

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
MONDAY, MAY 13, 2013, 6:20 P.M.
Oakdale Joint Unified School District
Technology & Staff Development Center
331 Hinkley Avenue, Oakdale, CA

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| CALL TO ORDER | 1.1 | Board President Mike Tozzi convened Closed Session at 6:10 p.m. following a retirees' recognition reception. |
| TRUSTEES PRESENT | 1.2 | Bill Dyer, Mike House, Diane Gilbert, Tina Shatswell and Mike Tozzi. Student representative Madison Lane was present for Open Session. |
| LATE ARRIVALS | 1.3 | None |
| TRUSTEES ABSENT | 1.4 | None |
| VISITORS PRESENT | 1.5 | Keeli Beland, Morgan Blake, Bev & Ethan Brown, Mia & Paul Goodreau, Stacy Graham, Emma Harper & Family, Edgar Herrera, Andrew Liekhus, Cheri Martin, Niki McCoy, Karyn Miller, Maria Miranda & Family, David Snyder, Cheryl Thompson |
| CLOSED SESSION | 2.0 | Student board representative Madison Lane convened Open Session at 6:35 p.m. |
| PLEDGE OF ALLEGIANCE | 3.0 | Student board representative Madison Lane led the Pledge of Allegiance. |
| ACTION FROM CLOSED SESSION | 4.0 | President Tozzi reported that in Closed Session the Board voted 5-0 to approve stipulated expulsions of students:

#12-13-16 for Ed Code: 48900 (k) and 48915 (b) (1) for spring 2013 and fall 2013 semesters.

#12-13-17 for Ed Code: 48900 (a) (1), 48900 (k), 48900.4, 48915 (b) (1) and 48915 (b) (2) for spring 2013 and fall 2013 semesters. |
| PUBLIC COMMENTS | 5.0 | Student Trustee Lane opened the Public Comments portion of the agenda at 6:36 p.m. There being none, Public Comments closed at 6:36 p.m. |
| APPROVE ORDER OF AGENDA | 6.0 | It was M/S/C (Tozzi/Gilbert) to approve the order of agenda items for this meeting. All members voted in favor. |
| RECOGNITION, ELEMENTARY SCIENCE OLYMPIAD | 7.1 | Sierra View Elementary students and coaches were presented with certificates recognizing their award as First Place Team at the Stanislaus County Elementary Science Olympiad. Principal Kindred displayed the perpetual trophy which Sierra View has held four times since 2008. |

- RECOGNITION, CTA SCHOOL BELL AWARDS 7.2 Assistant Superintendent Taylor recognized CTA School Bell Award recipients: Kelli Beland and Cheryl Thompson, both of whom are OJHS Teachers
- RECOGNITION, TEACHER OF THE YEAR PROGRAM 7.3 Assistant Superintendent Taylor recognized Stanislaus County Teacher of the Year finalists: Niki McCoy, Fair Oaks, and Denise Springer, Oakdale High. She noted that Niki McCoy is one of the first recipients of the *Jane Johnston Civility Award*.
- RECOGNITION, ACSA ADMINISTRATOR OF THE YEAR PROGRAM 7.4 Assistant Superintendent Taylor recognized Association of California School Administrators (ACSA) Region VII Award recipients: Larry Mendonca, Director of Pupil Services, was named Pupil Personnel Administrator of the Year and Kathy Pinol, Sierra View Elementary School, was named Elementary Co-Administrator of the year.
- RECOGNITION, MADISON LANE 7.5 Student board member Madison Lane was recognized for her service as the district's Student Board representative, 2012-13. The Superintendent and Board members expressed their sentiments about Madison's outstanding service as a student board member, her composure and confidence, articulate and comprehensive reports.
- ORGANIZATION REPORT, OTA 8.1 Stacy Graham congratulated retirees and reported on recent association election results: Linda Kraus, President; Karyn Miler, Vice-President, Claudia Spalding, Secretary; John Arsenio, Treasurer, Dee Hawksworth, Communications Chairperson, Maggie Banducci, Elections and Membership Chairperson. She noted she has enjoyed her time as association president and is ready to step back and allow Linda to step back in. She also noted she appreciates the District Office help and hopes we will be able to continue forward on little things we have not completely settled. She also reported the association was able to award five scholarships this year.
- ORG. REPORT, CSEA 8.2 Mark Mutoza congratulated retirees, expressed pride in awarding 8 scholarships this year, and noted that next week we will celebrate Classified School Employees Week as well as graduation.
- ORGANIZATION REPORT, STUDENT 8.3 Madison Lane reported on activities at the elementary sites which included Fair Oaks' first Art Show and Cloverland's ninth Art Show, and successful open house at all four sites.
- The Junior High held an awards assembly, they had a successful Renaissance Fun in the Sun activity last Friday, and there is an upcoming trip to *Funworks* for graduating 8th graders.

