

MINUTES  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 MONDAY, JANUARY 13, 2020, 6:20 P.M.  
 Oakdale Joint Unified School District  
 Technology & Staff Development Center  
 331 Hinkley Avenue, Oakdale, CA

- |                            |     |  |
|----------------------------|-----|--|
| CALL TO ORDER              | 1.1 | The meeting was called to order at 6:20 p.m. by Board Member Mike House.   |
| TRUSTEES PRESENT           | 1.2 | Larry Betschart, Diane Gilbert, Mike House, Tina Shatswell and Barbara Shook. Student representative Emily Takaki was present for Open Session.  |
| LATE ARRIVALS              | 1.3 | None   |
| TRUSTEES ABSENT            | 1.4 | None   |
| VISITORS PRESENT           | 1.5 |  |
| CLOSED SESSION             | 2.0 | Trustee House adjourned the meeting into Closed Session at 6:20 p.m. Board President Gilbert reconvened Open Session at 6:30 p.m.  |
| PLEDGE OF ALLEGIANCE       | 3.0 | Trustee House introduced Fair Oaks elementary students: Rylee Gall, Grade 3; Benjamin Fisher, Grade 2; Camille Garavaglia, Grade 1; and Hayden Lutz, Grade K. These students led the Pledge of Allegiance and received certificates for their participation.   |
| ACTION FROM CLOSED SESSION | 4.0 | Board President Gilbert reported that the Board voted (5-0) to approve the stipulated expulsion of student #19-20-05 for violations of Ed Code: 48900 (b), 48900 (k), 48900 (m), 48915 (a)(2) and 48915 (b)(2) for Fall 2019 and Spring 2020.  |
| APPROVE ORDER OF AGENDA    | 5.0 | It was <b>M/S/C (Shatswell/House)</b> to approve the order of agenda items for this meeting. Passed unanimously.   |
| ANNOUNCEMENTS              | 6.0 | None   |
| ORGANIZATION REPORT, OTA   | 7.1 | OTA President Keith Burns reported on ratification of the OTA contract later tonight. He noted he spoke on this at the last Board meeting, but did want to point out the vote was not where we would really like it, with 63 people voting against it, and in future we really need to look at some of those items like class size.  |
| ORGANIZATION REPORT, CSEA  | 7.2 | CSEA President Adam Uplinger reported that CSEA also reached tentative agreement and voted to ratify their contract with nearly unanimous approval, with only 3 no votes. He also reported that overall our CSEA chapter has had a pretty good relationship with the district, this contract is one he is really proud of, and thanked the district for their willingness to work with them. |

