

MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES

MONDAY, JUNE 8, 2015, 5:30 P.M.

Oakdale City Council Chambers
277 N. Second Avenue, Oakdale, CA

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| CALL TO ORDER | 1.1 | The meeting was called to order at 5:37 p.m. by President Diane Gilbert. |
| TRUSTEES PRESENT | 1.2 | Diane Gilbert, Mike House, Tina Shatswell, and Mike Tozzi. |
| LATE ARRIVALS | 1.3 | None |
| TRUSTEES ABSENT | 1.4 | Barbara Shook |
| VISITORS PRESENT | 1.5 | Lance Campbell, Armida Colon, and Teresa Hammond. |
| CLOSED SESSION | 2.0 | Board President Diane Gilbert adjourned the meeting into Closed Session at 5:37 p.m. Open Session reconvened at 6:30 p.m. |
| PLEDGE OF ALLEGIANCE | 3.0 | The Pledge of Allegiance was led by Trustee Shatswell. |
| ACTION FROM CLOSED SESSION | 4.0 | President Gilbert reported that in Closed Session the Board had an annual Public Employee Performance Evaluation of the Superintendent and had discussion regarding his performance objectives for 2014-15, and Superintendent Malone received a highly positive evaluation by the Board. |
| PUBLIC COMMENTS | 5.0 | President Gilbert opened the Public Comments portion of the agenda at 6:32 p.m. There being none, Public Comments closed at 6:32 p.m. |
| APPROVE ORDER OF AGENDA | 6.0 | It was M/S/C (Tozzi/Shatswell) to approve the order of agenda items for this meeting. Passed unanimously. |
| ANNOUNCEMENTS | 7.0 | None |
| ORGANIZATION REPORTS | 8.0 | None |
| REMOVE ITEMS FROM CONSENT CALENDAR | 9.1 | Trustee Shatswell requested removal of Items 9.4.4 and 9.4.5; Trustee Gilbert requested removal of Item 9.6.2 from the Consent Calendar. |

- ADOPT CONSENT CALENDAR 9.2 It was **M/S/C (Tozzi/House)** to adopt the Consent Calendar as amended. A Roll Call Vote was taken with all board members present voting in favor.
- ADOPT MINUTES OF 5/11/15 AS PRESENTED 9.3.1 On adoption of the Consent Calendar, the board adopted minutes of its regularly scheduled meeting held Monday, May 11, 2015, as presented.
- APPROVE INTERDISTRICT & ALLEN BILL REQUESTS, 2014-15 OR 2015-16 9.4.1 On adoption of the Consent Calendar, the Board approved interdistrict attendance transfer or Allen Bill requests, 2014-15 or 2015-16 school year, as presented.
- ACKNOWLEDGE STUDENT DISCIPLINE REPORT, 4/15 & 5/15 & 2-YEAR COMPARISON 9.4.2 On adoption of the Consent Calendar, the board acknowledged the Student Discipline Report for the month of April and May 2015, and Prior Two-Year Comparison, as presented.
- ACCEPT DONATION, AG SUPPLIES 9.4.3 On adoption of the Consent Calendar, the board accepted the donation of Ag Supplies from Ball Corporation Project, as presented.
- APPROVE AG VOC ED INCENTIVE GRANT 9.4.6 On adoption of the Consent Calendar, the board approved Agricultural Vocational Education Incentive Grant, as presented.
- APPROVE CONTRACT, INTERQUEST DETECTION CANINES 9.4.7 On adoption of the Consent Calendar, the board approved Contract with Interquest Detection Canines, as presented.
- APPROVE OVERNIGHT TRIP, FOOTBALL 9.4.9 On adoption of the Consent Calendar, the Board approved OHS Boys Football Trip, Football Camp at Placer High School, June 10-12, 2015, as presented.
- APPROVE FALL ATHLETIC SCHEDULES 9.4.10 On adoption of the Consent Calendar, the board approved Fall Athletic Schedules, as presented.
- APPROVE WARRANTS THRU 5/28/15, AND CYCLE I & II PAYROLL FOR MAY 2015 9.5.1 On adoption of the Consent Calendar, the board approved district warrants prepared for payment through May 28, 2015, and Cycle I & II Payroll for May 2015, as presented.
- APPROVE ASB ACCOUNTS, OHS, APRIL 2015 9.5.2 On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale High School, April 2015, as presented.
- APPROVE ASB ACCOUNTS, OJHS, APRIL 2015 9.5.3 On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale Junior High School, April 2015, as presented.

