

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
MONDAY, JUNE 8, 2020, 6:30 P.M.
Oakdale Joint Unified School District
Technology & Staff Development Center
331 Hinkley Avenue, Oakdale, CA

ATTENDANCE BE LIMITED TO ESSENTIAL PARTICIPANTS WHICH INCLUDED BOARD MEMBERS AND CABINET MEMBERS

On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20 related to the COVID-19 pandemic. The Executive Order allows state bodies covered by the Bagley-Keene Open Meeting Act to hold public meetings covered by the Act via web and/or audio teleconferencing. As such, the June OJUSD Board meeting was held as an audio/video teleconference with a live webcast :

<https://www.youtube.com/channel/UCZdB-OF9xQSDVe3Csc84K0w>

The meeting held at the OJUSD Technology & Staff Development Center was closed to the public.

THIS MEETING WAS WEBCAST LIVE : <https://www.youtube.com/channel/UCZdB-OF9xQSDVe3Csc84K0w>

PUBLIC COMMENTS WERE ABLE TO BE TAKEN VIA PHONE BY CALLING (209) 848-4205, Ext. 26
Members of the public were able to view the live-stream of the meeting and call in during public comments.

CALL TO ORDER	1.1	The meeting was called to order at 6:00 p.m. by Board Clerk Tina Shatswell.
TRUSTEES PRESENT	1.2	Larry Betschart, Diane Gilbert, Mike House, Tina Shatswell, and Barbara Shook.
LATE ARRIVALS	1.3	None
TRUSTEES ABSENT	1.4	None
VISITORS PRESENT	1.5	None
CLOSED SESSION	2.0	Board Clerk Tina Shatswell adjourned the meeting into Closed Session at 6:00 p.m. Board President Gilbert reconvened Open Session at 6:35 p.m.
PLEDGE	3.0	The Pledge of Allegiance was led by Board President Diane Gilbert.
ACTION FROM CLOSED SESSION	4.0	President Gilbert reported there was discussion on public employee performance evaluation of the Superintendent; no action was taken.
APPROVE ORDER OF AGENDA	5.0	It was M/S/C (Betschart/House) to approve the order of agenda items for this meeting. Passed unanimously.
ANNOUNCEMENTS	6.0	None
PUBLIC COMMENTS	7.0	Board President Gilbert opened the Public Comments portion of the agenda at 6:37 p.m. Time was allowed for members of the public to call in. There being none, Public Comments closed at 6:38 p.m.
ORGANIZATION REPORTS	8.0	None

