

MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES

MONDAY, SEPTEMBER 8, 2014, 6:00 P.M.
Oakdale City Council Chambers
277 N. Second Avenue, Oakdale, CA

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|------------------------------|--------------------|---|------------------|--------------------|--------------------|------------------|
| CALL TO ORDER | 1.1 | The meeting was called to order at 6:30 P.M. by Board President Diane Gilbert. | | | | |
| TRUSTEES PRESENT | 1.2 | Diane Gilbert, Mike House, Tina Shatswell, Barbara Shook and Mike Tozzi. Student representative Rachelle Pabalan was present for Open Session. | | | | |
| LATE ARRIVALS | 1.3 | None | | | | |
| TRUSTEES ABSENT | 1.3 | None | | | | |
| VISITORS PRESENT | 1.4 | Jeff Aprile, Larry Bonds, Claudia Cabral, Lance Campbell, Melissa Clark, Rhonda Duarte, Stacy Graham, Lisa Greenhow, Kathy Jenkins, Kathy Pinol, Isaac Robles, Marlo Smith. | | | | |
| CLOSED SESSION | 2.0 | There was no Closed Session. | | | | |
| PLEDGE OF ALLEGIANCE | 3.0 | Trustee Shatswell introduced Fair Oaks Elementary students: Hannah Rupp, Grade 4, Aiden Rodrigues, Grade 5, and Jordan Jablonski, Grade 6. These students led the Pledge of Allegiance and were awarded Certificates of Appreciation for their participation. | | | | |
| ACTION FROM CLOSED SESSION | 4.0 | None | | | | |
| PUBLIC COMMENTS | 5.0 | President Gilbert opened the Public Comments portion of the agenda at 6:36 p.m. There being none, Public Comments closed at 6:37 p.m. | | | | |
| APPROVE ORDER OF AGENDA | 6.0 | Assistant Superintendent Rapinchuk pulled Item 11.1, First Reading of BP/AR 5132. It was M/S/C (Tozzi/House) to approve the order of agenda items for this meeting. All members voted in favor. | | | | |
| RECOGNITION, FFA FAIR AWARDS | 7.1 | <p>Oakdale FFA members were presented with certificates recognizing 1st–3rd place awards won at the 2014 State Fair:</p> <table><tbody><tr><td>- Cheryl Azevedo</td><td>- Natalie Thompson</td></tr><tr><td>- Caitlyn Hartzell</td><td>- Clay Verdegaal</td></tr></tbody></table> <p>FFA members were also presented with certificates recognizing 1st – 3rd place awards won at the 2014 Stanislaus County Fair:</p> | - Cheryl Azevedo | - Natalie Thompson | - Caitlyn Hartzell | - Clay Verdegaal |
| - Cheryl Azevedo | - Natalie Thompson | | | | | |
| - Caitlyn Hartzell | - Clay Verdegaal | | | | | |

- Kirk Barney
- Breanna Davis
- Caitlyn Hartzell
- Donna Hicks
- Garrett Lang
- John Lutz
- Madison Morgan
- Megan Rivera
- Garrett Ruthman
- Katie Serpa
- Clay Verdegaal
- Rabbit Clean Barn

Superintendent Malone noted that for the first time, Oakdale High has 3 Ag teachers, and invited them up to be recognized: Ed Hartzell, Rebecca Mendonza, Isaac Robles.

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| ORG. REPORT, OTA | 8.1 | OTA President Stacy Graham reported she had nothing to report. |
| ORG. REPORT, CSEA | 8.2 | None. |
| ORGANIZATION
REPORT, STUDENT | 8.3 | Student representative Rachele Pabalan reported on activities at the high school which included Back to School Night, Club Rush Day, and the ASB class has had the opportunity to become well acquainted with the two new VP's. She also reported the OHS football team beat Sonora by a significant score, beat Turlock 30-29, and will play Manteca at Levi's Stadium on October 11. |
| REMOVE ITEMS FROM
CONSENT CALENDAR | 9.1 | There were no requests to remove items from the Consent Calendar. |
| ADOPT CONSENT
CALENDAR | 9.2 | It was M/S/C (Shatswell/Tozzi) to adopt the Consent Calendar as presented. A Roll Call Vote was taken with all board members voting in favor. |
| ADOPT MINUTES OF
8/11/14 AS PRESENTED | 9.3.1 | On adoption of the Consent Calendar, the board adopted minutes of its regularly scheduled meeting held Monday, August 11, 2014, as presented. |
| APPROVE INTERDISTRICT
& ALLEN BILL REQUESTS,
2014-15 | 9.4.1 | On adoption of the Consent Calendar, the Board approved interdistrict attendance transfer or Allen Bill requests, 2014-15 school year, as presented. |
| ACKNOWLEDGE STUDENT
DISCIPLINE REPORT, 8/14 &
2-YEAR COMPARISON | 9.4.2 | On adoption of the Consent Calendar, the board acknowledged the Student Discipline Report for the month of August, 2014, and Prior Two-Year Comparison, as presented. |
| APPROVE AG VOC ED
INCENTIVE GRANT | 9.4.3 | On adoption of the Consent Calendar, the board approved Agricultural Vocational Education Incentive Grant, as presented. |
| APPROVE SUPPLEMENTAL
EDUCATIONAL SERVICES
PROVIDER CONTRACTS | 9.4.4 | On adoption of the Consent Calendar, the board approved Supplemental Educational Services Providers, as presented. |

