

MINUTES  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 MONDAY, JUNE 10, 2019, 6:30 P.M.  
 Oakdale Joint Unified School District  
 Technology & Staff Development Center  
 331 Hinkley Avenue, Oakdale, CA

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| CALL TO ORDER                 | 1.1 | The meeting was called to order at 6:00 p.m. by Board President Mike House.  |
| TRUSTEES PRESENT              | 1.2 | Larry Betschart, Diane Gilbert, Mike House, Tina Shatswell, and Barbara Shook.   |
| LATE ARRIVALS                 | 1.3 | None.  |
| TRUSTEES ABSENT               | 1.4 | None   |
| VISITORS PRESENT              | 1.5 | Kassandra Booth  |
| CLOSED SESSION                | 2.0 | Board President Mike House adjourned the meeting into Closed Session at 6:00 p.m. Open Session reconvened at 6:34 p.m.   |
| PLEDGE                        | 3.0 | The Pledge of Allegiance was led by Asst. Superintendent Dave Kline.   |
| ACTION FROM<br>CLOSED SESSION | 4.0 | <p>President House reported that in Closed Session the Board voted unanimously to reject Claim #190044.</p> <p>He also reported there was discussion on public employee performance evaluation of the Superintendent, and that no action was taken.</p>  |
| PUBLIC<br>COMMENTS            | 5.0 | <p>President House opened the Public Comments portion of the agenda at 6:36 p.m.</p> <p>Trustee Shatswell shared that she had a parent come to her with a concern about vaping at Oakdale High and Ms. Shatswell told her she would bring her concern to the Board's attention. This parent feels her child is being affected because students are vaping in the bathrooms and exposing other students to the smoke. Superintendent Malone noted there was a report on this at the April Board meeting and this is on the site's radar; when it is discovered it is handled according to Student Conduct Code. Public Comments closed at 6:37 p.m.</p> |
| APPROVE ORDER<br>OF AGENDA    | 6.0 | It was <b>M/S/C (Shook/Shatswell)</b> to approve the order of agenda items for this meeting. Passed unanimously.   |
| ANNOUNCEMENTS                 | 7.0 | None   |

ORGANIZATION REPORTS	8.0	None
REMOVE ITEMS FROM CONSENT CALENDAR	9.1	Trustee Gilbert requested removal of item 9.4.6 from the Consent Calendar.
ADOPT CONSENT CALENDAR	9.2	It was <b>M/S/C (Shatswell/Shook)</b> to adopt the Consent Calendar as amended. Passed unanimously.
ADOPT MINUTES OF 5/13/19 AS PRESENTED	9.3.1	On adoption of the Consent Calendar, the board adopted minutes of its regularly scheduled meeting held Monday, May 13, 2019, as presented.
APPROVE INTERDISTRICT & ALLEN BILL REQUESTS, 2018-19 OR 2019-20	9.4.1	On adoption of the Consent Calendar, the Board approved interdistrict attendance transfer or Allen Bill requests 2018-19 or 2019-20 school year, as presented.
ACKNOWLEDGE STUDENT DISCIPLINE REPORT, 5/19 & 2-YEAR COMPARISON	9.4.2	On adoption of the Consent Calendar, the board acknowledged the Student Discipline Report for the month of May 2019, and Prior Two-Year Comparison, as presented.
APPROVE CONTRACT, INTERQUEST DETECTION CANINES	9.4.3	On adoption of the Consent Calendar, the board approved Contract with Interquest Detection Canines, as presented.
APPROVE OVERNIGHT TRIP, OHS VARSITY BOYS WATER POLO TEAM	9.4.4	On adoption of the Consent Calendar, the Board approved Overnight Trip for OHS Varsity Boys Water Polo Team, as presented.
APPROVE OVERNIGHT TRIP, OHS VARSITY GIRLS WATERPOLO TEAM	9.4.5	On adoption of the Consent Calendar, the Board approved Overnight Trip for OHS Varsity Girls Water Polo Team, as presented.
APPROVE FALL ATHLETIC SCHEDULES	9.4.7	On adoption of the Consent Calendar, the board approved Fall Athletic Schedules, as presented.
APPROVE AG CTE INCENTIVE GRANT	9.4.8	On adoption of the Consent Calendar, the board approved Agricultural Career Technical Education Incentive Grant, as presented.
APPROVE STUDENT CONDUCT CODE	9.4.9	On adoption of the Consent Calendar, the board approved Student Conduct Code, as presented.
APPROVE WARRANTS THRU 5/30/19, AND CYCLE I & II PAYROLL FOR MAY 2019	9.5.1	On adoption of the Consent Calendar, the board approved district warrants prepared for payment through May 30, 2019, and Cycle I & II Payroll for May 2019, as presented.
APPROVE CONSULTANT AGREEMENTS	9.5.2	On adoption of the Consent Calendar, the board approved Consultant Agreements, as presented.
APPROVE ASB ACCOUNTS, OHS, APRIL 2019	9.5.3	On adoption of the Consent Calendar, the Board approved ASB Accounts, OHS, April 2019, as presented.