REMOVE ITEMS FROM CONSENT CALENDAR	9.1	There were no requests to remove items from the Consent Calendar.
ADOPT CONSENT CALENDAR	9.2	It was M/S/C (Shatswell/House) to adopt the Consent Calendar as presented. Passed unanimously.
ADOPT MINUTES OF 5/11/20 AS PRESENTED	9.3.1	On adoption of the Consent Calendar, the board adopted minutes of its regularly scheduled meeting held Monday, May 11, 2020, as presented.
APPROVE VOL & CIF REPS	9.3.2	On adoption of the Consent Calendar, the board approved District and School Representatives to the Valley Oak League and CIF, as presented.
APPROVE INTERDISTRICT & ALLEN BILL REQUESTS, 2020-21	9.4.1	On adoption of the Consent Calendar, the Board approved interdistrict attendance transfer or Allen Bill requests 2020-21 school year, as presented.
APPROVE AG VOC ED INCENTIVE GRANT	9.4.2	On adoption of the Consent Calendar, the board approved Agricultural Voc. Ed. Incentive Grant, as presented.
APPROVE STUDENT CONDUCT CODE	9.4.3	On adoption of the Consent Calendar, the board approved Student Conduct Code, as presented.
APPROVE WARRANTS THRU 5/27/20, AND CYCLE I & II PAYROLL FOR MAY 2020	9.5.1	On adoption of the Consent Calendar, the board approved district warrants prepared for payment through May 27, 2020, and Cycle I & II Payroll for May 2020, as presented.
APPROVE CONSULTANT AGREEMENTS	9.5.2	On adoption of the Consent Calendar, the board approved Consultant Agreements, as presented.
APPROVE ASB ACCOUNTS, OHS, APRIL & MAY 2020	9.5.3	On adoption of the Consent Calendar, the Board approved ASB Accounts, OHS, April & May, 2020, as presented.
APPROVE ASB ACCOUNTS, OJHS, APRIL & MAY 2020	9.5.4	On adoption of the Consent Calendar, the Board approved ASB Accounts, OJHS, April & May, 2020, as presented.
APPROVE TRANSPORTATION CONTRACT (EAST VALLEY)	9.5.5	On adoption of the Consent Calendar, the Board approved Transportation Contract (East Valley) for the 2020-21 School Year, as presented.
APPROVE TRANSPORTATION CONTRACT (EMPIRE)	9.5.6	On adoption of the Consent Calendar, the Board approved Transportation Contract (Empire) for the 2020-21 School Year, as presented.
APPROVE TRANSPORTATION CONTRACT (VALLEY HOME)	9.5.7	On adoption of the Consent Calendar, the Board approved Transportation Contract (Valley Home) for the 2020-21 School Year, as presented.
APPROVE CAFETERIA AGREEMENT, KNIGHTS FERRY	9.5.8	On adoption of the Consent Calendar, the Board approved Cafeteria Agreement with Knights Ferry for the 2020-21 School Year, as presented.
APPROVE CAFETERIA AGREEMENT, VALLEY HOME	9.5.8	On adoption of the Consent Calendar, the Board approved Cafeteria Agreement with Valley Home for the 2020-21 School Year, as presented.

AUTHORIZE DISPOSAL, OBSOLETE EQUIPMENT & MATERIALS	9.5.10	On adoption of the Consent Calendar, the board authorized Disposal of Obsolete equipment and Materials, as presented.
ACCEPT RETIREMENT, CERTIFICATED	9.6.1	On adoption of the Consent Calendar, the board accepted certificated retirement, effective 6/30/2020, as presented: Tim Matthies, Computer Teacher, Oakdale High
APPROVE EMPLOYMENT, CERTIFICATED	9.6.2	On adoption of the Consent Calendar, the board approved certificated employment, effective 8/4/2020, as presented: Kylie Stevens, 6 th Grade Teacher, Magnolia
ACCEPT RETIREMENT, CLASSIFIED	9.6.3	On adoption of the Consent Calendar, the board accepted classified retirement, effective 6/30/2020, as presented: Saronjini (Devi) Petersen, Cafeteria Asst./7-12 Lead, OJHS Renee Scharton, Cafeteria Assistant/Custodian, OJHS
APPROVE EMPLOYMENT, CLASSIFIED	9.6.4	On adoption of the Consent Calendar, the board approved classified employment, as presented: Connie Nichols, Pupil Personnel Tech/Registrar, eff. 7/23/2020
ACCEPT RESIGNATION, CLASSIFIED	9.6.5	On adoption of the Consent Calendar, the board accepted classified resignation, as presented: Xochitl Jeppson, Bilingual Inst. Aide - EIA, OHS, eff. 5/22/2020
ACCEPT PROMOTION, CLASSIFIED	9.6.6	On adoption of the Consent Calendar, the board approved classified promotion, as presented: Kim Sleeman, Secretary II – OHS Attendance Office To Secretary II – Maintenance Operations, eff. 7/1/2020
DISPOSITION OF ITEMS REMOVED FROM CONSENT	10.0	There were no items removed from the Consent Calendar.
REPORT ON GRADUATION OPTIONS	11.1	Superintendent Malone reported that when we closed schools March 18 we planned to fully resume school April 20. Unfortunately, information conveyed to the Board at that point was that mass gatherings in school setting were not allowed. As we look at opening schools it doesn't look like mass gatherings will be allowed in the near future. In a survey given to graduates, they indicated they'd prefer a traditional graduation ceremony if at all possible. For planning purposes, we will have to make a decision, so proposed graduation dates will be: Friday, July 31 for OHS Thursday, July 30 for OJHS Wednesday, July 29 for East Stan and Valley Oak The configuration of the respective ceremonies will be determined by the protocols in place effective July 21. Depending on the protocols the ceremonies will follow one of the following options:
		<ol style="list-style-type: none"> 1) Traditional ceremony with no protocols in place. 2) Traditional ceremony with social distancing protocols in place. Only 2 family members invited. 3) Traditional ceremony with graduates only; no spectators. 4) Drive-Thru or Drive-In ceremony due to continued protocols.