ORGANIZATION REPORT, STUDENT	7.3	Student representative Emily Takaki reported on activities at OHS including Winter Homecoming next week with a theme of "Survival of the Fittest", the Girls Soccer team won their first league game earlier today, the Leadership team is teaming up with Drama to create a Talent Show. OJHS is launching their new anti-bullying app, Cloverland is having a Gold Star Math Test 1/24, Magnolia is having a VIP Reptile Show as a Jog-a-Thon reward 1/15, Fair Oaks is having a Gold Star math test.
PUBLIC COMMENTS	8.0	Board President Gilbert opened the Public Comments portion of the agenda at 6:43 p.m. There being none, Public Comments closed at 6:43 p.m.
REMOVE ITEMS FROM CONSENT CALENDAR	9.1	There were no requests to remove items from the Consent Calendar.
ADOPT CONSENT CALENDAR	9.2	It was <b>M/S/C (Betschart/Shook)</b> to adopt the Consent Calendar as presented. Passed unanimously.
ADOPT MINUTES OF 12/9/19 AS PRESENTED	9.3.1	On adoption of the Consent Calendar, the board adopted minutes of its regularly scheduled meeting held Monday, December 9, 2019, as presented.
APPROVE QTRLY. REPORT, WILLIAMS COMPLAINTS	9.3.2	On adoption of the Consent Calendar, the board approved the Quarterly Report on Williams Settlement Complaints, as presented.
APPROVE FORM 700 DISPOSAL	9.3.3	On adoption of the Consent Calendar, the board approved Form 700 Disposal, as presented.
APPROVE INTERDISTRICT & ALLEN BILL REQUESTS	9.4.1	On adoption of the Consent Calendar, the board approved interdistrict attendance and Allen Bill transfer requests, 2019-20 or 2020-21 school year, as presented.
ACKNOWLEDGE STUDENT DISCIPLINE REPORT, NOVEMBER 2019	9.4.2	On adoption of the Consent Calendar, the Board acknowledged the Student Discipline Report for the month of November 2019, and Prior Two-Year Comparison, as presented.
APPROVE OUT OF STATE CONFERENCE, CLOVERLAND ADMIN. & TEACHERS	9.4.3	On adoption of the Consent Calendar, the board approved Out of State Conference for Cloverland Administrators and Teachers to attend the Professional Learning Communities at Work Institute in Las Vegas, Nevada, June 9-11, 2020, as presented.
APPROVE AWARD OF BID & E-RATE AGREEMENT FOR INTERNET ACCESS SERVICE	9.4.4	On adoption of the Consent Calendar, the Board approved award of bid and agreement of E-Rate, Year 23 (2020-21) for Internet Access Service, as presented.
APPROVE AWARD OF BID & E-RATE AGREEMENT FOR MAN WIDE AREA NETWORK SERVICE	9.4.5	On adoption of the Consent Calendar, the Board approved award of bid and agreement of E-Rate, 5 Year Opt-E-Man Wide Area Network Service, as presented.

- APPROVE WARRANTS THRU 12/18/10, CYCLE I AND CYCLE II PAYROLL FOR DECEMBER 2019 9.5.1 On adoption of the Consent Calendar, the board approved district warrants prepared for payment through December 18, 2019, and Cycle I and Cycle II Payroll for December, 2019, as presented.
- APPROVE CONSULTANT AGREEMENTS 9.5.2 On adoption of the Consent Calendar, the Board approved Consultant Agreements, as presented.
- APPROVE ASB ACCOUNTS, OHS, NOVEMBER 2019 9.5.3 On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale High School, November 2019, as presented.
- APPROVE ASB ACCOUNTS, OJHS, NOVEMBER 2019 9.5.4 On adoption of the Consent Calendar, the Board approved Student Body Accounts, Oakdale Junior High School, November 2019, as presented.
- APPROVE SUPPLEMENTAL SALARY SCHEDULE 9.6.1 On adoption of the Consent Calendar, the Board approved Supplemental Salary Schedule, effective July 1, 2019, as presented.
- APPROVE AFTER SCHOOL PROGRAM SALARY SCHEDULE 9.6.2 On adoption of the Consent Calendar, the Board approved After School Program Salary Schedule, effective July 1, 2019, as presented.
- APPROVE JOB SHARE, A. GIESLER & P. GERONILLA 2020/21 SCHOOL YEAR 9.6.3 On adoption of the Consent Calendar, the Board approved job share assignment of Anastasia Giesler and Priscilla Geronilla for the 2020/21 school year, as presented.
- APPROVE JOB SHARE, S. MARTIN & S. VOLONTE 2020/21 SCHOOL YEAR 9.6.4 On adoption of the Consent Calendar, the Board approved job share assignment of Sara Martin and Shelby Volonte for the 2020/21 school year, as presented.
- APPROVE 20% LEAVE OF ABSENCE, J. HAMMOND 9.6.5 On adoption of the consent calendar, the Board approved 20% Leave of Absence for Jamie Hammond, History Teacher, Oakdale High, for the 2020-21 School Year, as presented:
- ACCEPT RESIGNATION 9.6.6 On adoption of the Consent Calendar, the Board accepted resignation, as presented:  
Josh Leslie, History Teacher, OHS, eff. 12/20/19
- ACCEPT RESIGNATION 9.6.7 On adoption of the Consent Calendar, the Board accepted resignation, as presented:  
Courtney Freitas, Inst. Aide, Magnolia, eff. 12/6/19
- APPROVE EMPLOYMENT 9.6.8 On adoption of the Consent Calendar, the Board approved promotion, as presented:  
Maria Carranza Castro, ASPL-1, OJHS, eff. 1/6/2020  
Janell Percey, Bus Driver, eff. 1/6/2020  
Nicole Tangle, Yard Duty Aide, Fair Oaks, eff. 12/10/19

