

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
MONDAY, FEBRUARY 2, 2015, 5:30 P.M.
Oakdale Joint Unified School District
Technology & Staff Development Center
331 Hinkley Avenue, Oakdale, CA

- CALL TO ORDER 1.1 The meeting was called to order at 5:34 P.M. by President Diane Gilbert.
- TRUSTEES PRESENT 1.2 Diane Gilbert, Mike House, Tina Shatswell, Barbara Shook and Mike Tozzi. Student representative Rachelle Pabalan was present for Open Session.
- TRUSTEES ABSENT 1.3 None
- VISITORS PRESENT 1.4 Nancy Adian, Maria Albor, Chris Arsenio, John Arsenio, Cindy Azevedo, Maggie Banducci, Debbie Bohannon, Charles James Bohrer, Larry Bonds, June Botto, Keith Burns, Jonathan Byron, Roberto Cazares, Judy Clark, Melissa Clark, Patti Dominguez, Rhonda Duarte, Vincent Eisman, Melissa Franca, Conney Frazee, Robert Fyke, Stacy Graham, Debbie Grigorica, Kim Harris, Dee Hawksworth, Kevin Heim, Cynthia Hofmann, Cheryl Jericoff, Steve Jericoff, Myeshia Lee, Vicki Lucas, Jill Mansfield, Kathy May, Karyn Miller, Mark Mutoza, Karen Osterli, Rebecca Peregoy, Lisa Peterson, Maribel Pineda, Renee Richardson, Shauna Rico, Meredith Ruyle, Tawny Sylvia, Vickie Simmons, Marlo Smith, Kim Spencer, Denise Springer, Lauren Stastny, Debbie Swartz, Patty Traini, Terry Trowbridge, Elizabeth Thompson, Tara Vandermark, Jeanette Vessells, Anne Whitman, Janet Wright
- CLOSED SESSION 2.0 President Gilbert adjourned the meeting into Closed Session at 5:34 p.m. Open Session reconvened at 6:35 p.m.
- PLEDGE OF ALLEGIANCE 3.0 Trustee Shatswell introduced Magnolia Elementary students: Allison Hasley, Grade K, Trent Gonzales, Grade 1, Madelyn Hammond, Grade 2, and Daniel Campbell, Grade 3, who led the Pledge of Allegiance.
- ACTION FROM CLOSED SESSION 4.0 President Gilbert reported that in Closed Session the Board voted (5-0) to approve the stipulated expulsion for Ed Code violations for student: **#14-15-06** for 48900 (g), 48915 (b)(1) and 48915 (b)(2) for Spring 2015 and Fall 2015.

Board President Gilbert reported that the Board received advice from legal counsel, California Office of Administrative Hearing, Special Education Division, Case No. 201420606.

Board President Gilbert reported they conferred with Assistant Superintendent Taylor regarding negotiations with the district's bargaining units, OTA and CSEA, but no action was taken.

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| PUBLIC
COMMENTS | 5.0 | President Gilbert opened the Public Comments portion of the agenda at 6:44 p.m. There being none, Public Comments closed at 6:44 p.m. |
| APPROVE ORDER
OF AGENDA | 6.0 | It was M/S/C (Tozzi/House) to approve the order of agenda items for this meeting. All members voted in favor. |
| RECOGNITION,
EMPLOYEES MAKING
A DIFFERENCE PROGRAM | 7.1 | <p>Certificates were presented to two employees recognized in the county-wide <i>Employees Making a Difference</i> program sponsored by the Stanislaus County Office of Education and the Association of California School Administrators. It was noted that Vicki Lucas was also the recipient of the <i>Jane Johnston Civility Award</i>:</p> <ul style="list-style-type: none"> - Vicki Lucas, Secretary III, East Stanislaus - Connie Preciado. Lead Custodian, Cloverland |
| ORGANIZATION
REPORTS, OTA | 8.1 | Stacy Graham congratulated Connie Preciado and Vicki Lucas for their <i>Employees Making a Difference</i> recognition. She noted members are showing strong unity, and this is the second board meeting with so many people in attendance. She also expressed appreciation for the collaboration between the association and the district in which contract language was tentatively agreed upon and hopes to come to agreement on final items of salary and benefits. She reported she attended the CTA dinner and thanked Trustee Diane Gilbert and Rachelle Pabalan for attending. She noted teachers build and sustain a learning environment for children, is proud of what they do every day, and looks forward to settling final items in the contract. |
| ORGANIZATION
REPORTS, CSEA | 8.2 | Mark Mutoza congratulated Connie Preciado and Vicki Lucas for their <i>Employees Making a Difference</i> recognition and noted they do outstanding work for this district. He stated he is impressed with our district staff that has come to the meeting and it makes him feel good everybody is here to support each other, whether it be classified, certificated, or administration, and is confident negotiations will come to mutual agreement. |
| ORGANIZATION
REPORTS, STUDENT | 8.3 | Student representative Rachelle Pabalan reported on activities at the high school which included Winter Homecoming this week, there was a great turnout and collaborative effort last Saturday as class representatives went to OHS and "Decked the Halls" with a Vegas theme and displays will be judged later this week, and Homecoming candidates will be crowned at the game on Friday. She reported the Academic Decathlon team hopes to earn their 15 th consecutive county championship this weekend and |