Trustee Gilbert noted this is an issue that we have been working on very diligently as an administrative team and elected leaders, and is dear to her as the parent of a graduating senior.

REPORT ON OPTIONS FOR
RE-OPENING SCHOOL

- 11.2 Superintendent Malone reported that most of our student population will be reporting to school in a traditional manner 5 days a week. With the support of the County Health Officer with the protocols listed that we'll open up in a traditional setting. Every school district in Stanislaus County is planning to open with a traditional setting with safety protocols in place. Social distancing will take place where possible and practical.

We will promise that every opportunity that we have to social distance we will make sure our kids do and are educated about social distancing and will follow protocols in place at that time. There are a number of protocols that we will send out to let the community know what we will be doing to keep kids safe as we re-open schools. Our goal is to get kids back in class 5 days a week, and we will begin to address the gap that occurred when we closed on March 18 as quickly as we possibly can so our kids can begin to move forward with new materials and get back on track with grade level and subject matter level.

He talked about general guidelines for our public:

- If you're sick, stay home.
- Everyone will be reminded to frequently wash or sanitize hands.
- Wearing of masks is encouraged but not required.
- Daily temperature check by parents for temperatures over 100.
- School nurses will conduct daily random temperature samplings.
- Separate quarantine rooms at all school sites.
- The school community will be notified if any student is confirmed with the virus and County Health Officer will direct next steps.

He noted that if we begin to see a spike in cases or an outbreak occurs, based on guidance from the County Health Officer, distance learning protocols might be put in place. He noted that we have a plan and we have a number of protocols that will be communicated; however, protocols may change between now and August 6 and we will respond to changes as they may occur. This re-opening plan will be posted on our website, communicated to parents and the Oakdale Leader.

FIRST READING: BP/AR 4218,
CLASSIFIED PERSONNEL –
DISMISSAL/SUSPENSION/
DISCIPLINARY ACTION

- 11.3 Assistant Superintendent Kline presented this updated board policy/administrative regulation for first reading, noting updates reflect procedural rights that must be granted to permanent district employees based on the court decision in *Skelly v. State Personnel Board*, including notification of the materials upon which the proposed action is based and the employee's right to respond to a designated district official ("Skelly officer"), who will decide whether the recommended discipline should be imposed. This will be brought back for second reading in August.

ADOPTION, LCAP

- 12.1 Assistant Superintendent Rapinchuk presented this item, noting the LCAP deadline had been extended to December 15, but our district was so far along in the process, both in evaluating our metrics system, how we've been doing business and how effective it is, as well as our budget and actions for the next year, we decided to bring the provisional LCAP to the Board. This will

show that the basic actions we have in place are effective, we have identified areas of need, we have a plan and a budget that is workable. The document tonight is different than the document presented when it came to the Board in May for Public Hearing because it has been updated to reflect a 10% reduction in general fund and LCFF dollars, and improved and increased services have been adjusted per the Governor's May Revise.

She explained there is also a required Written Operations Report that the Board will be seeing for approval later tonight. That is required in lieu of LCAP. We anticipate seeing a revised LCAP template that is a one-year document in November or December, after that you will see a three-year document.

It was **M/S/C (Shook/Shatswell)** to approve the Local Control Accountability Plan, as presented. Passed unanimously.

APPROVAL, OJUSD
WRITTEN OPERATIONS REPORT

- 12.2 Assistant Superintendent Rapinchuk presented this item, explaining it is intended to summarize the actions that districts took during school closures. It is intended to be very brief, and addresses the areas required in the template.

