

## Making a Gift of Stock to Town School for Boys

Please use this letter of authorization to donate shares. Our account is held at First Republic Securities Co LLC. **Once you have instructed your broker to transfer a gift, please notify Caitlin Shapiro**, Director of Annual Giving & Alumni Engagement, by email ([cshapiro@townschool.com](mailto:cshapiro@townschool.com)) with a copy of these instructions.

Donor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (w) \_\_\_\_\_ (h) \_\_\_\_\_

Purpose of Gift: \_\_\_ Annual Fund \_\_\_ Capital Campaign \_\_\_ Other (specify)

Special Instructions, if needed: \_\_\_\_\_

Delivering Firm's Name: \_\_\_\_\_

Delivering Firm's Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### To Whom It May Concern:

Please accept this instruction to transfer the following security(ies):

**From:** Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Security Name/Cusip #/Number of Shares \_\_\_\_\_

Security Name/Cusip #/Number of Shares \_\_\_\_\_

### To: First Republic Securities Co, LLC

Account Name: *Town School for Boys*

For Further Credit to Account Number: 33L 012 417

Clearing Firm: Pershing LLC

Pershing LLC DTC# 0443

Contact Broker: Sam Schoner, Hilary Yu or Mary Jane Reyes (415) 262-4118 Email: [sschoner@firstrepublic.com](mailto:sschoner@firstrepublic.com) or [hyu@firstrepublic.com](mailto:hyu@firstrepublic.com) or [mjreyes@firstrepublic.com](mailto:mjreyes@firstrepublic.com)

Thank you,

Signature: \_\_\_\_\_ Date: \_\_\_\_\_