



**COSTA MESA MIDDLE/HIGH SCHOOL**  
**Invites you to attend the**  
**English Learners Advisory Committee (ELAC)**

When:	<b>Tuesday, December 20, 2022</b>	Time:	<b>5:00 pm – 6:30 pm</b>
Where:	School Library		

## AGENDA

Time

- 5:00 PM Call To Order/Welcome and Introductions:**  
Carmen Ramirez, Chairperson, ELAC  
Dr. Potnis, CMHS Principal  
Dr. Kwong, CMMS Principal
- 5:05 PM Approval of Minutes:**  
Carmen Ramirez, Chairperson, ELAC
- 5:10 PM DELAC Report: 10/26/22 - 12/7/22**  
Carmen Ramirez, Chairperson, DELAC Representative
- 5:15 PM Principal’s Report:**  
Dr. Potnis, CMHS  
Dr. Kwong, CMMS
- 5:25 PM Legal Requirements: Training Activity:**
- Training (including receipt of materials) for ELAC members that will assist them in carrying out required advisory responsibilities. Training shall be planned in full consultation with committee members.
  - Provide input on the Local Control Accountability Plan (LCAP) actions, services, and expenditures as they impact English learner students and families.
- Dr. Potnis, CMHS  
Dr. Kwong, CMMS

**5:35 PM**      **Counseling Department:** Janice Duzey, High School Counselor

**5:45 PM**      **Guest Speaker:** Michel Chavez

**OCHCA:** Prevention: It Starts With You

**6:20 PM**      **Other Topics (Info/Handouts):**

- REMIND App: Text **“elacmesa”** to 81010
- Free OCTA Bus Pass: Entire Year (Sep. 2022- 2023)
- Resource FLYERS available

**6:25 PM**      **Questions, Comments, Evaluations**

**6:30 PM**      **Adjournment**

*Thanks to all of you for your active involvement in our school and for attending the ELAC meeting. We look forward to seeing you at our next meeting on (date): **2/28/2023**.*