PBCS Wave 3
MONTHLY STATUS REPORT

Reporting Period
February 24 - March 24, 2023

Prepared By
Wendyl Aban

Current Status
On Track

Project Schedule

<table>
<thead>
<tr>
<th>Planning</th>
<th>Development</th>
<th>Testing</th>
<th>Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completed</td>
<td>Completed</td>
<td>In progress</td>
<td>May 1, 2023</td>
</tr>
<tr>
<td>Oct 27,02022</td>
<td>Mar 10, 2023</td>
<td>Apr 15</td>
<td></td>
</tr>
</tbody>
</table>

Districts involved in Wave 3:
- New
  - Rancho Santa Fe
- Adopting
  - San Dieguito
  - Solana Beach

Accomplishments
- Rancho Santa Fe is fully configured and is ready for district use
- San Dieguito has been fully trained and is currently in budget preparation.
- Solana Beach has been fully trained
- 2 enhancement requests have been signed off by the requesting districts
- 1 enhancement request was cancelled due to system configuration

In Progress
- 4 enhancement requests are ready for district demos and signoff
- 1 enhancement request is ready for ITS internal group review
- Bi-Weekly Office Hours to support districts with budget preparations and troubleshooting

Next Steps
- District Enhancement Request Signoff

Enhancement Request Status

<table>
<thead>
<tr>
<th>Enhancement Request</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>INC0072184</td>
<td>4/4 - District demo.</td>
</tr>
<tr>
<td>Case Number</td>
<td>Description</td>
</tr>
<tr>
<td>-------------</td>
<td>-------------</td>
</tr>
<tr>
<td>INC0074443</td>
<td>Salary Schedule Import set for</td>
</tr>
<tr>
<td>INC0072948</td>
<td>- P099-Medical Dental compensation element</td>
</tr>
<tr>
<td>INC0082849</td>
<td>– H&amp;W Budgeting for Part Time employees</td>
</tr>
<tr>
<td>INC0073295</td>
<td>- Accommodate our PARS calculation</td>
</tr>
<tr>
<td>INC0074565</td>
<td>- Exception Hourly Step Advance Calculation</td>
</tr>
<tr>
<td>INC0078871</td>
<td>- Report to be created that will show positions/employees that have multiple allocations to the same account string</td>
</tr>
<tr>
<td>INC0071256</td>
<td>- Department User Advanced need ability to enter Revenue</td>
</tr>
</tbody>
</table>
Recruiting Adoption and District Deployment Phase

MONTHLY STATUS REPORT

Reporting Period: February 24- March 24, 2023
Prepared By: Reesa Fickett
Current Status: On Track

Project Schedule

<table>
<thead>
<tr>
<th>Planning/ Prep</th>
<th>Validation and Enhancements Development</th>
<th>Business Process Mapping</th>
<th>Testing and Training</th>
<th>Go Live and Post Go Live Support</th>
<th>Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete July – Aug 6 weeks</td>
<td>Complete Oct - Jan 18 weeks</td>
<td>In Progress Jan-April 6 weeks</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>

Accomplishments

• Between 2/24 - 3/24 we have conducted 30 hours of Business Process Mapping sessions and created over 40 Business Process maps

In Progress

• Wrapping up 10 hours of "As-Is" Business Process Mapping with all 9 Districts
• Creating Business Process Maps (BPM) for each business process
• Creating change analysis documentation to support each district
• Configuring 2 new districts: Escondido and La Mesa Spring Valley

Next Steps

• Complete Business Process Mapping sessions
• Conduct future state "To-Be" sessions and change management
• Identify training needs

Risks/Mitigation

• Limited district participation in providing district current business process, meeting schedules commitment and UAT testing phase. We will need to coordinate with primary contacts in each district.
• Staffing changes at districts may require re-introduction to the project and additional training and support to get them up to speed. We will need to coordinate with primary contacts in each district.
• Districts may want customizations based on their own business process. We will be delivering a county-wide solution to best meet the needs of all districts.
• Changes to position management may impact more districts than just the Recruiting districts. More communication and training may be required.
• Districts may attempt to get other items outside of Recruiting resolved as part of this recruiting project. If a non-recruiting district brings forth an issue, we will have to conduct an analysis to determine if the issue is able to be resolved or is out of scope.
# Addendum