- APPROVE PROMOTION 9.6.9 On adoption of the Consent Calendar, the Board approved promotion, as presented:  
Heather Vieira, from Instructional Aide–Resource, OHS to Secretary II, OHS, effective 1/6/20  
Donna Thomas, from Yard Duty Aide, Fair Oaks to Bus Driver, effective 1/7/2020
- DISPOSITION OF ITEMS REMOVED FROM CONSENT 10.0 None
- REPORT ON ANNUAL DASHBOARD ACCOUNTABILITY UPDATE 11.1 Assistant Superintendent Kristi Rapinchuk presented OJUSD Annual Accountability Update – State Indicators Fall 2019. She noted that accountability is now reported via “dials”, with the lowest red and the highest blue, and reviewed district progress and overview of the online Dashboard system including seven state indicators: Academic Indicators for English Language Arts and Math, English Learner Progress, Graduation Rate, Suspension Rate, College Career Readiness Indicator, and Chronic Absenteeism. She noted that color of the dial is generated by placement on the color-coded 5 x 5 grids that indicate how much sites have improved or declined.
- She noted that the Graduation Rate reflects OHS with a 95% graduation rate, but the lower graduation rates for Valley Oak and East Stanislaus are included within the district graduation rate indicator, which results in a district rate of 88.4%. They count a four-year graduation rate, while some East Stan students take five years to graduate. She also explained that with the College Career Indicator, a number of factors determine whether a student is considered prepared including: high school diploma, standard level met on ELA & Math SBAC, meeting A-G CSU or UC requirements, AP Exam pass rate, and CTE Pathway completion.
- In reviewing OJUSD scores versus other K-12 Unified Districts in the county, she noted OJUSD scored higher in all categories. As an example, OJUSD mathematics was reported at 30.7 points below standard but a 6.9 increase since 2018; she explained that although we are 30.7 below and we want it to be higher than that, it is higher than the other K-12 Unified Districts in our county, with the closest in the mathematics category being 48.5 below standard (Hughson). She also reviewed next steps with meetings scheduled with multiple Stakeholder groups to gather additional data to inform LCAP and SPSA development.
- REPORT ON SCHOLARSHIP AWARD POLICIES & PROCEDURES 11.2 Chief Business Officer Kassandra Booth presented a report on Scholarship Award process and procedures. She explained that they receive funds from various

community members and businesses that support our high school students' continued education after they graduate. At the November Board meeting Trustee Gilbert had requested a report on policies and procedures for management of these funds. Currently, the OHS Career Office and the District Office Business Office share responsibility for managing these 58 different scholarships, which are accounted in a separate Fund 73 – Foundation Private-Purpose Trust Fund.

The current process is that the OHS Career Office announces available scholarships for students. A committee then selects who will be awarded for each of the different scholarships. Once awarded, the Career Office sends the students a detailed letter announcing the awarded scholarship and the terms of the scholarship. The Career Office submits the student's information to the District Office Business Department. It is the student's responsibility to submit proof of enrollment at an educational institution to the Business Department prior to a check being issued. The student has one year to submit their enrollment information and once it is received by the Business Department, a check will be issued. It takes a minimum two weeks to issue a check because we have to go through our County Treasury. The Business Department tracks which students have been awarded a scholarship and which have been paid out for each of the 58 different scholarships. Going forward, they are recommending that the Business Department will begin sending out account balances and transaction activities to each of the scholarship entities twice a year, as of December and June balances.

Her recommendation is also to recommend that we move the funds out of the County Treasury and put in to our local Oak Valley Community Bank. The reason for this is so turnaround time can be a lot quicker in terms of deposits we receive for those scholarships as well as issuing checks to students. The turnaround time would take no more than 2-3 days versus a minimum of 2 weeks for checks to be issued. They would start this next year, in 2020-21.