- APPROVE WARRANTS
THRU 8/27/14, & CYCLE I & II
PAYROLL FOR AUGUST 2014
- 9.5.1 On adoption of the Consent Calendar, the Board approved district warrants prepared for payment through August 27, 2014, and Cycle I and II Payroll for August 2014, as presented.
- APPROVE CONSULTANT
AGREEMENTS
- 9.5.2 On adoption of the Consent Calendar, the Board approved Consultant Agreements, as presented.
- APPROVE ASB ACCOUNTS,
OJHS, JULY 2014
- 9.5.3 On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale Junior High School, July 2014, as presented.
- APPROVE ASB ACCOUNTS,
OHS, JULY 2014
- 9.5.3 On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale High School, May, June, and July 2014, as presented.
- APPROVE RESOLUTION
#14-15-04, GANN LIMIT
APPROPRIATIONS
- 9.5.5 On adoption of the Consent Calendar, the Board approved Resolution #14-15-03, Gann Limit Appropriations, as presented.
- APPROVE SUBSTITUTE
TEACHER RATE INCREASE
- 9.6.1 On adoption of the Consent Calendar, the Board approved Substitute Teacher Daily Rate Increase, as presented.
- APPROVE EMPLOYMENT,
J. LAKE
- 9.6.2 On adoption of the Consent Calendar, the Board approved employment, as presented:
James Lake, Vice Principal, Oakdale High, eff. 8/21/14
- APPROVE EMPLOYMENT,
CLASSIFIED
- 9.6.3 On adoption of the Consent Calendar, the Board approved employment, as presented:
Sarah Joseph, Before School Program Leader,
Sierra View, eff. 8/7/14
Trevor Machado-Ching, Campus Monitor, OHS,
effective 8/12/14
- APPROVE PROMOTION,
A. COOPER
- 9.6.4 On adoption of the Consent Calendar, the Board approved promotion, as presented:
Amy Cooper, from Cafeteria Clerk at Sierra View,
To Cafeteria Assistant at Cloverland, effective 8/21/14
- ACCEPT RESIGNATION
- 9.6.5 On adoption of the Consent Calendar, the Board Accepted resignation, as presented:
Sarah Joseph, ASPL-1, Sierra View, effective 8/7/14
Maria Miranda, Noon/Yard Duty/ASPL-1/RS Aide,
Sierra View, effective 8/31/14
John Schaefer, ASPL-1, Fair Oaks, effective 8/12/14
Cody Vasconcellos, Campus Monitor, Oakdale High,
effective 8/6/14

DISPOSITION OF ITEMS
REMOVED FROM CONSENT

10.0 None

REPORT, FIRST READING,
BP/AR 5121, GRADES

11.1 Pulled from Agenda.

APPROVAL OF PRIOR YEAR
FINANCIAL REPORT

12.1 Susan Dyke, Chief Business Officer, presented a report on the district's unaudited actuals for the period ending June 30, 2014. She reported on Estimated vs. Unaudited Actuals, Expenditures by Operational Area (83% directly related to instruction), and a Fund Balance of \$14.1 million, with cash balance of \$9,891,923, and a 5% reserve of \$2,168,904.

In response to a question from Trustee Tozzi about status of deferrals, she reported most have been repaid down to \$3 million between 2013-14 and 2014-15, and by the end of 2014-15 we will be down to a half million. She also noted the district's ending fund balance is \$14 million, with nearly \$10 million in cash, a 5% reserve for economic uncertainty, and a total reserve of 17.9%. She stated that auditors will be here next week and we should know the results of their audit by December, but does not foresee anything out of the ordinary.

It was **M/S/C (Tozzi/Shook)** to Approve Prior Year Financial Report–Unaudited Actuals. Passed unanimously.

APPROVAL, CONSTRUCTION
CONTRACT, CLOVERLAND &
FAIR OAKS MULTIPURPOSE ROOMS

12.2 Assistant Superintendent Larry Mendonca introduced our project manager, Ron Holcombe, who has reviewed plans with our architect, Gary Gery, and are bringing forward this lease/leaseback process contract for approval. The cost to build each building will be close to \$1.4 million each with a Guaranteed Maximum Price, and includes a contingency in case of unforeseen circumstances that may arise. Architects' renderings of the two buildings were displayed, and it was noted the District will get two high quality structures that will provide a strong step forward to establishing parity at all elementary sites.