- Status of AS-IS Business Process Mapping deliverables:

<table>
<thead>
<tr>
<th>Deliverables to Districts</th>
<th>Alpine</th>
<th>Encinitas</th>
<th>Escondido (NEW)</th>
<th>Grossmont</th>
<th>La Mesa (NEW)</th>
<th>Ramona</th>
<th>Solana Beach</th>
<th>South Bay</th>
<th>SDCOE</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS-IS: Add Update Position</td>
<td>N/A</td>
<td>N/A</td>
<td>Done</td>
<td>N/A</td>
<td>Done</td>
<td>N/A</td>
<td>Done</td>
<td>N/A</td>
<td>N/A</td>
<td>100%</td>
</tr>
<tr>
<td>AS-IS: Create Job Opening, Job Posting, Approval process</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Working on it</td>
<td>Working on it</td>
<td>77%</td>
</tr>
<tr>
<td>AS-IS: Testing and Screening of Applicants</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Working on it</td>
<td>Not Started</td>
<td>77%</td>
</tr>
<tr>
<td>AS-IS: Interviewing of Applicants</td>
<td>Done</td>
<td>Done</td>
<td>N/A</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Working on it</td>
<td>Not Started</td>
<td>77%</td>
</tr>
<tr>
<td>AS-IS: Prepare Job Offer and Pre-Boarding</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Working on it</td>
<td>Not Started</td>
<td>77%</td>
</tr>
<tr>
<td>AS-IS: Prepare for Hire and On-Boarding</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Done</td>
<td>Working on it</td>
<td>Not Started</td>
<td>77%</td>
</tr>
<tr>
<td>Capturing of Current State Analysis (Word Doc)</td>
<td>Working on it</td>
<td>Working on it</td>
<td>Working on it</td>
<td>Working on it</td>
<td>Working on it</td>
<td>Working on it</td>
<td>Working on it</td>
<td>Working on it</td>
<td>Working on it</td>
<td>0%</td>
</tr>
</tbody>
</table>
AP_ACH Project
MONTHLY STATUS REPORT

Reporting Period: February 24-March 24, 2023
Prepared By: Rico Edillor/ Sai Sundar
Current Status: On Track

Project Schedule

<table>
<thead>
<tr>
<th>Planning Phase</th>
<th>System Configuration</th>
<th>System Integration Testing</th>
<th>User Acceptance Testing</th>
<th>Project Go Live</th>
<th>Project Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>May 2023</td>
<td>Jun 2023</td>
<td>Jul 2023</td>
<td>Aug 2023</td>
<td>Sep 2023</td>
</tr>
</tbody>
</table>

Accomplishments

- Held working session with core team to discuss the collection and management of supplier W9/TIN information to existing supplier records already in the system.
- Created a document to be discussed with sponsor on next steps for the W9/TIN collection and management.
- Met with developer to discuss progress of the bank routing number validation custom process.
- Reviewed current supplier portal registration functionality with regards to the use of supplier W9/TIN information.

In Progress

- Meeting with Operations group to discuss testing of bank routing number validation custom process.
- Meeting with core team to evaluate the electronic collection of supplier W9/TIN information.
- Writing testing plan for the custom bank number validation process.

Next Steps

- Perform testing of the custom bank routing validation process.
- Resolve any issue encountered during the testing of bank routing number validation custom process.
- Retest supplier bank routing number validation custom process (once issue is fixed).
- Meet with core team and operations group to review testing result of the custom supplier bank routing number validation process.
- Meet with project sponsor to go over result of bank routing number validation custom process testing.
- Seek approval if custom bank routing number validation custom process can be migrated to FIN Prod.
- Finalize scope of the project charter.
- Update project activity document.
- Get approval for project to move forward.