She reported on activities at the high school which included successful Drama Department production of “Little Shop of Horrors”, the Model U.N. Team will attend a conference at U.C. Davis this weekend, senior trip to Disneyland, recent senior scholarship awards night, senior honors assembly today, spring sports finishing final games and closing out successful seasons, and all students and teachers preparing for finals next week.

INTRODUCTION, NEW
STUDENT REPRESENTATIVE

8.3.1 Outgoing Student Board Representative Madison Lane introduced Dylan Hawksworth-Lutzow, the incoming Student Board Representative for 2013-14.

REMOVE ITEMS FROM
CONSENT CALENDAR

9.1 Trustee Tozzi requested Item 9.4.3 be removed from the Consent Calendar.

ADOPT CONSENT
CALENDAR

9.2 It was **M/S/C (Tozzi/Dyer)** to adopt the amended Consent Calendar as presented. Passed unanimously.

ADOPT MINUTES OF
4/23/12 AS PRESENTED

9.3.1 On adoption of the Consent Calendar, the board adopted minutes of its regularly scheduled meeting held Monday, April 23, 2012, as presented.

APPROVE VOL & CIF REPS

9.3.2 On adoption of the Consent Calendar, the board approved District and School Representatives to the Valley Oak League and California Interscholastic Federation, as presented.

APPROVE INTERDISTRICT
& ALLEN BILL REQUESTS,
2012-13 OR 2013-14

9.4.1 On adoption of the Consent Calendar, the Board approved interdistrict attendance transfer or Allen Bill requests, 2012-13 or 2013-14 school year, as presented.

ACKNOWLEDGE STUDENT
DISCIPLINE REPORT, MARCH
2013 & PRIOR TWO YEARS

9.4.2 On adoption of the Consent Calendar, the board acknowledged the Student Discipline Report for the month of March, 2013, and Prior Two-Year Comparison, as presented.

APPROVE AG DEPARTMENT
TRIPS, 2013-14

9.4.4 On adoption of the Consent Calendar, the Board approved Agriculture Department Trips, 2013-14, as presented.

APPROVE CAHSEE
SCORE WAIVER

9.4.5 On adoption of the Consent Calendar, the Board approved Waivers for CAHSEE Scores, as presented.

APPROVE YROP
AGREEMENT

9.4.6 On adoption of the Consent Calendar, the Board approved the Yosemite Regional Occupational Program (YROP) Agreement, as presented.

APPROVE WARRANTS THRU
5/1/13, AND CYCLE I & II
PAYROLL FOR APRIL 2013

9.5.1 On adoption of the Consent Calendar, the board approved district warrants prepared for payment through May 1, 2013, and Cycle I & II Payroll for April 2013, as presented.