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| APPROVAL, RESOLUTION #13-14-14, INTERFUND TRANSFERS | 9.5.4 | On adoption of the Consent Calendar, the Board adopted Resolution #13-14-14, Interfund Transfers, as presented. |
| APPROVAL, RESOLUTION #13-14-15, EDUCATION PROTECTION ACCT. 2015-16 | 9.5.5 | On adoption of the Consent Calendar, the Board adopted Resolution #13-14-15, Education Protection Account, 2015-16, as presented. |
| APPROVE TRANSPORTATION CONTRACT (EAST VALLEY) | 9.5.6 | On adoption of the Consent Calendar, the Board approved Transportation Contract (East Valley) for the 2015-16 School Year, as presented. |
| APPROVE TRANSPORTATION CONTRACT (EMPIRE) | 9.5.7 | On adoption of the Consent Calendar, the Board approved Transportation Contract (Empire) for the 2015-16 School Year, as presented. |
| APPROVE TRANSPORTATION CONTRACT (VALLEY HOME) | 9.5.8 | On adoption of the Consent Calendar, the Board approved Transportation Contract (Valley Home) for the 2015-16 School Year, as presented. |
| APPROVE CAFETERIA AGREEMENT, KNIGHTS FERRY | 9.5.9 | On adoption of the Consent Calendar, the Board approved Cafeteria Agreement with Knights Ferry for the 2015-16 School Year, as presented. |
| APPROVE CAFETERIA AGREEMENT, VALLEY HOME | 9.5.10 | On adoption of the Consent Calendar, the Board approved Cafeteria Agreement with Valley Home for the 2015-16 School Year, as presented. |
| APPROVE AUTHORIZATION, USE EC 44263 | 9.6.1 | On adoption of the Consent Calendar, the Board approved Authorization to Use EC 44263, as presented. |
| ACCEPT RESIGNATIONS, CLASSIFIED | 9.6.3 | On adoption of the Consent Calendar, the board accepted resignation, as presented:
Brenda Kindred, Noon Yard Duty, Cloverland, eff. 5/31/15
Levi Thiel, ASPL-1, Magnolia, effective 5/21/15 |
| ACCEPT RETIREMENT, CLASSIFIED | 9.6.4 | On adoption of the Consent Calendar, the board accepted retirement, effective 6/30/15, as presented:
Mike Presley, Campus Monitor, OJHS |
| APPROVE PROMOTION, CERTIFICATED | 9.6.5 | On adoption of the Consent Calendar, the board approved certificated promotion, as presented:
Jon Webb, from Vice-Principal, to Principal, OJHS |
| APPROVE PROMOTIONS, CLASSIFIED | 9.6.6 | On adoption of the Consent Calendar, the board approved classified promotions, as presented:
Lillyanna Coleman, from Instructional Aide, Sierra View
To Bilingual Instructional Aide, OJHS
Chris Flores, from Cafeteria Assistant, OJHS
To Lead Cafeteria Assistant 7-12, OHS |

