

MINUTES  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
MONDAY, DECEMBER 12, 2016, 5:45 P.M.  
**Oakdale Joint Unified School District**  
**Technology & Staff Development Center**  
331 Hinkley Avenue, Oakdale, CA

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| CALL TO ORDER               | 1.1  | The meeting was called to order at 5:45 P.M. by Board President Tina Shatswell.   |
| TRUSTEES PRESENT            | 1.2  | Larry Betschart, Diane Gilbert, Mike House, Tina Shatswell, and Barbara Shook. Student Representative Autumn Neal was present for Open Session.   |
| TRUSTEES ABSENT             | 1.3  | None  |
| VISITORS PRESENT            | 1.4  | Ken Cosner, Lester & Kathy Jenkins, Adam Uplinger   |
| CLOSED SESSION              | 2.0  | Board President Shatswell adjourned the meeting into Closed Session at 5:45 p.m. Open Session reconvened at 6:30 p.m.   |
| PLEDGE OF ALLEGIANCE        | 3.0  | Trustee Shook introduced Sierra View elementary students Montserrat Garcia, Grade 4, and Victor Zepeda, Grade 5. These students were presented Certificates of Appreciation for leading the pledge.   |
| ELECTION OF BOARD OFFICERS  | 12.1 | <p>As required each year, the annual organizational meeting of the Board was held, which included election of school board officers and a trustee representative to vote for members of the County Committee on School District Organization.</p> <p>It was <b>M/S/C (Gilbert/Betschart)</b> to nominate Barbara Shook for President and the nomination was accepted. Motion passed unanimously.</p> <p>It was <b>M/S/C (Shatswell/Gilbert)</b> to nominate Larry Betschart for Clerk and the nomination was accepted. Motion passed unanimously.</p> <p>It was <b>M/S/C (Shook/Shatswell)</b> to nominate Mike House as Trustee Representative to vote for members of the County Committee on School District Organization. The nomination was accepted and motion passed unanimously.</p> |
| AUTHORIZATION OF SIGNATURES | 12.2 | <p>The Board was asked to designate District Office employees authorized to sign orders and warrants in the name of the district, and designate an authorized representative of the district as:</p> <ul style="list-style-type: none"><li>- Superintendent Marc Malone</li><li>- Assistant Superintendent Kristi Rapinchuk</li><li>- Assistant Superintendent Terri Taylor</li></ul>   |

- Assistant Superintendent Larry Mendonca
- Chief Business Officer Susan Dyke
- Director of State and Federal Programs, Armida Colon

It was **M/S/C (Shook/House)** to designate District Office employees named above as authorized to sign orders and warrants in the name of the district, and designate Superintendent Marc Malone as the authorized agent of the district. Passed unanimously.

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| ACTION FROM<br>CLOSED SESSION                            | 4.0 | <p>Board President Shook reported that the Board voted (5-0) to approve the stipulated expulsions of students for fall semester 2016 and spring semester 2017 for violations of Ed Code:<br/>#16-17-09 for 48900 (b), 48915 (a)(2), and 48915 (b)(2)<br/>#16-17-10 for 48900 (c), 48900 (k), 48915 (a)(3), 48915 (b)(1) and (b)(2)</p> <p>Board President Shook also reported the Board heard a report from Assistant Superintendent Taylor but no action was taken.</p>   |
| PUBLIC<br>COMMENTS                                       | 5.0 | <p>President Shook opened the Public Comments portion of the agenda at 6:40 p.m. There being none, Public Comments closed at 6:40 p.m.</p>   |
| APPROVE ORDER<br>OF AGENDA                               | 6.0 | <p>It was <b>M/S/C (Shatswell/Gilbert)</b> to approve the order of agenda items for this meeting. Passed unanimously.</p>  |
| ANNOUNCEMENTS,<br>SUNRISE ROTARY<br>DONATION             | 7.1 | <p>Assistant Superintendent Kristi Rapinchuk reported that the <i>Drive to Survive Program</i> was initiated by a very generous donation from the Sunrise Rotary in 2006. Their annual donations have allowed us to offer a driver safety class at Oakdale High School that provides classroom instruction for driver's ed classes at no cost to families, and is offered during a zero period at OHS as well as during summer school. Sunrise Rotary President Ken Cosner, along with several other members of the service club, presented the District with a check for \$10,000 to be used toward this program. He noted that their primary fundraiser is the annual <i>Lobsterfest</i> and proceeds from this event largely go toward continued support of this program.</p> <p>Trustee Shatswell commented that all three of her children went through this program, staff really engaged with the kids and it made them wiser drivers. Others also noted it is a great program with a very positive impact on our community.</p> |
| RECOGNITION,<br>AMERICAN HERITAGE<br>SCHOLARSHIP WINNERS | 7.2 | <p>Oakdale High students were presented with certificates for American Heritage Scholarship Series Awards for essays on "Who has the Power to Legalize Recreational Marijuana":</p> <ul style="list-style-type: none"> <li>- Anne Homer and Savannah Larsen - \$100.00</li> <li>- Annalise VanderVeen and Elizabeth White - \$500.00</li> <li>- Taryn Lane - \$2,000.00</li> </ul>   |

