

MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES

MONDAY, JUNE 10, 2013, 5:30 P.M.
Oakdale City Council Chambers
277 N. Second Avenue, Oakdale, CA

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| CALL TO ORDER | 1.1 | The meeting was called to order at 5:33 p.m. by President Mike Tozzi. |
| TRUSTEES PRESENT | 1.2 | Bill Dyer, Diane Gilbert, Mike House, Tina Shatswell and Mike Tozzi. |
| LATE ARRIVALS | 1.3 | None |
| TRUSTEES ABSENT | 1.4 | None |
| VISITORS PRESENT | 1.5 | Kathleen Jenkins and David Snyder |
| CLOSED SESSION | 2.0 | Board President Mike Tozzi adjourned the meeting into Closed Session at 5:33 p.m. Open Session reconvened at 6:40 p.m. |
| PLEDGE OF ALLEGIANCE | 3.0 | The Pledge of Allegiance was led by Assistant Superintendent Terri Taylor. |
| ACTION FROM CLOSED SESSION | 4.0 | President Tozzi reported the Board took no action in Closed Session. |
| PUBLIC COMMENTS | 5.0 | President Tozzi opened the Public Comments portion of the agenda at 6:41 p.m. |
| KEVIN FOX | | Kevin Fox stated that he lives behind Cloverland and would like to find out where the district is on placement of new kitchen facilities. Superintendent Malone explained that the new kitchen will be built immediately to the south of the current Charter School, approximately 20 feet south of the current Central Kitchen. On that site there is a large shop building, a storage building will be removed and a refrigerator freezer building will be moved, and entrance and egress will be the same as it is now. Mr. Fox stated that he spoke to Mr. Malone at Open House, and noted that no site plans were available, and no one has been notified that the kitchen is planned to be enlarged and |

had been approved. He expressed concern about how his property values might be affected because the district is putting industrial food services at that facility. He also stated that he'd met with Principal Bonds voicing concerns about placement and was told it would be further away, but received a site plan in the mail anonymously that shows something different. It was noted that the Board approved placement of the new Central Kitchen at the D Street location at the last meeting. Tozzi offered to have staff take Mr. Fox out and show him where the kitchen will be built, and Superintendent Malone offered to arrange that.

Public comments closed at 6:50 p.m.

APPROVE ORDER OF AGENDA	6.0	It was M/S/C (Dyer/House) to approve the order of agenda items for this meeting. Passed unanimously.
ANNOUNCEMENTS	7.0	None
ORGANIZATION REPORTS	8.0	None
REMOVE ITEMS FROM CONSENT CALENDAR	9.1	Trustee Dyer requested removal of Items 9.4.9, 9.5.5, 9.5.6, and 9.5.7; Trustee Shatswell requested removal of Item 9.6.1 from the Consent Calendar.
ADOPT CONSENT CALENDAR	9.2	It was M/S/C (Dyer/House) to adopt the Consent Calendar as amended. A Roll Call Vote was taken with all board members voting in favor.
ADOPT MINUTES OF 5/13/13 AS PRESENTED	9.3.1	On adoption of the Consent Calendar, the board adopted minutes of its regularly scheduled meeting held Monday, May 13, 2012, as presented.
APPROVE INTERDISTRICT & ALLEN BILL REQUESTS, 2013-14	9.4.1	On adoption of the Consent Calendar, the Board approved interdistrict attendance transfer or Allen Bill requests, 2013-14 school year, as presented.
ACKNOWLEDGE STUDENT DISCIPLINE REPORT, APRIL 2013 & PRIOR TWO YEARS	9.4.2	On adoption of the Consent Calendar, the board acknowledged the Student Discipline Report, April 2013 and Previous Two-Year Comparison, as presented.
ACCEPT DONATION, MUSIC EQUIPMENT	9.4.3	On adoption of the Consent Calendar, the board accepted the donation of equipment to the Music Program, as presented.
APPROVE FALL ATHLETIC SCHEDULES	9.4.4	On adoption of the Consent Calendar, the board approved Fall Athletic Schedules, as presented.