- APPROVE EMPLOYMENT,
CERTIFICATED
- 9.6.7 On adoption of the Consent Calendar, the board approved employment, effective 8/3/15, as presented:
Melody Higgins, Math Teacher, OJHS
Nichole Kirschner, Temp. 2nd Grade Teacher, Magnolia
Annamarie McDaniel, Temp. 4th Grade Teacher, Magnolia
- APPROVE EMPLOYMENT,
CLASSIFIED
- 9.6.8 On adoption of the Consent Calendar, the board approved employment, as presented:
Tracye Aguirre, Yard Duty Sup., Sierra View, eff. 7/1/15
Sam Branco, Maintenance Tech., M&O, eff. 7/1/15
Lisa Cox, Noon Yard Duty, Magnolia, eff. 7/1/15
Roberta Cross, Noon Yard Duty, Fair Oaks, eff. 7/1/15
Debbie Regan, Instructional Aide, OJHS, eff. 7/1/15
Greg Smee, Groundswoker, OHS, eff. 6/8/15
Priscilla Stevenson, Inst. Aide, Sierra View, eff. 7/1/15
Simone Vega, Inst. Aide, Magnolia, eff. 7/1/15
- DISPOSITION OF ITEMS
REMOVED FROM CONSENT,
9.4.4, STUDENT CONDUCT CODE
- 10.0 Trustee Shatswell referred to the dress code section and commented that she is often asked about enforcement of clothing that is too short or strappy, especially at the high school. Assistant Superintendent Mendonca explained that the expectation is that if the teacher sees a violation of dress code, they send the student to the office, the Administrator assesses the student's attire, and generally it's a first offense or they may need to contact home for a clothing change. He stated that we want to educate students and parents on what is appropriate so that clothing changes may occur, and they ask staff to refer students to the office so clothing correction can occur.
- 9.4.5, ATHLETIC HANDBOOK
- Trustee Shatswell asked about the change that *medical insurance and/or equivalent medical plan is required for all students participating in athletics*, and asked if we have an issue with kids who don't have insurance and what happens if a student has no insurance. Assistant Superintendent Mendonca explained that if student has no insurance or equitable type of plan, if it is a hardship and they cannot afford, we will work with them to make sure they have coverage.
- 9.6.2, ACCEPT RESIGNATIONS,
CERTIFICATED
- Trustee Gilbert commented on the resignation of John John Simons, the Principal of Oakdale Junior High School, who has accepted a position as Principal of South Tahoe Middle School. She stated that she worked very closely with Mr. Simons over the course of the last year when her son was going through seventh grade and wanted to share that she found him respectful, responsive, had the interest

of all our students at heart, and wanted to thank him for his service to the district.

Superintendent Malone echoed Trustee Gilbert's sentiments and noted that John has served us very well. He stated that being a junior high principal is really a difficult job, the age of the kids there are in a real transition period and a lot of things that take place with the children as well as the parents as they progress through this time of maturity at the junior high. He noted it really takes a special person to be able to navigate that fine line and John has demonstrated that he is very talented in that area. He also stated that we wish him the best in South Tahoe; he will be missed and he needs to be commended for a job well done for our school and out community.

It was **M/S/C (Tozzi/Shatswell)** to approve 9.4.4, Student Conduct Code; 9.4.5, Athletic Handbook; and 9.6.2, Accept Certificated Resignations, effective 6/30/15:
Jennifer Bass, Math Teacher, Oakdale High
Kristin Hoagland, District Psychologist
Amy Simons, Teacher, Oakdale Charter School
John Simons, Principal, Oakdale Junior High School
Passed unanimously.

FIRST READING: BP/AR 4112.4, 11.1
HEALTH EXAMINATIONS

Assistant Superintendent Taylor presented revisions to this administrative regulation which reflect changes in state law regarding how employees have to be tested for tuberculosis. She noted that in 2013 there was a shortage of serum to do testing, so the CDC revised policy, which in turn revised Ed Code. New employees are on their own to go to their personal physicians, while current employees go through testing every four years by our nurse.

Trustee Tozzi referred to the last added line that *if at any time there is probable cause that the applicant/employee is inflicted with infectious tuberculosis, he/she may be excluded from service until the Board is satisfied that he/she is not inflicted*, and asked why it is discretionary. Assistant Superintendent Taylor stated her take on it is if there is probable cause, if we think there is but it hasn't been determined by a doctor, we can tell the employee they are not going to work. This gives us the right to say they have to stay home until it is conclusive. In response to a question from Trustee Shatswell about whether we allow non-vaccinated children to enroll in

schools, Assistant Superintendent Mendonca explained they have to submit a waiver, and with recent legislation the parent must go to a doctor to review with them and consult. In response to a question from Trustee Tozzi about how we know whether children are immunized, Mr. Mendonca explained parents are required to provide immunization records.

ADOPTION, LCAP

- 12.1 Assistant Superintendent Kristi Rapinchuk presented this item, noting the LCAP had been brought forward for public hearing at the May meeting, and the timeline includes the board considering adoption of the LCAP and the budget, within 5 days we'd submit plan to SCOE, if there is concern for revision it would come back to us prior to July 1.

Trustee Tozzi noted a lot of work has gone into this document, and Assistant Superintendent Rapinchuk noted it is a team effort and a lot of work from staff. Ms. Rapinchuk explained the template is a bit unwieldy, but the process is good, and it helped that OJUSD has a sound Strategic Plan and Operational Plan which gave us a good head start on the LCAP.

It was **M/S/C (Shatswell/Tozzi)** to approve the Local Control Accountability Plan, as presented. Passed unanimously.