ORGANIZATION  
REPORT, OTA

8.1 Lance Campbell reported teachers are excited about this week approaching the end of the semester. He also reported negotiations are going really well and they have another meeting tomorrow. He also extended congratulations to the OHS Football Team and wished them good luck this weekend.

ORGANIZATION  
REPORT, CSEA

8.2 Adam Uplinger reported the week after Thanksgiving members got to vote on the school calendar for next year, and they had 140 members vote electronically for the first time. The CSEA Negotiating Team also met with the District Negotiating team and reached tentative agreement that members will be voting on this Wednesday. He also reported that the last 2 months they had elections for Board Officers and nothing changed other than the addition of Reuben Flores as VP.

ORGANIZATION  
REPORT, STUDENT

8.2 Autumn Neal reported on activities at Cloverland: They have 541 students, they completed a canned food drive with 1,400 cans, 4<sup>th</sup> graders just returned from a Salmond Field Trip with Krista Smith; Sierra Gill went to the County Spelling Bee last month, recent Band & upcoming Choir Winter Concerts, Winged Wonders Bird Show from Chaffee Zoo Dec. 2, Santa's Workshop tomorrow, Kindergarten singing performance Dec. 16, and 6<sup>th</sup> graders go to Outdoor Ed January 10-13.

She also reported on activities at Sierra View: Recent Fall Book Fair; Family Fun Night with 400 parents and students attending; preliminary planning for school garden, Mr. Kindred dressed as President Abraham Lincoln for the day as part of the students' Jog-a-Thon reward for achieving their \$30,000 goal, and Mr. Kindred reported to her that teachers have been working hard in their classrooms as they prepare for the holiday break and that he appreciates all their hard work and dedication to the students.

She also reported on activities at the high school which included the OHS football team being VOL Champs, San Joaquin Division 3 Section Champs, Nor Cal Champs after winning their game 27-10 last Saturday, and will travel to La Jolla to play in the State Bowl Game this Saturday. In other sports boys' basketball, soccer and wrestling are all practicing; girls' basketball is 6-2, and girls' soccer is 2-2. OHS Band got a first at the Central California Band Review and the Lincoln Band Review, Color Guard got 3<sup>rd</sup> and Drumline was first in their division; there was a Winter Concert Dec. 8 and Steelband performed Dec. 10 at the *Environtech* Christmas Party. The Drama production of Clue has been cast with performances March 2-5. The Choir Winter Concert is Dec. 14.

The 9 competing members of the Aca Deca team has been announced: Taryn Lane, Anna Hawksworth-Lutzow, Russell Pabalan, Jude Markel, Rebekah Decavit, Autumn Neal, Olin Yost, Jayden Bowman, and Cailyn Kiolbassa.

FFA Judging Teams are starting to get ready; poinsettia sales just finished, and FFA members and leadership have been doing things to help a faculty member who is very ill.

Leadership is finalizing shoeboxes that went to the Center for Human Services and students paired up for gifts, winter formal went well, and an impromptu holiday dress up is getting the campus in the spirit. American Heritage winners were recognized by the Board tonight. She congratulated the junior high for winning the “Stuff the Bus” competition by collecting 11,000 lbs. of non-perishable food to Oakdale High’s 2,700 lbs. She concluded with OHS finals scheduled Dec. 14-16.