It was **M/S/C (Shatswell/Shook)** to approve the OJUSD Written Operations Report. Passed unanimously.

APPROVAL, CHARTER
WRITTEN OPERATIONS REPORT

- 12.3 Assistant Superintendent Rapinchuk presented this item, noting you will see many commonalities with the District Written Operations Report. Once adopted, the District and Charter Operations Reports will be posted on the respective websites in lieu of posting the LCAP.

It was **M/S/C (Shook/House)** to approve the Charter Written Operations Report. Passed unanimously.

ADOPTION OF
2020-21 BUDGET

- 12.4 Chief Business Officer Cassandra Booth presented the proposed 2020-21 budget for adoption. She reviewed the Budget/Fiscal Cycle, Governor's May Revise, Legislature's Proposal, General Fund Revenue, General Fund Expenditures, General Fund Summary, General Fund Multiyear projection, Future Impacts on Multiyear Projection, All Funds, and Next Steps.

In reviewing Governor's May Revise, she noted LCFF reduction, Cash Deferrals in June 2020 and May 2021 to June 2021, reduction in After School Program, Ag Ed Incentive Grant and Career Technical Education Incentive Grant, and "Trigger Off" if federal funds materialize, and good news in pension payments on our behalf and Special Education per ADA increase. Conversely, the Legislative Budget Proposal recommends fully funding LCFF, holding After School Programs and CTE and Ag Incentive Grant at 2019-20 levels, rejects changes in special ed funding, Pension Plan contributions on our behalf, and "Trigger On" if federal funds do not materialize which involve same funding levels but greater cash deferrals. The Governor's proposal would result in a loss of \$729 per student (down to \$8,482 from current \$9,211) but the Legislature's Proposal would increase that by \$943 (\$9,425).

She noted projected Reserves in 2020-21 are 13.62%, 8.12% in 2021-22, and 1.37% in 2022-23. Our minimum reserve requirement is 3% but our board policy required reserve is 5%. Our current reserve is helping us get there so we don't have to make as many cuts now. She noted that we can make cuts in 20-21 to lessen the impact in multiyear projections and we will continue to have conversations about potential budget reductions. In reviewing Cafeteria fund, she noted that with school closures we were not serving as many students but were still paying employees even though we were not able to serve meals, and were not getting reimbursement.

It was **M/S/C (Betschart/Shook)** to Adopt the Proposed 2020-21 Budget. Passed unanimously.

APPROVAL, RESOLUTION
#19-20-14, INTERFUND
TRANSFERS

12.5 Chief Business Officer Cassandra Booth presented this item for approval, explaining this is not a cash transfer, it is an interfund transfer to be able to transfer funds from After School Program to General Fund or Charter School to General Fund to help pay for services our general fund employees provide to those programs.

It was **M/S/C (Betschart/Shook)** to adopt Resolution #19-20-14, Interfund Transfers, as presented. A Roll Call Vote was taken with all Board members present voting in favor. Passed unanimously.

APPROVAL, RESOLUTION
#19-20-15, EDUCATION
PROTECTION ACCT. 2020-21

12.6 Chief Business Officer Cassandra Booth presented this item, noting in November 2012 voters approved raising taxes to help during the recession. Those tax monies raised would be put in a separate education protection account which prevented us from having to make even more cuts during the recession, but didn't increase funding. Those taxes are still being charged and set aside in another account and we have to tell the community how we are spending those dollars; we are spending them strictly on instructional salaries and their benefits.

It was **M/S/C (Shatswell/House)** to adopt Resolution #19-20-15, Education Protection Account, 2020-21, as presented. A Roll Call Vote was taken with all Board members present voting in favor. Passed unanimously.

APPROVAL, RESOLUTION
#19-20-17, TEMPORARY
INTERFUND CASH BORROWING

12.7 Chief Business Officer Cassandra Booth presented this item, noting it would give us the ability to borrow cash from other funds should we get deferrals. We would use these funds to make sure we pay our employees. There will be a notice to our county treasury that should we need the cash to cover expenditures we can borrow from other funds. We are not being charged a fee and we will pay back within a year. She noted the Governor's budget proposal right now is to defer May and June to potentially July. When we get paid in July we would make sure borrowed funds were paid back. Any borrowing would be short-term because we receive monthly apportionment from the state.

