

MINUTES  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
MONDAY, DECEMBER 11, 2017, 6:00 P.M.  
Oakdale City Council Chambers  
277 N. Second Avenue, Oakdale, CA

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|----------------------------|------|---|
| CALL TO ORDER              | 1.1  | The meeting was called to order at 6:00 P.M. by Board President Barbara Shook.  |
| TRUSTEES PRESENT           | 1.2  | Larry Betschart, Diane Gilbert, Mike House, Tina Shatswell, and Barbara Shook. Student Representative Russell Pabalan was present for Open Session.   |
| TRUSTEES ABSENT            | 1.3  | None  |
| VISITORS PRESENT           | 1.4  | Talmage Allen, Adam Uplinger  |
| CLOSED SESSION             | 2.0  | Board President Shook adjourned the meeting into Closed Session at 6:00 p.m. Open Session reconvened at 6:30 p.m.   |
| PLEDGE OF ALLEGIANCE       | 3.0  | Trustee Shatswell introduced Sierra View elementary students Karen Franco-Felix, Grade 4, Brook Cadwell, Grade 5, and Jackson Taylor, Grade 6. These students were presented Certificates of Appreciation for leading the pledge.   |
| OATH OF OFFICE             | 12.1 | Trustee Shatswell administered the Oath of Office to re-elected member of the Board of Trustees: Diane Gilbert, Mike House, and Barbara Shook. Each is being inducted to serve a four-year term which expires November 30, 2021, and with the recently approved consolidation of governing board elections from odd to even years, those terms will be extended an additional year, through 2022. |
| ELECTION OF BOARD OFFICERS | 12.2 | As required each year, the annual organizational meeting of the Board was held, which included election of school board officers and a trustee representative to vote for members of the County Committee on School District Organization.  |

It was **M/S/C (Gilbert/Betschart)** to nominate Mike House for President and the nomination was accepted. Motion passed unanimously.

It was **M/S/C (Shatswell/House)** to nominate Larry Betschart for Clerk and the nomination was accepted. Motion passed unanimously.

It was **M/S/C (House/Shatswell)** to nominate Diane Gilbert as Trustee Representative to vote for members of the County Committee on School District Organization. The nomination was accepted and motion passed unanimously.

- AUTHORIZATION OF SIGNATURES 12.3 The Board was asked to designate District Office employees authorized to sign orders and warrants in the name of the district, and designate an authorized representative of the district as:
- Superintendent Marc Malone
  - Assistant Superintendent Kristi Rapinchuk
  - Assistant Superintendent Terri Taylor
  - Assistant Superintendent Larry Mendonca
  - Chief Business Officer Susan Dyke
  - Director of State and Federal Programs, Armida Colon
- It was **M/S/C (Shatswell/Shook)** to designate District Office employees named above as authorized to sign orders and warrants in the name of the district, and designate Superintendent Marc Malone as the authorized agent of the district. Passed unanimously.
- ACTION FROM CLOSED SESSION 4.0 Board President House reported that no action was taken in Closed Session.
- PUBLIC COMMENTS 5.0 President House opened the Public Comments portion of the agenda at 6:43 p.m. There being none, Public Comments closed at 6:44 p.m.
- APPROVE ORDER OF AGENDA 6.0 It was **M/S/C (Shook/Betschart)** to approve the order of agenda items for this meeting. Passed unanimously.
- ANNOUNCEMENTS 7.1 None
- ORGANIZATION REPORT, OTA 8.1 Keith Burns reported that the negotiations team has been negotiating with the district team and have had two meetings so far. He understands they have been thoughtful and have had good dialog on both sides.
- ORGANIZATION REPORT, CSEA 8.2 Adam Uplinger reported they have also met twice with Terri and the negotiations team, it has been positive and encouraging, and they may have one more meeting.
- ORGANIZATION REPORT, STUDENT 8.2 Russell Pabalan reported on activities at Oakdale High which included: Staff Soup Cook-Off Dec. 1, Leadership Class Toy Drive Dec. 4-8, Josten's Cap & Gown and Graduation Orders Dec. 6, Doing High School Right Breakfast Dec. 7 to recognize students teachers have nominated, Holiday Week with Dress-up Days December 11-15, Secondary Holiday Choir Concert Dec. 13, GSA Club Movie Night in OHS Theater Dec. 15, Intermediate Choir Concert FO/CLOV at Magnolia Dec. 20, Intermediate Choir Concert SV/MAG at Magnolia Dec. 21, Minimum Days for Winter Finals 7-12 Dec. 20 & 21, Minimum Day K-12 Dec. 22, Winter Break Dec. 25 – Jan. 7, School Resumes Jan. 8, Martin Luther King Birthday Holiday Jan. 15, Jeans & Jersey Crab Feed at Bianchi Center Jan. 20.
- REMOVE ITEMS FROM 9.1 There were no requests to remove items from the Consent