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| REMOVE ITEMS FROM<br>CONSENT CALENDAR                                       | 9.1   | There were no requests to remove items from the Consent Calendar.  |
| ADOPT CONSENT<br>CALENDAR   | 9.2   | It was <b>M/S/C (Betschart/Shatswell)</b> to adopt the Consent Calendar as presented. Passed unanimously.  |
| ADOPT MINUTES OF<br>11/14/16 AS PRESENTED                                   | 9.3.1 | On adoption of the Consent Calendar, the board adopted minutes of its regularly scheduled meeting held Monday, November 14, 2016, as presented.  |
| APPROVE INTERDISTRICT<br>& ALLEN BILL REQUESTS                              | 9.4.1 | On adoption of the Consent Calendar, the board approved interdistrict attendance or Allen Bill transfer requests, 2016-17 or 2017-18 school year, as presented.  |
| ACKNOWLEDGE STUDENT<br>DISCIPLINE REPORT,<br>NOVEMBER 2016                  | 9.4.2 | On adoption of the Consent Calendar, the board acknowledged the Student Discipline Report for the month of November 2016, and Prior Two-Year Comparison, as presented.   |
| APPROVE OUT OF STATE<br>CONFERENCE, MAGNOLIA<br>K-6 CURRICULUM COUNCIL      | 9.4.3 | On adoption of the Consent Calendar, the board approved Out of State Conference for Magnolia Elementary K-6 Curriculum Council to attend the Professional Learning Communities at Work Institute in Las Vegas, Nevada, June 7-9, 2017, as presented. |
| APPROVE SITE PLANS  | 9.4.4 | On adoption of the Consent Calendar, the board approved 2016-17 School Site Plans, as presented.   |
| APPROVE WARRANTS THRU<br>12/2/16, CYCLE I & II PAYROLL<br>FOR NOVEMBER 2016 | 9.5.1 | On adoption of the Consent Calendar, the board approved district warrants prepared for payment through December 2, 2016, and Cycle I and II Payroll for November 2016, as presented.   |

- APPROVE ASB ACCOUNTS,  
OHS, OCTOBER 2016 9.5.2 On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale High School, October 2016, as presented.
- APPROVE ASB ACCOUNTS,  
OJHS, OCTOBER 2016 9.5.3 On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale Junior High School, October 2016, as presented.
- APPROVE EMPLOYMENT 9.6.1 On adoption of the Consent Calendar, the board approved employment, as presented:  
Selene Alvarez, ASPL, SV, eff. 11/21/2016  
Michelle Gomes, ASPL, JH, eff.11/10/2016  
Ashly Kekahuna, Instr. Aide, Sierra View, eff. 11/29/16  
Ivy Oberlander, Yard Duty Aide, Magnolia, eff. 12/5/16  
Kylee Palmer, Yard Duty Aide, Magnolia, eff. 12/5/16
- ACCEPT RESIGNATION 9.6.2 On adoption of the Consent Calendar, the board accepted resignations, as presented:  
Tyler Flores, ASPL, Fair Oaks, eff. 12/16/2016  
Melba Martinez, Yard Duty Aide, Fair Oaks, eff. 1/6/2017  
Rachel Walsh, 1:1 Aide, Sierra View, eff. 12/16/2016
- ACCEPT RESIGNATION 9.6.3 On adoption of the Consent Calendar, the board accepted promotion, as presented:  
Janet Colvin, from Secretary II, to Pupil Personnel Technician/Registrar, OHS, eff. 1/16/17
- DISPOSITION OF ITEMS  
REMOVED FROM CONSENT 10.0 None
- REPORTS, PROP 39  
VENDOR SELECTION 11.1 Chief Business Officer Susan Dyke presented a report on Proposition 39 Vendor Selection on behalf of Dan Casey, Director of Maintenance & Operations & Transportation who is the lead on Proposition 39. She provided background on Proposition 39, the California Clean Energy Jobs Act, which is a voter approved initiative from the November 2012 statewide general election with funding provided annually for five years beginning in 2013-14 and ending in 2017-18. At this time we have been awarded over \$900,000 and will probably receive another \$200,000 to bring us to \$1.1 Million. She explained the process used for vetting Prop 39 consultants, including an extensive scoring and interview process, and the district feels *Noresco United Technologies, LLC*, will be the best fit for our district. They will audit energy consumption in the district and will bring forward ideas they come up with and take out to bid. Our primary focus will be on lighting, and we

plan to go to LED lights. She explained that our current energy consumption is just over \$700,000/year and we would like to see a 25% reduction in those costs.

