

**Oak Park and River Forest High School  
201 N. Scoville  
Oak Park, Illinois 60302**

**Special Board Meeting  
Tuesday, July 12, 2011  
6:00 p.m.  
Board Room**

**REVISED AGENDA**

- |  |                       |
|--|-----------------------|
| 1. Call to Order, Roll Call, and Introduction of Visitors                | Dr. Dietra D. Millard |
| 2. Visitor Comments  |                       |
| 3. Approval of Personnel Recommendations                                 | Action                |
| 4. Approval of Check Distribution List dated July 12, 2011               | Action                |
| 5. WI-FI Phase II Bid – Hardware Configuration Adjustment                | Action                |
| 6. Approval of E2 Infrastructure Service Contract                        | Action                |
| 7. Approval of TAMES Health Resource Service Contract                    | Action                |
| 8. Approval of Comprehensive Therapeutics Contract                       | Action                |
| 9. Modified Closed Campus  | Action                |
| 10. Presentation of Fiscal Year 2012 Preliminary Budget                  | Action                |
| 11. Approval of Fund Balance and Reserve Policy for First Reading        | Action                |
| 12. Discussion of Committee Chair Responsibilities                       | Action                |
| 13. Board of Education Dates for the 2011-12 School Year                 | Action                |
| 14. Board of Education Goals   | Action                |
| 15. Negotiation Models   | Information           |
| 16. Motion to go into Closed Session                                     | Action                |
| 17. Letter of Agreement between the District and the B&G Bargaining Unit | Action                |
| 18. Motion to Adjourn  | Action                |

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

DATE: July 12, 2011  
TO: Board of Education  
FROM: Lauren Smith, Assistant Superintendent of Human Resources  
Cc: Dr. Steven Isoye, Superintendent  
RE: Personnel Recommendation/Actions

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**BACKGROUND**

The personnel report for July 12, 2011 includes a recommendation for new hires.

**SUMMARY**

**New hires:**

- .6 FTE History Teacher
- .8 FTE Visual Arts Teacher (filling LOA position)

**Next Steps**

Motion: Move to approve the Personnel Recommendations as presented.

**Oak Park and River Forest High School District 200 – Board of Education**  
**July 12, 2011**  
**Personnel Report**

**NEW HIRES**

**Certified**

<b>Position</b>	<b>Location</b>	<b>Name</b>	<b>Highest Degree</b>	<b>Years of Exp.</b>	<b>Salary</b>	<b>Effective Date</b>
History Teacher	History	Laura Swartzbaugh	PhD/1	6	\$40,369.80 .6 FTE	August 22, 2011
Visual Arts Teacher *Filling LOA position	Fine & Applied Arts	Steven Weiss	MA/1	0	\$46,576.00 .8 FTE	August 22, 2011

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl L. Witham, Chief Financial Officer

DATE: July 12, 2011

RE: Approval of Check Disbursements and Financial Resolutions

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**BACKGROUND**

It is a requirement that the Board of Education accepts and approves the check disbursements.

**SUMMARY OF FINDINGS**

Attached are the check disbursement lists for July 12, 2011.

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

MOTION: To approve the July 12, 2011 check disbursement listing as presented.



**RESOLUTION AUTHORIZING EXECUTION OF CERTAIN VOUCHERS  
FOR THE MONTH OF JULY, 2011**

Be it resolved by the Board of Education of the Oak Park and River Forest High School, District Number 200, Cook County, Illinois as follows:

Section 1: That this Board of Education has approved and does hereby approve the voucher used by its School Treasurer, all pursuant to the powers granted under the Illinois School Code.

Section 2: That the President and Secretary of this Board of Education be and are hereby authorized to execute and sign on behalf of this Board of Education vouchers with all required information for the following expenditures during the Month of AUGUST, 2011:

- a) Payroll for the employees of this District not to exceed \$4,500,000 for said month.
- b) Contractual fringe benefits for the employees of this District not to exceed \$700,000 for said month.

Provided however, that all such vouchers to be signed by the President and Secretary of the Board of Education shall be approved as accurate and due and owing by the Chief Financial Officer (or other designated officer) prior to the signing of such vouchers.

Further provided, however, that all such vouchers shall contain information as required by law in order that the School Treasurer can make the appropriate disbursements and entries into the records.

Section 3: This resolution shall be in full force and effect upon its adoption.

ADOPTED this 12<sup>TH</sup> day of JULY, 2011

\_\_\_\_\_  
President of the Board of Education

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Secretary of the Board of Education

RESOLUTION RATIFYING AND CONFIRMING  
EXECUTION OF CERTAIN VOUCHERS  
AND PAYMENT OF CERTAIN BILLS AND EXPENSES

Be it resolved by the Board of Education of the Oak Park and River Forest High School, District Number 200, Cook County, Illinois, as follows:

SECTION 1: That this Board of Education does hereby ratify and confirm the execution of the vouchers from the Student Activity Accounts for July 12, 2011 by the President and Secretary of this Board of Education, copies of which are attached hereto.

SECTION 2: That this Board of Education does hereby ratify and confirm that the payment of the bills and expenses were covered by the vouchers attached hereto.

SECTION 3: This resolution shall be in full force and effective upon its adoption.

ADOPTED this July 12, 2011

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President of the Board of Education

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Secretary of the Board of Education

ACTIVITY		CHECK	INVOICE	
CHECK #	VENDOR	DATE	AMOUNT	DESCRIPTION
6860	ALL-AMERICAN AQUATICS	06/16/2011	2,425.00	SWIM CAMP GEAR
6861	AMERICAN CHALLENGE	06/16/2011	542.00	SOCCER SUMMER CAMP BALLS
6862	ASPA CONTEST/REVIEW	06/16/2011	74.00	CONTEST/REVIEW FEES FOR TABULA 2011
6863	BIGGINS, BOB	06/16/2011	35.00	REIMBURSEMENT FOR GIRLS B-BALL SUMMER CAMP GAS EXPENSE
6864	CHITRAHAR CULTURAL ACADEMY	06/16/2011	600.00	INDIAN DANCE PERFORMANCE MAY 6 - 8 FOR ORCHESIS
6865	CLIFF DROPPERS	06/16/2011	200.00	16 DINNERS @ \$12.50 EACH FOR JULY 10 - FIELD GEOLOGY TRIP
6866	CSPA	06/16/2011	199.00	REGULAR MEMBERSHIP - TABULA
6867	EDUCATIONAL THEATRE ASSOCIATION	06/16/2011	726.00	33 NEW MEMBER ORGANIZATION FEES NAT'L OFFICE ( I.T.S. TROUPE #5405)
6867	EDUCATIONAL THEATRE ASSOCIATION	06/16/2011	88.00	5 NEW MEMBER ORGANIZATION FEES NAT'L OFFICE ( I.T.S. TROUPE #5405)
6868	KAHN, GABE	06/16/2011	400.00	REIMBURSEMENT FOR YEARBOOK CAMP EXP AT INDIANA UNIVERSTIY
6869	KEMPA	06/16/2011	65.00	MEMBERSHIP FEE AND EVALUATION OF TABULA
6870	KINGS MARKET	06/16/2011	187.80	LUNCHES FOR JULY 19 - FIELD GEOLOGY TRIP
6871	LEE, BRENDAN	06/16/2011	7,500.00	TRAVEL ADVANCE - IRELAND TRIP JULY 2 - 13
6872	LONGSTRETH SPORTING GOODS	06/16/2011	1,389.05	FIELD HOCKEY CAMP GEAR
6872	LONGSTRETH SPORTING GOODS	06/16/2011	89.95	FIELD HOCKEY GK GEAR
6873	MECK PRINTING	06/16/2011	251.00	Tanzania Tees
6874	NSPA MEMBERSHIP	06/16/2011	224.00	LEVEL TWO MEMBERSHIP AND SUPER CRITIQUE - TABULA
6875	OSTERGAARD, SHELBY	06/16/2011	360.00	REIMBURSEMENT FOR YEARBOOK CAMP EXP AT INDIANA UNIVERSITY
6876	PROTOLIGHT, INC.	06/16/2011	1,828.00	Orchesis lighting rental
6877	SALKELD SPORTS INC, DIV OF KESSLER	06/16/2011	256.50	Tabula t-shirts
6878	SPILOTRO, RAFFAELLA	06/16/2011	54.00	REIMBURSEMENT FOR LAST ITALIAN CLUB MTG FOOD EXP MAY 25
6879	WOODS, MARK	06/16/2011	5,000.00	TRAVEL ADVANCE - FIELD GEOLOGY
6880	ZWIERSKI-MORAN, OLIVIA	06/16/2011	64.90	REIMBURSEMENT FOR TABULA FOOD EXPENSE
6881	BOB ROGER'S TRAVEL	06/23/2011	2,000.00	DEPOSIT FOR GROUP CHOIR TRIP TO IRELAND - MARCH 2012
6882	CARLSON, ANNA	06/23/2011	135.69	REIMBURSEMENT FOR TAU GAMMA EXPENSES INCURRED
6883	CITY PASS	06/23/2011	2,226.00	29 ADULT CITY PASSES FOR BRITISH EXCHANGE
6884	EARLY, CATIE	06/23/2011	70.00	FIGHT CHOREOGRAPHY 2ND SPRING SHOW
6885	ECOLOGY PROJECT INTERNATIONAL	06/23/2011	500.00	DEPOSIT TO SECURE DATES FOR GALAPAGOS TRIP SUMMER 2012
6886	GEHRING, KRISTIN	06/23/2011	1,200.00	REFUND OF OVERPAYMENT - FIELD GEOLOGY TRIP

## FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
84	ACTIVITY FUND	34,230.07	0.00	0.00	34,230.07
***	Fund Summary Totals ***	34,230.07	0.00	0.00	34,230.07

\*\*\*\*\* End of report \*\*\*\*\*

RESOLUTION RATIFYING AND CONFIRMING  
EXECUTION OF CERTAIN VOUCHERS  
AND PAYMENT OF CERTAIN BILLS AND EXPENSES

Be it resolved by the Board of Education of the Oak Park and River Forest High School, District Number 200, Cook County, Illinois, as follows:

SECTION 1: That this Board of Education does hereby ratify and confirm the execution of the vouchers for this date of July 12, 2011 by the President and Secretary of this Board of Education, copies of which are attached hereto.

SECTION 2: That this Board of Education does hereby ratify and confirm that the payment of the bills and expenses were covered by the vouchers attached hereto.

SECTION 3: This resolution shall be in full force and effective upon its adoption.

ADOPTED this 12<sup>th</sup> day of July, 2011

\_\_\_\_\_  
President of the Board of Education

\_\_\_\_\_  
Secretary of the Board of Education

CHECK CHECK			INVOICE		
NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT	
154433	06/24/2011	ACCESS CREDIT UNION	Payroll accrual	50.00	
154434	06/24/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	145.66	
154434	06/24/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	85.56	
154434	06/24/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	60.00	
154435	06/24/2011	CHEREDNYK, OLEH	Payroll accrual	87.57	
154436	06/24/2011	CONNECTICUT - CCSPC	Payroll accrual	554.00	
154437	06/24/2011	DIVERSIFIED COLLECTION SERVICES, IN	Payroll accrual	624.55	
154438	06/24/2011	EQUIVEST	Payroll accrual	3,223.08	
154438	06/24/2011	EQUIVEST	Payroll accrual	6,804.20	
154439	06/24/2011	FIDELITY INVESTMENTS	Payroll accrual	2,185.17	
154439	06/24/2011	FIDELITY INVESTMENTS	Payroll accrual	9,276.34	
154439	06/24/2011	FIDELITY INVESTMENTS	Payroll accrual	65.32	
154440	06/24/2011	FIRST INVESTORS	Payroll accrual	242.77	
154440	06/24/2011	FIRST INVESTORS	Payroll accrual	850.00	
154441	06/24/2011	FREEDMAN ANSELMO LINDBERG AND RAPPE	Payroll accrual	444.75	
154442	06/24/2011	GENERAL REVENUE CORPORATION	Payroll accrual	394.56	
154443	06/24/2011	GLENN STEARNS CHAPTER 13 TRUSTEE	Payroll accrual	357.01	
154444	06/24/2011	GREAT AMERICAN LIFE INS CO	Payroll accrual	93.71	
154444	06/24/2011	GREAT AMERICAN LIFE INS CO	Payroll accrual	400.00	
154445	06/24/2011	HUNTER, CARLA	Payroll accrual	280.00	
154446	06/24/2011	I R S	Payroll accrual	14,842.99	
154446	06/24/2011	I R S	Payroll accrual	3,269.39	
154446	06/24/2011	I R S	Payroll accrual	140,152.55	
154446	06/24/2011	I R S	Payroll accrual	38.40	
154446	06/24/2011	I R S	Payroll accrual	367.44	
154446	06/24/2011	I R S	Payroll accrual	0.00	
154446	06/24/2011	I R S	Payroll accrual	16,632.40	
154446	06/24/2011	I R S	Payroll accrual	210.31	
154446	06/24/2011	I R S	Payroll accrual	21,910.92	
154446	06/24/2011	I R S	Payroll accrual	0.00	
154446	06/24/2011	I R S	Payroll accrual	16,632.40	
154446	06/24/2011	I R S	Payroll accrual	210.31	
154447	06/24/2011	ILLINOIS MUNICIPAL RETIREMENT	Payroll accrual	159.66	
154448	06/24/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	15,341.62	
154448	06/24/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	56.99	
154448	06/24/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	0.00	
154448	06/24/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	35,719.18	
154448	06/24/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	132.73	
154448	06/24/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	0.00	
154449	06/24/2011	IL STATE DISBURSEMENT UNIT	Payroll accrual	2,198.22	
154450	06/24/2011	ING NATIONAL TRUST	Payroll accrual	153.21	
154450	06/24/2011	ING NATIONAL TRUST	Payroll accrual	353.21	
154451	06/24/2011	LINCOLN INVESTMENT PLANNING, INC.	Payroll accrual	150.00	
154452	06/24/2011	LINCOLN INVESTMENTS	Payroll accrual	8,636.31	
154452	06/24/2011	LINCOLN INVESTMENTS	Payroll accrual	25,849.80	
154453	06/24/2011	M G TRUST COMPANY	Payroll accrual	864.61	
154453	06/24/2011	M G TRUST COMPANY	Payroll accrual	2,549.46	
154453	06/24/2011	M G TRUST COMPANY	Payroll accrual	167.71	
154454	06/24/2011	METLIFE	Payroll accrual	193.46	
154454	06/24/2011	METLIFE	Payroll accrual	375.00	
154455	06/24/2011	NCPERS GROUP LIFE INS (#1985)	Payroll accrual	216.00	
154456	06/24/2011	PACIFIC LIFE	Payroll accrual	509.46	
154456	06/24/2011	PACIFIC LIFE	Payroll accrual	2,089.61	
154457	06/24/2011	RIVER FOREST COMMUNITY CENTER	Payroll accrual	100.00	
154458	06/24/2011	SEIU LOCAL 73	Payroll accrual	34.50	
154458	06/24/2011	SEIU LOCAL 73	Payroll accrual	3,000.55	

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154459	06/24/2011	STATE OF ILLINOIS	Payroll accrual	419.99
154459	06/24/2011	STATE OF ILLINOIS	Payroll accrual	26.88
154459	06/24/2011	STATE OF ILLINOIS	Payroll accrual	50,379.20
154460	06/24/2011	STEVEN J. FINK & ASSOCIATES, P.C.	Payroll accrual	248.72
154461	06/24/2011	T H I S	Payroll accrual	7,515.53
154461	06/24/2011	T H I S	Payroll accrual	19.15
154461	06/24/2011	T H I S	Payroll accrual	30.01
154461	06/24/2011	T H I S	Payroll accrual	552.00
154461	06/24/2011	T H I S	Payroll accrual	5,636.50
154461	06/24/2011	T H I S	Payroll accrual	14.36
154461	06/24/2011	T H I S	Payroll accrual	16.89
154461	06/24/2011	T H I S	Payroll accrual	22.52
154461	06/24/2011	T H I S	Payroll accrual	451.58
154462	06/24/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	12.62
154463	06/24/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	81,344.81
154463	06/24/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	5,270.27
154463	06/24/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	320.73
154463	06/24/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	362.39
154463	06/24/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	5,030.35
154463	06/24/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	325.20
154463	06/24/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	19.78
154463	06/24/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	360.77
154464	06/24/2011	TOM VAUGHN STANDING TRUSTEE	Payroll accrual	129.50
154465	06/24/2011	U.S. DEPART. OF EDUCATION	Payroll accrual	58.38
154465	06/24/2011	U.S. DEPART. OF EDUCATION	Payroll accrual	118.61
154466	06/24/2011	WADDELL & REED	Payroll accrual	462.34
154466	06/24/2011	WADDELL & REED	Payroll accrual	799.09
154467	07/12/2011	AMAZON.COM, INC.		0.00
154468	07/12/2011	AMAZON.COM, INC.		0.00
154469	07/12/2011	AMAZON.COM, INC.		0.00
154470	07/12/2011	AMAZON.COM, INC.		0.00
154471	07/12/2011	AMAZON.COM, INC.		0.00
154472	07/12/2011	AMAZON.COM, INC.		0.00
154473	07/12/2011	AMAZON.COM, INC.		0.00
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	43.99
154474	07/12/2011	AMAZON.COM, INC.	Books for Testing	285.88
154474	07/12/2011	AMAZON.COM, INC.	Epson ELP LP50 - Projector lamp - UHE (LAVIGNE REQUEST)	253.90
154474	07/12/2011	AMAZON.COM, INC.	The Strategic School: Making the Most of People, Time, and Money (Leadership for Learning Series)	11.46
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	42.16
154474	07/12/2011	AMAZON.COM, INC.	LOPEZ BOOK ORDER	12.73
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	33.99
154474	07/12/2011	AMAZON.COM, INC.	"In Search of Understanding: The Case for Constructivist Classrooms" by Jacqueline Brooks and Martin Broooks (Jan. 8, 2001) ISBN # 9780130606624	8.45
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	188.72

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	100.62
154474	07/12/2011	AMAZON.COM, INC.	Electrified ELPLP32 / V13H010L32 Replacement Lamp with Housing for Epson Projectors - 150 Day Warranty	259.44
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	32.94
154474	07/12/2011	AMAZON.COM, INC.	"In Search of Understanding: The Case for Constructivist Classrooms" by Jacqueline Brooks and Martin Broooks (Jan. 8, 2001) ISBN # 9780130606624	26.50
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	32.99
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	43.49
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	43.48
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	46.69
154474	07/12/2011	AMAZON.COM, INC.	LOPEZ BOOK ORDER	0.13CR
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	42.16CR
154474	07/12/2011	AMAZON.COM, INC.	LOPEZ BOOK ORDER	39.56
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	32.99
154474	07/12/2011	AMAZON.COM, INC.	HEAVY DUTY STAPLER (CARLSON REQUEST)	6.49
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	170.21
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	553.83
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	326.80
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	164.15
154474	07/12/2011	AMAZON.COM, INC.	Switch: How to Change Things When Change is Hard - Book	16.54
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	28.79
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	149.10
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	49.69
154474	07/12/2011	AMAZON.COM, INC.	Books for Reading Infused Teachers	170.21CR
154475	06/23/2011	I R S	Payroll accrual	179.04
154475	06/23/2011	I R S	Payroll accrual	0.00
154475	06/23/2011	I R S	Payroll accrual	0.00
154476	06/23/2011	STATE OF ILLINOIS	Payroll accrual	92.31
154477	06/24/2011	I R S	Payroll accrual	10.13
154477	06/24/2011	I R S	Payroll accrual	0.00
154477	06/24/2011	I R S	Payroll accrual	3.49
154477	06/24/2011	I R S	Payroll accrual	14.94



CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154477	06/24/2011	I R S	Payroll accrual	3.49
154478	06/24/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	8.33
154478	06/24/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	19.40
154479	06/24/2011	STATE OF ILLINOIS	Payroll accrual	11.63
154480	06/24/2011	I R S	Payroll accrual	17.44
154480	06/24/2011	I R S	Payroll accrual	0.00
154480	06/24/2011	I R S	Payroll accrual	6.02
154480	06/24/2011	I R S	Payroll accrual	25.75
154480	06/24/2011	I R S	Payroll accrual	6.02
154481	06/24/2011	STATE OF ILLINOIS	Payroll accrual	20.76
154482	07/08/2011	ACCESS CREDIT UNION	Payroll accrual	50.00
154483	07/08/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	60.00
154483	07/08/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	145.66
154483	07/08/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	85.56
154484	07/08/2011	CONNECTICUT - CCSPC	Payroll accrual	554.00
154485	07/08/2011	EQUIVEST	Payroll accrual	1,792.90
154485	07/08/2011	EQUIVEST	Payroll accrual	6,223.78
154486	07/08/2011	FIDELITY INVESTMENTS	Payroll accrual	1,883.23
154486	07/08/2011	FIDELITY INVESTMENTS	Payroll accrual	6,633.52
154486	07/08/2011	FIDELITY INVESTMENTS	Payroll accrual	65.32
154487	07/08/2011	FIRST INVESTORS	Payroll accrual	153.69
154487	07/08/2011	FIRST INVESTORS	Payroll accrual	350.00
154488	07/08/2011	FREEDMAN ANSELMO LINDBERG AND RAPPE	Payroll accrual	444.75
154489	07/08/2011	GENERAL REVENUE CORPORATION	Payroll accrual	394.56
154490	07/08/2011	GLENN STEARNS CHAPTER 13 TRUSTEE	Payroll accrual	80.00
154491	07/08/2011	GREAT AMERICAN LIFE INS CO	Payroll accrual	93.71
154491	07/08/2011	GREAT AMERICAN LIFE INS CO	Payroll accrual	400.00
154492	07/08/2011	HUNTER, CARLA	Payroll accrual	280.00
154493	07/08/2011	I R S	Payroll accrual	104,426.51
154493	07/08/2011	I R S	Payroll accrual	367.44
154493	07/08/2011	I R S	Payroll accrual	11,696.36
154493	07/08/2011	I R S	Payroll accrual	271.00CR
154493	07/08/2011	I R S	Payroll accrual	4,020.27
154493	07/08/2011	I R S	Payroll accrual	2,481.04
154493	07/08/2011	I R S	Payroll accrual	210.31
154493	07/08/2011	I R S	Payroll accrual	5,934.65
154493	07/08/2011	I R S	Payroll accrual	11,696.36
154493	07/08/2011	I R S	Payroll accrual	210.31
154494	07/08/2011	ILLINOIS MUNICIPAL RETIREMENT	Payroll accrual	159.66
154495	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	10,471.90
154495	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	61.42
154495	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	0.00
154495	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	4,496.52
154495	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	26.37
154496	07/08/2011	IL STATE DISBURSEMENT UNIT	Payroll accrual	1,525.91
154497	07/08/2011	ING NATIONAL TRUST	Payroll accrual	200.00
154498	07/08/2011	LINCOLN INVESTMENT PLANNING, INC.	Payroll accrual	150.00
154499	07/08/2011	LINCOLN INVESTMENTS	Payroll accrual	7,757.03
154499	07/08/2011	LINCOLN INVESTMENTS	Payroll accrual	23,652.80
154500	07/08/2011	M G TRUST COMPANY	Payroll accrual	616.02
154500	07/08/2011	M G TRUST COMPANY	Payroll accrual	1,006.46
154500	07/08/2011	M G TRUST COMPANY	Payroll accrual	167.71
154501	07/08/2011	METLIFE	Payroll accrual	193.46
154501	07/08/2011	METLIFE	Payroll accrual	375.00
154502	07/08/2011	NCPERS GROUP LIFE INS (#1985)	Payroll accrual	48.00
154503	07/08/2011	OPRFHS/FACULTY SENATE DUES	Payroll accrual	97.95

CHECK CHECK			INVOICE		
NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT	
154504	07/08/2011	PACIFIC LIFE	Payroll accrual	509.46	
154504	07/08/2011	PACIFIC LIFE	Payroll accrual	2,089.61	
154505	07/08/2011	SEIU LOCAL 73	Payroll accrual	282.60	
154506	07/08/2011	STATE OF ILLINOIS	Payroll accrual	369.99	
154506	07/08/2011	STATE OF ILLINOIS	Payroll accrual	36,237.57	
154507	07/08/2011	T H I S	Payroll accrual	7,231.88	
154507	07/08/2011	T H I S	Payroll accrual	139.81	
154507	07/08/2011	T H I S	Payroll accrual	5,458.94	
154507	07/08/2011	T H I S	Payroll accrual	16.89	
154507	07/08/2011	T H I S	Payroll accrual	108.59	
154508	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	429.42	
154508	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	78,736.86	
154508	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	157.88	
154508	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	4,869.53	
154508	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	26.50	
154508	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	360.77	
154509	07/08/2011	U.S. DEPART. OF EDUCATION	Payroll accrual	118.61	
154510	07/08/2011	WADDELL & REED	Payroll accrual	266.71	
154510	07/08/2011	WADDELL & REED	Payroll accrual	460.91	
154511	07/22/2011	ACCESS CREDIT UNION	Payroll accrual	50.00	
154512	07/22/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	145.66	
154512	07/22/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	85.56	
154512	07/22/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	60.00	
154513	07/22/2011	CONNECTICUT - CCSPC	Payroll accrual	554.00	
154514	07/22/2011	EQUIVEST	Payroll accrual	1,792.90	
154514	07/22/2011	EQUIVEST	Payroll accrual	6,223.78	
154515	07/22/2011	FIDELITY INVESTMENTS	Payroll accrual	1,883.23	
154515	07/22/2011	FIDELITY INVESTMENTS	Payroll accrual	6,633.52	
154515	07/22/2011	FIDELITY INVESTMENTS	Payroll accrual	65.32	
154516	07/22/2011	FIRST INVESTORS	Payroll accrual	153.69	
154516	07/22/2011	FIRST INVESTORS	Payroll accrual	350.00	
154517	07/22/2011	FREEDMAN ANSELMO LINDBERG AND RAPPE	Payroll accrual	444.75	
154518	07/22/2011	GENERAL REVENUE CORPORATION	Payroll accrual	394.56	
154519	07/22/2011	GLENN STEARNS CHAPTER 13 TRUSTEE	Payroll accrual	80.00	
154520	07/22/2011	GREAT AMERICAN LIFE INS CO	Payroll accrual	93.71	
154520	07/22/2011	GREAT AMERICAN LIFE INS CO	Payroll accrual	400.00	
154521	07/22/2011	HUNTER, CARLA	Payroll accrual	280.00	
154522	07/22/2011	I R S	Payroll accrual	4,020.27	
154522	07/22/2011	I R S	Payroll accrual	2,511.04	
154522	07/22/2011	I R S	Payroll accrual	104,486.78	
154522	07/22/2011	I R S	Payroll accrual	367.44	
154522	07/22/2011	I R S	Payroll accrual	11,692.82	
154522	07/22/2011	I R S	Payroll accrual	210.31	
154522	07/22/2011	I R S	Payroll accrual	5,934.65	
154522	07/22/2011	I R S	Payroll accrual	11,692.82	
154522	07/22/2011	I R S	Payroll accrual	210.31	
154523	07/22/2011	ILLINOIS MUNICIPAL RETIREMENT	Payroll accrual	159.66	
154524	07/22/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	4,496.52	
154524	07/22/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	26.37	
154524	07/22/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	10,471.90	
154524	07/22/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	61.42	
154524	07/22/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	0.00	
154525	07/22/2011	IL STATE DISBURSEMENT UNIT	Payroll accrual	1,525.91	
154526	07/22/2011	ING NATIONAL TRUST	Payroll accrual	200.00	
154527	07/22/2011	LINCOLN INVESTMENT PLANNING, INC.	Payroll accrual	150.00	
154528	07/22/2011	LINCOLN INVESTMENTS	Payroll accrual	7,757.03	

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NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154528	07/22/2011	LINCOLN INVESTMENTS	Payroll accrual	23,652.80
154529	07/22/2011	M G TRUST COMPANY	Payroll accrual	616.02
154529	07/22/2011	M G TRUST COMPANY	Payroll accrual	1,006.46
154529	07/22/2011	M G TRUST COMPANY	Payroll accrual	167.71
154530	07/22/2011	METLIFE	Payroll accrual	193.46
154530	07/22/2011	METLIFE	Payroll accrual	375.00
154531	07/22/2011	NCPERS GROUP LIFE INS (#1985)	Payroll accrual	48.00
154532	07/22/2011	PACIFIC LIFE	Payroll accrual	509.46
154532	07/22/2011	PACIFIC LIFE	Payroll accrual	2,089.61
154533	07/22/2011	SEIU LOCAL 73	Payroll accrual	282.60
154534	07/22/2011	STATE OF ILLINOIS	Payroll accrual	419.99
154534	07/22/2011	STATE OF ILLINOIS	Payroll accrual	36,237.57
154535	07/22/2011	T H I S	Payroll accrual	7,231.88
154535	07/22/2011	T H I S	Payroll accrual	139.81
154535	07/22/2011	T H I S	Payroll accrual	5,458.94
154535	07/22/2011	T H I S	Payroll accrual	16.89
154535	07/22/2011	T H I S	Payroll accrual	108.59
154536	07/22/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	78,736.86
154536	07/22/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	429.42
154536	07/22/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	157.88
154536	07/22/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	4,869.53
154536	07/22/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	26.50
154536	07/22/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	360.77
154537	07/22/2011	U.S. DEPART. OF EDUCATION	Payroll accrual	118.61
154538	07/22/2011	WADDELL & REED	Payroll accrual	266.71
154538	07/22/2011	WADDELL & REED	Payroll accrual	460.91
154539	08/05/2011	ACCESS CREDIT UNION	Payroll accrual	50.00
154540	08/05/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	145.66
154540	08/05/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	85.56
154540	08/05/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	60.00
154541	08/05/2011	CONNECTICUT - CCSPC	Payroll accrual	554.00
154542	08/05/2011	EQUIVEST	Payroll accrual	1,792.90
154542	08/05/2011	EQUIVEST	Payroll accrual	6,223.78
154543	08/05/2011	FIDELITY INVESTMENTS	Payroll accrual	1,883.23
154543	08/05/2011	FIDELITY INVESTMENTS	Payroll accrual	6,633.52
154543	08/05/2011	FIDELITY INVESTMENTS	Payroll accrual	65.32
154544	08/05/2011	FIRST INVESTORS	Payroll accrual	153.69
154544	08/05/2011	FIRST INVESTORS	Payroll accrual	350.00
154545	08/05/2011	FREEDMAN ANSELMO LINDBERG AND RAPPE	Payroll accrual	444.75
154546	08/05/2011	GENERAL REVENUE CORPORATION	Payroll accrual	394.56
154547	08/05/2011	GLENN STEARNS CHAPTER 13 TRUSTEE	Payroll accrual	80.00
154548	08/05/2011	GREAT AMERICAN LIFE INS CO	Payroll accrual	93.71
154548	08/05/2011	GREAT AMERICAN LIFE INS CO	Payroll accrual	400.00
154549	08/05/2011	HUNTER, CARLA	Payroll accrual	280.00
154550	08/05/2011	I R S	Payroll accrual	3,797.13
154550	08/05/2011	I R S	Payroll accrual	2,461.04
154550	08/05/2011	I R S	Payroll accrual	103,753.96
154550	08/05/2011	I R S	Payroll accrual	367.44
154550	08/05/2011	I R S	Payroll accrual	11,619.33
154550	08/05/2011	I R S	Payroll accrual	210.31
154550	08/05/2011	I R S	Payroll accrual	5,605.25
154550	08/05/2011	I R S	Payroll accrual	11,619.33
154550	08/05/2011	I R S	Payroll accrual	210.31
154551	08/05/2011	ILLINOIS MUNICIPAL RETIREMENT	Payroll accrual	159.66
154552	08/05/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	4,249.50
154552	08/05/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	26.37

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NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154552	08/05/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	9,896.63
154552	08/05/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	61.42
154552	08/05/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	0.00
154553	08/05/2011	IL STATE DISBURSEMENT UNIT	Payroll accrual	1,525.91
154554	08/05/2011	ING NATIONAL TRUST	Payroll accrual	200.00
154555	08/05/2011	LINCOLN INVESTMENT PLANNING, INC.	Payroll accrual	150.00
154556	08/05/2011	LINCOLN INVESTMENTS	Payroll accrual	7,714.37
154556	08/05/2011	LINCOLN INVESTMENTS	Payroll accrual	23,352.80
154557	08/05/2011	M G TRUST COMPANY	Payroll accrual	616.02
154557	08/05/2011	M G TRUST COMPANY	Payroll accrual	1,006.46
154557	08/05/2011	M G TRUST COMPANY	Payroll accrual	167.71
154558	08/05/2011	METLIFE	Payroll accrual	193.46
154558	08/05/2011	METLIFE	Payroll accrual	375.00
154559	08/05/2011	NCPERS GROUP LIFE INS (#1985)	Payroll accrual	40.00
154560	08/05/2011	PACIFIC LIFE	Payroll accrual	509.46
154560	08/05/2011	PACIFIC LIFE	Payroll accrual	2,089.61
154561	08/05/2011	SEIU LOCAL 73	Payroll accrual	282.60
154562	08/05/2011	STATE OF ILLINOIS	Payroll accrual	419.99
154562	08/05/2011	STATE OF ILLINOIS	Payroll accrual	36,001.40
154563	08/05/2011	T H I S	Payroll accrual	7,231.88
154563	08/05/2011	T H I S	Payroll accrual	139.81
154563	08/05/2011	T H I S	Payroll accrual	5,458.94
154563	08/05/2011	T H I S	Payroll accrual	16.89
154563	08/05/2011	T H I S	Payroll accrual	108.59
154564	08/05/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	78,736.85
154564	08/05/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	429.42
154564	08/05/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	157.88
154564	08/05/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	4,869.53
154564	08/05/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	26.50
154564	08/05/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	360.77
154565	08/05/2011	U.S. DEPART. OF EDUCATION	Payroll accrual	118.61
154566	08/05/2011	WADDELL & REED	Payroll accrual	266.71
154566	08/05/2011	WADDELL & REED	Payroll accrual	460.91
154567	08/22/2011	ACCESS CREDIT UNION	Payroll accrual	50.00
154568	08/22/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	145.66
154568	08/22/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	85.56
154568	08/22/2011	AMERIPRISE FINANCIAL SERVICES	Payroll accrual	60.00
154569	08/22/2011	CONNECTICUT - CCSPC	Payroll accrual	554.00
154570	08/22/2011	EQUIVEST	Payroll accrual	1,792.16
154570	08/22/2011	EQUIVEST	Payroll accrual	6,223.78
154571	08/22/2011	FIDELITY INVESTMENTS	Payroll accrual	1,882.56
154571	08/22/2011	FIDELITY INVESTMENTS	Payroll accrual	6,633.52
154571	08/22/2011	FIDELITY INVESTMENTS	Payroll accrual	65.32
154572	08/22/2011	FIRST INVESTORS	Payroll accrual	153.69
154572	08/22/2011	FIRST INVESTORS	Payroll accrual	350.00
154573	08/22/2011	FREEDMAN ANSELMO LINDBERG AND RAPPE	Payroll accrual	444.75
154574	08/22/2011	GENERAL REVENUE CORPORATION	Payroll accrual	394.56
154575	08/22/2011	GLENN STEARNS CHAPTER 13 TRUSTEE	Payroll accrual	80.00
154576	08/22/2011	GREAT AMERICAN LIFE INS CO	Payroll accrual	93.65
154576	08/22/2011	GREAT AMERICAN LIFE INS CO	Payroll accrual	400.00
154577	08/22/2011	HUNTER, CARLA	Payroll accrual	280.00
154578	08/22/2011	I R S	Payroll accrual	3,790.90
154578	08/22/2011	I R S	Payroll accrual	2,461.04
154578	08/22/2011	I R S	Payroll accrual	103,691.14
154578	08/22/2011	I R S	Payroll accrual	367.44
154578	08/22/2011	I R S	Payroll accrual	11,613.00

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154578	08/22/2011	I R S	Payroll accrual	210.31
154578	08/22/2011	I R S	Payroll accrual	5,596.11
154578	08/22/2011	I R S	Payroll accrual	11,613.00
154578	08/22/2011	I R S	Payroll accrual	210.31
154579	08/22/2011	ILLINOIS MUNICIPAL RETIREMENT	Payroll accrual	159.66
154580	08/22/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	4,242.83
154580	08/22/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	26.37
154580	08/22/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	9,881.01
154580	08/22/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	61.42
154580	08/22/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	0.00
154581	08/22/2011	IL STATE DISBURSEMENT UNIT	Payroll accrual	1,525.91
154582	08/22/2011	ING NATIONAL TRUST	Payroll accrual	200.00
154583	08/22/2011	LINCOLN INVESTMENT PLANNING, INC.	Payroll accrual	150.00
154584	08/22/2011	LINCOLN INVESTMENTS	Payroll accrual	7,645.78
154584	08/22/2011	LINCOLN INVESTMENTS	Payroll accrual	23,352.80
154585	08/22/2011	M G TRUST COMPANY	Payroll accrual	615.91
154585	08/22/2011	M G TRUST COMPANY	Payroll accrual	1,006.46
154585	08/22/2011	M G TRUST COMPANY	Payroll accrual	167.71
154586	08/22/2011	METLIFE	Payroll accrual	193.36
154586	08/22/2011	METLIFE	Payroll accrual	375.00
154587	08/22/2011	NCPERS GROUP LIFE INS (#1985)	Payroll accrual	40.00
154588	08/22/2011	PACIFIC LIFE	Payroll accrual	509.38
154588	08/22/2011	PACIFIC LIFE	Payroll accrual	2,089.61
154589	08/22/2011	SEIU LOCAL 73	Payroll accrual	282.60
154590	08/22/2011	STATE OF ILLINOIS	Payroll accrual	419.99
154590	08/22/2011	STATE OF ILLINOIS	Payroll accrual	35,985.18
154591	08/22/2011	T H I S	Payroll accrual	7,228.69
154591	08/22/2011	T H I S	Payroll accrual	139.81
154591	08/22/2011	T H I S	Payroll accrual	5,456.58
154591	08/22/2011	T H I S	Payroll accrual	16.89
154591	08/22/2011	T H I S	Payroll accrual	108.59
154592	08/22/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	78,702.73
154592	08/22/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	429.42
154592	08/22/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	157.88
154592	08/22/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	4,867.38
154592	08/22/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	26.50
154592	08/22/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	360.77
154593	08/22/2011	U.S. DEPART. OF EDUCATION	Payroll accrual	118.61
154594	08/22/2011	WADDELL & REED	Payroll accrual	266.67
154594	08/22/2011	WADDELL & REED	Payroll accrual	460.91
154595	07/08/2011	I R S	Payroll accrual	60.27
154595	07/08/2011	I R S	Payroll accrual	30.00
154596	07/08/2011	STATE OF ILLINOIS	Payroll accrual	50.00
154597	06/30/2011	I R S	Payroll accrual	318.27
154597	06/30/2011	I R S	Payroll accrual	650.00
154597	06/30/2011	I R S	Payroll accrual	2,427.02
154597	06/30/2011	I R S	Payroll accrual	1,809.41
154597	06/30/2011	I R S	Payroll accrual	31.58
154597	06/30/2011	I R S	Payroll accrual	469.82
154597	06/30/2011	I R S	Payroll accrual	1,809.41
154597	06/30/2011	I R S	Payroll accrual	31.58
154598	06/30/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	243.00
154598	06/30/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	565.92
154599	06/30/2011	STATE OF ILLINOIS	Payroll accrual	3,531.35
154600	06/30/2011	T H I S	Payroll accrual	1,032.80
154600	06/30/2011	T H I S	Payroll accrual	695.57

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NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154600	06/30/2011	T H I S	Payroll accrual	76.11
154601	06/30/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	11,034.10
154601	06/30/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	680.81
154602	07/12/2011	ALPHA BAKING CO	SHORT PAID MAY/JUNE INVOICES	817.08
154603	07/12/2011	ALSON CONSULTING, INC	MENTORING SERVICES FOR S.I.	2,575.00
154604	07/12/2011	AMBEES ENGRAVING	PLAQUE ENGRAVING FOR J.C.	30.00
154605	07/12/2011	ANDERSON, MARY	REFUND FOR SS HEALTH CLASS	155.00
154606	07/12/2011	ANCEL, GLINK, DIAMOND, BUSH, DICIANNI, &	ACCT #2035506 LEGAL SERVICES RENDERED THRU 4/30/11	5,433.15
154607	07/12/2011	APPLE COMPUTER INC	APPLE ACCESSORIES (FOUNTAIN REQUEST)	116.00
154607	07/12/2011	APPLE COMPUTER INC	APPLE IPADS (MARTIN REQUEST)	1,996.00
154607	07/12/2011	APPLE COMPUTER INC	APPLE ACCESSORIES (FOUNTAIN REQUEST)	116.00
154608	07/12/2011	AQUA PURE ENTERPRISES, INC.	REPLACE OUTDATED AUTOMATIC CHLORINATOR IN WEST POOL	2,908.81
154608	07/12/2011	AQUA PURE ENTERPRISES, INC.	VARIABLE FREQUENCY DRIVES FOR EAST POOL AND WEST POOL	5,085.00
154609	07/12/2011	ARROW LOCKSMITH SERVICE	CARPENTRY SUPPLIES (B&G)	186.25
154610	07/12/2011	BAKER AND TAYLOR CO	LOPEZ OPEN BOOK ORDER	32.85
154611	07/12/2011	BEARY LANDSCAPE MANAGEMENT	Open P.O. - April, May June 2011 Landscape Maintenance Contract	418.36
154612	07/12/2011	BECKER DAIRY	SHORT PAID MAY/JUNE INVOICES	310.13
154613	07/12/2011	BERNARD, WILLIAM	REFUND FOR SS ALGEBRA 2 CLASS	155.00
154614	07/12/2011	BLICK ART MATERIALS		0.00
154615	07/12/2011	BLICK ART MATERIALS	Railroad boards, rubber cement, watercolor pencils and brushes	23.00
154615	07/12/2011	BLICK ART MATERIALS	Railroad boards, rubber cement, watercolor pencils and brushes	23.00CR
154615	07/12/2011	BLICK ART MATERIALS	Railroad boards, rubber cement, watercolor pencils and brushes	213.20
154615	07/12/2011	BLICK ART MATERIALS	Miscellaneous art supplies	14.59CR
154615	07/12/2011	BLICK ART MATERIALS	Art Foundation Supplies	2,199.84
154615	07/12/2011	BLICK ART MATERIALS	Art Foundation Supplies	31.13
154616	07/12/2011	BOSS ONLINE, INC.	Business Cards (HR)	56.25
154616	07/12/2011	BOSS ONLINE, INC.	PRINTER INK (TECH)	988.92
154616	07/12/2011	BOSS ONLINE, INC.	NETWORK TECH SUPPLIES	928.00
154616	07/12/2011	BOSS ONLINE, INC.	ENVELOPES (BUS OFFICE)	181.79
154617	07/12/2011	BROOK ELECTRICAL DISTRIBUTION	ELECTRICAL LIGHT REPLACEMENTS AND PARTS	34.68
154617	07/12/2011	BROOK ELECTRICAL DISTRIBUTION	ELECTRICAL LIGHT REPLACEMENTS AND PARTS	30.17
154617	07/12/2011	BROOK ELECTRICAL DISTRIBUTION	ELECTRICAL LIGHT REPLACEMENTS AND PARTS	135.38
154617	07/12/2011	BROOK ELECTRICAL DISTRIBUTION	ELECTRICAL LIGHT REPLACEMENTS AND PARTS	352.02
154618	07/12/2011	BROOKLINE SHADE CO	SHADE REPLACEMENTS FOR SPRING 2011 CONSTRUCTION	17,100.00
154619	07/12/2011	CALUMET PHOTO/CPI		0.00
154620	07/12/2011	CALUMET PHOTO/CPI	Art Department Summer School Supplies	3.99
154620	07/12/2011	CALUMET PHOTO/CPI	Art Department Summer School	7.59

