

English Learner Advisory Committee (ELAC)

COSTA MESA MIDDLE HIGH SCHOOL

Minutes of ELAC Meeting of 02/02/2022

Date

MEMBERS PRESENT: See attached list, which represents **21** parents, **9** school staff.

Legal Requirement/Training Covered: (Check topic(s) covered at *this* meeting and reflected in Minutes)

	1. ELAC parent members have been elected by parents or guardians of English learners. Parents or guardians of English learners must constitute at least the same percentage of the ELAC membership as their children represent of the student body.
	2. Elect at least one member to the District English Learner Advisory Committee (DELAC).
	3. Training (including receipt of materials) for ELAC members that will assist them in carrying out required advisory responsibilities. Training shall be planned in full consultation with committee members.
X	4. Advise the principal and staff in the development of a site plan for ELs as part of the Single Plan for Student Achievement-
X	5. Administration of a Districtwide needs assessment on a school-by-school basis to parents of all English learners.
	6. Review school results of the EL needs assessment.
	7. Administration of the school's Annual Language Census; share relevant EL schoolwide data.
	8. Promote ways to make parents aware of the importance of regular school attendance.
	9. Provide input on the LCAP actions, services, and expenditures as they impact English learner students and families.

Call To Order/Welcome and Introductions

The meeting was called to order at 6:05 p.m. by ELAC Chairman Carmen Ramirez and MS principal Dr. Kwong. They introduced the new ELD teacher, Arleen Salazar, and welcomed all present to the **CMMS/CMHS** English Learner Advisory Committee.

Approval of Minutes

Leonor Becerril, ELAC Vice President read the minutes from the **December 7, 2021** meeting. It was moved by Lucia Mejia and seconded by parents that the minutes be approved as written.

DELAC Report

DELAC Representative Maricela Lopez read the report from the **January 12, 2022** meeting.

- Parents had questions about the new Superintendent.
- Role of the School Board and Connection to DELAC, & Tutoring.
- English Learner Instructional Programs-Elementary & Secondary.

Legal Requirements: The following is a summary of discussion/action(s) taken on any of the two above-described Legal Requirement(s) – (What and by whom)

1. **Training Activity: Single Plan for Student Achievement** - Dr. Kwong talked about the Single Plan for Student Achievement (SPSA) for Costa Mesa Middle/ High School. He explained that the SPSA is a plan to raise academic performance. He stated that the educational practices at CMHS and CMMS include having standards-based instructional materials appropriate to all student groups available for use. He also mentioned that the English Learners (EL) students are assessed every year in April or May to help them meet their needs to attain the standards-based curriculum and the EL's receive modified instruction to improve their academic achievement
2. **Training Activity: Needs Assessment** - Dr. Kwong explained the importance of obtaining data from all education stakeholders. Once the results are obtained, changes can be identified to better our children's education or to keep what is in place. He indicated that all the parents, school staff, and students are given the opportunity to complete a survey that will provide input about the school's needs and the programs for English Learners. The School Needs Assessment will be available and sent to all CMHS families via email and attached to the Remind messenger. Asking the families to answer the survey and submit it.

Other Presentations or Guest Speakers

ELD Teacher, Arleen Salazar: Introduction

- Been in Education for the last 8 years.
- Excited to be back teaching in person.
- She is bilingual and excited to be here.

Dr. Kwong -Principal's Report for MS & HS

****High School****

- Attendance has improved 70%-90% compared to the first two weeks of the semester.
- Graduation Thursday, 6/9 @ 1:30pm – Mustang Field.
- Winter rally postponed to March 4th.

****Middle School****

- Middle School Dance Polar Paradise this Friday 5-7pm in MS Enclave.
- International Week: March 14-18
 - Assemblies, food fair
- Promotion Wednesday, 6/8 @ 2:30pm – Mustang Field.

Dr. Glassen-WASC

- WASC process is a self-study that allows families to speak out and share their voices and concerns.
- ELAC Members shared their thoughts and feedback based on their experience as the school community members over the past 2.5 years.
- Overall feedback- More academic help for students.

ELD Teacher, Tina Taylor: ELPAC

- All bilingual students take the English Language Proficiency Assessments for California (ELPAC)
- Explained the classification criteria for EL students & that parents are notified if their child is reclassified.
- Explained the three levels that EL's are taught and how their progress is monitored weekly.

- CMHS has the largest ELs in the district. CMHS offers reading support classes to help grow reading levels.

Jaclyn Gonzalez -Academic Counselor:

- Shared information on how to contact your counselor and support available.
- Signs of Suicide (SOS) Presentations in English classes starting next week.
- Schoolinks: Find your path
- SAT Test Day: March 23rd
- Financial Aid workshops in senior English classes. Deadline 3/2/2022

Training Materials/Handouts Distributed

Follow-up on Topic(s):

- Download **REMIND** App: Text @elacmesa to 81010 for ELAC updates and community resources
- ALNM – Shoe Sale on Saturday, February 19th 10am-3pm
- Melinda Hoag free produce – Monday, February 14th & 28th.
- MS Spring Spotlight – March 9th 6pm-8pm

WASC Questions/Comments/Evaluations

1. **Parent Feedback:** My student has an excellent GPA and he's still in a very low level of English so I don't understand how the reclassification works.
2. **Parent Feedback:** 2021-2022: 7th and 9th - Students used to have homework and now they don't - overall decrease in homework assigned.
3. **Parent Feedback:** Schoology- Login issues with Schoology & complicated to use.
4. **Parent Feedback:** Sees support with after-school Learning Lab, math, and reading.
5. **Overall Feedback:** Schedule to return homework is helpful.

Adjournment

Meeting adjourned at 7:01 p.m.

Respectfully submitted,
Olivia Maldonado
School Community Facilitator