Trustee Tozzi noted that construction of both buildings will be funded by Developer Fees. In response to a question from Trustee Tozzi asking who reviews contracts from the district's point of view, Mr. Mendonca explained legal counsel has provided input to make sure we are well served. In response to a question from Trustee Gilbert about the 2% contingency fund that is set aside, it was reported it is \$27,000 for each site.

Superintendent Malone expressed appreciation for efforts of Larry Mendonca (Assistant Superintendent Pupil Services & Facilities), Ron Holcombe (Project Manager), Dan Casey (Director of Maintenance & Operations & Transportation), and Mike Mastagni (ACME Construction) and Gary Gery (Architect, DLR Group), noting they have put in a lot of hours going over plans to make sure we are fiscally responsible, and to bring in at under \$1.4 million is job to be commended.

It was **M/S/C (Shatswell/Shook)** to Approve Construction Contract for the Multi-Purpose Rooms at Cloverland and Fair Oaks Elementary Schools with ACME Construction. Passed unanimously.

PUBLIC HEARING, APPROVAL OF RESOLUTION #14-15-02, PROVISION OF SUFFICIENT TEXTBOOKS & MATERIALS

12.3 / Assistant Superintendent Rapinchuk reported that each
12.4 year the Board must certify that every student has sufficient textbooks/instructional materials aligned to the adopted content standards and/or Common Core standards which are consistent with the content of the adopted curriculum frameworks in Math, Science, and English/Language arts, and asked the board to waive reading of the resolution.

Board President Gilbert opened the Public Hearing on Approval of Resolution #14-15-02, Provision of Sufficient Textbooks and/or Instructional Materials at 7:06 p.m. There being no public comments, the public hearing closed at 7:06 p.m.

It was **M/S/C (Tozzi/Pabalan)** to approve Resolution #14-15-02, Provision of Sufficient Textbooks and/or Instructional Materials. A Roll Call Vote was taken with all board members voting in favor.

APPROVAL OF OPERATIONAL PLAN 2014-19

12.5 Superintendent Marc Malone presented the 2014-19 Operational Plan for approval, noting it is tied directly to our Strategic Plan which is used to drive the basic Local Control Accountability Plan. The Operational Plan are steps used by the district so we can achieve and accomplish the Strategic Plan and uphold what we said we would do in the Local Control Accountability Plan, and we need to make sure the Strategic Plan, Operational Plan and LCAP are aligned and in sync. Superintendent Malone highlighted certain areas covered in the plan which cover six goals: 1) Quality School Facilities, 2) Safe/Healthy Learning Environment, 3) Comprehensive Curriculum &

Technology, 4) Administration and Personnel Leadership, 5) Community Partnership, 6) Financial Stability and Accountability.

Highlights included:

- 1.2 Comprehensive Long Range Facilities Plan – Hope to break ground in October on multipurpose room at Cloverland and then in a few weeks at Fair Oaks. Students need to look at school with pride and then they feel they need to be good and perform well.
- 3.4.3 Up-To-Date Technology – The addition of 30 new Chromebook labs to help address new testing mechanism in place which will increase computer time needed by students, and the 5-10 year goal to have a one to one ratio of students to Chromebooks.
- 3.5.1 College, Career and Life Skills Readiness – Career Cruising program to support articulated curriculum 7-12 and explore career pathway for students. The Board will have a demonstration of online career cruising curriculum in a future board report and how it is built into college or career plan or both.
- 4.1.3 Personnel Needs – Because we made cuts in classified staff due to budget, we may need to add staff to maintain facilities, and as we move toward one-on-one technology, we need ample tech support.
- 5.3.3 District and Site Plan Development/Implementation – Extensive plan that requires each site to develop their plan so it coincides with overall plans of district. Need to all be articulated and coordinated.
- 6.1.2 Current Economic Circumstances – Because of increased contributions being mandated by the state for STRS and PERS, there will be a \$2.2 - \$2.4 million expenditure increase each year to meet mandate.

Student Board member Rachelle Pabalan commented positively on such a comprehensive plan, campus cleanliness and security, and campus monitors. She also noted that her AP Biology class is a Chromebook lab and it improves general computer literacy and is a valuable resource and teaches accountability.

In response to a question from Trustee Shatswell about consequences for cyberbullying, it was explained the program would be under Armida Colon and consequences would be student discipline under Larry Mendonca. Mr. Mendonca stated that it's difficult for schools to determine jurisdiction, we are still getting legal advice on this but

when nexus is with school, the same conduct code is applied as bullying, and they consider factors such as severity and whether it is ongoing.