PUBLIC HEARING, COLLEGE  
READINESS BLOCK GRANTS

- 12.3 Board President Shook opened Public Hearing on the College Readiness Block Grants at 7:04 p.m. Armida Colon, Director of State & Federal Programs, presented an overview of these 3-year block grants being awarded to Oakdale High for \$84,366 and Oakdale Charter for \$75,000. These grants are the result of new legislation authorizing allocation of funds to support student access and enrollment in institutions of higher education, with a focus on college readiness. As a condition for receiving funds, plans were developed describing how the funds will increase or improve services for students to ensure college readiness. Public hearing is being conducted tonight and the plans will be presented to the Board for approval in January. Public Hearing closed at 7:06 p.m.

APPROVAL, FIRST INTERIM  
FINANCIAL REPORT 2016-17

- 12.4 Chief Business Officer Susan Dyke presented an overview of the First Interim Financial Report for 2016-17, which included Adopted Budget vs. First Interim, Changes in Budget Revenues and Expenditures, Assignments and Reserves, Ending Balances and Reserves, Projected Cash Flow, Three-Year Enrollment History, Multi-Year Projection, and Gap Movement. She noted the Governor releases his 2017-18 budget proposal by January 10, the 2<sup>nd</sup> Interim in March will reflect additional changes in operational costs and revenues for the remainder of the year, the multiyear projection will be updated using the District's current financial information and will include the Governor's proposal for Local Control Funding Formula gap movement toward the implementation target, and budget development for 2017-18 will begin in late January and will include existing and newly identified Local Control and Accountability Plan (LCAP) priorities.

In reviewing reserves, she noted the OJUSD minimum reserve level of 3% is \$1,611,794, the OJUSD Board reserve of 5% is \$1,074,529, and with one month of OJUSD payroll costing \$2.5 Million, our Board has been wise to establish the standard of at least a 5% reserve.

Under Multiyear Projection Reserves to Budget, it projects 12% in 2016-17, 15% in 2017-18, and 16% in 2018-19. She also explained that Gap Movement is projected for our district by the State Department of Finance at 54.18% or \$1.8 million in 2016/17, which is approximately a 4.41%

increase in LCFF funding, 72.99% or \$1.46 million in 2017/18 which is approximately 3.42% increase in LCFF funding, and 40.36% or \$648,000 in 2018-19 which is approximately 1.47% increase in LCFF funding. She noted that as of 2016/17 we are at 96.5% of the LCFF target.

It was **M/S/C (Betschart/House)** to approve the First Interim Financial Report, as of October 31, 2016, for fiscal year 2016-17, and certify that the district is able to meet its financial obligations. Passed unanimously.

SECOND READING: AR 6143, 12.5  
COURSES OF STUDY

Assistant Superintendent Kristi Rapinchuk presented this revised administrative regulation for second reading and adoption. As explained at the last meeting, revisions reflect changes to add comprehensive sexual health education as a required course of study for grades 7-12 and to include new law which requires instruction in cardiopulmonary resuscitation beginning in 2018-2019.

It was **M/S/C (House/Gilbert)** to approve Second Reading and Adoption, AR 6143, Courses of Study. Passed unanimously.

SECOND READING: BP 4020.41, 12.6  
CHARTER SCHOOL OVERSIGHT

Assistant Superintendent Kristi Rapinchuk presented this revised board policy for second reading and adoption. As explained at the last meeting, revisions reflect changes since NCLB has sunset and been replaced by Every Student Succeeds Act and deletion of references to Academic Performance Index and federal measure of Adequate Yearly Progress and to reflect new law SB 828 which requires charter schools to submit an annual update of their local control and accountability plan.

It was **M/S/C (Shatswell/ Gilbert)** to approve Second Reading and Adoption, BP 4020.41, Charter School Oversight. Passed unanimously.