encouraged attendance at the awards ceremony on Saturday. Next week is a 4-day week and OHS GSA will host a school-wide event which she will chair. She has also been working on choreography with OHS juniors participating in the Distinguished Young Women's Competition on February 21, and OHS students are preparing for the Stanislaus County Regional Science Olympiad on March 7.

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| REMOVE ITEMS FROM CONSENT CALENDAR | 9.1 | Trustee Tozzi requested Item 9.4.4 be removed from the Consent Calendar. |
| ADOPT CONSENT CALENDAR | 9.2 | It was M/S/C (Shatswell/House) to adopt the amended Consent Calendar. Passed unanimously. |
| ADOPT MINUTES OF REGULAR BOARD MEETING 1/12/15 | 9.3.1 | On adoption of the Consent Calendar, the board adopted minutes of its regularly scheduled meeting held Monday, January 12, 2015, as presented. |
| APPROVE INTERDISTRICT & ALLEN BILL REQUESTS | 9.4.1 | On adoption of the Consent Calendar, the board approved interdistrict attendance and Allen Bill transfer requests, 2014-15 or 2015-16 school year, as presented. |
| APPROVE SUMMER SCHOOL CALENDAR | 9.4.2 | On adoption of the Consent Calendar, the board approved the 2015 Summer School Calendar, as presented. |
| APPROVE OHS SPRING ATHLETIC SCHEDULES | 9.4.3 | On adoption of the Consent Calendar, the board approved OHS Athletic Schedules, Spring 2015, as presented. |
| APPROVE DRAMA/CHOIR TRIP | 9.4.4 | Removed from Consent Calendar. |
| ACCEPT DONATION, AUTO SCAN TOOL | 9.4.5 | On adoption of the Consent Calendar, the board accepted donation of an Automotive Scan Tool, as presented. |
| APPROVE WARRANTS THRU 1/23/15, CYCLE I AND CYCLE II PAYROLL FOR JANUARY 2015 | 9.5.1 | On adoption of the Consent Calendar, the board approved district warrants prepared for payment through January 23, 2015, and Cycle I and Cycle II Payroll for January, 2015, as presented. |
| APPROVE CONSULTANT AGREEMENTS | 9.5.2 | On adoption of the Consent Calendar, the board approved Consultant Agreements, as presented. |
| APPROVE ASB ACCOUNTS, OJHS, DECEMBER 2015 | 9.5.3 | On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale Junior High School, December 2015, as presented. |
| APPROVE ASB ACCOUNTS, OHS, DECEMBER 2015 | 9.5.4 | On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale High School, December 2015, as presented. |

- APPROVE SUMMER SCHOOL PRINCIPAL ASSIGNMENT 9.6.1 On adoption of the Consent Calendar, the board approved 2015 Summer School Principal Split Assignment Between Shannon Kettering and Kathy Pinol, as presented.
- ACCEPT RESIGNATION 9.6.2 On adoption of the Consent Calendar, the board accepted resignation, as presented:
Karen Micheletti, Inst. Aide, Sierra View, eff. 1/28/15
- APPROVE EMPLOYMENT 9.6.3 On adoption of the Consent Calendar, the board approved employment, as presented: Magdalena Flores, Noon Yard Duty, Sierra View, eff. 1/26/15
- DISPOSITION OF ITEMS REMOVED FROM CONSENT, 9.4.4, APPROVE DRAMA/CHOIR TRIP 10.0 Trustee Tozzi asked about precautions regarding the recent measles outbreak at Disneyland. Superintendent Malone noted our state law does not require every student be immunized, but there is a process that has to be followed for those students. Assistant Superintendent Mendonca explained the state-wide exemption process which requires a waiver form and the parent has to go to a physician and be advised by medical personnel as to what that exemption may mean, especially in regard to the risks. Trustee Tozzi asked if there is any follow up by the school district when they come back to the general population to put the word out in any way. Mr. Mendonca said we can advise, but there is nothing we can do in order to exempt a child from coming back to school.
- It was **M/S/C (Tozzi/Shatswell)** to approve the Drama / Choir Trip to Anaheim/Disneyland. Passed unanimously
- REPORT, CENTRAL KITCHEN PROJECT COMPLETION 11.1 Assistant Superintendent Larry Mendonca presented a report on Central Kitchen Project completion. He was hoping to show a virtual tour but due to technical difficulties reviewed PowerPoint slides. He noted the new facility allows them to run a more cost effective and cost efficient program, and with increased storage they are able to purchase more in bulk. He thanked the outstanding team that helped bring this project to completion on time and on budget, including: Dan Casey, Susan Dyke and Kathleen Ohara, Angelica Cazares, Ron Holcomb, Mike Mastagni and Jack Netjes, Gary Gery and Alisa Cota. He announced a Central Kitchen Open House which is open to the public and staff on February 25, 9:45 – 11:45 a.m.
- SECOND INTERIM FINANCIAL REPORT 11.2 Susan Dyke, Chief Business Officer, presented this as a report instead of an action item and is coming to the board earlier than usual because she will not be at the