- APPROVE YEARBOOK SUMMER CAMP 9.4.5 On adoption of the Consent Calendar, the Board approved Overnight Yearbook Summer Camp at University of Pacific, July 15-17, 2013, as presented.
- APPROVE OUT-OF-STATE VOLLEYBALL TOURNAMENT 9.4.6 On adoption of the Consent Calendar, the Board approved Overnight Out-of-State Trip for OHS Volleyball Team to attend High Sierra Tournament in Reno, Nevada, August 30 and 31, 2013, as presented.
- APPROVE PERKINS GRANT APPLICATION 9.4.7 On adoption of the Consent Calendar, the board approved Perkins Grant Application, as presented.
- APPROVE AG VOC ED INCENTIVE GRANT 9.4.8 On adoption of the Consent Calendar, the board approved Agricultural Vocational Education Incentive Grant, as presented.
- APPROVE WARRANTS THRU 5/30/13, AND CYCLE I & II PAYROLL FOR MAY 2013 9.5.1 On adoption of the Consent Calendar, the board approved district warrants prepared for payment through May 30, 2013, and Cycle I & II Payroll for May 2013, as presented.
- APPROVE ASB ACCOUNTS, OHS, APRIL 2013 9.5.2 On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale High School, April 2013, as presented.
- APPROVE ASB ACCOUNTS, OJHS, APRIL 2013 9.5.3 On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale Junior High School, April 2013, as presented.
- APPROVE CAFETERIA AGREEMENTS 9.5.4 On adoption of the Consent Calendar, the Board approved Cafeteria Agreements with Knights Ferry and Valley Home for the 2013-14 School Year, as presented.
- APPROVAL, RESOLUTION #12-13-12, AUTHOTIZATION TO SIGN, RETROFIT DEVICE PROGRAM 9.5.8 On adoption of the Consent Calendar, the Board adopted Resolution #12-13-12, Authorization to Sign Applications for Local, State, and Federal Programs, Projects or Grants for Retrofit Device Program, as presented.
- APPROVE PROMOTIONS 9.6.2 On adoption of the Consent Calendar, the board approved promotions, effective 07/01/13, as presented:
Alma Cenicerros from Cafeteria Assistant at Sierra View to Lead Cafeteria Assistant at Magnolia
Heather Eagleton from Cafeteria Clerk to Cafeteria Assistant, Sierra View
Debbie Schwartz from Resource Instructional Aide to Account Clerk 1 at OHS

- APPROVE EMPLOYMENT
CERTIFICATED
- 9.6.3 On adoption of the Consent Calendar, the board approved employment, effective 8/5/13, as presented:
Kelly Benbow, 5th Grade, Magnolia
Annelise Delucchi, 4th Grade, Fair Oaks
Troy Gravatt, Ag Mechanics Teacher, Oakdale High
Jaime Hammond, World History Teacher, Oakdale High
Laura Hart, SDC LH, Magnolia
Nancy Hill, 1st Grade, Sierra View
Stewart Lawrence, Temporary 5th Grade, Magnolia
Neici Lester – 5th Grade Cloverland
Lisa Sturgis, Temporary 4th Grade, Cloverland
- APPROVE EMPLOYMENT,
CLASSIFIED
- 9.6.4 On adoption of the Consent Calendar, the board approved employment, as presented:
Angelica Cazares, Manager of Food Services,
effective 7/1/13
Brandi Chavez, Noon Yard Duty Aide, Oakdale Jr. High,
effective 8/8/13
Kacie Contreras, Supervisor of After School Programs,
Cloverland, effective 7/1/13
Rosaura Contreras, Bilingual Inst. Aide, Oakdale Jr. High,
effective 8/8/13
Sheryl DeLeon, Library Technician, Cloverland,
effective 7/31/13
Caley Haakma, Computer Education Instructor,
Cloverland, effective 8/6/13
Sara Parola, SLP Inst. Aide, Sierra View & Cloverland,
effective 8/8/13
Kris Stout, Secretary II, Charter, effective 7/25/13
- ACCEPT RESIGNATIONS
- 9.6.5 On adoption of the Consent Calendar, the board accepted resignations, as presented:
Lois Matherly, Inst. Aide - Resource, Magnolia,
effective 5/23/13
Nick Lewis, Math Teacher, Oakdale High,
effective 6/30/13
- ACCEPT RESIGNATION
- 9.6.6 On adoption of the Consent Calendar, the board accepted resignation, effective 6/30/13, as presented:
Jamie Imura, 3rd Grade Teacher, Magnolia
- ACCEPT RESIGNATION
- 9.6.7 On adoption of the Consent Calendar, the board accepted resignation, effective 6/30/13, as presented:
Kim West, 1st Grade Teacher, Sierra View

