

## MINUTES

### REGULAR MEETING OF THE BOARD OF TRUSTEES

MONDAY, OCTOBER 8, 2012, 6:30 P.M.  
Oakdale City Council Chambers  
277 N. Second Avenue, Oakdale, CA

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| CALL TO ORDER              | 1.1 | The meeting was called to order at 6:16 P.M. by Board President Mike Tozzi.   |
| TRUSTEES PRESENT           | 1.2 | Diane Gilbert, Tina Shatswell, and Mike Tozzi. Trustee Bill Dyer and Student representative Madison Lane were present for Open Session.   |
| TRUSTEES ABSENT            | 1.3 | Mike House  |
| VISITORS PRESENT           | 1.4 | Larry Bonds, John Clark, Melissa Clark, Aimee Crawford, Stacy Graham, John Lane, Bret Martin, Tom Orvis, Rachelle Savage, David Snyder, Rob Thomas, and Jon Webb  |
| CLOSED SESSION             | 2.0 | Board President Mike Tozzi adjourned the meeting into Closed Session at 6:16 p.m. Open Session reconvened at 6:30 p.m.  |
| PLEDGE OF ALLEGIANCE       | 3.0 | Trustee Shatswell introduced Magnolia Elementary students: Sydney Crawford, Grade 4, Emily Thomas, Grade 5, and Brittany Bye, Grade 6. These students led the Pledge of Allegiance and were awarded Certificates of Appreciation for their participation. |
| ACTION FROM CLOSED SESSION | 4.0 | President Tozzi reported that the Board voted (3-0) to approve the stipulated expulsion of a student for violations of Ed code: #12-13-02 for 48900 (a )(1), 48900 (k), 48915 (b) (1) and 48915 (b) (2) for Fall 2012 and Spring 2013 semesters.          |
| PUBLIC COMMENTS            | 5.0 | President Tozzi opened the Public Comments portion of the agenda at 6:36 p.m. There being none, Public Comments closed at 6:37 p.m.   |
| APPROVE ORDER OF AGENDA    | 6.0 | It was <b>M/S/C (Dyer/Gilbert)</b> to approve the order of agenda items for this meeting. All members voted in favor.   |
| ANNOUNCEMENTS              | 7.0 | None  |
| ORGANIZATION REPORT, OTA   | 8.1 | Stacy Graham, OTA President, reported three members attended a CTA leadership conference last weekend which covered transitioning to Common Core Standards, California Assessments, Parent Involvement, CalSTRS Retirement                                |

Issues, and Campaign Phone Bank. She noted member Linda Kraus is chair and spends a lot of time preparing for this. She also reported they will send more members to a Rural Issues Conference in January and another conference in March. She reported the CTA Office in Ceres will do a phone bank every Tuesday - Thursday until the election, with Oakdale scheduled to cover Oct. 23 from 5-8 pm. She also reported anyone may e-mail her for information on support of Prop 30, and there will be a Rally on McHenry November 5.

She also commented on a presentation made at the last Board meeting on Minimum Days, and concern expressed about teachers not teaching those days, and explained that the time is just shortened those days but there is still quality teaching going on. She noted that Minimum Days are important to provide time for teachers sharing of ideas, bench marks, testing, Gradebook update, teacher preparation, and PTC time. She also noted that teachers cannot change lunch hours or recess time or have staggered lunch hours, and there are teachers who go to team sports or extra curricular activities after their last class, so Minimum Days give them a little time to interact with each other as well as opportunities for collaboration. She also shared information on Minimum Days scheduled at neighboring districts compared to OJUSD.

ORGANIZATION REPORT, CSEA

8.2 None

ORGANIZATION REPORT, STUDENT

8.3 Madison Lane reported on activities at elementary sites which included: annual Jog-a-Thon October 12, Cloverland and Fair Oaks Ag Day Oct. 26, SMART readers program in which community volunteers come in once a week for 45 minutes to read with designated students, the GATE program finishing up a unit on politics in preparation for the upcoming election, and annual spelling bee. She also reported that at Cloverland the student council will hold a canned food drive mid-October; the OEF Dinner Basket earned \$2,000, PTC will have a Pumpkin Patch Oct. 12-19, and Red Ribbon Week Oct. 23-26.

At the Junior High, they have incentives in place to help the school achieve its goal to increase average attendance to 97%, the “Rachel’s Challenge” assembly was very effective and Leadership is implementing a “Chain Reaction” positive thought program, ASB has a goal to reduce use of trash and disposable bottles and is implementing a student volunteer clean up program around the school, they are looking at installing three water bottle refill stations, and OJHS clothing is currently being made on campus with equipment used to print t-shirts and other items.