CONSENT CALENDAR		Calendar.
ADOPT CONSENT CALENDAR	9.2	It was <b>M/S/C (Betschart/Shook)</b> to adopt the Consent Calendar as presented. Passed unanimously.
ADOPT MINUTES OF 11/13/17 AS PRESENTED	9.3.1	On adoption of the Consent Calendar, the board adopted minutes of its regularly scheduled meeting held Monday, November 13, 2017, as presented.
APPROVE INTERDISTRICT & ALLEN BILL REQUESTS	9.4.1	On adoption of the Consent Calendar, the board approved interdistrict attendance or Allen Bill transfer requests, 2017-18 or 2018-19 school year, as presented.
ACKNOWLEDGE STUDENT DISCIPLINE REPORT, NOVEMBER 2017	9.4.2	On adoption of the Consent Calendar, the board acknowledged the Student Discipline Report for the month of November 2017, and Prior Two-Year Comparison, as presented.
ACCEPT DONATION TO OHS AUTOSHOP	9.4.3	On adoption of the Consent Calendar, the board accepted Donation of Training Tools to OHS Auto Shop, as presented.
APPROVE OUT OF STATE CONFERENCE, MAGNOLIA ADMIN. & 5 TEACHERS	9.4.3	On adoption of the Consent Calendar, the board approved Out of State Conference for Magnolia Elementary Administration and 5 Certificated Staff Members to attend the Professional Learning Communities at Work Institute in Las Vegas, Nevada, June 6-8, 2018, as presented.
APPROVE SITE PLANS	9.4.4	On adoption of the Consent Calendar, the board approved 2017-18 School Site Plans, as presented.
APPROVE WARRANTS THRU 12/1/17, CYCLE I & II PAYROLL FOR NOVEMBER 2017	9.5.1	On adoption of the Consent Calendar, the board approved district warrants prepared for payment through December 1, 2017, and Cycle I and II Payroll for November 2017, as presented.
APPROVE ASB ACCOUNTS, OHS, OCTOBER 2017	9.5.2	On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale High School, October 2017, as presented.
APPROVE ASB ACCOUNTS, OJHS, OCTOBER 2017	9.5.3	On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale Junior High School, October 2017, as presented.
AUTHORIZE DISPOSAL, OBSOLETE EQUIPMENT & MATERIALS	9.5.4	On adoption of the Consent Calendar, the board authorized Disposal of Obsolete Equipment & Materials, as presented.
AUTHORIZE REJECTION	9.5.5	On adoption of the Consent Calendar, the board

- OF CLAIM authorized Rejection of Claim for Injury, Damage and/or Indemnity, as presented.
- APPROVE EMPLOYMENT 9.6.1 On adoption of the Consent Calendar, the board approved employment, as presented:  
Katrina Cooke-Chubon, Instructional Aide, Fair Oaks, eff. 11/27/2017  
Rochelle Modesto, LVN, District Wide, eff. 11/27/2017
- DISPOSITION OF ITEMS REMOVED FROM CONSENT 10.0 None
- REPORTS 11.0 None
- ADOPTION OF 2018-19 SCHOOL CALENDAR 12.4 Assistant Superintendent Taylor presented the 2018-19 calendar for adoption, noting the development of this calendar went especially smooth, and that it is similar to this year's calendar, starting August 9<sup>th</sup> and will take Thanksgiving Week off.  
  
It was **M/S/C (Gilbert/Shatswell)** to approve Adoption of the 2018-19 School Year Calendar. Passed unanimously.
- APPROVAL OF PENDING FACILITIES PROJECTS 12.5 Superintendent Malone reviewed a list of facilities improvements which have been made in the last five years totaling over \$10 million, funded by developer fees. He noted that for the district to move forward and complete all 11 projects in a five-year span is pretty amazing. The projects included the central kitchen, multi-purpose rooms, library/media centers, new turf at the Corral, as well as Phase 1 of the Oakdale school farm, and several other projects. Each of the 11 projects were vetted and proposed to the board by the Facilities Committee that walked every site to have a legitimate idea of facilities needs of the district.  
  
Superintendent Malone noted one of the reasons we have been so successful in these projects is that we have built capacity within our own staff, primarily with Larry Mendonca, Susan Dyke and Dan Casey, and they have saved the district a considerable amount of money moving forward. He also noted the board's proactive approach by way of financial responsibility, re-financing bonds which resulted in a total savings of \$1.6 million.  
  