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
			Supplies	
154620	07/12/2011	CALUMET PHOTO/CPI	Art Department Summer School	74.01
			Supplies	
154620	07/12/2011	CALUMET PHOTO/CPI	Art Department Summer School	7.59
			Supplies	
154620	07/12/2011	CALUMET PHOTO/CPI	Art Department Summer School	74.01CR
			Supplies	
154621	07/12/2011	CAMPBELL, BARBARA	PARTIAL REFUND FOR SS CLASSES	100.00
154622	07/12/2011	CARD IMAGING	PVC-100 (Blank White PVC)	211.00
154623	07/12/2011	CENTER FOR PSYCHOLOGICAL SERVICES	SCHOOL CONSULT 6/2 & 6/3/11	1,000.00
154623	07/12/2011	CENTER FOR PSYCHOLOGICAL SERVICES	SCHOOL CONSULT 6/9/11	500.00
154624	07/12/2011	CENTURION SERVICE CORPORATION	JUNE 15, 2011 RE: C.J. COURT	200.00
			COSTS	
154625	07/12/2011	CHICAGO SPOTLIGHT	Boom base (AUDITORIUM)	188.00
154625	07/12/2011	CHICAGO SPOTLIGHT	SCIENCE SUPPLIES	38.97
154626	07/12/2011	CITADEL INFORMATION MANAGEMENT	2010-2011 DOCUMENT SHREDDING	115.00
			SERVICE	
154627	07/12/2011	COHEN, DANIEL	REIMB FOR ENGLISH DIV BOOKS	52.24
154628	07/12/2011	CORDERO, ELIMELEC	ANNUAL CLOTHING ALLOWANCE	163.61
			(B&G)	
154629	07/12/2011	CPI QUALIFIED PLAN CONSULTANTS	5/13/11 MONTHLY PER	374.00
			PARTICIPANT FEE - 168	
			PARTICIPANTS	
154630	07/12/2011	DEMCO	LIBRARY SUPPLIES (MCKENZIE	721.11
			REQUEST)	
154631	07/12/2011	DIAMOND DETECTIVE AGENCY, INC.	EVENING AND WEEKEND BUILDING	2,970.11
			SECURITY 2010-11 SCHOOL	
			YEAR-5/29/11-6/11/11	
154632	07/12/2011	E2 SERVICES	E2 MANAGED SERVICES JUNE	12,500.00
154632	07/12/2011	E2 SERVICES	E2 Offsite Backup JUNE	375.00
154633	07/12/2011	ELLINGTON LANDSCAPE GROUP, INC.	Landscaping maintenance for	1,950.00
			June (including mulch,	
			trimming and cultivating)	
154634	07/12/2011	FEDERAL EXPRESS CORP	ACCT #1754-4725-3 INVOICE	192.02
			DATE 6/15/11 SPED	
154635	07/12/2011	FENCE CONNECTION, INC.	FENCE REPAIR - SOUTH FIELD	700.00
154636	07/12/2011	FOX RIVER FOODS, INC.	FOOD SERVICES: INVOICES	116.53
			#532160 & 537047	
154637	07/12/2011	FRANCZEK RADELET & ROSE	INVOICE DATED JUNE 10, 2011 -	1,335.00
			FEES & EXPENSES INCURRED	
			THROUGH 5/31/11	
154637	07/12/2011	FRANCZEK RADELET & ROSE	CLIENT #00115 INVOICE DATE	1,654.69
			6/10/11 - ALL MATTERS	
154638	07/12/2011	GALLAGHER BENEFIT SERVICES, INC	JUNE 2011 CONSULTING	3,500.00
154639	07/12/2011	GALMORE, CHRISY	REFUND FOR SS ENGLISH CLASS	65.00
154640	07/12/2011	GARGANO, ANN	REIMBUR FOR PARKING FEE - 2	40.00
			BUSES FOR ODYSSEY FIELD TRIP	
154641	07/12/2011	GEARY ELECTRIC	LABOR INSTALLATION EPSON	29,668.50
			PROJECTOR PROJECT (CARIOSCIO	
			REQUEST)	
154642	07/12/2011	GIBSON, GREG	REFUND FOR DRIVERS ED	305.00
154643	07/12/2011	GLIDEWELL, VITTORIA	INTERPRETING SERVICE AT	150.00
			GRADUATION	
154644	07/12/2011	GOLDSTAR LEARNING, INC.	MASTERY MANAGER SUBSCRIPTION	12,840.20
			RENEWAL FEE	
154645	07/12/2011	GOROSPE, KRISJAN	B&G CAD TECH SVCS - FIRE EVAC	3,050.00

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NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
			DRAWINGS	
154646	07/12/2011	GRAINGER		0.00
154647	07/12/2011	GRAINGER		0.00
154648	07/12/2011	GRAINGER		0.00
154649	07/12/2011	GRAINGER		0.00
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	68.15
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	6.77
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	43.53
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	2,155.50
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	92.40
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	176.91
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	46.69
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	14.24
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	53.27
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	60.00
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	144.20
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	88.84
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	9.08
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	10.02
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	73.85
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	376.20
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	432.60
154650	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	4.71
154650	07/12/2011	GRAINGER	BATTERIES FOR B&G	144.00
154651	07/12/2011	GREEN MILL RADIO SUPPLY, INC	Open Purchase Order through June 30, 2011 (B&G)	146.38
154652	07/12/2011	HAUK, MARIA	REFUND FOR SS HEALTH CLASS	155.00
154653	07/12/2011	HAWTHORNE, TAMMY	REFUND FOR SS HEALTH CLASS	155.00
154654	07/12/2011	HENDERSON-BROWN, MARY	REFUND FOR STUDENT MOVING INTO 9 TO 10 CONNECTION	80.00
154655	07/12/2011	HOH WATER TECHNOLOGY, INC.	HOH water Technology	830.00
154656	07/12/2011	ILLINOIS STATE POLICE	MAY - FINGERPRINTING CHECKS	2,000.00
154657	07/12/2011	INDUSTRIAL WHOLESALE LUMBER	Open P.O. through 06/30/2011	280.00
154658	07/12/2011	INFINITE CONNECTIONS, INC	E-RATE SUPPORT & COMPLIANCE SERVICES	1,050.00
154659	07/12/2011	INPRO CORPORATION	CARPENTRY SUPPLIES	57.22
154660	07/12/2011	JOE RIZZA OF NORTH RIVERSIDE	REPAIRS/MAINTENANCE ON VAN	1,767.85
154661	07/12/2011	JOHNSON, KRIS	MEMBERSHIP DUES FOR NACAC	90.00



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NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154662	07/12/2011	KLEIN, JEANNE	REFUND FOR SS AMER LIT CLASS	155.00
154663	07/12/2011	KONICA-MINOLTA BUSINESS SOLUTIONS U	KONICA-MINOLTA COPIERS MONTHLY MAINTENANCE AND OVERAGE FY2011	109.02
154664	07/12/2011	KRANZ INC.	PAPER SUPPLIES (B&G)	382.85
154664	07/12/2011	KRANZ INC.	PAPER SUPPLIES (B&G)	546.00
154664	07/12/2011	KRANZ INC.	REPAIRS AND MAINTENANCE (B&G)	951.00
154664	07/12/2011	KRANZ INC.	REPAIRS AND MAINTENANCE (B&G)	824.25
154665	07/12/2011	KRONOS	Kronos upgrade from version 6.0 to 6.2.	4,095.00
154666	07/12/2011	LEIB, RUTH	REFUND FOR SS ADV ALG CLASS	155.00
154667	07/12/2011	LEWIS, PATRICIA	REFUND FOR SS AP BIO	205.00
154668	07/12/2011	LEXIS-NEXIS	ONLINE & RELATED CHARGES	400.00
154669	07/12/2011	LINDEN OAKS HOSPITAL	MAY 25-27/11 HOSPITAL TUTORING - E.L.	90.00
154669	07/12/2011	LINDEN OAKS HOSPITAL	MAY 18-20/11 HOSPITAL TUTORING - E.L.	90.00
154670	07/12/2011	LIPKE-KENTEX CORPORATION	Laundry soap for PE and Athletics	686.54
154671	07/12/2011	SAGAN, BOBBIE	GIRLS LAX 5/23/11	66.00
154672	07/12/2011	STRATMAN, PHIL	BASEBALL 5/23/11	60.00
154673	07/12/2011	TODD, TOM	GIRLS TRACK 5/12/11	84.00
154674	07/12/2011	PRESTO-X	GENERAL PEST MAINTENANCE	85.00
154674	07/12/2011	PRESTO-X	GENERAL PEST MAINTENANCE	85.00
154674	07/12/2011	PRESTO-X	GENERAL PEST MAINTENANCE	85.00
154675	07/12/2011	MARR, TIA	REIMB FOR FOOD FOR 8 TO 9 CONNECTIONS PARENT MEETINGS	82.31
154676	07/12/2011	MECK PRINTING	2011 Commencement Program	4,970.00
154677	07/12/2011	MEREDITH CULLIGAN WATER CO.	B&G SOLAR SALT ACCT #007393 6/9/11	74.41
154678	07/12/2011	MIDWEST COMPUTER PRODUCTS	CETACEA SPEAKERS (CARIOSCIO REQUEST)	10,846.00
154678	07/12/2011	MIDWEST COMPUTER PRODUCTS	EPSON PL450W PROJECTORS (CARIOSCIO REQUEST)	60,842.00
154679	07/12/2011	OAK SERVICES COMPANY	REBUILD 2 CONDENSATE PUMPS	5,000.00
154680	07/12/2011	OAK PARK JEWELERS	RETIREMENT & YEARS OF SERVICE GIFTS 6/4/11	1,203.00
154681	07/12/2011	OMBUDSMAN EDUCATIONAL SERVICES	ADDITIONAL MAY PRIVATE TUITION	1,950.00
154682	07/12/2011	PARTS TOWN	B&G MAINTENANCE SUPPLIES	32.87
154683	07/12/2011	PERMA-BOUND	2011-12 Books to rebind	8,330.36
154684	07/12/2011	PETTY CASH, OPRFSD #200	REPLENISH BUS OFFICE PETTY CASH - VARIOUS DEPT	902.25
154685	07/12/2011	PIEKARSKI, MICHELINE	TRAVEL REIMB FOR ILSNA MEETING MOLINE, IL 6/21-23/11	399.34
154686	07/12/2011	QUILL CORP.	Supplies for 8 to 9 Connections 2011	501.55
154686	07/12/2011	QUILL CORP.	8-tab multi-color divider 3 inch binder FOR SUMMER SCHOOL	187.44
154686	07/12/2011	QUILL CORP.	LIBRARY SUPPLIES	12.40
154687	07/12/2011	R & D BUS COMPANY, INC.		0.00
154688	07/12/2011	R & D BUS COMPANY, INC.		0.00
154689	07/12/2011	R & D BUS COMPANY, INC.	HISTORY-11/16/10-MUSEUM OF SCIENCE & INDUSTRY	220.00
154689	07/12/2011	R & D BUS COMPANY, INC.	SCIENCE-5/5/11-FIELD MUSEUM (3 BUSES)	1,215.00

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NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154689	07/12/2011	R & D BUS COMPANY, INC.	BOYS BASEBALL - 5/14/08 - LINDBERG PK	125.00
154689	07/12/2011	R & D BUS COMPANY, INC.	GIRLS JV FIELD HOCKEY-8/26/11-GLENBARD WEST	305.00
154689	07/12/2011	R & D BUS COMPANY, INC.	BOYS SOFTBALL- 6/7/10 - UIC	215.00
154689	07/12/2011	R & D BUS COMPANY, INC.	BOYS JV VOLLEYBALL - 4/17/10 - ST. PATRICK	250.00
154689	07/12/2011	R & D BUS COMPANY, INC.	BOYS TRACK - 5/14/08 - CONCORDIA 2 BUSES	300.00
154689	07/12/2011	R & D BUS COMPANY, INC.	BOYS F BASEBALL - 5/13/11 - LINDBERG PK	225.00
154689	07/12/2011	R & D BUS COMPANY, INC.	GIRLS J SOCCER - 4/16/08 - MORTON H.S.	160.00
154689	07/12/2011	R & D BUS COMPANY, INC.	GIRLS V TRACK - 5/14/08 - CONCORDIA	150.00
154690	07/12/2011	STRYBUC	Window Balances (B&G)	717.50
154691	07/12/2011	RIVER FOREST COMMUNITY CENTER	EARLY CHILDHOOD BLOCK GRANT 2011	12,558.00
154692	07/12/2011	ROBBINS SCHWARTZ NICHOLAS LIFTON	INVOICE DATED JUNE 22, 2011 - FEES & EXPENSES INCURRED THROUGH 5/31/11	235.00
154693	07/12/2011	ROCKFORD BOARD OF EDUCATION	MAY-JUNE TUTORING - M.D.	510.00
154693	07/12/2011	ROCKFORD BOARD OF EDUCATION	MAY-JUNE TUTORING - M.S.	420.00
154693	07/12/2011	ROCKFORD BOARD OF EDUCATION	MAY-JUNE TUTORING - S.F.	390.00
154694	07/12/2011	ROGACZEWSKI, FRANK	PAYMENT FOR READING/JUDGING HEMINGWAY CONTEST	200.00
154695	07/12/2011	RUBINOW, MARLENE	REGISTRATION REIMB FOR CHEMICAL ED CONF 2011	500.00
154696	07/12/2011	RULIS, CHERYL	REGISTRATION REIMB FOR CHEMICAL ED CONF 2011	500.00
154697	07/12/2011	RUMORO, JOHN	REFUND FOR SS HEALTH CLASS	155.00
154698	07/12/2011	SALKELD SPORTS INC, DIV OF KESSLER'	LACROSSE EQUIPMENT (ATHLETICS)	237.60
154698	07/12/2011	SALKELD SPORTS INC, DIV OF KESSLER'	SAFETY VESTS FOR B&G	242.00
154698	07/12/2011	SALKELD SPORTS INC, DIV OF KESSLER'	INTRA-MURAL T-SHIRTS	379.48
154698	07/12/2011	SALKELD SPORTS INC, DIV OF KESSLER'	ATHLETIC TRAINER EQUIPMENT	300.00
154698	07/12/2011	SALKELD SPORTS INC, DIV OF KESSLER'	LACROSSE NETS (ATHLETICS)	237.60
154699	07/12/2011	SARGENT WELCH/VWR INTL	SCIENCE SUPPLIES	241.12
154700	07/12/2011	SCHOOL HEALTH	Battery Pack (HEALTH)	321.27
154701	07/12/2011	SECRETARY OF STATE	BUS DRIVER PERMIT RECERT FOR B.P.	4.00
154702	07/12/2011	SERVICE SANITATION, INC.	2010/11 - Open P.O. for Sports Fields Porta Johns	870.05
154703	07/12/2011	SIEVERT ELECTRIC SERVICE	FOOTBALL SCOREBOARD PARTS	1,495.00
154704	07/12/2011	SIMPLEXGRINNELL LP	Fire upgrades for Spring 2011	12,261.37
154705	07/12/2011	SKYWARD	Skyward Response to Intervention Module Proposal #10-3365tk	4,716.00
154706	07/12/2011	STANDARD STATIONERY SUPPLY CO	BOOKSTORE / SUPPLIES	166.20
154707	07/12/2011	TRANSACT TECHNOLOGIES INC.	BOOKSTORE / SUPPLIES	474.48
154708	07/12/2011	TROPHIES BY GEORGE	ANNUAL TROPHY ORDER (ATHLETICS)	28.50
154709	07/12/2011	UNITED PARCEL SERVICE		0.00
154710	07/12/2011	UNITED PARCEL SERVICE	2010/11 - Open P.O. - United Parcel Service - Pick Up & Deliveries	25.31

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NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154710	07/12/2011	UNITED PARCEL SERVICE	INVOICE DATE 5/28/11 FOR BKSTR,BUS OFF & MAILROOM	110.56
154710	07/12/2011	UNITED PARCEL SERVICE	2010/11 - Open P.O. - United Parcel Service - Pick Up & Deliveries	19.90
154710	07/12/2011	UNITED PARCEL SERVICE	INVOICE DATE 5/7/11 FOR TESTING & PRINCIPAL	55.53
154710	07/12/2011	UNITED PARCEL SERVICE	INVOICE DATE 6/11/11 FOR AUDITORIUM & BUS OFFICE	91.16
154710	07/12/2011	UNITED PARCEL SERVICE	INVOICE DATE JUNE 4 FOR GUIDANCE & BUS OFFICE	40.87
154711	07/12/2011	VALCOM	TABLETS, THINKPAD AND DOCKING STATIONS (MARTIN REQUEST)	950.73
154711	07/12/2011	VALCOM	Laptop - Business Course	2,261.00
154712	07/12/2011	VILLAGE OF OAK PARK	MAY 2011 GASOLINE EXP VARIOUS DEPTS	2,319.32
154713	07/12/2011	WARD'S NATURAL SCIENCE	SCIENCE SUPPLIES	94.50
154713	07/12/2011	WARD'S NATURAL SCIENCE	SCIENCE SUPPLIES	26.32
154714	07/12/2011	WESTMONT INTERIOR SUPPLY HOUSE	Open P.O. through 06/30/2011	325.00
154715	07/12/2011	WELLS, JON	REIMBUR FOR TECH SUPPLIES	187.83
154716	07/12/2011	WEST PUBLISHING CO	12 month Subscription to CLEAR	88.94
154717	07/12/2011	WILDMAN, CHRISTOPHER	MISC CONTRACT SERV FOR BUS OFFICE 6/13-6/17/11	945.00
154718	07/12/2011	WORLD GIFT CENTER	REGION FREE DVD/VCR COMBO MODEL V271 (MARTIN REQUEST)	185.79
154719	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN		0.00
154720	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN		0.00
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CREDIT CARD PAYMENT - RZ	200.76
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CREDIT CARD PAYMENT - NR	77.65
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CREDIT CARD PAYMENT - LS	640.46
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CHARGE PAYMENT -CW	386.63
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CREDIT CARD PAYMENT - DW	7,576.48
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CREDIT CARD PAYMENT - JCB	12,037.27
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CREDIT CARD PAYMENT - JS	255.40
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CHARGE PAYMENT -WG	1,202.21
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CREDIT CARD PAYMENT - MC	587.93
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CREDIT CARD PAYMENT - CM	2,101.75
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CREDIT CARD PAYMENT - TH	161.97
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CREDIT CARD PAYMENT - JB	28.00
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JUNE CREDIT CARD PAYMENT - AH	472.33
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JH JUNE 2011 CC SATATEMENT	1,565.34
154721	07/12/2011	MASTERCARD CORPORATE CLIENTS PAYMEN	JULY 5, 2011 CC PP	4,441.97
154722	07/12/2011	ACCURATE BIOMETRICS	FINGERPRINTING AND PAYMENT ADJUSTMENT SERVICE DATES 4/1-4/30/11	472.00
154723	07/12/2011	ADVENT SYSTEMS, INC.	CARD READER FOR DOCK DOOR	5,775.00
154724	07/12/2011	ALLIED WASTE SERVICES #551	JUNE BILL LESS LATE FEE \$5.00	4,407.25
154725	07/12/2011	AMBEES ENGRAVING	DESK PLATE ENGRAVING FOR J.H.	15.00
154726	07/12/2011	ANCEL,GLINK,DIAMOND,BUSH,DICIANNI,&	ACCT# 2035506 LEGAL SERVICES RENDERED THRU MAY 31,2011	20,427.73
154727	07/12/2011	BANCROFT, MILANNE	REIMB FOR FOOD DURING SUMMER CONFERENCES (6/29-30/11)	60.61
154728	07/12/2011	BLEACHER AMERICA, INC	BLEACHERS (B&G)	52,950.00
154729	07/12/2011	BMI SUPPLY	Studio 200 classroom	1,094.76