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| APPROVE ASB ACCOUNTS, OJHS, APRIL 2019                                      | 9.5.4  | On adoption of the Consent Calendar, the Board approved ASB Accounts, OJHS, April 2019, as presented.   |
| APPROVE OUT OF STATE CONFERENCE ATTENDANCE, TRANSPORTATION MECHANIC         | 9.5.5  | On adoption of the Consent Calendar, the board approved Out of State Conference Attendance for the Transportation Mechanic to attend training in Reno, Nevada, July 23-25, 2019, as presented.  |
| APPROVE TRANSPORTATION CONTRACT (EAST VALLEY)                               | 9.5.6  | On adoption of the Consent Calendar, the Board approved Transportation Contract (East Valley) for the 2019-20 School Year, as presented.  |
| APPROVE TRANSPORTATION CONTRACT (EMPIRE)                                    | 9.5.7  | On adoption of the Consent Calendar, the Board approved Transportation Contract (Empire) for the 2019-20 School Year, as presented.   |
| APPROVE TRANSPORTATION CONTRACT (VALLEY HOME)                               | 9.5.8  | On adoption of the Consent Calendar, the Board approved Transportation Contract (Valley Home) for the 2019-20 School Year, as presented.  |
| APPROVE CAFETERIA AGREEMENT, KNIGHTS FERRY                                  | 9.5.9  | On adoption of the Consent Calendar, the Board approved Cafeteria Agreement with Knights Ferry for the 2019-20 School Year, as presented.   |
| AUTHORIZE REJECTION OF CLAIM  | 9.5.10 | On adoption of the Consent Calendar, the board authorized Rejection of Claim for Injury, Damages and/or Indemnity, Claim #190044, as presented.   |
| APPROVE SUPPLEMENTAL SALARY SCHEDULE  | 9.6.1  | On adoption of the Consent Calendar, the board approved Supplemental Salary Schedule, effective 7/1/19, as presented:   |
| APPROVE AUTHORIZATION, USE EC 44258.7, ASSIGNMENT TO SINGLE SUBJECT CLASS   | 9.6.2  | On adoption of the Consent Calendar, the Board approved Authorization to Use EC 44258.7, Assignment to Single Subject Class, as presented.  |
| APPROVE INCREASE, STUDENT DATA RECORDS VERIFICATION ANALYST POSITION TO .75 | 9.6.3  | On adoption of the Consent Calendar, the Board approved increase in Student Data Records Verification Analyst position from .50 to .75 FTE, as presented.   |
| APPROVE EMPLOYMENT, CLASSIFIED  | 9.6.4  | On adoption of the Consent Calendar, the board approved classified employment, as presented:<br>Daniela Vega, Secretary II, OJHS, effective 7/25/19   |
| ACCEPT PROMOTION, CLASSIFIED  | 9.6.5  | On adoption of the Consent Calendar, the board approved classified promotions, as presented:<br>Eliana Anthony, from Bilingual Inst. Aide, Cloverland, To Secretary II, Cloverland, effective 7/25/19<br>Barbara Browning, from Cafeteria Asst., OJHS/FO To Lead Cafeteria Assistant, FO, eff. 7/1/19<br>Kristin Stout, from Secretary II, East Stanislaus High, To Secretary II, M&O, eff. 7/1/19<br>Colleen Verkaik, from Instructional Aide, OJHS, To Library Technician, Sierra View, eff. 7/1/19 |