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| APPROVE CONSULTANT AGREEMENTS | 9.5.2 | On adoption of the Consent Calendar, the board approved Consultant Agreements, as presented. |
| APPROVE ASB ACCOUNTS, OHS, MARCH 2013 | 9.5.3 | On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale High School, March 2013, as presented. |
| APPROVE ASB ACCOUNTS, OJHS, MARCH 2013 | 9.5.4 | On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale Junior High School, March 2013, as presented. |
| APPROVE TRANSPORTATION AGREEMENT (EAST VALLEY) | 9.5.5 | On adoption of the Consent Calendar, the board approved the Transportation Contract (East Valley), as presented. |
| APPROVE TRANSPORTATION AGREEMENT (EMPIRE) | 9.5.6 | On adoption of the Consent Calendar, the board approved the Transportation Contract (Empire), as presented. |
| APPROVE TRANSPORTATION AGREEMENT (VALLEY HOME) | 9.5.7 | On adoption of the Consent Calendar, the board approved the Transportation Contract (Valley Home), as presented. |
| APPROVE LEAVE OF ABSENCE, S. ROBINSON | 9.6.1 | On adoption of the Consent Calendar, the board approved the 33% Leave of Absence for Stephanie Robinson, Oakdale Junior High, for the 2013-2014 School Year, as presented: |
| APPROVE PROMOTION, J. HAY | 9.6.2 | On adoption of the Consent Calendar, the board approved promotion, effective 8/7/12, as presented:
Janet Hay, from Lead Cafeteria Assistant at Fair Oaks to Food Service Driver at Central Kitchen |
| APPROVE EMPLOYMENT, CERTIFICATED STAFF | 9.6.3 | On adoption of the Consent Calendar, the board approved employment, effective 8/5/13, as presented:
Erin Benbow, Physical Science Teacher – Prob 1, OJHS
Joshua Bennett, Auto Mechanics Teacher - Prob 1, OHS
Derek Gustafson, History Teacher – Prob 1, OJHS
Jenny Humphrey, English Teacher – Prob 1, OHS
Richard Merrick, Elem. Band Teacher – Prob 1, District
Lauren Miranda, Physical Science Teacher – Prob 1, OHS
Phillip Rapisura, Physical Science (Chemistry) Teacher – Prob 1, OHS
Frances MacDonald, History Teacher – Prob 1, OJHS
Elizabeth Cram, Temporary 2013-14 English/Language Arts Teacher, OJHS |
| APPROVE EMPLOYMENT | 9.6.4 | On adoption of the Consent Calendar, the board approved employment, effective 8/7/13, as presented:
Brienne Szuggar, Cafeteria Assistant, OHS |

- ACCEPT RETIREMENT 9.6.5 On adoption of the Consent Calendar, the board accepted retirement, effective 6/30/13, as presented:
Susan Bird, Resource Teacher, Oakdale High
Steve Campbell, Resource Teacher, Oakdale High
Ann Wenzel, Teacher, Cloverland Elementary
- ACCEPT RESIGNATION 9.6.6 On adoption of the Consent Calendar, the board accepted resignation, effective 6/30/13, as presented:
Anne Marie Bergen, District Science Teacher
- DISPOSITION OF ITEMS REMOVED FROM CONSENT, 9.4.3, ACCEPT DONATION, MAGNOLIA LIBRARY BOOKS 10.0 Trustee Tozzi recognized the Kiwanis club for their \$500 donation to purchase books for the Magnolia Elementary School Library.

It was **M/S/C (Tozzi/House)** to accept Donation of Library Books to Magnolia Elementary School, as presented.
- REPORT, CALIFORNIA HEALTHY KIDS SURVEY 11.1 Armida Colon, Director of Categorical Programs, presented a report on results of the 2012 California Healthy Kids Survey which was administered to students in grades 5, 7, 9, and 11 in December 2012. Her report addressed the key findings and detailed how the results will be used to drive the Power of One Action Plan for 2013-14. It was noted that the CHKS is a survey of resiliency, protective factors, and risk behaviors; and data collected has led to a better understanding of the relationship between students' health behaviors and academic performance, and is a critical component of school improvement efforts to help guide the development of more effective health, prevention, and youth development programs.
- APPROVE ACTION ON FACILITIES PROJECTS 12.1 Superintendent Malone presented a progress report on facilities projects, noting the Facilities Committee set priorities for future facilities projects in April 2012 and confirmed in August 2012, which included as the top 3 priorities to 1) build a new Central Kitchen, 2) renovate Cloverland Multipurpose Room, and 2b) renovate Fair Oaks Multipurpose Room, and 3) expand Fair Oaks Library.