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154729	07/12/2011	BMI SUPPLY	equipment (THEATER) Studio 200 classroom	478.65CR
154730	07/12/2011	BOSS ONLINE, INC.	equipment (THEATER) (CNO11347)	
154731	07/12/2011	CALUMET PHOTO/CPI	REGISTRATION ENVELOPES (BUS OFFICE)	436.44
154731	07/12/2011	CALUMET PHOTO/CPI	Photo paper, fixer, developer and toner	66.48
154731	07/12/2011	CALUMET PHOTO/CPI	Photo paper, fixer, developer and toner	279.75
154732	07/12/2011	CARLSEN'S ELEVATOR SERVICE	2010/11 - Open Purchase Order - Elevator Repairs & Maintenance	40.00
154732	07/12/2011	CARLSEN'S ELEVATOR SERVICE	2010/11 - Open Purchase Order - Elevator Repairs & Maintenance	311.00
154733	07/12/2011	CHENEY, PATRICIA	REIMB HOTEL & CAR FOR SPEECH & DEBATE NAT TOURNAMENT-DALLAS, TX (6/12-19/11)	1,354.48
154733	07/12/2011	CHENEY, PATRICIA	REIMB FOR SPEECH & DEBATE NATIONAL TRIP EXPENSES	291.05
154734	07/12/2011	COCA-COLA REFRESHMENTS	FOOD SERVICE DELIVERY	614.70
154735	07/12/2011	COLLEGE BOARD	MEMBERSHIP FEE - YEAR 2010-2011 CUST #4890	325.00
154736	07/12/2011	COVE SCHOOL	SPED JUNE TUITION L.K.	1,680.16
154736	07/12/2011	COVE SCHOOL	SPED TUITION FOR L.K.	149.94
154737	07/12/2011	CURRIE MOTORS CHEVROLET	CAR MAINTENANCE DRIVERS ED	45.01
154737	07/12/2011	CURRIE MOTORS CHEVROLET	CAR MAINTENANCE DRIVERS ED	563.21
154738	07/12/2011	DIAMOND DETECTIVE AGENCY, INC.	EVENING AND WEEKEND BUILDING SECURITY 2010-11 SCHOOL YEAR 6/12-6/25/11	2,796.92
154739	07/12/2011	DONATUCCI, FAWN	REIMB FOR SPED VARIOUS FIELD TRIPS	225.88
154740	07/12/2011	EDWARD STAUBER WHOLESALE	OPEN PO FOR CARPENTRY SUPPLIES	676.75
154741	07/12/2011	EEI PRODUCTIONS	VIDEO & AUDIO SYSTEM FOR GRADUATION	6,925.00
154742	07/12/2011	FEDERAL EXPRESS CORP	ACCT# 1754-4725-3 INVOICE DATE 6/23/11 BUS OFFICE	38.74
154743	07/12/2011	GENESIS EMPLOYEE BENEFITS INC.	VEBA MONTHLY ADMINISTRATION FEE DATED 6/30/11	236.25
154744	07/12/2011	GIANT STEPS ILLINOIS, INC	SPED JUNE TUITION FOR J.J.	3,375.80
154744	07/12/2011	GIANT STEPS ILLINOIS, INC	SPED JUNE TUITION FOR S.S.	3,375.80
154745	07/12/2011	GRAINGER		0.00
154746	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	97.14
154746	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	4.80
154746	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	17.19
154746	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	203.67
154746	07/12/2011	GRAINGER	OPEN PO FOR MAINTENANCE SUPPLIES	345.39
154747	07/12/2011	HILLSIDE ACADEMY	SPED SEPT 2010 TUITION RATE	1,959.82

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154747	07/12/2011	HILLSIDE ACADEMY	ADJ FOR 8 STUDENTS SPED OCT 2010 TUITION RATE	2,247.50
154748	07/12/2011	ILLINOIS ASSOCIATION OF SCHOOL BOAR	ADJ FOR 7 STUDENTS #16200 RESTRICTED ANNUAL DUES FOR 2011-2012 SCHOOL YEAR	9,616.20
154749	07/12/2011	JACKSON, STEPHEN	GUEST SPEAKER FOR 9 TO 10 CONNECTION JUNE 23	100.00
154750	07/12/2011	JOB RIZZA OF NORTH RIVERSIDE	REPAIRS/MAINTENANCE ON FORD FUSION	197.95
154751	07/12/2011	JOSEPH ACADEMY	SPED JUNE TUITION FOR C.H. & L.F.	4,968.32
154752	07/12/2011	JOSTENS	TROPHY CUP & PRESENTATION BOX FOR GRADUATION	766.04
154753	07/12/2011	KRANZ INC.	PAPER SUPPLIES (B&G)	306.94
154754	07/12/2011	LAKEVIEW BUS LINES, INC.	SPED JUNE SUMMER SCHOOL TRANSPORT	1,050.00
154754	07/12/2011	LAKEVIEW BUS LINES, INC.	SPED JUNE TRANSPORT	2,800.00
154755	07/12/2011	LITTLE FRIENDS, INC.	BRIDGE TUITION: BASE RATE JUNE 2011 CUST #6090 L.	996.30
154756	07/12/2011	LYDIA HOME ASSOCIATION	SPEAKER FOR HEALTH CLASS 6/26/11	200.00
154757	07/12/2011	M&I TRUST COMPANY NA	CURRENT MONTHLY FEE INVOICE DATE 6/24/11	669.75
154758	07/12/2011	MARR, TIA	REIMB FOR FOOD ASSOCIATED W/ 8 TO 9 CONNECTIONS	100.62
154759	07/12/2011	MAXIM HEALTHCARE SERVICES, INC.	SUB FOR SPED OT APRIL 25,27 & 28 2011	804.00
154760	07/12/2011	MAYFIELD, LINDA	REFUND FOR SS ALGEBRA	180.00
154761	07/12/2011	MCCORMICK'S	Colorguard costumes	1,875.00
154762	07/12/2011	MECK PRINTING	COUNSELOR BANNERS (STUDENT ACTIVITIES)	208.00
154762	07/12/2011	MECK PRINTING	2011 CREST & ALTERATIONS (ENGLISH)	6,100.38
154763	07/12/2011	MEREDITH CULLIGAN WATER CO.	SPED JUNE SERVICE	20.15
154764	07/12/2011	MILLER, HALL & TRIGGS, LLC	ACCT #8810-00011M LEGAL SERVICES APRIL & MAY	6,845.60
154765	07/12/2011	NEW HOPE ACADEMY	SPED JUNE TUITION FOR 4 STUDENTS	5,057.52
154766	07/12/2011	OAK PARK AND RIVER FOREST HIGH SCHO	REPLENSISH IMPREST FUND FOR MONTH OF JUNE 5/19-6/29/11	20,544.37
154767	07/12/2011	PEKRON CONSULTING	SPRING CAPITAL PROJECTS FOR ENVIRONMENTAL SERVICES	12,500.00
154767	07/12/2011	PEKRON CONSULTING	SPRING LIFE SAFETY FOR ENVIRONMENTAL SERVICES	8,200.00
154768	07/12/2011	PETTY CASH, OPRFHSO #200	REPLENISH BUS OFFICE PETTY CASH - VARIOUS DEPT	384.62
154769	07/12/2011	PLASCO	SOCKET DIGITAL SCANS AND FLEXGUARD (DISCIPLINE)	1,192.00
154770	07/12/2011	PRALE, PHILIP	REIMB FOR TRAVEL TO NCLE WKSHP & MSAN COUNCIL MEETING 6/29 & 6/27/11	101.30
154771	07/12/2011	PRECISION CONTROL SYSTEMS OF CHICAG	REPAIRS AND MAINTENANCE FOR DVR	7,235.00
154772	07/12/2011	PUBLIC SURPLUS	ACCT #01-1300-60940 SALE OF EQUIPMENT	58.63
154773	07/12/2011	SCHOOL IMPROVEMENT NETWORK	PD 360 and Observation 360	13,395.00

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
			Licensing (CURRICULUM)	
154774	07/12/2011	TESKA ASSOCIATES, INC	PROFESSIONAL SERVICES 4/4 THRU 5/31/11	1,757.50
154775	07/12/2011	TOWNSHIP HIGH SCHOOL DIST #211	REIMB FOR TRANSPORTATION FOR B.P. FROM 5/31-6/10/11	1,074.50
154776	07/12/2011	UNITED PARCEL SERVICE	INVOICE DATE 6/25/11 FOR BKSTR & BUS OFFICE	45.66
154777	07/12/2011	VINCENT, LISA	SPED OT 6/16 & 6/17/11	807.84
154777	07/12/2011	VINCENT, LISA	SPED OT 6/22-24/11	1,101.60
154777	07/12/2011	VINCENT, LISA	SPED OT 6/29 & 30/11	734.40
154778	07/12/2011	VILLAGE OF OAK PARK	DRIVERS ED MAY GASOLINE EXPENSES	745.54
154779	07/12/2011	WILDMAN, CHRISTOPHER	MISC CONTRACT SERVICES 6/20-6/24/11 (BUS OFFICE)	875.00
154779	07/12/2011	WILDMAN, CHRISTOPHER	MISC CONTRACT SERV FOR BUS OFFICE 6/27-30/11	656.25
154780	07/12/2011	YELLOWSTONE BOYS AND GIRLS RANCH	CORRECTED INVOICE FOR RATE CHANGE EFFECTIVE 9/1/10-T.T.	15.60
154780	07/12/2011	YELLOWSTONE BOYS AND GIRLS RANCH	CORRECTED INVOICE FOR RATE CHANGE EFFECTIVE 9/1/10	302.25
154780	07/12/2011	YELLOWSTONE BOYS AND GIRLS RANCH	CORRECTED INVOICE FOR RATE CHANGE EFFECTIVE 9/1/10	819.12
154780	07/12/2011	YELLOWSTONE BOYS AND GIRLS RANCH	CORRECTED INVOICE FOR RATE CHANGE EFFECTIVE 9/1/10	459.72
154781	07/08/2011	DIVERSIFIED COLLECTION SERVICES, IN	Payroll accrual	624.55
154782	07/08/2011	EQUIVEST	Payroll accrual	294.70
154782	07/08/2011	EQUIVEST	Payroll accrual	550.42
154783	07/08/2011	FIDELITY INVESTMENTS	Payroll accrual	372.62
154783	07/08/2011	FIDELITY INVESTMENTS	Payroll accrual	2,642.82
154783	07/08/2011	FIDELITY INVESTMENTS	Payroll accrual	70.53
154784	07/08/2011	FIRST INVESTORS	Payroll accrual	90.87
154784	07/08/2011	FIRST INVESTORS	Payroll accrual	300.00
154785	07/08/2011	I R S	Payroll accrual	15,589.04
154785	07/08/2011	I R S	Payroll accrual	2,124.89
154785	07/08/2011	I R S	Payroll accrual	3,394.00
154785	07/08/2011	I R S	Payroll accrual	595.00
154785	07/08/2011	I R S	Payroll accrual	2,124.89
154785	07/08/2011	I R S	Payroll accrual	5,010.18
154786	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	3,651.24
154786	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	124.34
154786	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	8,503.45
154786	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	289.57
154787	07/08/2011	IL STATE DISBURSEMENT UNIT	Payroll accrual	438.50
154788	07/08/2011	ING NATIONAL TRUST	Payroll accrual	153.21
154788	07/08/2011	ING NATIONAL TRUST	Payroll accrual	112.59
154789	07/08/2011	LINCOLN INVESTMENTS	Payroll accrual	813.43
154789	07/08/2011	LINCOLN INVESTMENTS	Payroll accrual	1,882.00
154790	07/08/2011	M G TRUST COMPANY	Payroll accrual	248.05
154790	07/08/2011	M G TRUST COMPANY	Payroll accrual	1,378.00
154791	07/08/2011	NCPERS GROUP LIFE INS (#1985)	Payroll accrual	48.00
154792	07/08/2011	RIVER FOREST COMMUNITY CENTER	Payroll accrual	100.00
154793	07/08/2011	STATE OF ILLINOIS	Payroll accrual	5,755.81
154794	07/08/2011	T H I S	Payroll accrual	155.40
154794	07/08/2011	T H I S	Payroll accrual	364.37
154794	07/08/2011	T H I S	Payroll accrual	81.00
154794	07/08/2011	T H I S	Payroll accrual	308.84

CHECK CHECK			INVOICE		
NUMBER	DATE	VENDOR	DESCRIPTION		AMOUNT
154795	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual		1,211.43
154795	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual		4,340.64
154795	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual		74.75
154795	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual		262.91
154796	07/08/2011	TOM VAUGHN STANDING TRUSTEE	Payroll accrual		129.50
154797	07/08/2011	WADDELL & REED	Payroll accrual		338.18
154797	07/08/2011	WADDELL & REED	Payroll accrual		197.06
154798	07/08/2011	FIRST INVESTORS	Payroll accrual		100.00
154799	07/08/2011	I R S			0.00
154800	07/08/2011	I R S	Payroll accrual		26.15
154800	07/08/2011	I R S	Payroll accrual		0.00
154800	07/08/2011	I R S	Payroll accrual		0.00
154800	07/08/2011	I R S	Payroll accrual		9.03CR
154800	07/08/2011	I R S	Payroll accrual		26.15CR
154800	07/08/2011	I R S	Payroll accrual		0.00
154800	07/08/2011	I R S	Payroll accrual		9.03CR
154800	07/08/2011	I R S	Payroll accrual		38.61CR
154800	07/08/2011	I R S	Payroll accrual		9.03
154800	07/08/2011	I R S	Payroll accrual		38.61
154800	07/08/2011	I R S	Payroll accrual		9.03
154800	07/08/2011	I R S	Payroll accrual		19.62
154800	07/08/2011	I R S	Payroll accrual		19.62
154800	07/08/2011	I R S	Payroll accrual		428.34CR
154800	07/08/2011	I R S	Payroll accrual		38.63CR
154800	07/08/2011	I R S	Payroll accrual		38.63CR
154800	07/08/2011	I R S	Payroll accrual		8,410.17
154800	07/08/2011	I R S	Payroll accrual		658.35
154800	07/08/2011	I R S	Payroll accrual		17,292.30
154800	07/08/2011	I R S	Payroll accrual		38.40
154800	07/08/2011	I R S	Payroll accrual		3,535.49
154800	07/08/2011	I R S	Payroll accrual		12,414.95
154800	07/08/2011	I R S	Payroll accrual		3,535.49
154801	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual		5,808.72
154801	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual		133.27
154801	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual		13,527.97
154801	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual		310.37
154802	07/08/2011	LINCOLN INVESTMENTS	Payroll accrual		265.00
154803	07/08/2011	NCPERS GROUP LIFE INS (#1985)	Payroll accrual		88.00
154804	07/08/2011	SEIU LOCAL 73	Payroll accrual		34.50
154804	07/08/2011	SEIU LOCAL 73	Payroll accrual		1,064.14
154805	07/08/2011	STATE OF ILLINOIS	Payroll accrual		0.00
154805	07/08/2011	STATE OF ILLINOIS	Payroll accrual		0.00
154805	07/08/2011	STATE OF ILLINOIS	Payroll accrual		60.69
154805	07/08/2011	STATE OF ILLINOIS	Payroll accrual		119.51CR
154805	07/08/2011	STATE OF ILLINOIS	Payroll accrual		26.88
154805	07/08/2011	STATE OF ILLINOIS	Payroll accrual		9,640.73
154806	07/08/2011	T H I S	Payroll accrual		11.91
154806	07/08/2011	T H I S	Payroll accrual		8.93
154806	07/08/2011	T H I S	Payroll accrual		23.44CR
154806	07/08/2011	T H I S	Payroll accrual		17.58CR
154806	07/08/2011	T H I S	Payroll accrual		417.98
154806	07/08/2011	T H I S	Payroll accrual		321.09
154807	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual		127.18
154807	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual		7.85
154807	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual		250.43CR
154807	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual		15.45CR

CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154807	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	4,659.92
154807	07/08/2011	TEACHERS RETIREMENT SYSTEM	Payroll accrual	282.18
154808	07/08/2011	I R S	Payroll accrual	10,030.28
154808	07/08/2011	I R S	Payroll accrual	2,345.82
154808	07/08/2011	I R S	Payroll accrual	6,794.76
154808	07/08/2011	I R S	Payroll accrual	125.00
154808	07/08/2011	I R S	Payroll accrual	1,395.30
154808	07/08/2011	I R S	Payroll accrual	2,345.82
154809	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	7,131.56
154809	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	13.17
154809	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	16,608.50
154809	07/08/2011	ILLINOIS MUNICPL RETIREMT FUND	Payroll accrual	30.68
154810	07/08/2011	STATE OF ILLINOIS	Payroll accrual	4,906.99
154834	07/12/2011	ARTHUR J GALLAGHER RMS, INC.	NOTARY BOND POLICY #6762338 FOR D.S.	50.00
154835	07/12/2011	BANC OF AMERICA LEASING	KONICA COPIER GROUP LEASE PAYMENTS	1,189.98
154836	07/12/2011	CLIC		0.00
154837	07/12/2011	CLIC	POLICY #8211-1782 FIDUCIARY LIABILITY PREMIUM	2,050.00
154837	07/12/2011	CLIC	COLLECTIVE LIABILITY INSURANCE COOPERATIVE: PROPERTY/CASUALTY/STUDENT ACCIDENT	245,700.00
154837	07/12/2011	CLIC	COLLECTIVE LIABILITY INSURANCE COOPERATIVE WORKERS' COMPENSATION PROGRAM	215,749.00
154837	07/12/2011	CLIC	POLICY #WR10003263 FOREIGN LIABILITY PREMIUM	1,072.00
154838	07/12/2011	COLLEGE BOARD FORUM 2011	College Board National Conference for B.A. and E.M.	718.00
154839	07/12/2011	DEMCO	LIBRARY PERIODICAL SUBSCRIPTION	1,120.60
154840	07/12/2011	EDUCATIONAL THEATRE ASSOCIATION	PROFESSIONAL MEMBER RENEWAL 3600082	75.00
154841	07/12/2011	GLOBAL COMPLIANCE NETWORK, INC.	HR TUTORIALS -12 MONTH	1,400.00
154842	07/12/2011	HENRY BROS. CO.	SUMMER CAPITAL PROJECT FOR GENERAL TRADES	711,718.20
154842	07/12/2011	HENRY BROS. CO.	SUMMER LIFE SAFETY FOR GENERAL TRADES	1,054,389.60
154843	07/12/2011	HORIZON BANK, N.A.	OCE COPIER LEASE ANNUAL PAYMENT #2009211345	30,288.08
154844	07/12/2011	IAASE	2011-12 IAASE Membership for T. H., T. B. and N. P.	420.00
154845	07/12/2011	ILLINOIS ASBO	T. K. ACTIVE III MEMBERSHIP RENEWAL	565.00
154846	07/12/2011	IMPACT APPLICATIONS INC	CONCUSSION TESTING PROGRAM (ATHLETICS)	1,000.00
154847	07/12/2011	INTEGRATED SYSTEMS CORPORATION	JULY SKYWARD HOSTING SERVICES	1,100.00
154848	07/12/2011	J KYLE BRAID LEADERSHIP FOUNDATION	2011 LEADERSHIP TRAINING PROGRAM FOR T.O., G.L., E.M.C. & C.C.	4,000.00
154849	07/12/2011	KENNEDY, FRANK	MONTHLY MILEAGE & CELL USAGE AS PER CONTRACT	100.00
154850	07/12/2011	M&O ENVIRONMENTAL COMPANY	SUMMER LIFE SAFETY PROJECT FOR ABATEMENT	30,774.00



CHECK CHECK			INVOICE	
NUMBER	DATE	VENDOR	DESCRIPTION	AMOUNT
154850	07/12/2011	M&O ENVIRONMENTAL COMPANY	SUMMER CAPITAL PROJECT FOR ABATEMENT	65,000.00
154851	07/12/2011	NACAC	NATIONAL CONF 9/22-24/11 IN NEW ORLEANS,LA FOR J.F.	300.00
154851	07/12/2011	NACAC	NATIONAL CONF 9/22-24/11 IN NEW ORLEANS,LA FOR K.J.	240.00
154852	07/12/2011	POSTMASTER, OAK PARK	BOX #4501 12 MONTH RENTAL FEE	940.00
154853	07/12/2011	SIMPLEXGRINNELL LP	SUMMER CAPITAL PROJECTS FOR FIRE ALARM EQUIPMENT	2,614.46
154854	07/12/2011	SKYWARD USER'S GROUP, NFP	ANNUAL DUES PER DISTRICT	50.00
154855	07/12/2011	STERICYCLE	Open Purchase Order for 2011/12 Hazardous Waste Pick Ups 7/1/11 BILL	348.75
154856	07/12/2011	VILLAGE OF OAK PARK	185 S3 PARKING PERMITS FOR 2011-2012 STUDENT PARKING	44,400.00
Totals for checks				5,078,880.47

## FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	1,773,550.56	2,116.53	381,648.39	2,157,315.48
14	CAFETERIA FUND	21,320.37	0.00	2,727.65	24,048.02
15	BOOKSTORE FUND	4,235.55	0.00	21,107.44	25,342.99
20	OPERATIONS & MAINTENANCE	61,092.74	0.00	59,285.71	120,378.45
40	TRANSPORTATION FUND	140.92	0.00	11,740.29	11,881.21
50	ILL MUN RET FUND	263,765.54	0.00	0.00	263,765.54
60	SITE & CONST FUND	0.00	0.00	821,194.03	821,194.03
80	TORT IMMUNITY FUND	0.00	0.00	545,124.38	545,124.38
82	MEDICAL SELF INSURANCE FUND	0.00	0.00	3,736.25	3,736.25
84	ACTIVITY FUND	12,730.52	0.00	0.00	12,730.52
90	FIRE PREV & SAFETY	0.00	0.00	1,093,363.60	1,093,363.60
***	Fund Summary Totals ***	2,136,836.20	2,116.53	2,939,927.74	5,078,880.47

\*\*\*\*\* End of report \*\*\*\*\*

RESOLUTION RATIFYING AND CONFIRMING  
EXECUTION OF CERTAIN VOUCHERS  
AND PAYMENT OF CERTAIN BILLS AND EXPENSES

Be it resolved by the Board of Education of the Oak Park and River Forest High School, District Number 200, Cook County, Illinois, as follows:

SECTION 1: That this Board of Education does hereby ratify and confirm the execution of the vouchers from the Imprest Account for July 12, 2011 by the President and Secretary of this Board of Education, copies of which are attached hereto.