SECOND READING: BP 6042.94, 12.7  
HISTORY-SOCIAL SCIENCE  
INSTRUCTION

Assistant Superintendent Kristi Rapinchuk presented this revised board policy for second reading and adoption. As explained at the last meeting, revisions reflect changes to add key concepts in the History Social Science Framework adopted by the State Board of Education in July and the biggest changes have to do with common core expectation that students demonstrate literacy skills within the history-social science genre.

It was **M/S/C (Gilbert/Shatswell)** to approve Second Reading and Adoption, BP 6042.94, History-Social Science Instruction. Passed unanimously.

SECOND READING: BP/AR 3460, 12.8  
FINANCIAL REPORTS &  
ACCOUNTABILITY

Chief Business Officer Susan Dyke presented this revised board policy and administrative regulation for second reading and adoption. As explained at the last meeting, revisions reflect new federal mandates in financial reporting.

It was **M/S/C (Gilbert/House)** to approve Second Reading and Adoption, BP/AR 3460, Financial Reports & Accountability. Passed unanimously.

SECOND READING: AR 3512, 12.9  
EQUIPMENT

Chief Business Officer Susan Dyke presented this revised administrative regulation for second reading and adoption. As explained at the last meeting, revisions reflect updates to definition of equipment and inventory process.

It was **M/S/C (Gilbert/Shatswell)** to approve Second Reading and Adoption, AR 3512, Equipment. Passed unanimously.

SECOND READING: BP/AR 3230, 12.10  
FEDERAL GRANT FUNDS

Chief Business Officer Susan Dyke presented this new board policy and administrative regulation for second reading and adoption. As explained at the last meeting, this BP/AR reflect guidelines coming out of the federal Office of Management and Budget which implements regulations for recipients of federal grants.

It was **M/S/C (Shatswell/ Gilbert)** to approve Second Reading and Adoption, BP/AR 3230, Federal Grant Funds. Passed unanimously.

SECOND READING: BP/AR 3270, 12.11  
SALE & DISPOSAL OF BOOKS,  
EQUIPMENT & SUPPLIES

Chief Business Officer Susan Dyke presented this revised board policy and administrative regulation for second reading and approval. As explained at the last meeting, changes include moving references from regulations to policy and inclusion of new federal mandates.

It was **M/S/C (Gilbert/House)** to approve Second Reading and Adoption, BP/AR 3270, Sale and Disposal of Books. Passed unanimously.

SECOND READING: AR 3440, 12.12  
INVENTORIES

Chief Business Officer Susan Dyke presented this revised administrative regulation for second reading and adoption. As explained at the last meeting, school districts must establish and maintain inventory of all items of equipment with a value above \$500; we have already been following

the process required by federal grants but this updates our administrative regulation to comply with federal regulation.

It was **M/S/C (Gilbert/Shatswell)** to approve Second Reading and Adoption, AR 3440, Inventories. Passed unanimously.

## INFORMATION

- 13.1 7-12 Minimum Day / Winter Finals, December 14
- 13.2 Secondary Choir Holiday Concert, OHS Theater, December 14, 6:00 & 7:30 pm
- 13.3 7-12 Minimum Day / Winter Finals, December 15
- 13.4 Elementary Choir Holiday Concert, Magnolia, December 15, 6:00 (Grade 3) & 7:30 pm (Intermediate)
- 13.5 K-12 Minimum Day / 7-12 Winter Finals, December 16
- 13.6 Schools Closed for Winter Break, December 19, 2016 – January 3, 2017

## ITEMS FOR NEXT AGENDA

- 14.1 Approval of Graduation Dates and Board Assignments
- 14.2 Quarterly Report on Williams Settlement Complaints
- 14.3 Approval of College Readiness Block Grant Plans for OHS and Charter
- 14.4 Articulation Agreement with Carpenters Union Training Facility – Superintendent Malone reported we are waiting on the Carpenters Union to finalize this agreement.

He also reported we will do a report to the Board regarding what we are doing in the OHS Career Center; it will be a joint venture to let the Board and community know the work we have done to make our students college and career ready and options available after high school.

## ADJOURNMENT

- 16.0 The meeting adjourned at 7:27 p.m.