At the high school, the Leadership class attended the VOL meeting September 13; “Rachel’s Challenge” assembly was held September 13 and the Students in Action Club is furthering that program message by making efforts to make the campus a welcoming environment, the WASC committee is meeting on selected minimum days to discuss the upcoming report and visit, School Site Council has had their first meeting, over 100 coats were collected in the Coat Drive held September 17-28 and donated to Community Sharing, over 65 people donated blood at the Blood Drive September 25 and one donor student will be awarded a scholarship, Leadership Class is busy preparing for Fall Homecoming October 15 – 19, and the Service Club has been active with the recent River Clean-up, Love Oakdale Event, and Community Block Party.

In response to a request from Trustee Tozzi, Superintendent Malone explained the WASC (Western Association of Schools and Colleges) Accreditation process in which a review committee comes in and sees if secondary schools match criteria for model schools, reviewing curriculum, counseling and other areas.

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| REMOVE ITEMS FROM<br>CONSENT CALENDAR                                 | 9.1   | There were no requests to remove items from the Consent Calendar.  |
| ADOPT CONSENT<br>CALENDAR   | 9.2   | It was <b>M/S/C (Gilbert/Shatswell)</b> to adopt the Consent Calendar as presented. Passed unanimously.  |
| ADOPT MINUTES OF<br>9/10/12 AS PRESENTED                              | 9.3.1 | On adoption of the Consent Calendar, the board adopted minutes of its regularly scheduled meeting held Monday, September 10, 2012, as presented.                         |
| REVIEW QTRLY. REPORT,<br>WILLIAMS COMPLAINTS                          | 9.3.2 | On adoption of the Consent Calendar, the board reviewed the Quarterly Report on Williams Settlement Complaints, as presented.  |
| APPROVE INTERDISTRICT<br>& ALLEN BILL REQUESTS                        | 9.4.1 | On adoption of the Consent Calendar, the board approved interdistrict attendance or Allen Bill requests, 2012-13 school year, as presented.                              |
| ACKNOWLEDGE STUDENT<br>DISCIPLINE REPORT, 9/12 &<br>2-YEAR COMPARISON | 9.4.2 | On adoption of the Consent Calendar, the board acknowledged the Student Discipline Report for the month of September, 2012, and Prior Two-Year Comparison, as presented. |
| APPROVE OHS WINTER<br>ATHLETIC SCHEDULES                              | 9.4.3 | On adoption of the Consent Calendar, the board approved OHS Athletic Schedules, Winter 2012-13, as presented.  |

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| APPROVE OVERNIGHT TRIPS, OHS WRESTLING TEAM                                     | 9.4.4 | On adoption of the Consent Calendar, the board approved OHS Wrestling Team Overnight Trips, as presented.   |
| ACCEPT DONATION, OHS MUSIC PROGRAM  | 9.4.5 | On adoption of the Consent Calendar, the board accepted Donation of Equipment to Oakdale Music Program, as presented.   |
| APPROVE ADMINISTRATION PLAN FOR CALIFORNIA HEALTHY KIDS SURVEY                  | 9.4.6 | On adoption of the Consent Calendar, the board approved Administration Plan for California Healthy Kids Survey, as presented.   |
| APPROVE WARRANTS THRU 09/26/12, & CYCLE I & CYCLE II PAYROLL FOR SEPTEMBER 2012 | 9.5.1 | On adoption of the Consent Calendar, the board approved district warrants prepared for payment through September 26, 2012, and Cycle I & II Payroll for September, 2012, as presented.  |
| APPROVE CONSULTANT AGREEMENTS   | 9.5.2 | On adoption of the Consent Calendar, the board approved Consultant Agreements, as presented.  |
| APPROVE ASB ACCOUNTS, OHS, AUGUST 2012  | 9.5.3 | On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale High School, August 2012, as presented.  |
| APPROVE ASB ACCOUNTS, OJHS, AUGUST 2012   | 9.5.4 | On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale Junior High School, August 2012, as presented.   |
| AUTHORIZE DISPOSAL, OBSOLETE EQUIPMENT & MATERIALS                              | 9.5.5 | On adoption of the Consent Calendar, the board authorized Disposal of Obsolete Equipment & Materials, as presented.   |
| APPROVE PLACEMENT OF EMPLOYEE ON 39-MONTH RE-EMPLOYMENT LIST                    | 9.6.1 | On adoption of the Consent Calendar, the Board approved placement of Classified Employee #001460 on Thirty-Nine month Re-employment List as of September 14, 2012, as presented.  |
| ACCEPT RESIGNATION  | 9.6.2 | On adoption of the Consent Calendar, the Board Accepted resignation of Naomi Snyder, Behavioral Program Paraprofessional 1:1, Fair Oaks, effective October 4, 2012, as presented:   |
| REPORT, IS <sup>4</sup> LESSON DEMONSTRATION                                    | 11.1  | Assistant Superintendent Rapinchuk reported that the Superintendent's Education Council was formed last year to identify instructional norms for the district which are referred to as IS <sup>4</sup> , Instructional Strategies Supporting Student Success, and reviewed the five major components: Learning Objective, Activate Prior Knowledge, Concept Development, Skill Development/Guided Practice, and Closure, and noted Checking for Understanding and |