Risks/Mitigation

- The new requirement for collecting W9/TIN electronically will impact project timeline and go live date. Prioritize project activity so as not to heavily impact district’s year-end activities.
- The current business process will have to change to accommodate the electronic collection of supplier W9/TIN information. Prepare a comprehensive change management plan to provide enough information to parties being affected.
- All training materials and job aids will require the addition of new functionality. Ensure to give the training team enough notice to incorporate changes before training is scheduled.
Feedback Tools:
Idea and Community Boards Software and Implementation
MONTHLY STATUS REPORT

Reporting Period: February 24 - March 24, 2023
Prepared By: Uyen Quach

Current Status: On Track

Project Schedule

<table>
<thead>
<tr>
<th>Research</th>
<th>Selection</th>
<th>Implementation</th>
<th>UAT and Training</th>
<th>Post Support</th>
<th>Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completed Dec 30, 2022</td>
<td>In progress Apr 30, 2023</td>
<td>May – June 2023</td>
<td>July 2023</td>
<td>Aug 2023</td>
<td>Sept 2023</td>
</tr>
</tbody>
</table>

Accomplishments

1. Conducted vendor demonstrations for 4 vendors
   a. Aha! Ideas
   b. IdeaNote
   c. InVision Community
   d. UseResponse
2. Met with the selection team and selected top 2 vendors to move forward with POC
   a. InVision Community
   b. IdeaNote
3. Set up IdeaNote POC environment
4. Set up bi-weekly meetings with selection team to review the POC progress
5. Requested for sample sites and references from the 2 vendors

In Progress

1. Collecting use cases for POC

Next Steps

1. Conduct POC sessions with the 2 vendors
2. Contact references

Risks/Mitigation
Regulatory Updates: Tax Updates
MONTHLY STATUS REPORT

Reporting Period
February 24 - March 24, 2023

Prepared By
Bruce/Rahm

Current Status
On Track

Tax Update Project Schedule

<table>
<thead>
<tr>
<th></th>
<th>Tax Update (A) Initiation and Planning</th>
<th>Tax Update (A) Development and Testing</th>
<th>Validation and Enhancements Development</th>
<th>Testing and Training</th>
<th>Go Live and Post Go Live Support</th>
<th>Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compete</td>
<td>Compete</td>
<td>In progress</td>
<td>N/A</td>
<td>In progress</td>
<td>N/A</td>
<td>April – May 2023</td>
</tr>
<tr>
<td>January 2023</td>
<td>February 2023 – April 2023</td>
<td></td>
<td>N/A</td>
<td>March – April 2023</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Accomplishments
- Worked with CherryRoad to obtain Tax Update 23-A
- Compare Reports completed and reviewed

In Progress
- Development work is underway

Next Steps
- Testing (March/April)
- Deployment

Risks/Mitigation
# Encumbrance Short Term

## MONTHLY STATUS REPORT

**Reporting Period**: March 2023  
**Prepared By**: Jeff Collum  
**Current Status**: On Track

### Project Schedule

<table>
<thead>
<tr>
<th>Planning/Prep</th>
<th>Documenting</th>
<th>Initial Development</th>
<th>Dev, Testing and UAT</th>
<th>Go Live and Post Go Live Support</th>
<th>Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete 2-6-2017</td>
<td>Complete 2-28-2018</td>
<td>Complete 6-13-2019</td>
<td>In Progress 4-12-2023</td>
<td>4-18-2023</td>
<td></td>
</tr>
</tbody>
</table>

### Accomplishments
- Iteration 7 testing / validation completed.
- Invite sent to districts to join User Acceptance Testing (UAT).

### In Progress
- Iteration 8 testing / validation.

### Next Steps
- Complete Iteration 8 testing / validation.
- UAT with Districts. As of 3-23-2023, 10 districts confirmed to participate in UAT. Meeting with districts scheduled for 4-5-2023.