He reported we currently have board approval on projects which are scheduled to be completed this summer, including the Oakdale Junior High servery, and conversion of Room 30 at Magnolia Elementary to a new library.  
  
He reported there are pending projects that have been vetted by the Facilities Committee which need Board approval, which include 1) Phase II of the School Farm

which will add a Pig Barn and Livestock Barn, 2) Build a new Wrestling Room at OHS using a premanufactured building on our empty J street lot and converting the existing Wrestling room to a Drama/Choir Room, and 3) to convert the current Music Room at OHS into a designated Band Room.

Superintendent Malone invited Drama/Choir teacher Bryan Mills and Band teacher Ross McGinnis to the podium to share what this space would do for their programs. He noted these gentlemen have done everything we've asked them to do and as a result they've created a nice problem for us; we have expanding programs and we have a space problem. Both teachers addressed the board to explain their expanding programs space needs.

It was **M/S/C (Betschart/Shook)** to approve the three Pending Facilities Projects. Passed unanimously.

Trustee Gilbert commented that she had the opportunity to visit with Cloverland Principal Larry Bonds earlier today and noted how beautiful the new Library/Media Center is and what a great environment it is for learning.

APPROVAL, FIRST INTERIM  
FINANCIAL REPORT 2017-18

- 12.5 Chief Business Officer Susan Dyke presented an overview of the First Interim Financial Report for 2017-18, which included Adopted Budget vs. First Interim, Changes in Budget Revenues and Expenditures, Assignments and Reserves, Ending Balances and Reserves, Projected Cash Flow, Three-Year Enrollment History, Gap Movement, Multiyear Projection of Revenues and Expenditures and Reserves to Budget, and Pension Increase-STRS and PERS. She noted the Governor releases his 2018-19 budget proposal by January 10, the 2<sup>nd</sup> Interim in March will reflect additional changes in operational costs and revenues for the remainder of the year, the multiyear projection will be updated using the District's current financial information and will include the Governor's proposal for Local Control Funding Formula gap movement toward the implementation target, and budget development for 2018-19 will begin in late January and will include existing and newly identified Local Control and Accountability Plan (LCAP) priorities.

She noted that cash flow in November is typically low, but this year was the lowest she has seen since she has been in this district; we had just under \$1.2 Million left at that time so she will have to manage cash flow differently next year. She also noted our enrollment is holding for now which is good. She noted all districts are facing increased STRS and PERS pension increases. Employee contributions are staying relatively stable but the district

contribution continues to skyrocket and every year we are scheduled to experience a 1.85% increase in district contribution which equates to \$437,000 for every 1.85% for every single year which just keeps compounding. When you look at new revenue assumptions, by the time you have your STRS or PERS increase and Step and Column movement you pretty much have nothing left. PERS pension increases are vastly different than STRS; STRS payroll is \$23.3 million while PERS is \$6.3 million payroll, so every time you have a 1.85% increase on those payrolls it is very different. She also noted that ending reserves are pretty stable, about 10% for the next three years.

It was **M/S/C (Shatswell/Shook)** to approve the First Interim Financial Report, as of October 31, 2017, for fiscal year 2017-18, and certify that the district is able to meet financial obligations. Passed unanimously.

## INFORMATION

- 13.1 Secondary Choir Holiday Concert, OHS Theater, December 13, 6:00 & 7:30 pm
- 13.2 7-12 Minimum Day / Winter Finals, December 20
- 13.3 Winter Concert: Intermediate Choir FO/CLO, Magnolia Auditorium, December 20, 7:00 pm
- 13.4 7-12 Minimum Day / Winter Finals, December 21
- 13.5 Winter Concert: Intermediate Choir SV/MAG, Magnolia Auditorium, December 21, 7:00 pm
- 13.6 K-12 Minimum Day / 7-12 Winter Finals, December 22
- 13.7 Schools Closed for Winter Break, December 25, 2017 – January 7, 2018
- 13.8 School Resumes, January 8, 2018
- 13.9 Holiday / Martin Luther King Birthday, Monday, January 15
- 13.10 Jeans & Jersey Crab Feed, Bianchi Center, January 20, 6:00 pm to Midnight

## ITEMS FOR NEXT AGENDA

- 14.1 Approval of Graduation Dates and Board Assignments
- 14.2 Quarterly Report on Williams Settlement Complaints
- 14.3 Update on Public Official E-Mails and Texts Being Public Domain

## ADJOURNMENT

- 16.0 The meeting adjourned at 7:25 p.m.