next board meeting. She noted this report reflects budget activity through January 31, and since we are still in negotiations we don't have expenditures reflecting a settlement. She reviewed Revenue and Expenditures 1st Interim vs. 2nd Interim, Changes with Budget Revenues increased by \$466,934 and Budget Expenditures Increased by \$244,689, Assignments and Reserves (\$8.7 million or 18.31%, including 5% Board Reserve of \$2.38 million), Projected Cash Flow for 2014-15 looks good, Three-Year Enrollment History (pretty student with an average of about 12 students greater than last year), Multiyear Projection of Revenues and Expenditures and Reserves to Budget, Gap Movement, and What's Next.

ACCEPTANCE OF ANNUAL
AUDIT REPORT

- 12.1 Susan Dyke, Chief Business Officer, introduced Dave Randall, partner at Vavrinek, Trine, Day & Co., LLP, (VTD) CPA's, who reviewed the district's annual audit report and findings for 2013/14. He noted there were no audit findings, the management letter which is included in back of the audit report now reported no significant issues to the district, and there are some OHS ASB matters that they are working on rectifying. He also noted he likes to see a reserve of at least 15%, and districts with less than that have had to make cuts to meet their financial obligations.

It was **M/S/C (Shook/Tozzi)** to accept the Annual Audit Report for 2013/14. Passed unanimously.

ADOPTION OF 2015-16
SCHOOL CALENDAR

- 12.2 Assistant Superintendent Taylor presented the 2015-16 calendar for adoption, noting the calendar starts the same time as we did this year and ends before Memorial Day, with a week off at Thanksgiving and a week off in February. She reported we have to have 180 student days, and have 90 scheduled in the first semester with finals before Christmas break and 90 in the second semester with finals before Memorial Day. She noted the calendar is a collaborative effort; the teachers union gives us a calendar proposal and we work with Kristi Rapinchuk to place Back to School Nights, Staff Development Days, etc.

It was **M/S/C (Tozzi/Shook)** to approve Adoption of the 2015-16 School Year Calendar. Passed unanimously.

ADOPTION, BP 6146.1, HIGH
SCHOOL GRADUATION
REQUIREMENTS

- 12.3 Assistant Superintendent Kristi Rapinchuk presented this revised board policy for second reading and adoption. As noted at the last meeting, revisions reflect addition of Integrated Math Courses within the 7-12

math continuum. The policy now states that students completing Integrated Math I-Common Core will also have met the high school requirement for one of the three required math courses for a high school diploma.

It was **M/S/C (Shook/Tozzi)** to approve the Second Reading and Adoption of BP 6146.1, High School Graduation Requirements. Passed unanimously.

ADOPTION: BP/AR 1312.3,
UNIFORM COMPLAINT
PROCEDURES

- 12.4 Assistant Superintendent Larry Mendonca presented this revised board policy/administrative regulation for second reading and adoption. As noted at the last meeting, this revision reflects clarifying language for new laws that more clearly spell out district responsibilities, especially with regards to discrimination complaints. The revised regulation also specifies clear and effective practices that facilitate prompt and fair resolution of complaints, including training of the district's compliance officers, establishment of well-defined timelines, and provision of comprehensive requirements regarding essential components of the complaint process such as findings of facts, notification, translation, and corrective action.

It was **M/S/C (Tozzi/Shook)** to approve the Second Reading and Adoption of BP/AR 1312.3, Uniform Complaint Procedures. Passed unanimously.

ADOPTION: BP/AR 5145.3,
NONDISCRIMINATION/
HARASSMENT

- 12.5 Assistant Superintendent Larry Mendonca presented this revised board policy/administrative regulation for second reading and adoption. Revisions include clarifying language for new laws to specify that discrimination includes disparate treatment, and to provide for an informal, site-level reporting process leading to investigation pursuant to the uniform complaint procedures, reorganizes the list of measures a district could implement, and under process for initiating and responding to complaints adds new paragraphs for reporting of incidents by employees and to specify district's responsibility to investigate an incident, and section on transgender and gender-nonconforming students is refined and related to the privacy rights of all students. This will be posted on the district website, included in first day packets, parent handbook, and student conduct code.