### Risks/Mitigation
- New issues and development time to resolve.
ESS Direct Deposit Transaction using Multi Factor Technology

MONTHLY STATUS REPORT

Reporting Period: February 24 - March 24, 2023
Prepared By: Bruce/Sai
Current Status: On Track

Project Schedule

<table>
<thead>
<tr>
<th>Planning/Prep</th>
<th>Business Process Mapping</th>
<th>Validation and Enhancements Development</th>
<th>Testing and Training</th>
<th>Go Live and Post Go Live Support</th>
<th>Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completed Jan 2023</td>
<td>Completed Jan 2023</td>
<td>Completed Feb 2023</td>
<td>Completed Feb 2023</td>
<td>Completed March 2023</td>
<td>Completed March 2023</td>
</tr>
</tbody>
</table>

Accomplishments

- Completed Design and Development on the project items.
  - Integration with Twilio for text/call base two factor authentication.
  - Custom screen to complete MFA from within Employee Self-Service (ESS) direct deposit screen.
  - Verbiage changes to ESS direct deposit screen.
  - Make MFA contact number and email ID mandatory to make changes to banking information from within ESS direct deposit screen.
  - Lock down ESS direct deposit screen for 30 days if changes are made to MFA contact phone from within ESS contact details.
  - Masking of PII data elements from ESS contact details.
  - Allow capability to add MFA contact phone number from within ESS contact details.
  - Make employee email ID mandatory for making changes from with ESS contact details.
  - Add more descriptive verbiage to the email notifications for any ESS contact changes.
  - Unlock user access to ESS direct deposit after the 30 days lockout period.

- Complete unit testing and system testing of various project items.
- Complete deployment of an initial phase of the project which would allow users to add MFA contact phone numbers without being locked out of ESS direct deposit screen. This went live on 01/30/23.
- Develop reports to summarize employee registration of MFA contact phone by school district.
- Make changes to the end-user training documentation, user guides and any videos to accommodate the new functionalities implemented.
- The complete project with all the in-scope items was deployed in production on 03/06/2023.
- Provide post-production support as needed.

In Progress

- Production support is provided as needed.
- Reports are provided to show ESS contact MFA phone registration and ESS direct deposit changes, as needed.

Next Steps

- Derive a methodology for district users to create and use PeopleSoft queries to report on employee contact details and banking details without exposing PII & sensitive data elements. This would eliminate risks associated with providing access to PII & sensitive data fields from within PeopleSoft queries.
• Perform analysis on components/screens in PeopleSoft outside of ESS where employee contact and banking information is available. Take steps to limit exposure to such PII/sensitive data fields from PeopleSoft screens outside of ESS.
• These tasks can possibly be tracked as separate security enhancement projects.

*Risks/Mitigation*
• There is exposure for users outside of ESS to employee personal/sensitive information. Analysis is being done on the steps that can be taken to mask such information from within PeopleSoft.
TLS Planning
MONTHLY STATUS REPORT

Report Period
February 24 – March 24, 2023

Prepared By
Andrew and Beckie

On Track

Project Schedule

<table>
<thead>
<tr>
<th>Planning Phase</th>
<th>System Config</th>
<th>Unit / System Integration Testing</th>
<th>User Acceptance Testing (UAT)</th>
<th>Fixes / Config Updates</th>
<th>Training/ Final UAT</th>
<th>Project Go Live Date</th>
<th>Project Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>In Progress</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>Mar – May 2023</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>

Accomplishments
- Assignment of Jay Vallamdas - to lead the project

In Progress
- Review of original Business Case
- Review of CAB and Health Check recommendations
- Initial scope discussions

Next Steps
- Create Project Charter
- Define Steering committee
- Start the RFP process
- Start the MOU District Template

Risks/Mitigation
- Timing related to Esser funding
- Resource and time commitments with the districts
Retro Report
MONTHLY STATUS REPORT

Reporting Period
February 24 – March 24, 2023

Prepared By
Andrew Esserman
Rahm Noury

Current Status
On Track

- **Project Schedule**

<table>
<thead>
<tr>
<th>Planning Phase</th>
<th>System Config</th>
<th>Unit / System Integration Testing</th>
<th>User Acceptance Testing (UAT)</th>
<th>Fixes / Config Updates</th>
<th>Training/ Final UAT</th>
<th>Project Go Live Date</th>
<th>Project Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete</td>
<td>Complete</td>
<td>Complete</td>
<td>Complete</td>
<td>Complete</td>
<td>Complete</td>
<td>March 30, 2023</td>
<td>April 8, 2023</td>
</tr>
</tbody>
</table>