ADOPTION, CHARTER LCAP

- 12.2 Assistant Superintendent Kristi Rapinchuk presented the Charter LCAP, noting no public hearing is required and it does not go to the county or state for review, but she works with the regional lead to have an informal review. She stated this LCAP was prepared by Dennis Hitch, who is not here tonight because he's recovering from surgery.

It was **M/S/C (Shatswell/Tozzi)** to approve the Charter Local Control Accountability Plan. Passed unanimously.

ADOPTION OF
2015-16 BUDGET

- 12.3 Chief Business Officer Susan Dyke presented the proposed 2015-16 budget for adoption, reviewed the Governor's May Revise, Revenue, LCFF, Revenue Assumptions, Expenditures, Expenditure Assumptions, Ending Balance & Reserves, Enrollment vs. ADA, Summary of Multi-Year Projections, Multi-Year Projections Revenues and Expenditures and Reserves to Budget.

She noted budget development starts much earlier, and we actually start reading budget reports in December, and everything is moved up at least one month and we have to have a budget for public hearing in May.

In response to a question from Trustee Tozzi about school disasters and rainy day fund use, Ms. Dyke explained that in the case of a disaster the school district would have to borrow funding, possibly emergency funding, and look at insurance. In response to a question about lottery funds, Ms. Dyke explained that Prop 30 lottery money covers a lot of consumables, and other lottery money is used for things like reconditioning of football team helmets, digitally archiving OHS records, etc. With expenditures, she noted Special Education transportation costs about \$800,000 to transport 58 students.

She noted a five percent reserve for economic uncertainties of \$2.6 million. She noted the majority of the income is LCFF (Local Control Funding Formula, which is typically 85 percent, but the one-time discretionary money we are getting skews the percentages. She touched on a new requirement for unassigned and assigned unrestricted dollars that anything that is above 3 percent must be publicly reviewed and discussed as to what it's set aside for. She noted that a 3 percent reserve is \$1.5 million, and OJUSD payroll is \$2.5 million in one month, so \$1.5 million to cover for an economic uncertainty does not seem reasonable, but that's the state's reserve for our size district. Superintendent Malone noted that undesignated dollars would include money set aside for textbooks in core subjects of Math, English, History, and Science is still to be determined, and a fifth area of technology must be purchased and maintained.

It was **M/S/C (Tozzi/Shatswell)** to Adopt the Proposed 2015-16 Budget. Passed unanimously.

**APPROVAL OF CONTRACTS,
ASST. SUPERINTENDENT'S
& CHIEF BUSINESS OFFICER**

- 12.4 Superintendent Malone reported the three Assistant Superintendents and Chief Business Officer currently have two-year contracts that expire June 30, 2015, and he has given all favorable evaluations and is recommending extension of their contracts for another two years, through June 30, 2017. Trustee Shatswell noted it is evident that a lot of work goes into what is presented to the Board, what a good leader Marc is and in how the office is run and the professionalism in the office, and appreciates everything.

It was **M/S/C (Shatswell/Tozzi)** to approve contracts for the three Assistant Superintendents and the Chief Business Officer. Passed unanimously.

APPROVE SUPERINTENDENT CONTRACT REVISION, STRS & AFFORDABLE HEALTH CARE

- 12.5 Superintendent Malone explained that recent analysis of the Superintendent's contract found the fringe benefit portion did not meet the recently enacted regulations for both STRS and the Affordable Health Care Act, and our legal counsel has provided revised language which meets the new regulations; this does not change the amount of compensation paid to the Superintendent.

It was **M/S/C (Tozzi/House)** to approve Revision of Superintendent's Contract to Meet Recent STRS and Affordable Health Care Revisions. Passed unanimously.

INFORMATION

- 13.0 Superintendent Malone noted there is not a Board meeting in July. He also shared that construction is progressing at a fast rate and anticipates the Multi-Purpose Room at Cloverland will be completed by Labor Day and at Fair Oaks by October 1; Magnolia's sound system is being worked on and bus gates are being installed. This should finish the priority list of facilities projects and he will reconvene the Facilities Committee in the fall to identify future projects.

ITEMS FOR FUTURE AGENDA

- 14.1 Formal Seating of Student Board Member
 14.2 Facilities Report
 14.3 Report on Vaping (Tozzi) to be coordinated with Healthy Kids Survey (September or October).

ADJOURNMENT

- 16.0 The meeting adjourned at 7:30 p.m.