

English Learner Advisory Committee (ELAC)

COSTA MESA MIDDLE HIGH SCHOOL

Minutes of ELAC Meeting of 05/12/2022

Date

MEMBERS PRESENT: See attached list, which represents 30 parents, 12 school staff and 14 guests.
--

Legal Requirement/Training Covered: (Check topic(s) covered at *this* meeting and reflected in Minutes)

	1. ELAC parent members have been elected by parents or guardians of English learners. Parents or guardians of English learners must constitute at least the same percentage of the ELAC membership as their children represent of the student body.
	2. Elect at least one member to the District English Learner Advisory Committee (DELAC).
	3. Training (including receipt of materials) for ELAC members that will assist them in carrying out required advisory responsibilities. Training shall be planned in full consultation with committee members.
	4. Advise the principal and staff in the development of a site plan for ELs as part of the Single Plan for Student Achievement.
	5. Administration of a Districtwide needs assessment on a school-by-school basis to parents of all English learners.
X	6. Review school results of the EL needs assessment.
	7. Administration of the school's Annual Language Census; share relevant EL schoolwide data.
	8. Promote ways to make parents aware of the importance of regular school attendance.
X	9. Provide input on the LCAP actions, services, and expenditures as they impact English learner students and families.

Call To Order/Welcome and Introductions

The meeting was called to order at 6:45 p.m. by ELAC Chairman Carmen Ramirez and HS principal Dr. Haley. They welcomed all present to the **CMMS/CMHS** English Learner Advisory Committee.

Approval of Minutes

Carmen Ramirez, ELAC President read the minutes from the **February 2, 2022** meeting. It was moved by Marisela Lopez and seconded by Lourdes Gutierrez that the minutes be approved as written.

DELAC Report

DELAC Representative Carmen Ramirez read the reports from the 3/16, 4/16, & 5/11 meetings.

- **March 16:** Summer School Programs & Positive Discipline.
- **April 6:** Universal Early Learning Plan, Vlad Anderson spoke about: Vaping & Drug Prevention and Career Technical Education. (CTE)
- **May 11:** Virtual Resource Fair: 9 agencies presented and shared their services.

Legal Requirements: The following is a summary of discussion/action(s) taken on any of the two above-described Legal Requirement(s) – (what and by whom)

1. **Training Activity: LCAP actions, services, and expenditures as they impact English learner students and families** – Dr. Haley shared some successes with students being involved in sports and not stressed out. Students feel connected with principals, counselors, and social workers. Some challenges are finding a way to include students that try out for sports and don't make the team. Other parents suggested the hiring of bilingual aides to help ELD students in their classrooms.
2. **Training Activity: Needs Assessment – Review school results of the EL needs assessment.** Dr. Haley explained the importance of obtaining data from all education stakeholders and reviewed assessment results. Shared that these assessments can identify needs and changes can be implemented to better our children's education.

Other Presentations or Guest Speakers

Dr. Haley and Dr. Kwong - Principal's Report for MS & HS

- End-of-year activities
- Importance of being on Time
- Summer School updates

Mrs. Rahmatulla - CMHS Assistant Principal

- Spoke about master schedule and gave a counseling department update.

Ivis Torres - City of Costa Mesa Representative

- Rent Relief Program
- Housing Needs Programs Available
- Mercy House & Families Forward representatives

Laura Dale Pash - Director of Multilingual Programs

- Presented Certificate of Appreciation to Dr. Haley
- ELAC Committee thanked Dr. Haley for his service here at CMHS.

Dr. Jacob Haley – Principals Final Message

- Thanked Staff, ELAC, and Families.
 - Mariachi Juvenil 'Herencia Michoacana'
 - Performance by CMMS/CMHS Students

Training Materials/Handouts Distributed

Follow-up on Topic(s):

- Download **REMIND** App: Text @elacmesa to 81010 for ELAC updates and community resources
- Free OCTA Bus Pass- For youth ages 6-18. Valid until September 30th, 2022.

Adjournment

Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Olivia Maldonado

School Community Facilitator