- ACCEPT RESIGNATIONS,  
CLASSIFIED
- 9.6.6 On adoption of the Consent Calendar, the board accepted classified resignation, as presented:  
Tonia Kleier, Instructional Aide, Cloverland, eff. 5/23/19
- DISPOSITION OF ITEMS  
REMOVED FROM CONSENT,  
9.4.6, AG DEPT. TRIPS
- 10.0 Trustee Gilbert expressed concern about approving so many trips at one time, including a trip to Washington D.C. Superintendent Malone noted we have been approving the FFA Trips scheduled for the year every year, and this follows established procedures and protocol.
- It was **M/S/C (Gilbert/Shook)** to approve Agriculture Department Trips, as presented. Passed unanimously.
- REPORTS
- 11.0 None
- APPROVAL, RESOLUTION  
#18-19-11, INTERFUND  
TRANSFERS
- 12.1 Susan Dyke, Chief Business Officer, presented this item for approval, explaining this is a standard housekeeping item, and that it allows the district to transfer funds for accounting purposes.
- It was **M/S/C (Betschart/Shatswell)** to adopt Resolution #18-19-11, Interfund Transfers, as presented. A Roll Call Vote was taken with all Board members present voting in favor. Passed unanimously.
- APPROVAL, RESOLUTION  
#18-19-12, EDUCATION  
PROTECTION ACCT. 2019-20
- 12.2 Susan Dyke, Chief Business Officer, presented this as another standard housekeeping item which is related to LCFF funding, and certifies that the district will only use funds for the purpose as intended by the state; these funds cannot be used for administrative costs.
- It was **M/S/C (Betschart/Shook)** to adopt Resolution #18-19-12, Education Protection Account, 2019-20, as presented. A Roll Call Vote was taken with all Board members present voting in favor. Passed unanimously.
- ADOPTION, LCAP
- 12.3 Assistant Superintendent Rapinchuk presented this item, noting it came to the Board in May for Public Hearing, and there have been no comments or substantive revisions since that meeting. Once approved, she will file the document with SCOE within 5 business days.
- It was **M/S/C (Shatswell/Shook)** to approve the Local Control Accountability Plan, as presented. Passed unanimously.
- ADOPTION, FEDERAL  
LCAP ADDENDUM
- 12.4 Armida Colon, Director of State & Federal Programs, presented the Federal LCAP Addendum for approval, noting it is a new required document meant to supplement the LCAP to ensure school districts meet the LEA Plan provisions of Every Student Succeeds Act (ESSA).

It was **M/S/C (Shatswell/Shook)** to approve the Federal LCAP Addendum. Passed unanimously.

## ADOPTION, CHATER LCAP

- 12.5 Assistant Superintendent Rapinchuk presented the Charter LCAP, noting it does not need to come before the Board for public hearing and does not need to go to SCOE. It does align with major initiatives of our district.

It was **M/S/C (Betschart/Shook)** to approve the Charter Local Control Accountability Plan. Passed unanimously.

ADOPTION OF  
2019-20 BUDGET

- 12.6 Chief Business Officer Susan Dyke presented the proposed 2019-20 budget for adoption, reviewed the Governor's May Revise, Revenue, Revenue Assumptions of Local Control Funding Formula, Revenue Assumptions of Federal & State & Local Revenue, Expenditures, Expenditure Assumptions of Certificated & Classified Positions & Employee Benefits, Ending Balance & Reserves, Enrollment vs. ADA, Summary of Multi-Year Projections, Multi-Year Projections Revenues and Expenditures and Reserves to Budget.

She noted projected Reserves to Proposed Budget in 2019-20 are 17%, 21% in 2020-21, and 26% in 2021-22. She also noted the Governor's proposal includes programs considered his "vision" for California are not included in our adoption (Early Childhood Education, Targeted Special Ed support, and Full-Day Kindergarten), PERS and STRS increases continue to grow even with one-time support offered in the May Revise and Special Education costs exponentially outpace COLA.