In response to a question from Trustee Betschart about whether there are other districts that handle their own scholarship funds, Ms. Booth stated there are, including her prior district. Trustee Betschart also asked about the extra time involved in managing this process, and Ms. Booth explained it does take a lot of time on an Account Technicians plate, as well as management of the 58 different scholarship accounts. It also takes a lot of the Career Office's time to ensure they all get awarded, that

all the documentation is there, and making sure communication to the student goes through, so it does take a lot of the district's resources to manage these scholarships. She also noted some scholarships are for as little as \$100 while others can be for thousands.

In response to a question from Trustee House regarding multi-year scholarships and whether students are reminded each year that they need to provide documentation, Ms. Booth explained that the Business Office does not handle the student communication, that remains with the high school Career Office. Superintendent Malone explained that students are notified at the time they receive the scholarship what the scholarship parameters are, including those that are multi-year, but are not reminded after that. He noted that scholarship recipients are 18-year old adults and the scholarship parameters, timelines and responsibilities are clearly communicated to them when they are awarded the scholarship.

Trustee Gilbert explained that she brought this forward because she and her husband have set up a number of scholarships they have funded for several years, and it came to their attention last year that one of the students who had been awarded one of their scholarships did not end up going to college, so her husband asked what happens to the funds that are not claimed. Ms. Gilbert asked Ms. Booth to elaborate a bit more about that and about how funds are maintained, noting the funds are very well accounted for, but that new procedures are being put in place to inform the donors of those fund balances, especially when students do not claim awards.

Ms. Booth explained there has been some distance from the OHS Career Office and the District Office Business Department, so now that she has done this report and understands what our processes are, her goal is to set up a meeting with the Career Office and principal to outline who is doing what and make sure we have bases covered for both parties. She said they were making some assumptions about what was occurring and want to get rid of any grey areas, and make sure that going forward that balances are being communicated back to the donors and the Business Office will be handling most of those donor communications.

Trustee Gilbert commented that as they are working on policies and procedures, it is important to not assume that when a donor gets a list of scholarships, that if a scholarship is not claimed, they can award to another student. They need to know what the district would like

them to do. Trustee Gilbert noted Phyllis Bordona in the audience, who is also a scholarship donor, and that they are donating money to benefit students and their futures, and if one student can't use it they want to be able to provide what is needed to make sure the funds are used.

In response to a comment from Trustee Gilbert about status of funds when students do not claim scholarship awards, Ms. Booth explained there will be a letter with the donor balances that explains current fund balances, but will not address reallocation of those funds; that would be up to the scholarship committee and not necessarily the Business Department. Ms. Gilbert complimented Ms. Booth for her clear communication and responsiveness to her husband. She did suggest that, whether it's a joint communication from the OHS Career Office and Business Department, they notify donors of fund balances, and whether or not they want to roll funds over into next year's scholarship or whatever other options there are.

PUBLIC HEARING  
REGARDING COMPOSITION  
OF TRUSTEE AREAS

- 12.1 Board President Gilbert opened Public Hearing at 7:13 p.m. and introduced demographer Andrew Chittaphong who was in the audience to address any questions. There being none, Public Hearing closed at 7:14 p.m.

ACCEPTANCE OF ANNUAL  
AUDIT REPORT

- 12.2 Kassandra Booth, Chief Business Officer, introduced Linda Yang, representative from Eide Bailly, formerly VTD (Vavrinek, Trine, Day & Co) Audit firm. She reviewed the report, noting several sections including Financial Sections Management Discussion and Analysis and Statement of Net Position including Assets and Liabilities and Fund Balances, Fiduciary Funds, Notes to Financial Statements, Budgetary Comparison Schedule, Schedule of Financial Trends and Analysis, and Balance Sheet Income Statement.

