

OAKDALE JOINT UNIFIED SCHOOL DISTRICT

SUBSTITUTE TEACHER TIME SHEET

To Assure prompt payment, due in Business Office on the 16th of the Month

FORM MUST BE COMPLETED IN INK

LEGAL NAME _____ Employee # _____ Time Period _____

Date	Full Day	Half Day	Site	Substituting For	Reason for Absence	Account to be Charged (Business Office Use)	Administrator Signature
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
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31							
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7							
8							
9							
10							
11							
12							
13							
14							
15							

DISTRICT USE ONLY

EMPLOYEE'S SIGNATURE

DATE

DATES	RATE	ACCOUNT