Trustee Shatswell also commented on 2.2.1 Safety Procedures, and asked if the district reminds subs of lockdown procedures. Mr. Mendonca stated it is our expectation as we examine safety procedures to reinforce that. The District did a comprehensive review of safety procedures five years ago and will have an outside agency come in and do analysis and evaluation soon, and will make note so the evaluator will look at that.

Trustee Shatswell commented on 2.2.2 School Security, stating that she gets a lot of questions about how are you keeping the high school secure at lunchtime. Mr. Mendonca noted it is an open campus, we have trained campus supervisors, but any adult or anyone who sees someone who looks suspicious, it is their responsibility to approach and follow up. Superintendent Malone noted we can't ensure security once they leave campus, we have 3 campus monitors and administrative team of 4, and it's important the public know there are 7 individuals out and about at every lunch. High school administrative staff and campus monitors pool sources to make sure they put priorities out there to address.

Trustee Tozzi commented that there was a time when this district didn't have strategic plan, it is important to have strategic plan and follow up document of operational plan.

Trustee Tozzi asked if there is a representative from Valley Home and Knights Ferry on the Facilities Planning Committee. Superintendent Malone stated that we tried to illicit representatives from a broad range of occupations that would be represented but did not particularly target representatives from Knights Ferry or Valley Home. The Facilities Committee will meet again September 17 to take a look at where we are at now.

Trustee Tozzi commented on 1.2.1, 1.2.4, and 1.2.8, and on making facilities as energy efficient as possible, and 1.2.5 ties to 1.2.8, that we do inventory of property we own and use as planning tool.

Trustee Tozzi commented on 2.4.3 pertaining to nutrition and would like to see if we have achieved looking for ways to reduce sugar.

Trustee Tozzi commented on funding variables, noting there are a lot of objectives and outcomes, and asked if we should have some kind of priority list or plan to prioritize within each section. Superintendent Malone stated that currently it will be prioritized within LCAP, as funding changes and LCAP changes, it will come back to the board for approval.

It was **M/S/C (Shook/Tozzi)** to Approve the Operational Plan, 2014-19. Passed unanimously.

**APPROVE RESOLUTION
#14-15-04, E9270, REVISIONS TO
CONFLICT OF INTEREST CODE
DESIGNATED POSITIONS**

12.6 Superintendent Malone presented a revision to Conflict of Interest Code Designated positions, the change in title of Armida Colon from Director of Categorical Programs to Director of State and Federal Programs, and requested waiving reading of the resolution.

It was **M/S/C (Tozzi/House)** to approve Resolution #14-15-04, E9270, Conflict of Interest Code, Revisions to Designated Positions. A Roll Call Vote was taken and all Board members voted in favor.

**APPROVAL OF PROVISIONAL
INTERNSHIP PERMIT, C. HENRY**

12.7 Assistant Superintendent Terri Taylor noted there is a continued shortage of special education teachers, and many districts, including ours, employ interns in those positions. This intern is in the process of completing all requirements for provisional internship permit. Trustee Tozzi noted the end date of the permit should read 6/30/15 rather than 6/30/14.

It was **M/S/C (Tozzi/Shook)** to Approve the Provisional Internship Permit for Christopher Henry with the end date corrected to 6/30/15. Passed unanimously.

INFORMATION

13.1 Ag Day at Fair Oaks, September 26

13.2 OEF Dinner/Dance, Oakdale Golf & Country Club, September 27, 5:30-11 pm

13.3 OHS Powder Puff Game, Stadium, October 1, 7:00 pm

- 13.4 OHS Homecoming, October 3: Parade 1:45 – 2:05 pm; Game 5:00 / 7:30 pm; Dance in Main Gym After Game – 11:30 pm
- 13.5 OHS Homecoming Week, September 29 – October 3
- 13.6 K-12 Minimum Day/Staff Development, October 8
- 13.7 OHS Drama Production of "Mulan", OHS Theater Friday, October 10 & Saturday, October 11, 7:00 p.m. Sunday, October 12, 2:00 p.m.
- 13.8 Elementary Jog-A-Thon, Friday, October 10

ITEMS FOR NEXT AGENDA

- 14.1 2014 Accountability Progress Report
- 14.2 Trustee Gilbert requested a report on Section 504 Plans. She'd like information on what a 504 Plan is, the number of elementary, junior high and high school students who have 504 Plans, how a parent would access services for 504 Plans in our district, what team of individuals works to build appropriate modifications or accommodations in classroom instruction for qualifying students, and monitor and review to ensure that individual 504 plans are followed.

ADJOURNMENT

- 16.0 The meeting adjourned at 7:46 p.m.