She noted a few findings to make the Board aware of: 1) District Office Journal Entries – Independent Review and Approval (recommendation that intra-fund and inter-fund journal entries be reviewed, 2) OHS ASB Concession Stand – Inventory (recommendation that a physical inventory be taken before and after each event to reconcile sales and better control inventory), and 3) OHS ASB Prohibited Expenditures (recommendation that procedures be reviewed for appropriate use of ASB funds). It was noted that the audit contained no material audit adjustments and no current or prior year audit findings.

It was **M/S/C (Betschart/Shook)** to accept the Annual Audit Report for 2018/19. Passed unanimously.

RATIFICATION OF  
TENTATIVE AGREEMENT, OTA

- 12.3 Assistant Superintendent Dave Kline presented this item for approval, noting the district and OTA reached tentative agreement and OTA voted in favor of ratification of this agreement which includes a 3% salary schedule increase. He thanked the district negotiating team: Kassandra Booth, Larry Bonds, Craig Redman, and Kayla Alfaro.

It was **M/S/C (Shatswell/House)** to approve Ratification of the Tentative Agreement between Oakdale Joint Unified School District and OTA. Passed unanimously.

RATIFICATION OF  
TENTATIVE AGREEMENT, CSEA

- 12.4 Assistant Superintendent Dave Kline presented this item for approval, noting the district and CSEA reached tentative agreement and CSEA voted in favor of ratification of this agreement which includes a 3% salary schedule increase. He commended the CSEA Chapter #830 team as well as the district's team of Kassandra Booth, Jon Webb, Dan Casey, and Nickie McConnell.

It was **M/S/C (House/Shook)** to approve Ratification of the Tentative Agreement Between Oakdale Joint Unified School District and CSEA Chapter #830. Passed unanimously.

APPROVAL OF INCREASE,  
CERTIFICATED & CLASSIFIED  
MANGERS & CONFIDENTIAL  
EMPLOYEES

- 12.5 Assistant Superintendent Dave Kline presented this item which gives Certificated and Classified Management and Confidential employees the same increase as other bargaining units: a 3% salary schedule increase.

It was **M/S/C (Betschart/Shatswell)** to approve a 3% salary increase for Certificated and Classified Management and Confidential Employees. Passed unanimously.

APPROVAL OF INCREASE  
IN BOARD COMPENSATION

- 12.6 Superintendent Malone presented this item giving the Board a 3% increase in annual compensation, commensurate with the increase for other groups in the district.

It was **M/S/C (Betschart/Shatswell)** to approve a 3% increase in Board member annual compensation. Passed 4-0 with 1 Abstention (Ayes: Betschart, House, Shatswell, Shook; Abstained: Gilbert)

ADOPTION OF SCIENCE  
CURRICULUM, GRADES 6-8

- 12.7 Assistant Superintendent Rapinchuk presented this item for approval, explaining the district's plan for implementing science curriculum is occurring in three phases. An adoption committee representing 6<sup>th</sup> grade teachers and OJHS Science Department participated in Standards Framework training during the 2019-20 school year, they piloted their top two choices and their unanimous recommendation of Amplify Middle School Science Curriculum comes before the Board tonight. Grades K-5 are completing Next Generation Science Framework Training and reviewing available curriculum with the intent of piloting curriculum next year. The high school is



currently reviewing curriculum in course-alike teams with the intent to pilot and recommend for adoption next year as well. The estimated cost is \$270,000 for Grades 6-8.

It was **M/S/C (Betschart/Shook)** to approve adoption of Science Curriculum, Grades 6-8. Passed unanimously.

APPROVAL OF SARC  
PUBLICATION

- 12.8 Armida Colon, Director of State & Federal Programs, presented this item for approval of reports for the 2018-19 school year, noting they are always one-year in arrears. She reported School Accountability Report Cards will be posted on the district and school websites.

It was **M/S/C (Betschart/Shatswell)** to approve Student Accountability Report Card (SARC) publication. Passed unanimously.

APPROVAL OF SECOND QTR.  
DEVELOPER FEES REPORT

- 12.9 Chief Business Officer Cassandra Booth presented the Quarterly Developer Fee Report noting there was some collection of fees in November, but collections are slow this quarter.