SECTION 2: That this Board of Education does hereby ratify and confirm that the payment of the bills and expenses were covered by the vouchers attached hereto.

SECTION 3: This resolution shall be in full force and effect upon its adoption.

ADOPTED this July 12, 2011

\_\_\_\_\_  
President of the Board of Education

\_\_\_\_\_  
Secretary of the Board of Education

IMPREST	CHECK	INVOICE
CHECK # VENDOR	DATE	AMOUNT DESCRIPTION
31133 AT&T	06/16/2011	34.02 MAY 2 - JUNE 1, 2011
31134 COMCAST CABLE	06/16/2011	68.88 2011 BILL FROM 6/13 - 7/12
31134 COMCAST CABLE	06/16/2011	99.90 2011 BILL FROM 6/9 - 7/8
31135 AT&T LONG DISTANCE	06/20/2011	126.04 MAY 3 - JUNE 2
31136 SECRETARY OF STATE	06/20/2011	8.00 BUS PERMIT RECERTIFICATION FOR L.R. & J.O.
31137 T-MOBILE	06/20/2011	127.84 CITE UTILITIES 5/8 - 6/7/11
31138 COMCAST CABLE	06/23/2011	59.95 6/11/11 FOR PERIOD 6/18 - 7/17/11
31139 SECRETARY OF STATE	06/23/2011	4.00 BUS PERMIT RECERTIFICATION FOR C.L.
31140 AT&T	06/29/2011	176.87 ACCT#312-289-3342016303 MAY 17 - JUNE 16
31140 AT&T	06/29/2011	113.15 ACCT#708 299-3673 894 0 MAY 17 - JUNE 16
31140 AT&T	06/29/2011	2,007.31 ACCT#708 299-5599 995 1 MAY 17 - JUNE 16
31140 AT&T	06/29/2011	1,815.67 ACCT#708 358-2676 676 6 1 MAY 17 - JUNE 16
31141 AT&T	06/29/2011	1,017.26 ACCT#171-791-3822-795
31142 JAMS, INC.	06/29/2011	2,108.34 REF #1340008572 INVOICE DATE JUNE 23, 2011- ADDITIONAL MEDIATION SESSION
	Totals for checks	7,767.23

## FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	0.00	0.00	356.57	356.57
20	OPERATIONS & MAINTENANCE	0.00	0.00	5,290.32	5,290.32
40	TRANSPORTATION FUND	0.00	0.00	12.00	12.00
80	TORT IMMUNITY FUND	0.00	0.00	2,108.34	2,108.34
***	Fund Summary Totals ***	0.00	0.00	7,767.23	7,767.23

\*\*\*\*\* End of report \*\*\*\*\*

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education  
FROM: Mike Carioscio  
DATE: July 5, 2011  
RE: Wifi Phase II Bid – Hardware configuration adjustment

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**BACKGROUND**

On May 26, 2011 the BOE awarded the bid for WIFI hardware to the lowest responsive bidder, CDW-G. Their proposed cost of \$68, 777.83 was 13% less than that of the other bidder.

**SUMMARY OF FINDINGS**

In the process of reviewing the details of the implementation, we determined an alternate configuration for the wireless controller would provide the District with a lower total cost of ownership. The controller originally specified was not sufficient for our end state wireless configuration. Therefore, we determined we need to modify our specifications and obtain a controller that had the additional capacity to 1) meet our end state configuration and 2) provide us sufficient redundancy in the event of a major component failure.

These changes increased the WIFI hardware costs from \$66,777.83 to \$83, 221.20. However, because of other cost savings achieved through negotiation we are still on our original budget estimate of \$110,000 (actual projected costs are \$110, 507).

In order to properly proceed in the process, our Attorney was appraised of the situation. It was his opinion that the Board of Education is within their legal right to approve the new amount without re-bidding the project; doing so would jeopardize the already limited timeframe available for summer installation.

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

Approve the new hardware amount of \$83, 221.20 to CDW-G.

TO: Board of Education  
FROM: Michael Carioscio  
DATE: July 12, 2011  
RE: Renewal of E2 Services Contract – Revised contract terms and conditions

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## **BACKGROUND**

District 200 utilizes managed services for our technology infrastructure. This includes all local and wide area networks, all servers, and the systems software required to manage and run our environment. For the past three years we have contracted with E2 as our managed services provider.

## **SUMMARY OF PROPOSAL**

E2 will continue to provide us their wall-to-wall managed service at an annual cost of \$150,000/year, which is a 0% change from FY11. In order to test the market to determine whether or not this was competitive pricing, we solicited a bid from another vendor who provides similar services in our market. We normalized their service offerings between E2 and the other vendor to assure a fair comparison. E2 provided us the details on all of the hours they have spent supporting us. When we calculated the equivalent hours with the other vendor we eliminated the hours which were part of their standard offerings and only calculated the hours outside of these offerings. We used a blended rate to average the hours which would be expended during business hours (8 a.m. to 5 p.m.) and after-hours.

The results of our analysis determined that a comparable offering by the other vendor would have cost the District approximately \$180,000/yr.

At the Finance Committee meeting on June 14, 2011 Mr. Phelan asked about standard contract terms and conditions (e.g. insurance) that did not appear in the E2 services contract. We have had our attorneys draw up a new contract with E2, adding the appropriate provisions to adequately address all legal and Board-required provisions.

We have been very pleased with the services we have received from E2 over the last three years. In addition, they have agreed to include their portion of all of our summer projects (which would have included some additional costs) as part of the new agreement. The contract contains all of the appropriate terms and conditions required by District 200.

## **RECOMMENDATION**

MOTION: To approve the E2 services contract for another three year term.

## **ROLL CALL VOTE**

## MANAGED NETWORK SERVICES AGREEMENT

THIS MANAGED NETWORK SERVICES AGREEMENT ("Agreement" or "MSA") is made this 1st day of July, 2011 ("Effective Date"), by and between **E2 Services, Inc.** ("E2"), an Illinois corporation located and doing business at 440 Treasure Drive, Oswego, Illinois 60543 and, **Oak Park and River Forest High School District 200**, an Illinois educational institution, with its principal place of business at 201 North Scoville Ave. Oak Park, Illinois, IL 60302 (hereinafter "OPRFHS")

### 1. General Scope of MSA

1.1 OPRFHS engages E2 to provide services related to specific OPRFHS information technology ("IT") systems. Under the terms of this MSA, E2 shall have the following four main functions related to specific OPRFHS IT systems:

- 1) E2 shall monitor, maintain, and manage OPRFHS's IT systems;
- 2) E2 shall have available a dedicated qualified staff member to resolve technical problems related to OPRFHS's IT systems; and
- 3) E2 shall report and notify OPRFHS of technical problems related to its IT systems.
- 4) E2 shall have a technician onsite one day per week. The day of the week will be agreed to by both parties.

### 2. RELATIONSHIP OF OPRFHS AND E2 AND ADDITIONAL OBLICATIONS

**2.1 Nature of Relationship:** E2's relationship with OPRFHS will be that of an independent contractor operating for the term of this MSA and no provisions of this MSA shall be construed to create a Partnership, joint venture, principal-agent, or employer-employee relationship. E2 is not the agent of OPRFHS and is not authorized to make any representation, contract, or commitment on behalf of OPRFHS unless specifically requested or authorized to do so by OPRFHS.

**2.2 Qualifications:** E2 represents that it has the qualifications and ability to perform the services in a professional manner. Because E2 will be working for the benefit of OPRFHS in a maintenance capacity, OPRFHS agrees to provide E2 with the necessary logistical information regarding OPRFHS's technical systems to enable E2 to fulfill its duties under the MSA.

**2.2 Re-certification of Modified or Altered IT Systems:** If a modification or alteration to a component of the IT systems covered by this MSA is performed by an entity other than E2 or its agents, E2 will be required to re-certify the managed service or machine that has been modified or altered. E2 will bill OPRFHS for the re-certification of the managed service or machine on a time and material basis at an hourly rate of \$95.00.

**2.4 Force Majeure:** E2 and its agents shall not be liable to OPRFHS for delays in the performance of this MSA caused by circumstances beyond E2's control, including, but not limited to, acts of God, wars, riots, earthquakes, tornadoes, strikes, fires, floods, shortages of labor or materials, labor disputes, accidents, governmental restrictions, or other causes beyond E2's reasonable control. In the event of any such delay, the performance by E2 shall be extended equitably based on the duration, nature, or reason of delay. E2 shall notify OPRFHS in writing of any such events or circumstances promptly after their occurrence.

**2.5 Governing Law:** The validity, construction, performance, and any claims for breach of this MSA shall be governed by and construed in accordance with the laws of the State of Illinois.



**3. Personnel.** E2 reserves the exclusive right, upon reasonable approval from OPRFHS, to determine the assignment of its personnel. Should any E2 personnel be unable to perform the Services, E2 will replace such individual within a reasonable time. OPRFHS may request at any time reassignment of any E2 personnel assigned to work at the premises of OPRFHS, and E2 shall use its best efforts to accommodate such request, provided that no reassignment shall take place for any reason which would constitute any form of employment discrimination.

**4. Confidentiality.** Each party agrees that it will receive and/or have access to confidential information and trade secrets ("Confidential Information") from one another that is not publicly available in connection with the Services E2 renders under this Agreement. The Confidential Information will be deemed to include all the information OPRFHS and E2 receives from one another, except anything designated in writing as not confidential. Each party agrees to maintain the secrecy of the others Confidential Information and agrees not to disclose it to anyone except as permitted in writing by the owner of said information, or as otherwise may be required by law. These obligations under this paragraph will, except as otherwise expressly provided, survive termination of this Agreement.

#### **5. Warranties.**

**5.1** E2 represents and warrants that the Services will substantially conform to the performance capabilities, characteristics, specifications, functions and other descriptions as set forth in paragraph 9. E2 will make all reasonable efforts to correct any defect, error or omission resulting from its provision of Services hereunder for which E2 receives timely written notice from OPRFHS. If E2's efforts do not make the Services provide as warranted, then the exclusive remedy for breach of warranty will be actual damages up to five (5) times the current month's fees and payments actually received by E2 from OPRFHS for the defective Services.

**5.2** OPRFHS represents and warrants that it owns or is licensed to use and to permit E2 to use any software, program materials, source code or codes, object codes, upgrades, revisions, modifications and any related data or materials as necessary to perform the Services.

**6. Limitation of Liabilities:** Except as provided below in Section 16.6, the parties agree that E2's liability under this Agreement for any claims, damages or costs arising hereunder relating to its services rendered to OPRFSD as described in Section 1.1 above, whether in breach of contract, negligence, or otherwise on the part of E2 will be limited to five (5) times the current month's fees and payments actually received by E2 from OPRFHS under this Agreement.

**7. Termination.** Termination of this MSA by either party shall be governed by this paragraph and subparagraphs.

**7.1** Termination during First 90 Days by OPRFHS: OPRFHS may terminate this MSA at any time without cause during the first 90 days after the Commencement Date as defined in paragraph 8 under this MSA.

**7.2** Termination after First 90 Days by OPRFHS: After the first 90 days after the Commencement Date have past, OPRFHS may terminate this MSA with 60 days prior written notice.

**7.3** Termination by E2: E2 may terminate this MSA for any reason with 90 days prior written notice to OPRFHS.

**7.4 Good Faith Effort by OPRFHS and E2:** OPRFHS and E2 shall make a reasonable, good faith effort to resolve any disputes before terminating this MSA.

**7.5 Rights on Termination:** Upon any termination of this MSA, OPRFHS shall pay E2 for services rendered through the date of termination.

**8. Term of Agreement** E2 shall begin its work under this MSA on the date identified on the Device Price List, attached hereto and incorporated herein as Exhibit 1, to this MSA. This date shall be defined as the "Commencement Date." This MSA shall run from the Commencement Date to 2 full years after the Commencement Date. At the conclusion of 2 full years, OPRFHS and E2 shall have the option to renew by mutual written agreement this MSA under the same or revised terms and conditions.

## **9. SERVICES TO BE PROVIDED BY E2**

**9.1 Monitoring, Maintenance, and Management of IT Systems:** E2 will monitor, maintain, and manage, OPRFHS's Windows Servers and network infrastructure as defined herein. E2 will provide these services 24 hours a day, seven days a week for the duration of the MSA. A technician from E2 will be onsite 1 day per week. The day will be agreed to by both parties.

**9.1.1 Windows Managed Services:** E2 will monitor, perform maintenance on, and manage the following aspects of OPRFHS's Windows systems:

### **A. General monitoring and management**

- a. Documenting software and hardware changes;
- b. Testing and performing backups with restores;
- c. Monthly reports of work accomplished, work in progress
- d. Review and notification of expiring maintenance and support agreements.

### **B. Systems monitoring and management**

- a. Ensuring that server services are running;
- b. Keeping Service Pack and Hot fixes current as per company policy;
- c. Monitoring event log of every server and identifying potential problems;
- d. Monitoring hard drive free space on server;
- e. Rebooting servers if needed;
- f. Running defragmentation and checking disks on all drives;
- g. Scheduling off time server maintenance;
- h. Installing software updates to current software version.
- i. Determining logical directory structure, implement, MAP, and detail;
- j. Set up and maintain groups (accounting, administration, printers, sales, warehouse, etc.);
- k. Coordinate all LAN updates with all involved parties; and
- l. Clean and prune directory structure to keep efficient and active.
- m. Monitor system specific disk usage, cpu usage, etc.
- n. Administration/problem resolution on servers.

### **C. Network monitoring and management**

- a. Checking router logs;
- b. Monitor DSU/TSU, switches, hubs, and internet connection, and make sure these are "green" (available for SNMP manageable devices only);
- c. Software and hardware updates to network backbone.
- d. Firmware updates on switches; and

- e. Administration/problem resolution on switches.

**D. Security monitoring and management**

- a. Check firewall logs;
- b. Firewall Rule changes;
- c. Client VPN additions;
- d. Confirm that antivirus definition auto updates have occurred;
- e. Confirm that emergency virus updates have occurred;
- f. Confirm that backup has been performed on a daily basis;
- g. Create new directories, shares, and manage account policies;
- h. Permissions and file system management;
- i. Firewall administration/problem resolution.

**E. Applications Monitoring**

- a. Directory replication;
- b. DNS replication;
- c. SQL server monitoring; and
- d. Overall application disk space management.

**F. SQL Server monitoring and management**

- a. Creating user databases
- b. Setting database options
- c. Managing user database size
- d. Organizing database files
- e. Managing access to SQL Server
- f. Create user accounts and roles, as defined by Customer.
- g. Backing up databases, files, file groups and transaction logs
- h. Restoring user databases
- i. Restoring and rebuilding system databases.
- j. Remediate issues arising from the monitoring system

**G. Exchange monitoring and management**

- a. Maintain hotfixes, service packs, update rollups, and security updates;
- b. Set database options;
- c. Managing user database size
- d. Overall application disk space management.
- e. Remediate issues arising from the monitoring system

**9.1.2 Excluded from Windows Managed Services:** E2 will not be responsible for maintaining and managing problems caused by network outage, hardware failure, application software, and third party software, except for any third party software identified in Exhibit 1. All third party software that would be covered under this MSA would require a contract between OPRFHS and the third party software owner. If OPRFHS desires E2 to maintain and manage network outage, hardware failure, application software, and third party software problems E2 will be compensated on a time and materials basis at an hourly rate of \$95.00 – (This rate was negotiated by your local LTC).

**10. Non-critical Alert/Event Maintenance:** E2 must contact OPRFHS's Operations Manager or other designated contact at least five days before performing any non-critical maintenance to OPRFHS's IT system. E2 shall be permitted to proceed with the non-critical maintenance before the five days have expired if OPRFHS informs E2 that E2 may proceed with the non-critical maintenance.

**11. On-site Access:** Should E2 need on-site access to complete the necessary monitoring, maintenance, or management of OPRFHS's IT systems, OPRFHS's Operations Manager or designated contact will provide the on-site access.

**12. Notice of Critical Alert/Event:** E2 must reasonably notify OPRFHS per OPRFHS's Notification and Escalation Procedures of the occurrence of any "critical alert" or "critical event" within 60 minutes of E2 receiving notice of the critical alert/event as defined in this paragraph. A "critical alert" or "critical event" is any alert or event involving a failure in the availability of the functionality of OPRFHS's IT services or systems.

**13. Resolution of Critical Alert/Event:** E2 shall use its best and reasonable efforts to have a dedicated resource working on a resolution to any critical alert/event within 60 minutes of obtaining notice of any critical alert/event. The dedicated resource will use its best efforts to fully resolve the critical alert/event. Failure to allocate a dedicated resource within 90 minutes of its notice of a critical alert/event will result in E2's forfeiture of 100% of the monthly monitoring and services charges for the monitored service or system on which the critical alert/event occurred.

**14. E2's Reporting and Notification:** E2 is responsible for keeping OPRFHS apprised of the status of E2's responsibilities and work under this MSA.

**14.1** Upon receiving notice of a critical alert/event, E2 shall notify the OPRFHS Operations Manager or other designated OPRFHS contact of said critical alert/event within 60 minutes of E2's notice of said critical alert/event.

**14.2** E2 will produce a root cause analysis and corrective action plan for any managed service that requires corrective action. E2 will use its best efforts to identify in the corrective action plan the party that is responsible for the failure of the managed service. E2 will use its best efforts to ensure that it provides the root cause analysis and corrective action plan to OPRFHS within five days of the occurrence of a critical alert/event. However, it is understood that solving the problem shall take precedence over producing and providing a root cause analysis and corrective action plan and the five days may be extended if necessary. It shall not be a breach of this MSA if the root cause analysis and corrective action plan are not provided within five days.

**14.3** E2 will email a monthly status and summary report to OPRFHS's Operations Manager or other designated contact by the 10th of each month regarding the previous month's services, work, critical, and non-critical alerts/events.

**14.4** E2 will notify OPRFHS's Operations Manager or other designated contact five days before non-critical maintenance will be performed in order to inform OPRFHS about the maintenance. This notice applies only to non-critical maintenance.

## **15. COMPENSATION**

**15.1 OPRFHS Shall Compensate E2:** OPRFHS shall pay E2 for its or its agents' services in accordance with the Local Government Prompt Payment Act, 50 ILCS 505/1 et seq, for each month's services under this MSA. Payment shall be made by check or direct deposit. OPRFHS shall compensate E2 on a price per device basis as described in the Device Price List that is attached hereto as Exhibit 1.

**15.2 Items Billed on Time and Material Basis:** All work performed by E2 outside the scope of the MSA or resulting from failures not covered by the MSA, including, but not limited to, network outage, hardware failure, application software, third party software, will be billed on an hourly time and material

basis at the hourly rate of \$95.00 — (This rate was negotiated by your local LTC). The cost for preparing a service, device, or machine for management shall be billed at 5% of the yearly support cost for that service, device, or machine.

**15.3 Reimbursement of Approved Expenses:** OPRFHS shall reimburse E2 for expenses incurred by E2 for the maintenance of OPRFHS's IT systems should E2 be required to purchase hardware or software for OPRFHS's benefit. E2 must receive OPRFHS's approval in writing before purchasing such items in order to qualify for reimbursement. OPRFHS shall reimburse E2 for reasonable and appropriate out-of-pocket expenses outside of the Chicagoland area for travel, lodging, meals, and the like incurred by E2 while performing services for OPRFHS. E2 must receive OPRFHS's approval in writing before incurring any such expenses.

**15.4 Late Fees:** An interest penalty on any late payment shall apply in accordance with the Local government Prompt Payment Act, 50 ILCS 505/1 et seq.

## **16. General Conditions**

**16.2** This Agreement will be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors and assigns. Neither party may assign this Agreement or any interest therein without the prior written consent of the other party; however, such consent shall not be unreasonably withheld. Notwithstanding the above, E2 may assign this Agreement or any interest therein without OPRFHS's consent if such assignment is made to a parent, subsidiary, spin-off or related entity, or to any entity acquiring an interest in E2 or a majority of E2's assets, or an entity acquired by E2, or an entity formed by the shareholders, officers or directors of E2.

**16.3** This Agreement, including its exhibits, is the entire agreement between the parties with respect to its subject matter, and supersedes and replaces all agreements, negotiations, representations and prior written or oral understandings. This Agreement, including its exhibits, may not be amended, modified, or changed in any way except as approved in writing by both parties.

