

English Learner Advisory Committee (ELAC)

COSTA MESA MIDDLE HIGH SCHOOL

Minutes of ELAC Meeting of 12/7/21

MEMBERS PRESENT: See attached list, which represents **36** Parents and **12** School Staff.

Legal Requirement/Training Covered: (Check topic(s) covered at *this* meeting and reflected in Minutes)

	1. ELAC parent members have been elected by parents or guardians of English learners. Parents or guardians of English learners must constitute at least the same percentage of the ELAC membership as their children represent of the student body.
	2. Elect at least one member to the District English Learner Advisory Committee (DELAC).
	3. Training (including receipt of materials) for ELAC members that will assist them in carrying out required advisory responsibilities. Training shall be planned in full consultation with committee members.
	4. Advise the principal and staff in the development of a site plan for ELs as part of the Single Plan for Student Achievement-
	5. Administration of a Districtwide needs assessment on a school-by-school basis to parents of all English learners.
	6. Review school results of the EL needs assessment.
X	7. Administration of the school's Annual Language Census; share relevant EL schoolwide data.
	8. Promote ways to make parents aware of the importance of regular school attendance.
	9. Provide input on the LCAP actions, services, and expenditures as they impact English learner students and families.

Call To Order/Welcome and Introductions

The meeting was called to order at 6:00 p.m. by Chairman Carmen Ramirez, HS principal Dr. Haley and SCF Olivia Maldonado. They welcomed new Vice Chairman Leonor Becerril, and all present to the **CMMS/CMHS** English Learner Advisory Committee and asked everyone to introduce him/herself.

Approval of Minutes

Chairman Carmen Ramirez read the minutes from the October 6, 2021 meeting. It was moved by Patricia Colin and seconded by Leonor Becerril that the minutes be approved as written.

DELAC Report

DELAC Representative Martha Meza read the report from the November 17, 2021 meeting.

- Superintendent Dr. Wesley Smith welcomed everyone in Spanish.
- DELAC Representatives training by Laura Dale-Pash.
- Working together as a community to choose the topics parents want to learn about.

Legal Requirements: The following is a summary of discussion/action(s) taken on any of the four above-described Legal Requirement(s) – (What and by whom)

Training activity: Dr. Haley and Dr. Kwong talked about the annual Language Census, how each year the school administration looks for data to learn about English Learner Students, how many are fluent, tracking graduation, literacy and reclassification. Costa Mesa High School last year had 1,665 students, 321 EL students, 580 fluent students, 760 English only, and 67 reclassified students.

Other Presentations or Guest Speakers

Irasema McAllister- School Community Facilitator

- Introduced herself to the community, shared her educational background and gave a brief presentation about herself.

Dr. Kwong- Principal's Report:

- Academics- End of semester, Finals and Schoology.
- Athletics and Activities- Check CMHS website for Girls Volleyball and Boy Basketball calendar.
- Performing Arts-
 - Songs of The Season performed on December 2nd.
 - A Christmas Carol Dec 11-12. Tickets at ASB.
- Phone Parking Lot- Beginning of new semester, students are encouraged to store their cell phones to minimize distractions

Dr. Haley- Principal's Report:

- Phone Parking Lot- We highly encourage students to store their phones, and can have them during nutrition, lunch, and the end of the day.
- Academics- Finals next week.
- Learning Lab- Last day of the semester December 9, 2021.
- PAPER App- Ways to help students learn.
- SSC Meeting- Opportunity to see what is working in the school.
- ELAC Board Members met with Assistant Superintendent Karri Torres to address parents' concerns. New ELD1 teacher will start next semester.

SW Maria Barragan- Social Worker

- Shared information on how to contact her at the CMMS/CMHS Wellness Center.
- Provides Socio-emotional support to students.
- Wellness Center Room 152:
 - Olivia Maldonado SCF, providing resources.
 - Cecily Renteria, Turning Point, provides counseling 4 times per week, funding qualifying students.
 - Tia Small, Project Hope Alliance, supports students with housing difficulties.

Tia Small- Project Hope Alliance

- Supporting Homeless Students, keeping track of meeting graduation requirements, and providing resources.

Safety Plan Book:

Dr. Kwong- Validated annually with topics like education codes, suspension, expels, evacuation procedures. The draft was approved on December 7, 2021.

Officer Peralta-

- Introduced herself, and shared a little bit of her path as a Police Officer previous to work at CMHS. Six years as a Police Officer assigned to CMHS.
- Her purpose is safe education and recovery.

Language Census:

Dr. Haley- Costa Mesa High School Principal

- Takes place each year, looking for data about English Learning students, graduation, literacy, specifically targeting senior numbers.

Linda Tworek- Costa Mesa Middle School Administrative Intern

- 4 Criterias for reclassification
 - ELPAC Average level 4
 - Basic Skills (STAR, SBAC)
 - Grades C or above in Language Arts. Grade C- evaluation
 - Teacher Consultation

Janice Duzey- CMHS Counselor: Counseling Team

- Karli Tsuge- Students with last name A-G
- Janice Duzey- Students with last name H-O
- Jackie Gonzalez- Students with last name P-Z
- Intern Kayla McMenamain
- Works side by side with the students so they can finish well. Supporting seniors on their college applications, making sure they are completing A-G requirements, certification, scholarships and Schoology.
- Presentation to 7th graders about Signs of Suicide- Decrease suicide idealization and positiveness of sharing feelings.
- In partnership with Olivia Maldonado, CMHS School Community Facilitator, they will share information about cheerleading, soccer, 4 years universities, and access to the Community College Paid Promise to EL teachers and students.

Azucena Angulo- College and Career Specialist

- Introduced herself to the community, sharing a bit about herself.
- Helps students with plans after high school, differences between UC, state and private universities, and community colleges. Information about scholarships.
- On January 27, Costa Mesa High School will attempt to have an in person Financial Aid night for 12th grade students. Parents need to bring documents to receive help with the application. FAFSA and Dream Act applications need to be done by March 2nd.

Training Materials/Handouts Distributed

Follow-up on Topic(s):

- Download **REMIND** App: Text @elacmesa to 81010 for ELAC updates and community resources
- Free OCTA Bus Pass- For youth ages 6-18. Valid until February 2022.

Questions/Comments/Evaluations

1. Mrs. Carmen Ramirez asked if CMHS is going to send letters to parents about the students' reclassification.
Answer: Yes, we also call and meet with parents to get their input at a parent conference and present the data to them.
2. Mrs. Carmen Ramirez commented she learned about FAFSA a few years ago through her son's counselor who helped them continuously. Her son attended Cal State Fullerton University. Mrs. Carmen Ramirez also commented that parents need to bring their original tax documents or TIN number to fill the FAFSA application when they come to the Financial Aid night.

Adjournment

Meeting adjourned at 6.48 p.m.

Respectfully submitted,

Irasema McAllister

School Community Facilitator