He reported that project savings have been released and we have \$2.8 million cash in hand and \$1.6 million developer fees for a total of \$4.4 million for upcoming facilities projects and facilities improvements or renovations. He reported that the Board has approved architect's fee and lease-lease back process in building a 3,980 sq. ft. Central Kitchen on J Street at an estimated cost of \$1.1 million; however, they have since found several issues with the J Street lot: compaction, steepness,

and utilities not stubbed to that side of the street which would bring the estimated cost to \$1.5 million, an increase of \$400,000. He talked to the architect, ACME construction and Ron Holcombe, and they came up with another plan to build a brand new 5000 sq. foot Central Kitchen near the current Central Kitchen location on D Street at an estimated cost of \$1.1 million.

Superintendent Malone explained that in looking at the cost of renovating Cloverland's multipurpose room, we would be better off building a new structure; and cost savings to build simultaneously with the Central Kitchen are significant. The Cloverland multipurpose room would be modeled after Sierra View's, and the same plan could be used for Fair Oaks' multipurpose room. The multipurpose room would have to go to DSA for approval because it houses students. The three portables by the Cloverland parking lot would be moved to another location in order to build the new multipurpose room. The old Cloverland cafeteria could be remodeled to be used as a library or computer lab space, and the old Central Kitchen could be used for Charter expansion.

He noted that this would help achieve the district's goal to bring parity to all elementary schools, and the need to expand the library at Fair Oaks given their enrollment. In response to a question from Stacy Graham about parity for Magnolia and possible need for Computer Lab expansion, Superintendent Malone indicated that Magnolia has an auditorium and its renovation is on the list of prioritized facilities projects, but the Facilities Committee and Board could look at Magnolia computer lab expansion down the road.

He presented the board 3 options to choose from, and recommended that we move forward with option 3:

- 1) Build a 3,980 sq. foot Central Kitchen at the J Street lot for the estimated cost of \$1,471,869,
- 2) Build a 5,000 sq. foot Central Kitchen (D Street) to the south of the current location for an estimated \$1,088,671,
- 3) Build the Central Kitchen and Cloverland multipurpose rooms at the same time to maximize construction efficiently for an estimated \$2,288,671. If this option is chosen and the numbers are firm, it would leave \$1,142,281 to finish the multipurpose room at Fair Oaks and the other prioritized projects.

In response to a question about timeframe for this project, Ron Holcombe estimated the Central Kitchen project would take about 9 months from start to finish, and the multipurpose room about a year, which would make it available for use in the 2014-15 school year.

Trustee Dyer expressed his disappointment about the J Street property and asked if we need 25% more space by building a 5,000 sq. ft. building on D Street instead of a 4,000 sq. ft. building on J Street. Superintendent Malone explained the reason we settled on a 4,000 sq. ft. building on J Street was because we were limited by slope and design problems with that site, but sooner or later we will grow and will need 5,000 sq. foot space, and with design elements on D Street we are able to stay within elements and have expanded storage and allow room to grow. Ron Holcombe explained that the building core is the same on both sites but we would have additional storage at D Street, and would be good for 25% student population growth. In response to a question from the Board, Ron indicated the current Central Kitchen is 3,300 sq. feet. He also noted that we are able to control costs on D Street better than we would at J Street.

In response to a question about traffic, it was explained that we don't know what impact would be on J Street, but do know what it currently is on D Street.

In response to a question from Trustee Tozzi about anticipated growth of facilities fund by April 2014, Ms. Dyke reported that we should at least collect what we have taken in this year, about \$300,000. It was noted that that there is actually \$4.4 million available to us because of increased developer fees and because we got our full allocation of \$3.5 million that was being held by the state. Ms. Dyke also indicated there is a small amount of \$1.2 million for capital projects.

In response to a question from Trustee House about the cost of the Fair Oaks multipurpose room, Superintendent Malone indicated there are several factors involved: it is our largest elementary school, has the smallest site and the smallest amount of green space. He indicated we will have to do this strategically and may need to build in the Fair Oaks parking lot. He also stated there could be discussion about a partnership with the FES Hall to utilize their parking lot.