**16.4** The failure of either party to enforce any provision of this Agreement will not be construed to be a waiver of such provision or of the right of such party thereafter to enforce each such provision. Should any provision, or any part thereof or clause therein, of this Agreement be held unenforceable, or invalid, or in conflict with the law of any jurisdiction, such provision, part or clause shall be inoperative only in such jurisdiction; the enforceability and validity of the remaining provisions, parts and clauses of this Agreement shall remain binding, as modified, in such jurisdiction and unmodified in all other jurisdictions upon the parties.

**16.5** Except where allowed by law and directed by Oak Park and River Forest High School District 200, E2's employees shall not interact or intermingle with any students at any time. Any breach of this provision may be deemed by the School District a material breach of this Agreement. Further, upon request by Oak Park and River Forest High School District 200, E2 is to provide the current (within 12 months) results of a full independent background check through an acceptable provider which includes a nationwide criminal background check. If objectionable information regarding any employee is discovered via background check, or otherwise, such employee shall not be allowed to work on Oak Park and River Forest High School District 200 property. Oak Park and River Forest High School District 200 shall be the sole judge of what information may be deemed objectionable. Oak Park and River Forest High School District 200 may request new background checks of any employee at any time.

**16.6** E2 shall indemnify, keep and save harmless OPRFHS, its board members, representatives, agents and employees, in both individual and official capacities, against all suits, claims, damages, losses and expenses, including attorneys' fees, for bodily injury or property damage arising out of or attributable to E2's

negligence or intentional misconduct, provided such negligence or intentional misconduct occurs in such a manner that is outside the scope of the services identified in Section 1.1 above (such as a car collision in which an E2 employee en route to or from OPRFSD's facilities negligently injures an OPRFHS employee).

**16.7 Insurance:** E2 will maintain the following insurance coverage's and limits for the entire term of the MSA:

- (a) General Liability coverage in an amount not less than \$1 million per occurrence and in the aggregate.
- (b) Errors & Omissions insurance in an amount not less than \$1 million per occurrence and in the aggregate.
- (c) Cyber Liability insurance in an amount not less than \$1 million per occurrence and in the aggregate.
- (d) Fidelity Bond/Employee Dishonesty coverage in the amount of \$500,000 each loss and in the aggregate. E2 agrees to present any claim for amounts lost by Oak Park and River Forest High School District 200 as a result of E2's employee's dishonesty to its fidelity bond insurer on Oak Park and River Forest High School District 200's behalf.

With regard to the General Liability coverage only, such insurance shall name Oak Park and River Forest High School District 200, its subsidiaries and affiliates as additional insureds on a primary and non-contributory basis, and shall include a severability of interest provision.

Nothing in this Section 16.7 shall be construed as altering or expanding in any way the limitations on E2's liability as set forth above at Sections 5.1 and 6.

**16.8** E2 represents that it does not discriminate in its hiring practices based upon race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service. 775 ILCS 5/2-1054; 44 Ill. Admin. Code Section 750 et seq. E2 represents that it has in place a Sexual Harassment Policy in conformance with the Illinois Human Rights Act and shall assure the Owner that any subcontractors shall have in place a Sexual Harassment Policy prior to commencement of work on the Project. 775 ILCS 5/1-105.

**16.9** E2 represents that it is in conformance with the Drug Free Workplace Act. 30 ILCS 580/1 et seq.

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negligence or intentional misconduct, provided such negligence or intentional misconduct occurs in such a manner that is outside the scope of the services identified in Section 1.1 above (such as a car collision in which an E2 employee en route to or from OPRFSD's facilities negligently injures an OPRFHS employee).

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- (d) Fidelity Bond/Employee Dishonesty coverage in the amount of \$500,000 each loss and in the aggregate. E2 agrees to present any claim for amounts lost by Oak Park and River Forest High School District 200 as a result of E2's employee's dishonesty to its fidelity bond insurer on Oak Park and River Forest High School District 200's behalf.

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Nothing in this Section 16.7 shall be construed as altering or expanding in any way the limitations on E2's liability as set forth above at Sections 5.1 and 6.

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**16.9** E2 represents that it is in conformance with the Drug Free Workplace Act. 30 ILCS 580/1 et seq.

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**IN WITNESS WHEREOF**, E2 and OPRFHS have executed this Agreement to be effective on the Effective Date written above.

**AGREED:**

Oak Park River Forest High School

E2 SERVICES, INC.

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

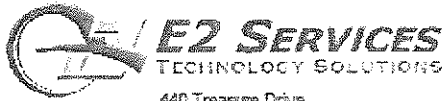
Title: \_\_\_\_\_



## Exhibit 1

### Managed Services Device Price List

# Pricing for Managed Services Program (MSP)



440 Treasure Drive  
Oswego, IL 60543  
tel. 630-627-7100 fax. 630-281-6670

## QUOTE

Number E2SQ2180

Date Feb 3, 2011

Quote prepared for:

**Oak Park River Forest HS**  
Mike Caripocio  
201 N Scoville Ave  
Oak Park, IL 60302  
United States

Phone (708) 434-3220  
Fax

Prepared By	F.O. Number	Terms	
Teresa Albee		NET 30	
Description	Unit Price	Qty	Ext. Price
Managed Services - Monthly Cost: 24/7 Support and Monitoring: • ALL Windows Servers (includes OS and Server side Applications) • ALL Infrastructure (includes all switches, firewalls and VPN appliances) • Includes an Onsite Technician 1 day per week as needed and Remote Support 24/7	\$12,500.00	12	\$150,000.00
Total			\$150,000.00

Approved By: \_\_\_\_\_

IN WITNESS WHEREOF AND INTENDING TO BE LEGALLY BOUND, the parties have executed this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

Oak Park River Forest High School

E2 Services, Inc.

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Alert Notification Contact List

## **INFORMATION TECHNOLOGY CONTACT INFORMATION**

### **On-Call Phone**

The IT Operations team on-call phone number is:

1 <sup>st</sup> Helpdesk	708-434-3737
2 <sup>nd</sup> Jon Wells	630-570-1531
3 <sup>rd</sup> Mike Carioscio	708-837-7287

**IT Operations Manager Contact Information:** Mike Carioscio 708-837-7287

**Any Additional Numbers** \_\_\_\_\_

# OAK PARK AND RIVER FOREST HIGH SCHOOL

201 NORTH SCOVILLE AVENUE • OAK PARK, IL 60302-2296

TO: Board of Education

FROM: Dr. Tina L. Halliman

DATE: July 12, 2011

RE: TAMES Health Resource Service Management Medicaid Contract

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## BACKGROUND

The District has contracted for services related to Medicaid for the past few years with Peoria School Company. However, due to the current internal changes within Peoria School Medicaid Company and the need for a more technologically advanced computer program that will allow efficiency, convenience and ease of use for our practitioners'; we are recommending changing Medicaid companies to TAMES Health Resource Service Management. TAMES offers a web-based program, iTAMES, that will allow our psychologists, social workers, speech therapists, occupational therapists, physical therapists, and nurses to accurately record services provided to our students.

## SUMMARY OF FINDINGS

This contract will allow TAMES Health Resource Service Management to serve as the billing agent for reimbursement of Medicaid Direct Service claims. The cost of TAMES services is the same as our previous company and the length of the contract is year-to-year.

## RECOMMENDATIONS

MOTION: To approve the contract with TAMES Health Resource Service Management as presented.

ROLL CALL VOTE



## TAMES Health Resource Service

379 East Sibley Blvd, Suite 201 Harvey, Illinois 60426 tameshrs.com  
Phone (708) 596-2555 In Illinois (800) 848-0157 Fax (708) 596-0059

**TAMES COPY**  
Please sign & return

### BILLING SERVICE AGREEMENT

The following is a Billing Service Agreement for obtaining Medicaid reimbursements. The Agreement is made by and entered by and between:

**Oak Park & River Forest HSD 200**  
**201 N Scoville Avenue**  
**Oak Park, IL 60302**

AND

**Health Resource Service Mgmt, Inc.**  
**379 East Sibley Blvd**  
**Suite 201**  
**Harvey, IL 60426**

The Parties shall be referred to herein as "School District" and "Billing Agency" respectively.

WITNESSETH

WHEREAS, School District desires assistance in obtaining reimbursement for health care including but not limited to medical evaluations, diagnostic services, and/or screening and treatment services provided to children;

WHEREAS, School District is entitled per Public Law 94-142, Public Law 99-457 and relevant state legal opinion to be reimbursed for these services from health insurance carriers and Medicaid, where such third party private insurance payers are voluntarily made available by parents of students;

WHEREAS, School District elects to seek reimbursement from Medicaid only;

WHEREAS, School District desires that a reliable system be implemented to obtain said reimbursements;

WHEREAS, Billing Agency desires to serve as a collection entity for School District to file and process claims for the medical and allied health care services provided to children by School District on terms per the above and hereinafter set forth.

NOW, THEREFORE, for mutual consideration, the Parties agree as follows:

#### **1. Billing Agency shall assume the following responsibilities**

- A. Will make available to the School District's identified allied health care practitioners access to the iTAMES website to be used to document health care services provided to each student. The allied health care practitioners include the following disciplines: School Nurse, Physical therapist, Occupational therapist, Psychologist, Social Worker, and Speech Language therapist.
- B. Will provide training and ongoing support and updates to the iTAMES website.
- C. Will provide sample copies of the TAMES monthly service log and specific service document forms for other health care service staff whose services are eligible for Medicaid reimbursement. These staff persons include personal health aides and hearing/vision screeners.

- D. Shall operate its TAMES Service Unit Management Software Program to accomplish the following tasks:
- (1) Record service documentation data received from the Practitioners and other allied health care staff persons utilizing the iTAMES program.
  - (2) Generate and file health care service claims with the Illinois Department of Healthcare and Family Services (HFS)/Medicaid.
  - (3) Treatment services shall be filed by calendar month as a health care service. For those students receiving services from multiple disciplines, each activity shall constitute a separate health care service claim for filing. Screenings and evaluations are filed as individual claims.
  - (4) The health care service value is based the time required to prepare for, complete, and record the service using 15 minute unit increments and the information from the "Fee calc worksheet" completed for each discipline.
- E. Shall identify the Medicaid recipient (students receiving health care services) using the Recipient Eligibility Verification (REV) System.
- (1) The HFS/Medicaid has established the REV System. The program is a computerized data match system that enables providers to identify students with Medicaid recipient numbers.
  - (2) Accessing the REV System may incur a fee of up to twenty-five (25) cents for each inquiry. This fee is included as part of the Billing Agency's services. A data match will be completed on those students receiving a health care service. The initial data match each school service year may be completed in November upon receipt of the School District's iePoint data file. Additional matches are made during school year as new students receiving health care services are identified from the service data.
- F. Shall process the claims filed through the collection of reimbursement receipts and/or adjudication of claims per student's Medicaid health plan provisions. Adjudication of claims involves detailing how Medicaid processed each claim.
- G. All Allied Health Care Services provided by the School District shall be billed at a rate determined by the cost of providing services at the School District, or the maximum allowable rate as defined by the HFS, according to the guidelines in effect from the HFS during the specific school year.
- H. Provide to School District the following TAMES accounting reports for each voucher issued by the HFS/Medicaid:
- (1) Detailed accounting record for each HFS payment voucher. This report identifies the service claims paid and the service discipline being reimbursed. Summary report is issued with each Billing Agency service fee invoice issued.
  - (2) The iTAMES website provides for the printing of an individual student's health care service record listing the services received during the school year.
- I. Provide consultation services to School District in the management of the provision of health care services and service documentation requirements. The goal is to maximize the School District's access to the Medicaid funds it is entitled to receive for health care services provided to students.
- J. Maintain all student information and health insurance information in strict confidence and in accordance with School Student Records Act, Family Education and Right to Privacy Act, AIDS Confidentiality Act, DMHDD Confidentiality Act, and any other relevant confidentiality statutes or regulations.

- K. Shall promptly record all payments received and forward to the School District.
- L. Billing Agency reserves the right to modify and/or add appropriate materials to enhance the billing system as needed.

**2. School District shall assume the following responsibilities**

- A. Identify a staff person as a coordinator/liaison to support the School District's implementation of the Medicaid reimbursement program.
- B. Inform all Allied Health Care Practitioners of their duty to provide the service documentation required for Medicaid reimbursement by using the iTAMES website.
- C. Direct the appropriate staff to participate in the training programs provided to implement the Medicaid reimbursement program.
- D. Provide Billing Agency with a list of all service practitioners' names and service discipline. These practitioners may be employees of School District and/or under written or oral contractual arrangement with School District to provide specific services.
- E. Complete the "Fee calc worksheet" on the iTAMES website for each fiscal year.
- F. Provide a list of those students named on IEPs (Individual Education Program) and/or IFSPs (Individual Family Service Plan) and/or Students receiving screening, diagnostic or other health care services including non-special education "Section 504" services. The data shall include student's name, date of birth, resident School District and, if available, Medicaid recipient number. This student information is available from the School District's iePoint program and can be issued as a text data file using the "Medicaid Students Delimited" report.
- G. Provide Billing Agency with a district student roster to be used for recording screenings provided to designated grades. (See attachment for specifications of Student Roster data file.)
- H. Keep on file with the Provider Enrollment Bureau of the HFS a letter designating the Billing Agency as the Payee to ensure all voucher-related materials are sent directly to the Billing Agency. (If the School District declines this preference, it agrees to forward copies of all Remittance Advices and payments to the Billing Agency within five (5) business days of receipt.)
- I. School District shall promptly pay Billing Agency its billing service fees upon receipt of the invoice for Medicaid reimbursement proceeds and receipt of Billing Agency's Accounting report.
- J. It is strongly recommended that School District issue an All Kids enrollment packet to the parent(s) of each student receiving an IEP and request it be completed and submitted to the HFS.

**3. Representations and Additional Responsibilities**

- A. School District represents and warrants to Billing Agency that:
  - (1) All information delivered to Billing Agency and any other information supplied by School District to Billing Agency pursuant to this agreement, has been provided;



- (2) Submission of claims through Billing Agency pursuant to this Agreement will not violate any contract to which the School District is subject or is a party; and
- (3) School District will recognize Billing Agency as exclusive collection entity for filing and processing of claims for services and outlined in this Agreement, for the period covered by this Agreement.

**B. Collection:**

- (1) The information contained on health insurance claims shall be consistent with the information provided on the service documentation forms and other information that may be supplied by School District or provider to Billing Agency. Billing Agency may substitute specific procedure codes as required by Medicaid in lieu of prior standard procedure codes.
- (2) Billing Agency, in administering this program, will selectively file claims with Medicaid for services which are covered by the state's Medicaid plan.
- (3) Billing Agency shall use its expertise and reasonable efforts to obtain payment from Medicaid. Billing Agency shall take no legal action to collect on any claims that are denied or subject to dispute concerning their eligibility for reimbursement.

**4. Billing Agency Service Fee Schedules**

**A. BILLING SERVICE FEE SCHEDULE FOR MEDICAID CLAIMS FOR ALL SERVICES**

- (1) Per Claim filed and paid: Fee shall be 7% of the amount paid on each claim.
- (2) The Billing Agency's service fee for operating the Medicaid reimbursement program is billed per invoice referencing the Medicaid voucher number(s). Billing service fee invoices are issued in conjunction with the State's payment of the Medicaid reimbursement.

**5. Status of TAMES Health Resource Service Management, Inc. as Billing Agency**

- A. Billing Agency by this Agreement agrees to serve as exclusive billing entity for of the School District for the purpose of submitting claims to the HFS/Medicaid and not as School District's agent for the provision of services, or for any other purpose.
- B. Nothing in this Agreement is intended to, or shall be deemed to constitute a partnership or joint venture between the parties, nor is any employer-employee relationship created hereby. Instead, the parties are and shall remain independent contractors and neither shall have any authority to act as agent for the Board.

**6. Amendment**

- A. This Agreement may be amended from time to time as mutually agreed upon by School District and Billing Agency, but no Amendment shall become effective unless in writing and signed by both School District and Billing Agency.

**7. Notice**

- A. Any notice required under the terms of this Agreement shall be in writing and shall become effective upon being sent by registered or certified mail, return receipt requested, postage prepaid, addressed to the party to be notified at its address set forth below. Reports required by Billing Agency or School District hereunder must be sent by first class mail, postage prepaid.

## 8. Terms and Termination

A. The term of this Agreement is for a one-year period for allied health care services provided from July 1, 2011 through June 30, 2012. It shall become effective upon receipt of a signed Agreement.

- (1) Service documentation, if applicable, may be retroactive to prior service years if elected by the School District.
- (2) Any time during the term either party may terminate this Agreement by delivering written notice to the other party sixty (60) days prior to date of termination. Said termination notice shall give cause or reason for termination and a period of 60 days for either party to make corrective action. If the action is not implemented, then this agreement may be terminated.
- (3) In the event this Agreement is terminated, Billing Agency shall be entitled to receive all fees applicable as described in this Agreement for service claims outstanding. Billing Agency shall be granted a period of 12 months from date of termination to complete processing of outstanding claims.

Signatures of the Parties to this Agreement:

Billing Agency



Michael Muckian, Executive Director  
Health Resource Service Management, Inc.  
379 East Sibley Blvd. Suite 201  
Harvey, IL 60426

4-19-11

Date

School District

Signature

Name (printed)

Title

Date

# OAK PARK AND RIVER FOREST HIGH SCHOOL

201 NORTH SCOVILLE AVENUE • OAK PARK, IL 60302-2296

TO: Board of Education  
FROM: Dr. Tina L. Halliman  
DATE: July12, 2011  
RE: Comprehensive Group Contract

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## BACKGROUND

The Comprehensive Group is an Illinois provider of rehabilitation therapy service in physical, occupational, and speech and language therapy to schools and other institutions. Oak Park and River Forest High School Special Education Department has several students who receive direct and indirect occupational, physical, and speech therapy.

## SUMMARY OF FINDINGS

Currently, we do not employ a physical therapist as a faculty member in our district and will need to contract a part-time therapist. In addition, to adhere to the maximum caseload guidelines set forth by the Illinois State Board of Education, it is also necessary to employ part-time assistance in occupational and speech therapy. To ensure that we meet the needs of students who receive special education services, it is necessary to contract out for these services.

## RECOMMENDATIONS

MOTION: To approve the contract with Comprehensive Group in order to provide evaluations and therapy services to our students per their Individual Education Plan's.

## ROLL CALL VOTE

## **CONTRACTED PROFESSIONAL SERVICES AGREEMENT FOR OCCUPATIONAL, PHYSICAL AND SPEECH THERAPY**

This Professional Services Agreement (this "Agreement") is made and entered into by and between Oak Park / River Forest High School, an Illinois School District with its principal office at 201 North Scoville Avenue, Oak Park, IL 60302 (the "School/ District" or "Facility") and **THE COMPREHENSIVE GROUP**, an Illinois corporation and a provider of occupational, physical, speech, and other therapy services (the "Services") with its principal office at 3703 West Lake Avenue, Suite 200, Glenview, IL 60026 (the "Provider"). Facility and Provider are hereinafter sometimes singly referred to as a "party" or collectively referred to as the "parties".

**WHEREAS**, the Facility and the Provider have mutually determined that by entering into this Agreement, the Facility can provide high quality, cost-effective, and necessary professional Services at the Premises; and

**WHEREAS**, Provider offers Services to various health care facilities and individuals through its separate and independent business.

**NOW, THEREFORE**, for good and valuable consideration, the amount, adequacy, and receipt of which is hereby acknowledged, the parties agree as follows:

### **1. TERM.**

The term of this Agreement shall be for a period of (1) year(s), commencing as of 8/1/2011, and terminating on 7/31/2012 unless earlier terminated as herein provided.

### **2. TERMINATION.**

Either party may terminate this Agreement with or without cause by giving the other party thirty (30) days prior written notice of such termination, at which time this Agreement shall terminate for all purposes, as if said date were the termination date. Any unsatisfied obligations rising prior to the termination date shall survive the termination date until satisfied. Failure by Facility to promptly pay all billings timely and in full can be deemed a request from Facility to Provider, at Provider's option, for Provider to cease providing Therapists. Provider will give to Facility notice of non-payment and termination, and the Facility hereby indemnifies and holds Provider harmless from and against any and all resulting damages including reasonable attorney's fees. Within fifteen (15) days after this Agreement is terminated, all manuals, equipment, and supplies belonging to one of the parties, but in the possession of the other party, shall be returned at the cost and expense of the party in possession. Notwithstanding anything herein to the contrary, Section 6, 7, 12, 13 and 14 shall survive the termination of this Agreement.

### 3. SERVICES.

- (a) **Applicable Rules.** Provider shall provide Services pursuant to the terms and conditions of this Agreement and in accordance with all applicable federal, state, and local laws, rules and regulations; together with all applicable rules and regulations of third party reimbursement payors covering Provider's services of which Provider has been notified prior to rendering Services hereunder.
- (b) **Treatment Plan.** For each student provided Services by Provider. Provider's personnel shall prospectively adhere to the scope and limitations set forth in the individual education plan communicated to Provider (except in the case of adverse reaction). Provider agrees to consult with the student's case manager/staffing team in the development of a written plan for each student receiving Services from Provider.
- (c) **Licensing.** Services shall be performed only by then duly licensed therapists or therapy assistants. Additionally, therapists and certified assistants shall at all times when providing services conform to the applicable policies, practices, procedures, and rules set forth by the standards of practice and codes of ethics set forth by their professional associations.
- (d) **Compliance.** At all times, Provider shall comply with all federal, state and local laws, rules and regulations now in effect or later adopted relating to the services to be provided hereunder, including, but not limited to the provisions of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975.