It was **M/S/C (Betschart/House)** to adopt Resolution #19-20-17, Temporary Interfund Cash Borrowing, as presented. A Roll Call Vote was taken with all Board members present voting in favor. Passed unanimously.

PUBLIC HEARING, ADOPTION OF RESOLUTION #19-20-13, INCREASE LEVEL I SCHOOL FACILITIES FEES

12.8 The Public Hearing on Developer Fee Justification Study and Proposed Increase of Level I School Facilities Fees opened at 7:15 p.m. Assistant Superintendent Larry Mendonca reported we had conducted a developer fee justification analysis which authorizes the district to level fees for impact of new construction. In January the State Allocation Board approved a Level I increase from \$3.79 to \$4.08 per square foot residential and from \$ 0.61 to \$ 0.66 per square foot commercial. He noted that the district has to prove that we are justified in charging the higher rate. To do so we had a justification study done by School Works and their executive summary that was put out for public inspection on our website and at the District Office concludes that we demonstrate having a growth in students in the next five years and we are authorized to go for that higher rate. Fees will go into effect 60 days after approval. Public Hearing closed at 7:19 p.m.

It was **M/S/C (Shatswell/Betschart)** to adopt Resolution #19-20-13, Establishing an Increase to Level I School Facilities Fees. A Roll Call Vote was taken with all Board members voting in favor.

APPROVE RESOLUTION #19-20-16, GOVERNING BOARD ELECTION ORDER

12.9 Superintendent Malone presented this item, explaining that on March 9, 2020, the Oakdale Joint Unified School District Board of Trustees passed a resolution recommending that the Stanislaus County Committee on School District Organization approve and establish trustee areas from which the Oakdale Joint Unified School District Trustees be elected in a by-trustee area election process. This would be a change from the general election of 4 seats and 1 specified seat from Valley Home or Knights Ferry. This was a change of procedure established by the California Voting Rights Act. On May 6, 2020, the Stanislaus County Committee on School District Organization approved the Oakdale Joint Unified School District's proposal to adopt a by-trustee area election. Two four-year term seats will be expiring this November: One member in the newly established Trustee Area 2 and one member in the newly established Trustee Area 3.

It was **M/S/C (Betschart/House)** to approve Resolution # 19-20-16, Ordering Governing Board Member Election. A Roll Call Vote was taken with all members voting in favor.

APPROVE CHANGE OF JOB TITLE & DESCRIPTION FROM ASST. SUPERINENDENT TO DEPUTY SUPERINTENDENT, HUMAN RESOURCES

12.10 Superintendent Malone explained that Dr. Dave Kline has provided guidance and service to the district and has the educational background, experience and knowledge to serve as Deputy Superintendent and as Superintendent in the Superintendent's absence. The change in job title and job description from Assistant Superintendent, Human Resources to Deputy Superintendent, Human Resources, will formalize his actual duties and responsibilities.

It was **M/S/C (Shook/Betschart)** to approve Resolution # 19-20-16, Ordering Governing Board Member Election. A Roll Call Vote was taken with all members voting in favor.

INFORMATION	13.0	None
ITEMS FOR NEXT AGENDA	14.1	Formal Seating of Student Board Member
ITEMS FOR FUTURE AGENDA	15.1	None

Superintendent Malone reported that historically we do not have a Board meeting in July. We won't have one this July with the announcement that our schools will be able to open on August 6th in a traditional format. For those desiring something different we will get communication from the sites by late July so if they want to move into independent study they will have the option to do that. At this time, we have no July meeting scheduled; however, we are aware that protocols can change, and if protocols change drastically in the coming weeks, and our plan that has already been developed and vetted by the County Superintendents and Stanislaus County Health Officer has to change, we might have a special Board meeting in July specifically for the topic of re-opening schools August 6.

ADJOURNMENT	16.0	The meeting adjourned at 7:24 p.m.
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