Engage occur throughout the process. She introduced Gillian Wegener, OJHS English teacher, who presented an IS<sup>4</sup> lesson demonstration on Shakespearean Sonnet.

In response to a question from Trustee Tozzi, it was explained that students demonstrate understanding through whiteboard check or being called upon by teacher, and this gives teachers an opportunity to re-teach if student answers are wrong. In response to a question from Trustee Tozzi about considering the child's background and social experience, Ms. Wegener explained they try to activate prior knowledge and connect what they are going to do in class with prior learning. It was noted that these strategies apply across grades and across curriculum to all disciplines: Ag, Music, PE, electives, and core subjects.

PUBLIC HEARING, PRESENT 12.1  
INITIAL PROPOSAL TO MODIFY  
CSEA AGREEMENT

Assistant Superintendent Terri Taylor reported that CSEA was not prepared to present their initial proposal tonight and will bring to the November Board meeting. Board President Tozzi opened the Public Hearing to present information on the District's initial proposal to modify the CSEA agreement at 7:26 p.m. There being no public comments, the public hearing closed at 7:26 p.m. Assistant Superintendent Taylor will present the district's initial proposal to CSEA President Marc Mutoza tomorrow.

APPROVE QUARTERLY 12.2  
DEVELOPER FEES REPORT

Susan Dyke, Interim Chief Business Officer, presented a report on developer fees collected during the first quarter, noting we collected as much during the first quarter as we did the entire school year last year.

It was **M/S/C (Gilbert/Lane)** to approve the Quarterly Developer Fees Report. Passed unanimously.

ADOPTION OF RESOLUTION 12.3  
#12-13-03, RED RIBBON WEEK

Armida Colon, Director of Categorical Programs, presented the resolution and site activities planned for Red Ribbon Week Celebration October 23-26.

It was **M/S/C (Dyer/Shatswell)** to adopt Resolution #12-13-03 Proclaiming Red Ribbon Celebration. A Roll Call Vote was taken with all members voting in favor.

APPROVE RESOLUTION 12.4  
#12-13-04, E9270, REVISIONS TO  
CONFLICT OF INTEREST CODE  
DESIGNATED POSITIONS

Superintendent Malone presented a revision to Conflict of Interest Code Designated positions, which is the change in title of Susan Dyke's position to Chief Business Officer, and requested waiving reading of the resolution.

It was **M/S/C (Gilbert/Lane)** to approve Resolution #12.13-04, E9270, Conflict of Interest Code, Revisions to Designated Positions. Passed unanimously.

APPROVAL, FACILITY  
COMMITTEE PROJECT  
RECOMMENDATIONS

- 12.5 Superintendent Malone reviewed the prioritized list of projects recommended by the Facilities Committee:
- 1) Move Central Kitchen to J Street Property
  - 2a) Renovate Multipurpose Room at Cloverland
  - 2b) Renovate Multipurpose room at Fair Oaks
  - 3) Expand Library at Fair Oaks
  - 4) Place Electronic Bus Circle Gates at Magnolia
  - 5) New Shade Structure at OJHS
  - 6) Magnolia Auditorium Renovation
  - 7) Renovate Vocational Education Classrooms at OHS

Superintendent Malone explained there had been a recommendation to add wrought iron fencing around Sierra View at an estimated cost of \$40,000, but Maintenance & Operations was able to install a chain-link fence this summer using deferred maintenance funds at a cost of \$6,000.

Superintendent Malone reported that money to fund the projects would come from project savings and developer fees, and total facilities funds that will be available as of June 2013 is \$3,751,294. He shared photos of current facilities and outlined how new projects would tie in; it was noted that in the process of building a new central kitchen they would try to take the current Oak trees into the design and fit the building into the trees already on the property. He also noted the desire to increase multipurpose room square footage to bring parity to all elementary sites.