- DISPOSITION OF ITEMS REMOVED FROM CONSENT, 9.4.9, STUDENT CONDUCT CODE 10.0 Trustee Dyer noted this is a large document and asked about the changes. Larry Mendonca explained that additions are indicated in blue and text being deleted is noted in red strikeouts. In response to a question from Trustee Dyer, Mr. Mendonca explained that the Student Conduct Code contains revisions to AR 5132, Dress and Grooming, which is also being presented to the Board for first reading tonight, and he wanted to get Student Conduct Code approval tonight in order to get ready for the printer, but if there are additional revisions to AR 5132 when it goes to second reading, those could be included in the Student Conduct Code. Trustee Dyer stated that he was uncomfortable passing something that includes something the Board has not approved or may have additional changes.
- It was **M/S/C (Dyer/House)** to table this item until the next meeting when AR 5132 will come to the Board for 2nd Reading and approval. Passed unanimously.
- APPROVAL, RESOLUTION #12-13-09, INTERFUND TRANSFERS 9.5.5 In response to a question from Trustee Dyer, Ms. Dyke explained this is brought forward annually, and there are categories of activities that involve transfer of funds outside of general fund such as retiree health benefits, transfer of funds between enterprise accounts such as ASPIRE and field trips, and we are required to have the document approved by the board.
- It was **M/S/C (Shatswell/Dyer)** to adopt Resolution #12-13-09, Interfund Transfers, as presented. A Roll Call vote was taken and all board members approved.
- APPROVAL, RESOLUTION #12-13-10, EDUCATION PROTECTION ACCT. 2012-13 9.5.6 Trustee Dyer noted this was outgrowth of Prop 30 ensuring that extra funds are not spend on administrative expenses; and Ms. Dyke noted the Board is asked to verify that we have not done that in the last year. It was noted that the resolution is worded that monies shall be spent as required for 2012-13.
- APPROVAL, RESOLUTION #12-13-11, EDUCATION PROTECTION ACCT. 2013-14 9.5.7 It was noted this resolution is the same as Item 9.5.6, but is for the 2013-14 school year.
- It was **M/S/C (Dyer/Shatswell)** to adopt Resolution #12-13-11, Education Protection Account, 2013-14, and Resolution #12-13-10, Education Protection Account, 2012-13, as presented. A Roll Call vote was taken and all board members voted in favor.

APPROVE CHANGE OF TITLE & JOB DESCRIPTION FROM DIRECTOR OF PUPIL SERVICES TO ASST. SUPT. PUPIL SERVICES & FACILITIES

- 9.6.1 Trustee Shatswell asked about the timing of this in relation to transition and shadowing of projects we have going on now. It was noted that Ron Holcombe is contracted as our Projects Manager and Larry will eventually move into that role, but we may also continue to contract with a Projects Manager.

Trustee Dyer noted the position we are filling now is part of what the Assistant Superintendent was doing before and we are adding to it work that the Director was doing before and making the Director's job an Assistant Superintendent job, and we still have another person doing what the former Asst. Superintendent was doing. Superintendent Malone explained that we elevated Susan Dyke to CBO for financial and budget but did not include facilities, and that Marc has been performing some of the facilities piece, but this would now shift to Larry with this new position. Trustee Tozzi noted that credentials and experience for the new position seem to be the same as the Director of Pupil Services but there is nothing that seems to be related to Assistant Superintendent or requiring credentials or 1-2 years' experience in facilities management. Assistant Superintendent Terri Taylor explained that this matches the job description that Tim Hern had, and this job description will cover what the district needs.

It was **M/S/C (Shatswell/Gilbert)** to approve Change of Job Title and Job Description for Director of Pupil Services to Assistant Superintendent, Pupil Services & Facilities, effective 07/01/13, as presented.