**Accomplishments**
- Development of Report is complete

**In Progress**
- Research and development of a data issue is in process
- District review and testing in progress

**Next Steps**
- Finalize the solutions for the open issues
- Get final sign off

**Risks/Mitigation**
- Underlying data issues affecting the report my require data clean up
MONTHLY STATUS REPORT

Reporting Period

February 3 - February 17, 2023
(Week 40 of 43)

Prepared By: Barbara Thiss
Current Status: On Track

Project Schedule

<table>
<thead>
<tr>
<th>Initiation Planning &amp; Prep</th>
<th>Kickoff Session Planning &amp; Sched setup</th>
<th>Registration &amp; Session Development</th>
<th>Final Preparations</th>
<th>Conference Go Live</th>
<th>Closure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completed</td>
<td>Completed</td>
<td>Complete</td>
<td>Complete</td>
<td>Complete</td>
<td>In Process</td>
</tr>
<tr>
<td>June - Aug 2022</td>
<td>Sept - Dec 2022</td>
<td>Jan - Feb 2023</td>
<td>Feb 13 – Mar 7</td>
<td>Mar 8 – Mar 9</td>
<td>Mar 10 – Mar 31</td>
</tr>
<tr>
<td>3 months</td>
<td>4 months</td>
<td>2 months</td>
<td>4 weeks</td>
<td>2 Days</td>
<td>3 weeks</td>
</tr>
</tbody>
</table>

Accomplishments

- Delivered a 2-day virtual PeopleSoft Conference with 40 sessions.
- Completed SCHED conference page.
- Developed 40 PPT presentations to present. Converted PPTs to PDF and posted on SCHED for attendees to access.
- Sessions presented by both SDCOE PeopleSoft Teams and district system’s experts.
- Inspired 614 people to register for the conference.
- Sent out conference survey announcement to attendees. Due 03/17/23.
- Sent email out for lessons learned survey to Presenters & Moderators. Due 03/16/23 at noon.
- 40 session recordings including closed captioning and posted to SCHED.
- Had fun!

In Progress

- Compiling attendance for the entire conference as well as each session.

Next Steps

- Conduct Lessons Learned for Project Team
- Plan and deliver Celebration on 03/28/23.
- Analyze survey results.
- Share session feedback with presenters.
- Complete Executive Summary.

Risks/Mitigation
### Conference Sessions

#### Wednesday, March 8, 2023

<table>
<thead>
<tr>
<th>Time</th>
<th>Session A</th>
<th>Session B</th>
<th>Session C</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 - 9:45 am</td>
<td>Overview of Time and Labor</td>
<td>Job Modernization</td>
<td>Procure to Pay</td>
</tr>
<tr>
<td>10:00 - 10:45 am</td>
<td>Rich Fayed</td>
<td>Anthony Rodgers</td>
<td></td>
</tr>
<tr>
<td>10:00 - 10:45 am</td>
<td>Paystubs and Payline</td>
<td>Fluid Position Mgmt</td>
<td>Accounts Payable Tips</td>
</tr>
<tr>
<td>10:00 - 10:45 am</td>
<td>Janine Perez, Matthew Swartzout</td>
<td>Lisa Niquen</td>
<td>in a New World</td>
</tr>
<tr>
<td>11:00 - 11:45 am</td>
<td>Payroll Processing and</td>
<td>Creditors in PeopleSoft</td>
<td>Best Finance Queries by</td>
</tr>
<tr>
<td>11:00 - 11:45 am</td>
<td>Addressing and Preventing</td>
<td>Casey Choula, Monica</td>
<td>Modulo and How to</td>
</tr>
<tr>
<td>11:00 - 11:45 am</td>
<td>Payroll Errors</td>
<td>Robinson</td>
<td>Search for Them</td>
</tr>
<tr>
<td>11:00 - 11:45 am</td>
<td>Matthew Swartzout, Janine Perez</td>
<td></td>
<td>Ronald Panteleon</td>
</tr>
</tbody>
</table>