It was **M/S/C (Betschart/Shook)** to Adopt the Proposed 2019-20 Budget. Passed unanimously.

APPROVAL: BP/AR 0420,  
SCHOOL SITE PLANS/COUNCIL

- 12.7 Armida Colon, Director of State & Federal Programs, presented this board policy /administrative regulation for second reading and adoption. As noted at the last meeting, it has been updated to reflect a new law that renames the single plan for student achievement as the school plan for student achievement (SPSA), authorizes use of uniform complaint procedures for the complaints alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA, and authorizes the use of the SPSA to satisfy the requirement for a school improvement plan when a school is identified for targeted or comprehensive support.

It was **M/S/C (Shatswell/Betschart)** to approve BP/AR 0420, School Site Plans/Council. Passed unanimously.

APPROVAL: BP/AR 6174,  
EDUCATION FOR ENGLISH  
LEARNERS

- 12.8 Armida Colon, Director of State & Federal Programs, presented this board policy/administrative regulation for second reading and adoption. As noted at the last meeting, it has been updated to reflect new state regulations governing the implementation of Prop 58 requirements pertaining to language acquisition programs, and to delete references to the former state assessment of English proficiency. It also reflects the new law which requires specific information relation to “long-term English learners” or “students at risk of becoming long-term English Learners” to be included in the Title I and Title III parental notifications of a student’s assessment of English proficiency.

It was **M/S/C (Betschart/Shook)** to approve BP/AR 6174, Education for English Learners. Passed unanimously.

APPROVAL: BP 3350,  
TRAVEL EXPENSES

- 12.9 Chief Business Officer Susan Dyke presented this board policy for second reading and adoption. As noted at the last meeting, it has been updated to clarify reimbursable travel. The policy outlines the approval hierarchy, allowable expenses, and reimbursement maximums within the scope of travel expenses, and also emphasizes prudent use of public funds by suggesting ride sharing when more than one employee is traveling to the same venue, paying no more than the cost of the least expensive transportation method (air or car), and requiring verification of expenses before reimbursing the employee. Meal per diem rates will be the standard meal allowance issued by the IRS and are identified by geographic area of travel. Mileage reimbursement rates continue to be aligned with the IRS standard allowance. Mileage and per diem meal allowances will be updated by the Business department annually. Per diem expenses will be outlined on the conference attendance form.

It was **M/S/C (Shatswell/Shook)** to approve BP/AR 6174, Education for English Learners. Passed unanimously.

APPROVAL OF CONTRACTS,  
ASST. SUPERINTENDENT’S  
& CHIEF BUSINESS OFFICER

- 12.10 Superintendent Malone reported the current Assistant Superintendents and Chief Business Officer have two-year contracts, and he would like to get them all on the same two-year cycle. Current Assistant Superintendents have all had favorable evaluations and he is recommending extension of their contracts for another two years, along with the new Chief Business Officer, through June 30, 2021.

It was **M/S/C (Betschart/Shook)** to approve contracts for the three Assistant Superintendents and the Chief Business Officer. Passed unanimously.

AUTHORIZATION  
OF SIGNATURES

- 12.11 The Board was asked to designate District Office employees authorized to sign orders and warrants in the name of the district, and designate an authorized representative of the district as:
- Superintendent Marc Malone
  - Assistant Superintendent Kristi Rapinchuk
  - Assistant Superintendent Dave Kline
  - Assistant Superintendent Larry Mendonca
  - Chief Business Officer Susan Dyke (retires 9/1/19)
  - Chief Business Officer Kassandra Booth (eff. 7/1/19)
  - Director of State & Federal Programs, Armida Colon

It was **M/S/C (Betschart/Shatswell** to designate District Office employees named above as authorized to sign orders and warrants in the name of the district, and designate Superintendent Marc Malone as the authorized agent of the district. Passed unanimously.

## INFORMATION

13.0 None

## ITEMS FOR NEXT AGENDA

14.1 Formal Seating of Student Board Member

## ITEMS FOR FUTURE AGENDA

15.1 Report on EL Program - Fall

Superintendent Malone noted there is no Board meeting in July.

## ADJOURNMENT

16.0 The meeting adjourned at 7:06 p.m.