### 4. SCHOOL/DISTRICT TO PROVIDE.

Under and pursuant to the terms and conditions of this Agreement, the Facility shall:

- (a) **Responsibility.** Maintain full administrative and professional responsibility by its employees and staff members for the treatment and care of all of its students receiving Services.
- (b) **Schedule.** Schedule students for each of Provider's personnel. Scheduling of therapy treatments will be arranged between Provider and the Facility. The Provider requests that cancellation of any scheduled Services shall be made by the Facility in advance, otherwise the Facility hereby agrees to pay the full amount for the scheduled Service(s) for the day.
- (c) **Cancellation of Service.** The following minimal time frames are acceptable without penalty for professional service provided by Provider:
  - (i) If assignment is 4 weeks or less in duration, a 2 day notice is required to Provider.

- (ii) More than 4 weeks in duration, a one-week notice is required to Provider, unless otherwise specified in the "Confirmation of Assignment" notice sent prior to initiation of service.

## 5. INDEPENDENT CONTRACTOR.

Provider and the Facility expressly agree that Provider shall provide services hereunder as an independent contractor for all purposes, including federal tax purposes, and employees of Provider shall not be entitled to any of the rights or privileges established for the employees of the Facility, including but not limited to: overtime, vacations and vacation pay, sick leave with pay, paid holidays, life, accident or health insurance, or severance pay upon termination of this Agreement. The Facility agrees that it will not withhold from any payments made to Provider pursuant to this Agreement, any sums for federal, state or local income taxes, unemployment insurance, Social Security, or any other amount which is required by law to be withheld by an employer for an employee. Provider agrees that all such payments that may be required by law from Provider for Provider's employees are Provider's sole responsibility, and Provider covenants and agrees to indemnify and save harmless the Facility from any and all claims as a result of Provider's failure to make any such payments.

## 6. COMPENSATION.

- (a) **Student Billing.** Facility shall bill and collect for all Services rendered to its students by Provider. All billings shall contain such information, and be in such format, as Provider and Facility shall have previously agreed upon.
- (b) **Service Logs.** Provider shall promptly complete and submit to Facility at the Premises any and all necessary Medicare billing forms and Service logs in a form acceptable to Medicare or other third party payor.
- (c) **Invoices.** Within thirty (30) days of the date Services are rendered to a student, Provider shall endeavor to submit to the Facility at the Premises an invoice for the amount due. The invoice shall state, among other things:
  - (i) The name(s) of the therapist(s) who provided the Services;
  - (ii) Each Service provided;
  - (iii) The dates and number of hours of service on each date; and
  - (iv) The charges incurred shall be in accordance with Exhibit A, attached hereto and incorporated herein. Services rendered after one calendar year shall be at such rates and amounts as shall be agreed upon via amendment of this Agreement; but if no such amendment is reached on or before the one year anniversary, then the charges on Exhibit A shall

be Provider's then customary rates, as revised from time to time, effective upon thirty (30) days prior notice to Facility.

- (d) **Due Date.** Facility shall pay Provider the full amount of each invoice in accordance with the Illinois Local Government Prompt Payment Act, provided such invoice contains all of the information described in Section 6 (c) hereof.
  - (i) **Review Records.** Facility may review Provider's books and records regarding billings to Facility.
  - (ii) **Discontinuance of Service.** Provider reserves the right to discontinue, thirty (30) days after notice, any or all services rendered to or on behalf of the Facility in the event any payment is not timely received, and the Facility indemnifies and holds Provider harmless from and against any and all resulting damages.
- (e) **Overtime / Holiday Rate.** All hours worked over 40 for facility by one Provider employee in one week will be billed at time and one-half (1½). All hours worked on one of the six major holidays (i.e., New Year's Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving and Christmas) will also be billed at time and one-half (1½).

## 7. RECORDS.

- (a) **Medical Records.** Facility and Provider acknowledge and agree that all of Facility's medical records within the Premises which are used by Provider's personnel under this Agreement shall be and remain the property of Facility. Provider and Provider's personnel shall have the right to use these records for treatment and other proper business purposes that do not violate patient privacy rights.
- (b) **Government Inquiry.** Pursuant to Subsection 1395 (X)(V)(1)(A) of Title 42 of United States Code, until the expiration of four (4) years after the termination of this Agreement, Provider shall make available, upon written request of the Secretary of the United States Department of Health and Human Service, or upon request of the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of this Agreement and such books, documents, and records as are necessary to certify the nature and extent of the costs of the Services provided by Provider under this Agreement.
- (c) **Subcontractor Records.** Provider further agrees that in the event Provider carries out any of its duties under this Agreement through a subcontract with a value or cost of ten thousand dollars (\$10,000.00) or more over a twelve (12) month period with a related organization, such contract shall contain a clause to the effect that, until the expiration of four (4) years after the furnishing of such services pursuant to such subcontract, the related organization shall make

available, upon written request to the Secretary of the United States Department of Health and Human Service, or upon request to the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of such subcontract and such books, documents and records of such organization as are necessary to verify the nature and extent of such costs.

- (d) **Claim Defense.** Each party to this Agreement shall make available to the other party to this Agreement all medical and other information in its possession for defense of any claim. Should Facility deny Provider access to any medical or other records pertaining to or regarding Services provided by or on behalf of Provider, Facility agrees to indemnify and hold Provider harmless from and against any and all costs and damages, including but not limited to attorney's fees and court costs, that Provider may incur as a result of Facility's denial of access to records; and Facility agrees and stipulates to Provider's acquisition of an injunction imposed by any court with jurisdiction against Facility, which such injunction would compel Facility to grant Provider access to such records.

## **8. TRAINING.**

Provider shall advise and participate in the development of the Facility's safety and training programs to the extent Facility requests such Service, including Facility's in-service education training program and, with Provider's prior consent, advise or serve upon any committees designated by the Facility.



## 9. PROVIDER'S QUALIFICATIONS.

Within ten (10) days of Facility's request, Provider shall submit a resume of the qualifications and experience of all individuals who will provide Services to the Facility on behalf of Provider. The resume shall include, without limitation, proof of current licenses and/or registrations with renewals as applicable, professional memberships, and formal training certifications and/or diplomas within that person's specialty.

Provider shall perform criminal background checks for all individuals who will provide Services to Facility in accordance with the School Code requirements, 105 ILCS 5/10-21.9 and shall provide copies of the reports to Facility. Facility shall have the right to request the removal and replacement of any individual providing Services pursuant to this Agreement.

## 10. WORKING AREA EQUIPMENT.

- (a) **Premises Facilities.** The Facility shall, at its sole cost and expense and at no cost to Provider, set aside, make available to Provider's personnel, and maintain within the Premises adequate supplies, reporting forms, equipment, working areas, and storage spaces which are appropriate, in Provider's reasonable determination, to enable Provider to properly provide Services hereunder. Any and all supplies and equipment furnished by Provider and used in the Premises shall remain the sole and separate property of Provider and may be removed by Provider at any time for any reason without such being a breach of this Agreement by Provider.
- (b) **License.** Provider and Facility shall do nothing which would jeopardize the licensure of the Facility or Provider or their respective participation in any third party reimbursement program.
- (c) **Compliance.** At all times, Facility shall comply with all federal, state and local laws, rules and regulations now in effect or later adopted applicable to the Premises and the items to be supplied by the Facility hereunder including, but not limited to the provisions of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Health Insurance Portability and Accountability Act of 1996.

## 11. INSURANCE.

- (a) **Provider Malpractice Insurance.** Provider shall obtain and maintain professional liability insurance coverage in the minimum amounts of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate per year, with an insurance carrier or carriers approved and duly authorized to engage in the business of insurance under the laws of the State of Illinois in order to provide adequate liability protection and coverage relating to Provider's performance under this Agreement. Inability to obtain and maintain insurance under this provision shall be, at the Facility's option, cause for

immediate termination by the Facility of this Agreement. Upon request, Provider shall provide the Facility with a certificate of insurance upon request in such form as Provider's insurance carrier may issue without additional charge to Provider.

- (b) Provider shall also obtain and maintain general liability insurance, including contractual liability coverage in the minimum amount of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate per year.

## 12. INDEMNIFICATION.

Each party agrees to indemnify and hold harmless the other party from and against any and all manner of claims, demands, causes of action, liabilities, damages, costs, and expenses (including costs and reasonable attorney's fees) arising from or incident to the performance of such party's, or such party's employees, agents, or contractors, duties hereunder.

## 13. REPRESENTATION AND WARRANTIES.

- (a) **License.** Provider and Facility each represent and warrant to the other that each is, together with all of their respective employees, agents, and servants, duly licensed and certified by all applicable local, state, and/or federal agencies to perform the Services and provide all items contemplated herein.
- (b) **Confidential Information.** Facility and its agents will not, during or after the term of this Agreement, disclose any confidential information of Provider to any person, firm, corporation, association, or other entity for any reason or purpose whatsoever, except as may be required by law. Facility recognizes and acknowledges that all equipment, notebooks, documents, memoranda, reports, files, books, correspondence, customer and other lists, other written, graphic and computer-stored records, and the like, affecting or relating to the business of Provider, which Facility shall use, construct, observe, possess or have access to, are and shall remain Provider's sole property, are to be used solely for Provider's benefit, and shall be considered under this Agreement as valuable, special and unique assets of Provider's business and are deemed "confidential information" for purposes of this Agreement.

- (c) **Non-Solicitation.** During the term of this Agreement and for a period of 12 months thereafter, Facility's officers or staff shall not contract with or otherwise engage Provider's employees or contractors, regardless of which party initiates, or directly contact, or directly ask others to contact on Facility's or any affiliate's behalf, or otherwise solicit any of Provider's employees or any person provided to the Facility by Provider pursuant to this Agreement for the purpose of inquiring into their availability to work for or contract with Facility or any affiliate. Mass mailings of Facility and any affiliate shall be exempt from this prohibition.
- (d) **Employ Personnel.** Facility agrees that it will not directly or indirectly through another provider, employ or contract with for the rendering of any Services with any professional or employee which Provider has retained to supply Services at the Premises or at any affiliate facility, subsidiary, or sister company during the term of, and for a period of one (1) years following termination of this Agreement.
- (e) **Reasonable Scope.** Facility agrees that the terms and provisions of this Section 13 are reasonable in scope, necessary to protect Provider's business, do not impose any undue burden on Facility or its affiliates, and are supported by adequate consideration.

#### 14. DAMAGES.

In the event Facility breaches Section 13 of this Agreement, Provider shall be entitled to, and Facility hereby agrees to, any one or more of the following, selected by Provider in its sole and absolute election, in addition to such other remedies as may be available to Provider for such breach:

- (a) **Injunction.** An injunction preventing Facility, for a period of one (1) years following the termination of this Agreement, from employing, contracting with, or using the services of an employee of Provider who had supplied Services to Facility under this Agreement; or

#### 15. MISCELLANEOUS.

- (a) **Amendment.** No amendment, revocation, change or modification of this Agreement shall be valid unless the same be in writing and signed by the parties hereto.
- (b) **Assignment.** This Agreement may not be assigned by a party without the express prior written consent of the other party.

- (c) **Authority.** Each party represents and warrants to the other party that:
  - (i) It has the full power and authority to enter into and perform this Agreement; and
  - (ii) The person(s) signing this Agreement on its behalf has been properly authorized and empowered to enter into this Agreement.
  - (iii) Each party further acknowledges that it has read this entire Agreement, understands it, and agrees to be bound by it.
- (d) **Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.
- (e) **Enforcement Costs.** If any legal action or other proceeding, including arbitration, is brought by either party for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with any provision of this Agreement and such action or proceeding is successful, the successful party shall be entitled to recover reasonable attorney's fees, court costs and other expenses, incurred in that action or proceeding, including all appeals, in addition to any other relief to which that party may be entitled.
- (f) **Entire Agreement.** This Agreement (together with all attachments hereto) contains, and is intended as, a complete statement of all of the terms of this Agreement between the parties with respect to the matters provided for herein and supersedes any previous agreements and understandings (whether written or oral) between the parties. All attachments to this Agreement shall be deemed part of this Agreement and incorporated as if fully set forth herein.
- (g) **Force Majeure.** In the event Provider is prevented from providing services pursuant to the terms of this Agreement by forces or events beyond its control, Provider's noncompliance shall be excused for the duration of such force or event.
- (h) **Governing Law.** This Agreement shall be construed and all of the rights, powers and liabilities of the parties hereunder shall be determined in accordance with the laws of the State of Illinois; provided, however, that the conflicts of law principles of the State of Illinois shall not apply to the extent that they would operate to apply the laws of another state.
- (i) **Headings.** The headings, titles and subtitles herein are inserted for convenience of reference only and are to be ignored in any construction of the provisions hereof.

- (j) **Notices.** All notices and other communications under this Agreement shall be in writing and shall be deemed received when delivered personally or when deposited in the U.S. mail, postage prepaid, sent registered or certified mail, return receipt requested or sent via a nationally recognized and receipted overnight courier service, to the parties at their respective principal office of record as set forth above or designated in writing from time to time. No notice of a change of address shall be effective until received by the other party.
- (k) **Pronouns.** As used herein, all pronouns shall include the masculine, feminine, neuter, singular and plural thereof wherever the context and facts require such construction.
- (l) **Severability.** If any provision of this Agreement, or the application thereof to any person or circumstance, shall be held to be invalid, illegal or unenforceable in any respect by any court or other entity having the authority to do so, the remainder of this Agreement, or the application of such affected provision to persons or circumstances other than those to which it is held invalid or unenforceable, shall be in no way affected, prejudiced or disturbed, and each provision of this Agreement shall be valid and shall be enforced to the fullest extent permitted by law.
- (m) **Successors.** This Agreement and all the terms and provisions hereof shall be binding upon and shall inure to the benefit of the parties, and their respective legal representatives, heirs, successors and assigns, except as expressly herein otherwise provided.
- (n) **Venue.** Each of the parties agrees that jurisdiction and venue for any litigation arising in connection herewith shall be exclusively in Cook County, Illinois or in the United States District Court for the Northern District of Illinois. Each of the parties agrees not to institute any litigation in any other jurisdiction or venue in connection with any dispute herewith. Each of the parties further agrees to waive any defense that Cook County, Illinois or the United States District Court for the Northern District of Illinois is an improper or inconvenient court or venue for any litigation arising in connection herewith.
- (o) **Waiver.** No failure by a party to insist upon the strict performance of any covenant, agreement, term or condition of this Agreement, shall constitute a waiver of any such breach of such covenant, agreement, term or condition. Any party may waive compliance by the other party with any of the provisions of this Agreement if done so in writing. No waiver of any provision shall be construed as a waiver of any other provision or any subsequent waiver of the same provision.

**IN WITNESS WHEREOF**, the parties have entered into this Agreement on the date written below.

FACILITY:

PROVIDER:

\_\_\_\_\_

THE COMPREHENSIVE GROUP

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

By: Sandra Jacobson Lerner, OTR/L

Its: \_\_\_\_\_

Its: President & CEO

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# **Exhibit A**

## **Professional Services Agreement**

### **Oak Park / River Forest High School Occupational, Physical and Speech Therapy**

Effective 8/1/2011 to 7/31/2012

#### **OCCUPATIONAL THERAPY**

OTR/L  
COTA/L

#### **DIRECT TREATMENT RATE PER HOUR**

\$74.00

#### **PHYSICAL THERAPY**

Licensed PT  
PTA

\$74.00

#### **SPEECH THERAPY**

Licensed Speech/Language Pathologist

#### **OTHER PROFESSIONAL SERVICES**

Ther. Recreation Specialist (CTRS)  
Licensed Social Workers  
Registered Nurses  
Other

\*Supervision/Assessment/Evals

\$74.00

Travel Reimbursement

(TRAVEL TIME BETWEEN FACILITIES IS BILLED AT A REGULAR HOURLY RATE)

#### **EVALUATION/ASSESSMENTS AND/OR SUPERVISION RATE PER HOUR\***

\*Not to exceed 20% of billable hours on a monthly basis. Any hours in excess of 20% must be approved by facility. When necessary, a therapist will assist a Comprehensive Group staff member with evaluations, attendance at meetings, or monthly supervision.

As required by the Illinois Practice Act for Occupational Therapy Assistants, all Assistants must have a minimum of 5% of hours worked supervised by an Occupational Therapist.

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Sandra Jacobson Learner  
Its: President & CEO

Date: \_\_\_\_\_

# ***OAK PARK AND RIVER FOREST HIGH SCHOOL***

***201 NORTH SCOVILLE AVENUE • OAK PARK, IL 60302-2296***

Date: July 12, 2011  
To: Board of Education  
From: Nathaniel L. Rouse  
Re: Modified Closed Campus (MCC) Update

## **BACKGROUND**

We have been working very hard at the task of identifying resources and changes needed to implement our new modified campus for the Fall of 2011-12.

## **FINDINGS**

Things are moving along well. We have designated cafeterias for Freshman/Sophomores and Junior/Seniors, determined the type of ID (each class will have a different color scheme for its ID) and lunch periods will be identified on the IDs to better enable us to scan for the appropriate information during Open Campus.

\*We are also working on balancing the lunch periods and putting a restriction on the ability to just add students to particular lunch periods to ensure balance. We have ordered additional cafeteria tables, trash canisters, and scanners that are needed.

\*To accomplish the goal of providing more meaningful opportunities for students to study and interact during the lunch periods, we met with Legat Architects to begin developing a blueprint for the enhancement of our student activities center, cafeterias, mall area, and welcome/visitors center. A MCC task force will be developed in the fall to continue to measure the overall effectiveness of our implementation, as well as further our discussions on our lunch period environment.

\*We hope to finalize thresholds for MCC eligibility reporting by next week.

\*Communication Campaign for the community will begin August 1<sup>st</sup>.

\*The proceeding spreadsheet represents our anticipated resources based upon our work.



<b>Modified Campus Budget</b>
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	Description	Annual	One-time
<b>Personnel</b>	1 FTE Custodial-dayshift; 1.5 FTE SST day shift; 1 FTE SST evening shift; 1 FTE clerical Discipline office, Cafeteria and kitchen cleaning; student activities	\$ 269,605.00	
<b>Facility</b>	Task Force budget for student life; Possible changes to Cafeterias, student center, tutor center, welcome center and mall area		\$1,800,000.00
<b>Technology</b>	Upgrades to the software systems, hardware and equipment		\$ 69,317.00
<b>Security</b>	Upgrades to camera, door monitoring, ID's	\$ 3,196.00	\$ 84,100.00
<b>Incidentals</b>	Furniture, serving items, waste etc.	\$ 26,100.00	\$ 21,828.00
	<b>Totals</b>	\$ 298,901.00	\$ 1,975,245.00

**RECOMMENDATIONS:**

Move to approve the budget for the modified closed campus lunch hour model.

***Oak Park and River Forest High School  
District 200***

***201 North Scoville Avenue • Oak Park, IL 60302-2296***

TO: Board of Education

FROM: Cheryl L. Witham, Asst. Superintendent for Finance and Operations

DATE: July 12, 2011

RE: GASB 54

---

**BACKGROUND**

The Governmental Accounting Standards Board (GASB) released Statement 54 - "Fund Balance Reporting and Governmental Fund Type Definitions" on March 11, 2009 which is effective for the fiscal year ending June 30, 2011. This new Statement is intended to improve the usefulness of the amount reported in fund balance by providing more structured classification. This Statement applies to fund balance reported in the General Fund, Special Revenue Funds, Debt Service Fund(s), Capital Projects Fund(s) and Permanent Fund(s). This Statement does not apply to Enterprise Funds, Internal Service Funds, and extremely restricted reserves. It does also not apply to reporting to the Illinois State Board of Education in the Annual Financial Report (at this time).

Currently, fund balance is classified as "reserved" or "unreserved." Unreserved fund balance may be further allocated into designated and undesignated. GASB 54 will change how fund balance is reported. The hierarchy of five possible GASB 54 classifications is as follows:

- **Non-spendable Fund balance** includes amounts not in spendable form, such as inventory, or amounts required to be maintained intact legally or contractually (principal endowment) (e.g, inventory, pre-paid items, permanent scholarships).
- **Restricted Fund Balance** includes amounts constrained for a specific purpose by external parties (e.g. Debt Service, Capital Projects, State and Federal Grant Funds).
- **Committed Fund Balance** includes amounts constrained for a specific purpose by a government using its highest level of decision making authority (e.g. Major Maintenance, Capital Replacement Reserve, Land, Hail Reserve, and Campus Activity Funds).
- **Assigned Fund Balance** includes general fund amounts constrained for a specific purpose by a governing board or by an official that has been delegated authority to assign amounts.
- **Unassigned Fund Balance** is the residual classification for the general fund.

In addition, governments will be required to disclose more information in the notes to financial statements about amounts reported in fund balance as follows:

- Description of authority and actions that lead to committed or assigned fund balance
- Government's policy regarding order in which restricted, committed, assigned, and unassigned amounts are spent (contained in attached resolution)
- Description of formally adopted minimum fund balance policies (contained in attached resolution)

**TEL: (708) 383-0700**  
**FAX: (708) 434-3910**

**WEB: [www.oprfhs.org](http://www.oprfhs.org)**

**TTY/TDD: (708) 524-5500**

***Oak Park and River Forest High School  
District 200***

***201 North Scoville Avenue • Oak Park, IL 60302-2296***

- The purpose of each major special revenue fund and encumbrances, if significant

**EXECUTIVE SUMMARY**

The Board of Education is required to pass a Board Resolution and a Stabilization Policy adopting GASB 54. The audit firm has recommended the attached resolution and policy.