Ron Holcombe explained he will come back to the Board with a contract for the Central Kitchen and Cloverland multipurpose building and the board can vote to move ahead once they authorize the contract with a guaranteed maximum sum. Ron will turn in plan for Cloverland and Fair Oaks multipurpose room to DSA at the same time to save fees since it will be the same design used at both sites. Superintendent Malone indicated additional discussion will be needed about Fair Oaks elementary, but at this time he is requesting Board approval for the Central Kitchen and multipurpose room at Cloverland.

It was **M/S/C (Tozzi/Gilbert)** to approve adoption of Option 3 to build the Central Kitchen at D Street and the Cloverland multipurpose room, both at an estimated cost of \$2.3 million. Passed unanimously.

ANNUAL DECLARATION
OF NEED FOR FULLY
QUALIFIED EDUCATORS

- 12.2 Assistant Superintendent Taylor presented this annual declaration of the estimated number of educators that may be required to teach on an emergency permit for the 2013/14 school year. She explained that we do not anticipate we will have need, but we need to have this in place in the event we do need to hire someone on an emergency permit in the next school year.

It was **M/S/C (Gilbert/House)** to approve the Annual Declaration of Need for Fully Qualified Educators. Passed unanimously.

PUBLIC HEARING, TRANSFER
TIER III CATEGORICAL FUNDS

- 12.3 The Public Hearing on Transfer of Tier III Categorical Funds from Restricted Purpose to Any Educational Purpose opened at 8:04 p.m. Susan Dyke, Chief Business Officer, explained this is a requirement to be able to use previously restricted state categorical funds for a more flexible purpose. Public Hearing closed at 8:05 p.m.

APPROVE TRANSFER, TIER III
CATEGORICAL FUNDS

- 12.4 Susan Dyke, Chief Business Officer, requested approval to transfer formerly restricted Tier III categorical program funds for other educational purposes.

It was **M/S/C (Tozzi/Shatswell)** to Approve Transfer of Tier III Categorical Funds from Restricted Purpose to Any Educational Purpose. Passed unanimously.

PUBLIC HEARING, RECOGNIZE
CLOSED TIER III CATEGORICAL
PROGRAMS

- 12.5 The Public Hearing to recognize Closed Tier III Categorical Programs opened at 8:06 p.m. There being no comments, Public Hearing closed at 8:06 p.m.

APPROVAL TO CLOSE TIER
III CATEGORICAL PROGRAMS

- 12.6 Susan Dyke, Chief Business Officer, explained this requirement was put into place for further transparency to show which formerly restricted Tier III categorical programs have been used for other educational purposes.

It was **M/S/C (Gilbert/House)** to Approve Close of Tier III Categorical Programs. Passed unanimously.

INFORMATION

Trustee Tozzi commended Superintendent Malone on the level of communication he has maintained, noting his monthly meeting with him to review agenda items prior to each board meeting, and the weekly *Salute* he sends to the board each Friday to update them on district issues and informational items. Trustee Dyer echoed Mr. Tozzi's comments.

- 13.1 K-12 Minimum Day/Staff Development, May 14
- 13.2 OHS/OJHS Spring Choral Concert, OHS Theater, May 15, 6:00 & 7:30 pm
- 13.3 OHS Bands and Orchestra, OHS Theater, May 16, 7:00 pm
- 13.4 Graduation Dates:
 Alternative Education & Charter High School,
 Wednesday, May 22, 7:00 pm, Oakdale High
 School -- *Trustees House, Shatswell, Tozzi*
 Oakdale Junior High School, Thursday, May 23, 7:00 pm,
 Oakdale High School -- *Trustees Dyer, Gilbert,
 House, Shatswell, Lane*
 Oakdale High School, Friday, May 24, 7:00 pm,
 Oakdale High School -- *Trustees Dyer, Gilbert,
 House, Shatswell, Tozzi*
Trustee Tozzi shared that due to a family vacation, this will be the first time in 12 years that he will miss an Oakdale High graduation.

ITEMS FOR NEXT AGENDA

- 14.1 Public Hearing and Approval of 2013-14 Budget.

ADJOURNMENT

- 16.0 The meeting adjourned at 8:11 p.m.