

# **Title I School-Level Parental Involvement Policy**

## **Magnolia Elementary School**

Magnolia Elementary School has developed a written Title I parental involvement policy with input from Title I parents and approval from School Site Council/English Learner Advisory Council parents and staff.

The policy is distributed to parents of Title I students during annual Parent-Teacher Conferences

The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

### **Involvement of Parents in the Title I Program**

To involve parents in the Title I program at Magnolia Elementary School, the following practices have been established:

- The school convenes an annual meeting to inform parent of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. Parents are informed of the meeting through a notice in the monthly newsletter and the meeting is held at the school at a time when parents are otherwise involved in school activities (Parent Teacher Conferences, Back to School Night, etc.)
- The school offers a flexible number of meetings for Title I parents, such as bilingual parent meetings in the morning, School Site Council/English Learner Advisory Council meetings in the afternoon, and Parent Teacher Club meetings in the afternoon and/or evening.
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy. All parents are invited to participate in Parent Teacher Club, School Site Council/English Learner Advisory Council where programs and policy are discussed and input is given.
- The school provides parents of Title I students with timely information about Title I programs. Monthly Parent Newsletters providing dates and times for events and meetings will be distributed to each parent.
- During Back to School Night, the school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. The School Accountability Report Card and Single Plan for Student Achievement will be posted on the school website. Monthly Newsletters and related mailings will include the school's website and note that the School Accountability Report Card and Single Plan for Student Achievement may be viewed electronically or a hard copy is available in the school's front office.
- If requested by parents of Title I students, the school provides opportunities for regular meetings, such as monthly bilingual parent meetings, that allow the parents to participate in decisions relating to the education of their children.

### **School-Parent Compact**

Magnolia Elementary School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the school staff, and

students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

*[A copy of the compact was sent home on the first day of school.]*

### **Building Capacity for Involvement**

Magnolia Elementary School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards assessments, and how to monitor and improve the achievement of their children through:
  - Annual Title I Presentation
  - Parent Information/Handbook printed in the Magnolia red folder
  - Information posted on the district/school website
  - Monthly Parent Teacher Committee Meetings
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.
  - Loaner laptops checked out to bilingual parents to learn English.
  - District, School and Teachers' websites list resources for parents to help students.
  - Monthly school and classroom newsletters provide parents with ideas and resources.
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
  - The school will send parent/staff representation to quarterly District Parent Involvement Advisory Council Meetings.
  - The school will send parent representation to quarterly DELAC Meetings.
  - Site representation at the District Parent Involvement Advisory Council and DELAC will monitor the implementation of the Parent Involvement Action Plan, advise upon the upcoming year's Parent Involvement Action Plan, and carry pertinent information back to Staff, School Site Council/ELAC, and Parent Teacher Committee Meetings.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.
  - Information on community programs and agencies such as Family Support Network and Center for Human Services is available in the office.
  - Contract with Center for Human Services for Student Assistance Specialist.
  - Partnership with community members for weekly SMART Reading Club.
- The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.

- Monthly school newsletters are translated into Spanish, sent home with students and posted on the school website.
- Notices of monthly bilingual parent meetings are sent in Spanish.
- The school provides support for parental involvement activities required by Title I parents.

### **Accessibility**

Magnolia Elementary School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students.

Information and school reports are provided in a format and language that parents understand.

- Bilingual aide is on campus for translation and translator is available through the District Office when needed.
- Monthly school newsletters are translated into Spanish and posted on the school website.