It was **M/S/C (Betschart/Shook)** to approve the Second Quarter Developer Fee Report. Passed unanimously.

SECOND READING/APPROVAL:  
BP 0520, INTERVENTION FOR  
UNDERPERFORMING SCHOOLS

- 12.10 Assistant Superintendent Kristi Rapinchuk presented this new policy for second reading and approval, noting it addresses Technical Assistance and Intervention, specifically the identification of CSI schools, Comprehensive Support & Improvement sites; TSI schools, Targeted Support & Improvement; or ATSI schools, Additional Targeted Support & Improvement.

It was **M/S/C (House/Shatswell)** to approve BP 0520, Intervention for Underperforming Schools. Passed unanimously.

SECOND READING/APPROVAL:  
BP 0520.1, COMPREHENSIVE &  
TARGETED SUPPORT/IMPROVEMENT

- 12.11 Assistant Superintendent Kristi Rapinchuk presented this new board policy for second reading and approval, noting a typo in the cover memo that it should read "second" reading. She explained that the California Department of Education has established a system of school support and improvement to assist low-performing schools. That includes CSI, ATSI schools. Schools will be annually identified for targeted support and improvement (TSI) if one or more student subgroups, for two consecutive years, meet the criteria for the lowest performing five percent of Title I schools. Every three years, TSI schools that have not improved will be identified for additional targeted support and improvement (ATSI).

It was **M/S/C (Shatswell/Betschart)** to approve BP 0520.1, Comprehensive & Targeted Support & Improvement. Passed unanimously.

SECOND READING/APPROVAL:  
BP/AR 0460, LOCAL CONTROL &  
ACCOUNTABILITY PLAN

12.12 Assistant Superintendent Kristi Rapinchuk presented this revised board policy/administrative regulation for second reading and approval, noting it has been updated to delete the section on Technical Assistance/Intervention, as that material is now addressed in BP 0520, which has been approved tonight.

It was **M/S/C (Betschart/Shook)** to approve BP/AR 0460, Local Control & Accountability Plan. Passed unanimously.

INFORMATION

- 13.1 K-12 Minimum Day / Staff Development, January 16
- 13.2 Martin Luther King Birthday Holiday, January 20
- 13.3 OHS Winter Homecoming Week Jan. 20-24 / Game Jan. 24
- 13.4 Gifted Learner Theater Performances:  
February 4, Sierra View, 7-8:30 pm  
February 5, Fair Oaks Multi-Purpose Room, 7-8:30 pm  
February 6, Cloverland Multi-Purpose Room, 7-8:30 pm
- 13.5 Stanislaus County Academic Decathlon, February 1,  
Johansen High School, Awards Ceremony 3:15-4:45 p.m.
- 13.6 FFA Alumni Booster Diner, Feb. 1, FES Hall, 5:30 pm
- 13.7 Intro. Drama One Act Plays, Feb. 5, OHS Theater, 5-7:00 pm
- 13.8 Jeans & Jersey Crab Feed, Feb. 8, Bianchi Center, 7:00 pm
- 13.9 Lincoln's Birthday Holiday/Schools Closed, Feb. 10
- 13.10 Adv. Drama One Act Plays, Feb. 12, OHS Theater, 5-8:00 pm
- 13.11 President's Day Holiday/Schools Closed, February 17
- 13.12 8<sup>th</sup> Grade Parent Night, Feb. 20, OHS Gym, 6:30-8:30 pm
- 13.13 Distinguished Young Women's Program, Feb. 22,  
Magnolia Auditorium, 7:00 pm
- 13.14 K-12 Minimum Day / Staff Development, February 25

ITEMS FOR NEXT AGENDA

- 14.1 Superintendent's Mid-Year Evaluation
- 14.2 Adoption of 2020-21 Board Meeting Calendar
- 14.3 Assignment of Commencement Appearances

ITEMS FOR FUTURE AGENDA:

None

ADJOURNMENT

16.0 The meeting adjourned at 7:40 p.m.