54	2,893.38	0.00	6,205.92
572	Title I - Disadvantaged Children	170,043.95	348,080.70	0.00	518,124.65
587	ESCE IDEA	2,091.44	496.12	0.00	2,587.56
590	Title II-A Improving Teacher Quality	863.54	34,039.93	0.00	34,903.47
599	Title IV-A	24,467.57	30,937.18	0.00	55,404.75
		\$ 453,819.25	\$ 939,729.73	\$ (66,400.00)	\$ 1,327,148.98
003	Permanent Improvement	\$ 150,117.60	0.00	0.00	\$ 150,117.60
006	Food Service	\$ 200,000.00	0.00	0.00	\$ 200,000.00
007	Trust	3,052.86	0.00	0.00	3,052.86
200	Student Managed Activity	3,000.00	0.00	0.00	3,000.00
		\$ 6,052.86	\$ -	\$ -	\$ 6,052.86
		\$ 8,258,459.71	\$ 939,729.73	\$ (654,898.00)	\$ 8,543,291.44

Roll call: Ms. Daniel, aye; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Mrs. Kim Potter read aloud a letter from Superintendent Dr. Gates recognizing former Board of Education member Johnnie M. Kimberlin.

(Resolution #21.006) SUPPLEMENTAL EMPLOYMENT CONTRACTS

Mr. Orr moved and Mr. Mitchell seconded the approval of the resignation of Karen Robinson-Jeter as an Intervention Specialist at Jefferson Jr./Sr. High School, effective January 1, 2021.

Roll call: Ms. Daniel, aye; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.



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(Resolution #21.007) STUDENT ENGAGEMENT AGREEMENT (EXHIBIT 1)  
Dr. Helms moved and Ms. Daniel seconded the approval of the Student Engagement Agreement for the 2020-2021 school year, at no cost to the district; as presented in Exhibit 1.

Roll call: Ms. Daniel, aye; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #21.008) POLICIES  
Mr. Mitchell moved and Dr. Helms seconded the approval of the following policies:

- 2464** – Gifted Education and Identification
- 3120** – Employment of Professional Staff
- 3120.04** – Employment of Substitutes
- 3120.05** – Employment of Personnel in Summer School and Adult Education Programs
- 3120.08** – Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 4120** – Employment of Classified Staff
- 4124** – Employment Contract
- 4162** – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions
- 5460** – Graduation Requirements
- 5460.02** – Students At-Risk of Not Qualifying for A High School Diploma
- 6107** – Authorization to Accept and Distribute Electronic Records and To Use Electronic Signatures
- 6114** – Cost Principals – Spending Federal Funds
- 6325** – Procurement – Federal Grants/Funds

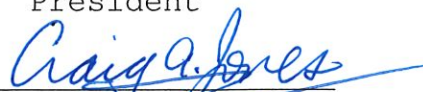
Roll call: Ms. Daniel, aye; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #21.009) ADJOURNMENT  
It was moved by Mr. Orr and seconded by Dr. Helms that the meeting be adjourned.

Roll call: Ms. Daniel, aye; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

The Treasurer/CFO declared the meeting adjourned at 2:40 p.m.

  
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President

  
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Treasurer/CFO