REPORTS, FIRST READING:
AR 5132, DRESS & GROOMING

- 11.1 Larry Mendonca presented revisions to AR 5132, Dress and Grooming, explaining the Dress and Grooming Committee met in May and additions are presented in blue and some language is stricken in red.

PUBLIC HEARING,
2013-14 BUDGET

- 12.1 Trustee Tozzi opened Public Hearing on the Proposed 2013-14 Budget at 7:21 p.m.

Susan Dyke, Chief Business Officer, reviewed the proposed budget which includes information from Governor's May Revise which includes Local Control Funding Formula funding reform, Revenues, Expenditures which includes 3 furlough days equal to 1.5% salary that will be negotiated with labor groups as well as some new

and restored staff positions, Summary of Multi-Year Projections, Reserves to Budget, and Enrollment vs. ADA. She also expressed special thanks to her staff and the Educational Services staff for their work on the budget. She noted that for the first time in many years we are not deficit spending and have a surplus in 2013-14, but project deficit spending in 2014-15 because COLA is not keeping pace with Step and Column increases.

Public Hearing closed at 7:46 p.m.

ADOPTION OF
2013-14 BUDGET

- 12.2 Susan Dyke presented the proposed 2013-14 budget for adoption.

It was **M/S/C (Dyer/House)** to Adopt the Proposed 2013-14 Budget. Passed Unanimously.

APPROVE RESOLUTION
#12-13-08, GOVERNING
BOARD ELECTION ORDER

- 12.3 Superintendent Malone presented this resolution ordering a governing board member election for the three Area 2 seats expiring in November: Trustees Dyer, Gilbert, and House.

It was **M/S/C (Shatswell/House)** to approve Resolution # 12-13-08, Ordering Governing Board Member Election. A Roll Call Vote was taken with all members voting in favor.

APPROVE 2013/14 SCOE
MASTER AGREEMENT

- 12.4 Susan Dyke presented the annual contract with the County Office of Education to provide Audio-Visual, Internet Access, Information Systems, Outdoor Education, Legal and Hearing Services.

Trustee Shatswell stated that she is concerned about Outdoor Ed costs and what PTC's are absorbing to send kids to Outdoor Ed for 4 nights and would like to pull out the Outdoor Ed portion to take a look at that. Mr. Malone suggested the Board approve the Master Agreement and we could have staff come back to give the Board a full presentation of Outdoor Ed costs in August. It was noted that by approving the Master Agreement we are agreeing that we are going to participate but are not determining the level we will participate at.

It was **M/S/C (Dyer/House)** to approve the 2013/14 Stanislaus County Office of Education Master Agreement for Audio-Visual Services, Internet Access, Information Systems, Legal & Hearing Services and Outdoor Education, as presented, and bring Outdoor Ed back to the Board in August. Passed unanimously.

- APPROVAL OF CONTRACTS,
ASST. SUPERINTENDENT'S
& CHIEF BUSINESS OFFICER 12.5 Superintendent Malone presented this item to award two-year contracts through June 30, 2015, to the three Assistant Superintendents and Chief Business Officer.
- It was **M/S/C (Gilbert/Shatswell)** to approve Assistant Superintendents' contracts. Passed unanimously.
- AUTHORIZATION
OF SIGNATURES 12.6 The Board was asked to authorize Board signatures and designate District Office employees authorized to sign orders and warrants in the name of the district, and designate an authorized representative of the district as:
- Superintendent Marc Malone
 - Assistant Superintendent Kristi Rapinchuk
 - Assistant Superintendent Terri Taylor
 - Assistant Superintendent Larry Mendonca
 - Chief Business Officer Susan Dyke
- It was **M/S/C (Dyer/House)** to authorize Board signatures and designate District Office employees named above as authorized to sign orders and warrants in the name of the district, and designate Superintendent Marc Malone as the authorized agent of the district. Passed unanimously.
- INFORMATION 13.0 None
- ITEMS FOR FUTURE AGENDA 14.1 Report on Meetings with City, Hospital & OID – July
- 14.2 Report on Facilities Progress – July
- 14.3 Outdoor Ed Update – August
- 14.4 Common Core Presentation - September
- ADJOURNMENT 16.0 The meeting adjourned at 8:00 p.m.