Superintendent Malone also shared a slide on Brady Road property facts and suggestions, which included having the property appraised by agriculture land appraisers to determine property value based on information coming from the City of Oakdale General Plan, continue with the current Ag lease until the General Plan is completed and then appraise, develop the property into a school-based farm to be utilized by both FFA and 4-H, or appraise the property and sell it (noted legal counsel has advised this can be done but is a very detailed process and under the Naylor Act the property must be first offered at a mitigated cost to all government and public agencies before it can be sold).

Trustee Tozzi summarized that Board members are being asked to approve a prioritized list of facilities projects

tonight to move forward once funds are available, and will consider Brady Road options at the next board meeting.

In response to a question from Trustee Tozzi, committee member Gary Gery explained he and Dan Casey put together cost estimates based on historical data, value of school construction per square foot, size of facility and current construction costs. In response to a question from Trustee Tozzi on community input into the process, it was noted that the Facilities Committee is comprised of 15-20 people, including community members and staff. Superintendent Malone also noted an article in the newspaper that reported the formation of the Facilities Committee and that the district was seeking input.

In response to a question from Trustee Dyer about plans for the current Central Kitchen once a new Central Kitchen is complete, Superintendent Malone explained we anticipate future expansion of Charter School and there may be some costs to remove old portables. In response to a question from Trustee Shatswell on Central Kitchen staffing, it was reported there are four full-time staff and staff from other sites that help with preparation and then go back to their sites.

In regards to a project timeline, Superintendent Malone's recommendation is to move project by project, and the Board will be kept apprised of the status of all projects, and all projects will have to be approved by the Board to go to bid. Dan Casey estimated it would take a little over two years to complete projects. It was noted that once we get Board approval, we will start process with architects. Gary Gery reported the Central Kitchen project may take a little more than 12 months for design and construction, and this project would not need to go through DSA, but would need to go through County planning.

It was **M/S/C (Gilbert/Shatswell)** to approve Facilities Projects in priority order as recommended by the Facilities Committee and to move forward with projects once funds are available. Passed unanimously.

Trustee Tozzi asked the Facilities Committee members in attendance to stand and introduce themselves to the Board, and on behalf of the Board, thanked them and other committee members for their work on this. In attendance were: Dan Casey, Susan Dyke, Gary Gery, Bret Martin, Tom Orvis, and David Snyder.

## INFORMATION

- 13.1 Love Oakdale Recognition – Trustee Tozzi gave special recognition to S-Club students who participated in the recent Love Oakdale event.
- 13.2 K-12 Minimum Day / Staff Development, Oct. 11
- 13.3 Elementary Jog-A-Thon, Oct. 13
- 13.4 OCEC Meeting, OJUSD Tech Center, Oct. 17, 6:00 pm
- 13.5 OHS/OJHS Fall Choir Concert, Oct. 17, OHS Theater, OJHS 6:00 p.m.; OHS 7:30 p.m.
- 13.6 OHS Powder Puff Game, Oct. 17, Stadium, 7:00 p.m.
- 13.7 OHS Homecoming, Oct. 19, Parade @ 1:45 – 2:05/Game 5:00 & 7:30 pm, Dance in Main Gym After Game
- 13.8 OJUSD Furlough Day, All Sites Closed, Monday, Oct. 22
- 13.9 Ag Day / Cloverland and Fair Oaks, Oct. 26
- 13.10 OJHS Concert Band and Steel Band, October 30, OJHS Gym, 6:00 & 7:30 pm
- 13.11 Minimum Day K-12, Wednesday, October 31
- 13.12 Music Booster Dinner Auction, November 3, OHS Gym, 5:00-8:00 pm – Oakdale Music Boosters President David Snyder shared information on recent performances by groups at the OEF and Rotary Events.
- 13.13 Grade 1-6 Minimum Day / Parent Teacher Conferences, November 5-9
- 13.14 Oakdale Music Boosters President David Snyder shared information on the upcoming Music Boosters
- 13.15 Trustee Dyer mentioned the FFA Dinner Fundraiser on Nov. 14 and the Culinary Arts Open House on Oct. 18.

## ITEMS FOR FUTURE AGENDA

- 14.1 Presentation on Facilities Project Method of Delivery
- 14.2 Accountability Progress Report
- 14.3 Discussion and Approval of Proposed Action on Brady Road Property - Board members requested information on the City of Oakdale General Plan.

## ADJOURNMENT

- 16.0 The meeting adjourned at 8:17 p.m.