

MINUTES

SPECIAL MEETING OF THE OAKDALE JOINT UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

MONDAY, MARCH 28, 2014, 3:00 P.M.
Oakdale Joint Unified School District
168 South Third Avenue, Oakdale, CA

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| CALL TO ORDER | 1.1 | The meeting was called to order at 2:51 p.m. by President Diane Gilbert. |
| TRUSTEES PRESENT | 1.2 | Diane Gilbert, Barbara Shook, Tina Shatswell, and Mike Tozzi. Student representative Dylan Hawksworth-Lutzow was present for Open Session. |
| LATE ARRIVALS | 1.3 | None |
| TRUSTEES ABSENT | 1.4 | Mike House |
| OTHERS PRESENT | 1.5 | Jeff & Stacey Aprile, Larry Bonds, Dan Casey, Lisa Greenhow, Stacy Graham, Dee Hawksworth, Kathleen Jenkins, Dave Kindred, Julie Minabe. |
| CLOSED SESSION | 2.0 | President Gilbert adjourned the meeting into Closed Session at 2:51 p.m. Open Session reconvened at 3:15 p.m. |
| ACTION FROM
CLOSED SESSION | 3.0 | The board had discussion on Public Employee Performance Evaluation for the position of Superintendent in Closed Session but no action was taken. |
| PUBLIC
COMMENTS | 4.0 | President Gilbert opened the meeting to Public Comments at 3:16 p.m. There being none, Public Comments closed at 3:16 p.m. |
| DISCUSSION &
POSSIBLE ACTION
ON DISTRICT BUDGET,
LCAP, & RESTORATION | 5.0 | Superintendent Malone provided an overview for the meeting, explaining the LCAP and school budget have to be approved in unison and need to be developed at the same time. He explained that the Board has been provided the LCAP, and a list of items that had previously been cut from the budget for possible restoration. Superintendent Malone stated that through the LCAP development process we have communicated with stakeholders and received input, the budget is a finite number and we can't fund all the great ideas but we can fund what is stated in the LCAP. The Board will take a look at items that were cut and restore where they feel comfortable and make sure the district budget matches the LCAP. He explained that it's important for us to have this meeting today because the Business Services Department needs to be able to |

move forward in the process of budget development because the LCAP and the Budget have to be approved by the Board in unison. Superintendent Malone reviewed the LCAP Eight State Priorities, noting we were able to utilize the seven goals of the strategic plan to make sure we identified all eight state priorities listed in the LCAP so by the time we are done with the LCAP all priorities will have been addressed. He also reviewed the Sample Question for Strategic Plan Goal 1, Stakeholder input and comments which Board members have been able to review.

Chief Business Officer Susan Dyke presented a budget calculator and using this the Board can decide what amount they want to restore and in what year, and it will calculate the amount it will cut into the district undesignated reserve; the Board designated 5% reserve is not included in the undesignated reserve. She also explained the budget is already inflated by the Common Core amount in next year's budget. Because we aren't fully comfortable with the process and economy yet for LCFF moving forward, School Services and the County Office of Education recommends we reserve one year of gap movement in the bottom line to give us a little bit of shelter for one year in case the increase doesn't happen as projected; for 2014-15 that would be \$2,256,039. She noted our budget for 2015-16 does reflect a projected increase of about 3% for STRS and 2% for PERS. In response to a question from Trustee Tozzi about recommend reserve, she stated that the governmental finance oversight's recommended reserve is 17%. We are looking at deficit spending for a while and spending down reserves each year until we get to 2007-08 levels, which we won't get full funding for until 2020-21. Ms. Dyke reviewed items on the budget reduction list, focusing on the lavender shaded items which are directly reflected in LCAP and would meet objectives of LCAP; the yellow shaded numbered items are Cabinet's recommendations for restoration, and are the same as those directly identified in LCAP, except for Item 22 which is not directly identified in LCAP. It was noted that items funded in LCAP should be addition or expansion of services.

Trustee Tozzi asked to take the entire amount of budget reduction items of \$2,532,706 and plug that into the calculator and see how that impacts the reserve; this brought the district undesignated reserve from 19.99% to 13.71% in 2014-15. Trustee Tozzi asked if the Board would be taking individual votes on each item and have discussion on each item; Board President Gilbert stated she would like to have board discussion on all items and go through one by one.

Referring to Item 1, Discretionary Reductions, it was explained that a specific percentage was cut from all site discretionary budgets and if restored, half would go directly back to school sites and what they spend funds on has to align with plans that support curriculum, and some goes toward operational costs.

Referring to items related to Custodial Services, Items 2, 5 and 18, Trustee Tozzi asked if the district has done a study on impact of those reductions. Dan Casey, Manager of Maintenance, Operations and Transportation, responded there have been no safety issues but there are sanitation issues, and they do what they can, but in certain circumstances, as with the MRSA situation, they do not have staff to clean desktops every day and that fell to classroom teachers or volunteers, and they would like to get back to the level they were at. Ms. Graham also noted the wear and tear on the classrooms and that it takes longer to get back to where we were because we have not been able to maintain as we previously had. Ms. Greenhow also spoke about the need for restoring custodial support. In response to a question from Trustee Shatswell about what Mr. Casey felt he needed, he indicated Item 2, 50% Reduction to Custodian Sub Budget.