**Lunch**

<table>
<thead>
<tr>
<th>Time</th>
<th>Session D</th>
<th>Session E</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:00 - 12:45 pm</td>
<td>Rapid Time Best Practices</td>
<td>Paycheck Working Backwards</td>
</tr>
<tr>
<td>12:00 - 12:45 pm</td>
<td>Tips and Tricks</td>
<td>Todd Carn, Anne Iwamoto</td>
</tr>
<tr>
<td>2:00 - 2:45 pm</td>
<td>How to Get Your New</td>
<td>New Report</td>
</tr>
<tr>
<td>2:00 - 2:45 pm</td>
<td>Staff Up to Speed Using</td>
<td>Sharon Pacheco</td>
</tr>
<tr>
<td>2:00 - 2:45 pm</td>
<td>New Training Roadmaps</td>
<td></td>
</tr>
<tr>
<td>2:00 - 2:45 pm</td>
<td>for HR</td>
<td></td>
</tr>
<tr>
<td>2:00 - 2:45 pm</td>
<td>Bushy Rino</td>
<td></td>
</tr>
</tbody>
</table>

#### Thursday, March 9, 2023

<table>
<thead>
<tr>
<th>Time</th>
<th>Session F</th>
<th>Session G</th>
<th>Session H</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 - 9:45 am</td>
<td>Adapting the Recruiting</td>
<td>HCM Correct History and</td>
<td>Best Queries to Run For a</td>
</tr>
<tr>
<td>9:00 - 9:45 am</td>
<td>Solution</td>
<td>What You Need to Know</td>
<td>Successful Payroll</td>
</tr>
<tr>
<td>9:00 - 9:45 am</td>
<td>Andrew Esserman</td>
<td>Sally Morton</td>
<td>Bruce Robert</td>
</tr>
<tr>
<td>10:00 - 10:45 am</td>
<td>Retirement in PeopleSoft</td>
<td>Benefits: Behind the</td>
<td>Department (DB)</td>
</tr>
<tr>
<td>10:00 - 10:45 am</td>
<td>Beth Valcarceldo</td>
<td>Scenes Matthew Swartzout</td>
<td>Mass Update Process</td>
</tr>
<tr>
<td>10:00 - 10:45 am</td>
<td>Overview of Absentee</td>
<td>How to Maintain</td>
<td>Sharon Pacheco</td>
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<tr>
<td>10:00 - 10:45 am</td>
<td>Management</td>
<td>Information for Non-Employees in PeopleSoft</td>
<td></td>
</tr>
<tr>
<td>10:00 - 10:45 am</td>
<td>Rich Fayed</td>
<td>Steven Carn</td>
<td></td>
</tr>
<tr>
<td>11:00 - 11:45 am</td>
<td>Inventory and the</td>
<td>Exploring Finance Queries</td>
<td>Finance Queries: Where</td>
</tr>
<tr>
<td>11:00 - 11:45 am</td>
<td>Accounting of Items</td>
<td>Using Excel for Reporting</td>
<td>Does the Data Come</td>
</tr>
<tr>
<td>11:00 - 11:45 am</td>
<td>Joselyn Mills</td>
<td>Purposes</td>
<td>From?</td>
</tr>
<tr>
<td>11:00 - 11:45 am</td>
<td></td>
<td>Doris Reyes, Olivia Aguirre</td>
<td></td>
</tr>
<tr>
<td>11:00 - 11:45 am</td>
<td></td>
<td>FBCC: Narrative</td>
<td>General Ledger and</td>
</tr>
<tr>
<td>11:00 - 11:45 am</td>
<td></td>
<td>Reporting/Budget</td>
<td>Accounts Receivable</td>
</tr>
<tr>
<td>11:00 - 11:45 am</td>
<td></td>
<td>Books</td>
<td>Clean Up for Year End</td>
</tr>
<tr>
<td>11:00 - 11:45 am</td>
<td></td>
<td>Wendy Aiken</td>
<td></td>
</tr>
<tr>
<td>12:00 - 12:45 pm</td>
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**Closing Session**