It was **M/S/C (Tozzi/Shook)** to approve the Second Reading and Adoption of BP/AR 5145.3, Nondiscrimination/Harassment. Passed unanimously.

ADOPTION: BP 5131.2,
BULLYING

- 12.6 Assistant Superintendent Larry Mendonca presented this revised board policy for second reading and adoption. This revision includes an updated definition of Cyberbullying and provides for an informal, site-level reporting process leading to investigation of any bullying complaint pursuant to the uniform complaint procedures and to clarify when suspension and expulsion may be used as corrective action for a student who commits an act of bullying. In response to Trustee Tozzi about a restorative justice program, Mr. Mendonca stated we do not have a program and he is not aware of any being developed by SCOE.

It was **M/S/C (Shook/Tozzi)** to approve the Second Reading and Adoption of BP/5131.2, Bullying. Passed unanimously.

ADOPTION: BP/AR 5145.7,
SEXUAL HARASSMENT

- 12.7 Assistant Superintendent Larry Mendonca presented this revised board policy/administrative regulation for second reading and adoption. As noted at the last meeting, revisions provide for the use of the uniform complaint procedures to investigate and resolve sexual harassment complaints and to add language for disciplining any employee who commits sexual harassment against a student, and reorganized "School-level Complaint Process/Grievance Procedures into two separate sections to integrate site-level processes with the uniform complaint procedures.

It was **M/S/C (Shook/Tozzi)** to approve the Second Reading and Adoption of BP 5145.7, Sexual Harassment. Passed unanimously.

ADOPTION, RESOLUTION
#14-15-08, BUS ACQUISITION
& LEASE-PURCHASE FINANCING

- 12.8 Chief Business Officer Susan Dyke presented this item which will authorize the district authority to move forward to piggyback on lease-purchase financing of two new busses. In response to a question from Trustee Shatswell on what happens to old busses, it was reported we may use old busses as substitutes when other busses go in for routine maintenance and CHP clearance. Superintendent Malone noted that due to old particulate filters, the market for the old busses will be minimal.

It was **M/S/C (Tozzi/Shatswell)** to adopt Resolution #14-15-08, Acquisition and Lease-Purchase Financing of Two Busses. Passed unanimously.

APPROVAL OF SARC
PUBLICATION

- 12.9 Asst. Superintendent Rapinchuk presented a sample School Accountability Report Card and reported SARC's are posted on the district website. Superintendent Malone noted Ms. Rapinchuk and her staff did a great job meeting all mandates of SARC in working with a new vendor this year.

It was **M/S/C (Shook//Tozzi)** to approve Student Accountability Report Card (SARC) publication. Passed unanimously.

INFORMATION

- 13.1 Gifted Learner Theater Performances:
February 3, Cloverland Cafeteria, 6-8:30 pm
February 4, Fair Oaks, 6-8:30 pm
February 5, Sierra View, 6-8:30 pm
February 6, Magnolia, 6-8:30 pm
- 13.2 OHS Winter Homecoming Rally / Game/ Dance, February 6
- 13.3 Stanislaus County Academic Decathlon, Saturday, February 7, Modesto High School, Awards Ceremony 3:10-5:00 p.m.
- 13.4 Washington's Birthday Holiday/Schools Closed, Feb. 9
- 13.5 OHS Drama Production, "The Breakfast Club", February 13 & 14, 7:00 pm; February 15, 2:00 pm
- 13.6 President's Day Holiday Observed / Schools Closed, Feb, 16
- 13.7 Distinguished Young Women Scholarship Program, Feb. 21, Magnolia, 7:00 pm
- 13.8 K-12 Minimum Day / Staff Development, February 25
- 13.9 Central Kitchen Open House, February 25, 9:45-11:45 am
- 13.10 FFA Cake Auction, Bianchi Center, Feb. 25, 6:00 pm
- 13.11 Sports Boosters Dinner/Dance, February 28, FES Hall, 6:00 pm to Midnight
- 13.12 Regional Science Olympiad, Grades 6-12, March 7

ITEMS FOR NEXT AGENDA

- 14.1 Approval of Second Interim Financial Report
- 14.2 Trustee Gilbert requested a report on use of personal technology in the classroom, how personal technology is being used, and if we are using as a learning tool what measures we are taking to assure equity. (April agenda.)

ADJOURNMENT

- 16.0 The meeting adjourned at 8:00 p.m.