Superintendent Malone noted that the LCAP will be reviewed on a yearly basis and if we find we are at this point next year and the budget looks good, we can put a plan together about additional items to fund and see where we are at with the reserve. We will have an opportunity to address needs; this is a new process and we will be doing on a yearly basis.

Regarding Item 13, GATE Contribution, it was noted the GATE identification process will change and these funds will be needed for new materials, and restoring this amount will get us back to where we were. It was also noted that Oakdale established the model for GATE certification training but we have not continued to certify GATE teachers because SCOE is not providing training; with Common Core and IS⁴ and everything else coming down the pike it is too difficult to do all the training.

Trustee Tozzi asked about the impact of Item 15 and 20, Bus Driver/Route Reduction items. Superintendent Malone explained there was no change in attendance or ADA being generated and no change in safety. It was noted these items are not be recommended for LCAP or by Cabinet at this time.

It was noted that Item 16, Athletic Transportation, is being funded at 50% now and the \$52,650 would restore it to what it was. Superintendent Malone noted that this item directly affects the three

populations addressed in LCAP: Foster Youth, Low Socio-Economic, and English Learners, and is recommended for restoration.

In response to a question about Items 17 and 23, CSR, which are not being recommended for restoration at this time, it was noted CSR was a state funded program but they did not fund the total cost of the program, and we have been granted flexibility to weather the storm so that K-3 is now 24:1, and have a cap of 35 in upper grades, and we have no combo classes now. If we restored we would just be adding 2 FTE. We were fortunate in that to get this reduction we were able to do this through attrition and did not have to do layoffs. There was a question of how we do that fairly when you have 4 elementary schools. There could also be a need to bus kids across town and families don't like that.

Regarding Item 25, District-wide Science Teacher, which is not being recommended for restoration, Ms. Rapinchuk explained that we have been able to continue a certain level of science instruction through Krista Smith and other volunteers. Trustee Tozzi was concerned about continuity of curriculum and getting all elementary students ready for junior high. Assistant Superintendent Rapinchuk explained that Science is not being taught on a voluntary basis but we have volunteers who help teachers and Krista Smith helps coordinate volunteers. She also explained that the next generation of science standards is coming next year and we are convening a STEM committee that will explore new science standards and put together an action plan, and that a STEM Coordinator will be needed in Year 3 LCAP. It was also noted that district Math/Tech Academic Coaches are being hired who could continue to roll into STEM.

Trustee Tozzi suggested starting with LCFF and see if anyone wants to remove any item and that the chair might entertain a motion to accept recommendation on LCFF and look at budget calculator result, and talk about any individual item.

It was **M/S/C (Tozzi/Shatswell)** to approve all LCFF restorations on the list. Student representative Hawksworth-Lutzow stated that he was not sure Item 22, OHS ASB Bookkeeper fund shift, is a necessary restoration item and felt the ASB could continue to fund a portion of this position. Superintendent Malone explained that when cuts were made a percentage of the ASB Bookkeeper's salary was charged to ASB instead of the district general fund.

It was **M/S/C (Tozzi/Shatswell)** to approve all LCFF restorations on the list except for Item 22. Passed unanimously. Adding these amounts to the budget calculator brought the district undesignated reserve to 16.89%.

Trustee Tozzi asked what the reserve would be if we also restored Item 2, 50% reduction in custodial budget. This was added to the budget calculator and brought the undesignated reserve to 16.86%.

Trustee Shook stated she'd like to see Item 22, ASB Bookkeeper restored. Trustee Shatswell noted that given Superintendent Malone's explanation, since ASB funds are fundraised monies, that can be a huge issue and people do not necessarily want to pay for administrative costs when they donate to a fundraiser. It was noted that many feel that using that money to pay a school employee should not be a student function; it should be a district function. Superintendent Malone explained that students generate the ASB account and Ed Code allows districts to charge the ASB account to pay for the person that oversees the account, and we now have the opportunity to not do that. When our students fundraise, we'd like that money to go to the designated fundraisers and not pay for the person that oversees the account. Item 22 was added to the budget calculator and that brought the undesignated reserve to 16.75%.

In response to a question from Trustee Shatswell about Class Size Reduction and whether we have room in our elementary schools to put another teacher, Superintendent Malone stated that district-wide we have classrooms, but cannot speak for individual sites, and if we were to add another teacher some sites may have to give up rooms being used for multiple purposes.

It was **M/S/C (Shatswell/Tozzi)** to restore Item 2, 50% Custodial sub reduction. Passed unanimously.

It was **M/S/C (Shatswell/Shook)** to restore Item 22, OHS ASB Bookkeeper cost shift. Passed unanimously.

Trustee Tozzi stated that he would like to talk about a district science teacher in the future. He also noted that he feels good about adding something back into the budget instead of taking it.

Trustee Shatswell commented on the stakeholder input and agreed with many comments, especially the comments about the importance of getting subs training in new things like Common Core and IS⁴.

ADJOURNMENT 6.0 The meeting adjourned at 4:36 p.m.