**RESOLUTION**

**Establishing Fund Balance Policies as required by GASB 54**

**WHEREAS**, the Governmental Accounting Standards Board ("GASB") has adopted Statement 54 ("GASB 54"), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010, and

**WHEREAS**, Oak Park and River Forest High School District 200 elects to implement GASB 54 requirements for financial reporting purposes, and to apply such requirements to its financial statements beginning with the fiscal year ending June 30, 2011; and

**NOW THEREFORE BE IT RESOLVED THAT** Oak Park and River Forest High School District 200 hereby adopts the following policy:

**STABLIZATION POLICY**

Upon adoption of this Stabilization Policy, for the District's Working Cash Fund,

1. The Board of Education has established the Working Cash Fund as a stabilization fund.
2. The Fund Balance should be reported as committed.
3. Funding additions to the Working Cash Fund may come from multiple sources:
  - a. Property Tax Levy receipts,
  - b. Proceeds from Working Cash Bonds,
  - c. Corporate Personal Property Replacement Taxes,
  - d. Interest Income,
  - e. TIF proceeds.
4. Use of funds from the Working Cash Fund may be used under the following conditions:
  - a. Cash resources to fund regularly scheduled bi-weekly payroll are not available due to:
    - i. Shortfall of receipts from property taxes in which a tax anticipation warrant was not obtained
    - ii. Shortfall of receipts from general state aid that is normally funded bi-monthly but is overdue by 30 days
  - b. Cash resources to fund vendor payments that would force the District to pay a penalty or alter the costs of the goods or services by more than 10% or the vendor payment is 120 days overdue

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***Oak Park and River Forest High School  
District 200***

***201 North Scoville Avenue • Oak Park, IL 60302-2296***

- c. The Board of Education passes a resolution indicating the need of the District to utilize the Working Cash Fund, the amount to be borrowed or transferred from the Working Cash Fund and the timeframe to repay the Working Cash Fund
- 5. Any interest earned and retained in the Working Cash Fund would be classified as committed and can be transferred out in conjunction with this policy.

**FUND BALANCE POLICY**

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended in the General Fund is as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. In all other funds (Special Revenue, Debt Service, Capital Projects), assigned fund balance will be spent first, followed by committed fund balance, and then restricted fund balance.

Fund Balance of the District may be committed for a specific source by formal action of the Oak Park and River Forest High School District 200 Board of Education. Amendments or modifications of the committed fund balance must also be approved by formal action of the Board of Education.

When it is appropriate for fund balance to be assigned in any fund, the Board delegates such authority to the Assistant Superintendent of Finance and Operations.

The above Resolution is adopted this \_\_\_\_day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

**RECOMMENDATIONS**

**The Board of Education passes the Resolution and Policy as recommended by the Crowe Horwath auditors.**

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# *OAK PARK AND RIVER FOREST HIGH SCHOOL*

*201 NORTH SCOVILLE AVENUE • OAK PARK, IL 60302-2296*

TO: Board of Education  
FROM: Dr. Steven Isoye  
DATE: July 12, 2011  
RE: Board Meeting Times and Format

## **Background and Rationale**

At the recent Board Retreat, the members of the Board expressed their interest in changing the times of the committee and Board meetings. The decision was to go to two regular Board meetings per month. Ideally the members wanted a Tuesday and a Thursday. There was also an understanding that during some months, the board may need to meet only once.

Attached you will find two calendars. One calendar has the proposed (circled) Tuesday/Thursday schedule. Dr. Millard and I worked through the calendar together to come up with this recommendation for discussion. We also understand that the District 97 Board meets twice a month on Tuesdays. Our new schedule will have us meet during the same time that they meet several times during the year. If the Board would like to eliminate this conflict and provide for a more regular schedule of posted Board meetings, a Thursday/Thursday schedule has been proposed. Dr. Millard and I have a draft of possible calendars. On both calendars, January 10 has a square around it. This indicates a possible Tri-Board meeting with Districts 90, 97 and 200.

At the retreat, we also discussed how there will be a need to change the format of the meeting in order to accommodate the needs of the District with the elimination of the committee mornings, and to be mindful of the time. Dr. Millard and I have discussed the need to have something available to begin the discussion for a potential format to be considered in order to better facilitate our meetings. A draft for conversation is attached.

## **Next Steps**

Take action on Board meeting dates for 2011-2012.

# Calendar for year 2011 (United States)

<b>January</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 4:● 12:○ 19:○ 26:○	<b>February</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 2:● 11:○ 18:○ 24:○	<b>March</b> Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 4:● 12:○ 19:○ 26:○
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## Holidays and Observances:

Jan 1 New Year's Day	May 30 Memorial Day	Nov 8 Election Day
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Feb 14 Valentine's Day	Jul 4 Independence Day	Nov 24 Thanksgiving Day
Feb 21 Presidents' Day	Sep 5 Labor Day	Dec 24 Christmas Eve
Apr 24 Easter Sunday	Oct 10 Columbus Day (Most regions)	Dec 25 Christmas Day
May 8 Mother's Day	Oct 31 Halloween	Dec 26 'Christmas Day' observed

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TUESDAY/THURSDAY

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# Calendar for year 2012 (United States)

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THURSDAY/THURSDAY



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## PROPOSED FORMAT FOR BOE MEETINGS FOR 2011-12

Two Evening Meetings per Month (first meeting either second Tues or Thurs evening; second meeting will be fourth Thursday of month)

Call to Order

Roll call

Closed session 6PM (to terminate at 6:50P for open session; will recess if agenda not completed)

Open session 7PM

Pledge of Allegiance

Recognitions (first meeting of month)

Public comments

FOIA Status

Supt report (combined with Principal)

Informational items

Finance Committee items (1 hour)

Inst or PEG (alternate with Instr first meeting of month, PEG second meeting) (1 hour)

Action items

Consent items

Personnel

Other separate action items

Board member Comments (second meeting of month)

Resume Closed Session, if needed

Adjournment

### NOTES:

Board liaisons will submit written reports to be given to Gail and included in the Board Packet. Due the Friday before the 2<sup>nd</sup> meeting of the month.

Board member comments will require a member to contact the Board president with 3 days notice prior to any board meeting. Comments will be limited to 2 minutes, and offered at second meeting of month.

IASB Policy Review in coming year may require more than 1 hour during regular Board meeting or may require additional special Board meeting.

# **OAK PARK AND RIVER FOREST HIGH SCHOOL**

201 NORTH SCOVILLE AVENUE • OAK PARK, IL 60302-2296

TO: Board of Education  
FROM: Dr. Steven Isoye, Superintendent  
DATE: July 12, 2011  
RE: Goals

## **BACKGROUND AND RATIONALE**

At the recent Board retreat there was a discussion about Board goals for the 2011-2012 year. We ended with five general categories from which statements would develop. The statements for the five categories were developed by Dr. Isoye with the help of Dr. Millard and Dr. Alson. The draft was then sent to the full Board for comment. The attached has the original statement, followed by any proposed changes submitted by Board members.

In addition to the statements, the Board is to determine the steps taken for achieving each statement. Board members were asked to submit ideas before the meeting. These are included on the spreadsheet. Four members provided suggestions for statement 1, while three members provided suggestions for statements 2-5. The recommendation was to limit the steps to about 3.

## **NEXT STEPS**

Finalize the statements and the actions as the Board goals for 2011-2012.

### Statement 1: Racial Equity

#### Original

The Board of Education will provide an inclusive education for all students and take action to eliminate racial predictability and disproportionality in student achievement and reduce systemic inhibitors to success for students and staff of color.

#### Board member suggestion

The Board of Education will provide an inclusive education for all students and take action to eliminate racial predictability and disproportionality in student achievement and **ELIMINATE** systemic inhibitors to success for students and staff of color **AT OPRFHS**.

### Statement 2: Student Engagement and Achievement

#### Original

The Board of Education will increase student engagement, through quality classroom instruction, co-curricular and extra-curricular activities and other enhanced learning opportunities, as a strategy for raising student achievement in the district.

#### Board member suggestion

The Board of Education will increase student **ACHIEVEMENT**, through **HIGH** quality classroom instruction **AND INCREASED OPPORTUNITIES FOR TEACHER/STUDENT CONTACT. THE BOARD OF EDUCATION WILL INCREASE STUDENT ENGAGEMENT THROUGH A SUPPORT SYSTEM OF ADULTS WHO COACH AND MENTOR STUDENTS , IN CLASS, IN** co-curricular and extra-curricular activities and **THROUGH** enhanced learning opportunities..

### Statement 3: Learning Environment and School Culture

#### Original

The Board of Education will continue to build and sustain a positive school culture, embracing all members of the school community, while providing for a safe learning environment.

#### Board member suggestion

The Board of Education will continue to build and sustain a positive school culture, **RESPECTING** all members of the school community, while providing for a safe learning environment.

#### Statement 4: Finance and Operations

##### Original

The Board of Education will oversee the financial and operational conditions of the District to preserve prudent fund balances and equitable operational practices while continually striving to upgrade educational programs, hiring practices and facilities.

##### Board member suggestion

The Board of Education will oversee the financial and operational conditions of the District. **THE BOE WILL BALANCE THE USE OF ACCOUNT FUNDS / RESERVES AND** equitable operational practices **WITH THE SUPPORT OF** educational programs **THAT IMPROVE STUDENT OUTCOMES**, hiring practices and facilities.

#### Statement 5: Governance

##### Original

The Board of Education will ensure that accountability frameworks for policy and data are established.

##### Board member suggestion

The Board of Education will ensure that accountability frameworks for policy and data are established **AND IMPLEMENTED.**

Statement 1.

Goal: The Superintendent will empower interested faculty members and administrative staff to articulate clear mission statements and lead efforts to improve the quality of instruction and thereby improve academic achievement for all students, and particularly students of color.

GOAL – INCREASE BY 100% THE NUMBER OF STUDENTS SUBMITTING APPLICATIONS FOR SUMMER EMPLOYMENT AT OPRFHS

GOAL – SUMMER STUDENT HIRES WILL REFLECT THE OVERALL DEMOGRAPHICS OF THE HS

GOAL – SCHOOL YEAR STUDENT HIRES WILL REFLECT THE OVERALL DEMOGRAPHICS OF THE HS.

Strategy - All Students enrolling at OPRFHS will receive information about student employment in the HS. Advisory periods will be used to instruct students in the skills needed for employment. Job coaches will be provided to mentoring and help to new student employees.

GOAL – EACH YEAR, EVERY STUDENT WILL COMPLETE APPLICATIONS TO 3 COLLEGES OR UNIVERSITIES.

Strategy – Advisory periods will be used to instruct students in the skills needed to complete a college or university application.

a. Continue Courageous Conversations activities, including the Board as feasible, aiming closer to the classroom and an assessment of how this can positively impact the students and school culture (crosses with #3)

b. Evaluation of student course selection and how this may inhibit long-term achievement; assessment of whether specific counselors "limit" course selection, esp for students of color; survey staff about what limits their success

The Superintendent will recommend to the board by May, 2012 a framework and vision for closing the "achievement gap" that will:

1. Identify those aspects of the "achievement gap" that our district is best prepared to deal with effectively.
2. Describe the overall initial strategy recommended for dealing with the areas indicated above.

3. Identify (in broad terms) the segment(s) of the student body that would form the initial target group(s).

4. Describe the means by which the above efforts would be evaluated.

5. Outline the process or method by which this initial strategy and planning would be modified or extended in the light of our initial experiences.

Statement 1.

GOAL – HS STUDENTS, WHO WILL BE 1<sup>ST</sup> GENERATION COLLEGE STUDENTS, WILL RECEIVE ADDITIONAL ADULT SUPPORT IN COMPLETING THE APPLICATION AND SCHOLARSHIP PROCESS

Strategy – Each student will be assigned a district employed adult to coach and mentor the student through the application and scholarship process.

GOAL – A STUDENT EQUITY TEAM WILL BE CONVENED IN FALL OF 2011 TO HEAR STUDENT CONCERNS AND IDEAS ON RACE AND THE LEARNING ENVIRONMENT DURING THE 2011-2012 SCHOOL YEAR.

Strategy – Under the guidance of a faculty advisor, students will self select to join the equity team. The team will experiment with multiple ways to hear student concerns and ideas and document their work. The team will report to the BOE quarterly on their work.

As a first step in analyzing the relationships between (1) anomalous or unusual student racial distributions in courses or sections of course offered, (2) the entrance or assignment criteria or other factors that affect students' entry into those courses or sections, and (3) the specific purposes or functions of those courses or sections, the district will produce a statistical report of the student racial distribution of each course offered in the 2011-12 year, and make it available to the administration and school board.

## Statement 2.

Goal: The Superintendent will recommend policies and/or programs designed to establish academic and cultural connections between students and the School in an effort to positively influence engagement and, consequently, achievement.

GOAL - INCREASE BY 30%, TEACHER CONTACT TIME WITH STUDENTS IN ADVISORY PERIOD ON WEEKLY BASIS

a. Continue to create an appropriate dashboard of data to define factors that engage kids, both in the classroom and extra-curricular activities.

Goal: The Superintendent will recommend policies and/or programs designed to facilitate a more effective transition for parents and students from feeder schools and elsewhere into the School. Goal: The Superintendent will recommend policies and/or programs designed to identify students using illegal drugs and alcohol and to severely curtail and, if possible, eliminate such activity among students.

Strategy – implement for all students a year long program completed in the advisory period, covering topics of well being, jobs and employment, current events, equity, college & scholarship activities and community service.

GOAL – INCREASE BY 100%, THE ALIGNMENT OF DISTRICT GOALS WITH PROFESSIONAL DEVELOPMENT AND PROFESSIONAL LEARNING COMMUNITIES ACTIVITIES

Strategy – contract w/ National Staff Development to complete an audit of current professional development and PLC activities

GOAL – INCREASE BY 100%, A FULL SCHOOL DAY OF TEACHER LEAD INSTRUCTION FOR STUDENTS IN ISS AND OSS.

b. Determine appropriate measures to define success in the new reading and RtI programs; develop similar program and measures for math and writing for students.

c. Track OPRF graduates to obtain their input re: how HS prepared them[or failed to] for post-graduation work/school and their long-term activities for at least 5 years



Statement 2.

Strategy - develop a shared space  
w/township youth services for instruction of  
OSS students with an on call teacher

Strategy – develop a live stream video of  
classroom instruction for ISS students

Statement 3.

Goal: Because the full engagement of students is enhanced and facilitated by engagement of their parents, the Superintendent will recommend policies and/or programs designed to increase the engagement and voice of parents of all racial and ethnic backgrounds and to facilitate interactions between those parents and the faculty and staff.

GOAL – REDUCE BY 10% THE NUMBER OF ISS AND OSS SUSPENSIONS AND BEHAVIORAL REFERRALS

a. Identify specific methods to improve respect and appropriate behavior of students and staff in all interactions, aiming to reduce discipline and attendance infractions

Goal: Because students take their lead from the behavior of adults, the Superintendent will recommend policies and/or programs designed to set expectations for conduct of all adult employees of the School which will remove barriers between adult groups and facilitate an atmosphere of courtesy and respect among adults at the School.

GOAL – INCREASE BY 25% THE USE OF INTERVENTIONS FOR ALL CLASS I AND CLASS II BEHAVIORS

b. Proceed with development of a mentor program for freshmen, probably also sophomores, to provide each student with an upper-class student "buddy"

Strategy – implement for all students - positive behavior supports including restorative justice, anger management, substance abuse and mentoring programs

c. Expand student options for activities during lunch periods, aiming to attract all students to stay on campus  
d. Reevaluate formation of a parent group to facilitate involvement in student learning (perhaps a parent-to-parent group between D97 and D200)

#### Statement 4

Goal: The Superintendent will oversee negotiation of competitive collective bargaining agreements between the District and the bargaining representatives of its employees.

GOAL – INCREASE BY 2 THE NUMBER OF MAJOR GRANTS APPLIED FOR ANNUALLY

GOAL – INCREASE BY 2 THE NUMBER OF INSTITUTIONAL SHARED SERVICES

Strategy – 2 joint meetings will be held annually w/District 90 & 97.

Strategy - Convene a meeting w/private high schools in the area to explore shared services.

a. Identify appropriate recruiting and hiring practices to attract quality candidates for all staff positions, including also methods of retention for all staff

b. Continue initiation of FAC for broader inclusion of community in budgeting

c. Review legal consultations, initiated this spring, to better identify appropriate counsel for specific District needs

d. Evaluate adequacy of facilities for increased student presence through all lunch periods

Initiate discussion and establish framework for long-range Strategic Plan for District, to start in earnest summer 2012.

## Statement 5

Goal: The Superintendent will recommend policies and/or programs designed to identify and measure correlations between student achievement and factors deemed likely to affect student achievement, including but not limited to faculty performance, student engagement and student misconduct such as absenteeism, tardiness and drug and alcohol use.

GOAL – THE BOE WILL DEVELOP A STRATEGIC PLAN FOR THE DISTRICT.

a. Initiate discussion and establish framework for Strategic Plan for District, to start in earnest in fall 2012 (included here but overlaps all five statements)

Goal: The Superintendent will recommend policies and/or programs designed to provide appropriate training and resources to optimize the quality of instruction and to facilitate holding specific members of the faculty and administration accountable for student achievement.

Strategy – The BOE will interview and select a firm to facilitate the development of the strategic plan.

b. Continue with Board retreats to refine Board governance and efficiency, including methods of assessing additional activities for Board to learn to streamline its role in District operations

GOAL – THE BOE WILL COMMUNICATE AND SHARE/RECEIVE INFORMATION WITH THE SCHOOL COMMUNITY.

Strategy – The BOE will meet yearly with each work group of employees.

c. Complete IASB review of District Policy manual  
d. Convene Board task force (perhaps 2 members, with Supt) to identify appropriate instrument for annual Superintendent evaluation

Strategy – The BOE will conduct a yearly survey of students, parents, staff, faculty, administration and community. The BOE will report the results of the survey.

**OAK PARK AND RIVER FOREST HIGH SCHOOL  
DISTRICT 200**



***“Those Things That Are Best”***

**PRELIMINARY  
BUDGET**

**2011 - 2012**

**OAK PARK,  
COOK COUNTY,  
ILLINOIS**

# OAK PARK AND RIVER FOREST HIGH SCHOOL

## FISCAL YEAR 2011- 2012

### PRELIMINARY BUDGET

### MANAGEMENT DISCUSSION AND ANALYSIS

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As required by the School Code of Illinois, the Preliminary Budget is presented for the consideration of the Board of Education and the communities of Oak Park and River Forest. This budget is in preliminary format and, therefore, summarized. The Tentative Budget will be reviewed at the August 25, 2011, Board of Education Meeting. The Tentative Budget will have updated information and be presented in a detailed format. The Tentative Budget will be put on display in the Business Office for 30 days beginning August 26, 2011. The Tentative Budget will be reviewed again at the first Board of Education Meeting in September, and the Board of Education will approve a Final Budget at the Second Board of Education Meeting in September.

This Preliminary Budget contains several estimates based on the information currently available. These estimates relate to the cost of salaries and benefits for future staff members yet to be hired. This budget also includes estimated amounts of State Foundation Aid and categorical state aid. Revenue and expenditures for State and Federal grants that have not been finalized and approved are omitted and will be added later.

## **ALIGNMENT WITH BOARD GOALS**

The District continues its commitment to narrow the achievement gap and to meet the needs of special education students. The financial resources required to address these issues are significant. In the fall of 2005, the Board of Education carefully considered school *Achievement Initiatives* and mandated requirements. The estimated annual cost, in FY 2006 dollars, of implementing these additional initiatives and mandates is \$1,500,000. These *Initiatives* have been carefully reviewed and revised accordingly. Please see page 21 for a chart of the *Achievement Initiatives* that have been implemented since FY 2006. The estimated cost for continued implementation of the *Achievement Initiatives* will be approximately \$1,823,000 in FY 2012.

This school year the District will be addressing the concerns of student safety by moving to a modified open campus for lunch. Only junior and senior students will have the privilege to leave campus for lunch. This budget in its present form does not include the cost to implement the new model. Those costs will be added after Board approval.

In order to have a more focused effort on student achievement, a reorganization of the administrative leadership will eliminate one position in the technology department, will eliminate a building position of Assistant Principal for Student Health and Safety and will add the position of Assistant Principal for Instruction. Further, the Director of Special Education will now serve on the District Leadership Team.

The Read 180 program, with a focus on literacy, will be implemented this school year at an estimated cost of \$180,000.

Courageous Conversations about Race will be expanded to a larger group at an additional cost of \$55,000.

The Board of Education has reviewed and approved a new technology plan. The first phase of that plan is an enhancement to the wireless infrastructure and increased bandwidth. We will also be piloting electronic textbooks and other electronic instructional materials. The total investment for FY 2012 is approximately \$300,000 using the funds from the River Forest TIF proceeds.

The Facility Committee has developed a long range facility plan for Life Safety, energy efficiency and instructional space upgrades. To this end, the District continues to reduce its overall costs related to utilities, recycles all construction materials, has reduced its use of paper by implementing paperless processes and has transitioned to the use of green cleaning products.

The Board of Education has reviewed and approved a new budgeting and long range planning model which will be implemented during FY 2012. During the FY 2012 budgeting process, a District Leadership Team working group discussed and implemented several cost containment strategies. In addition, one pilot quality review committee assessed the new EAC II program.

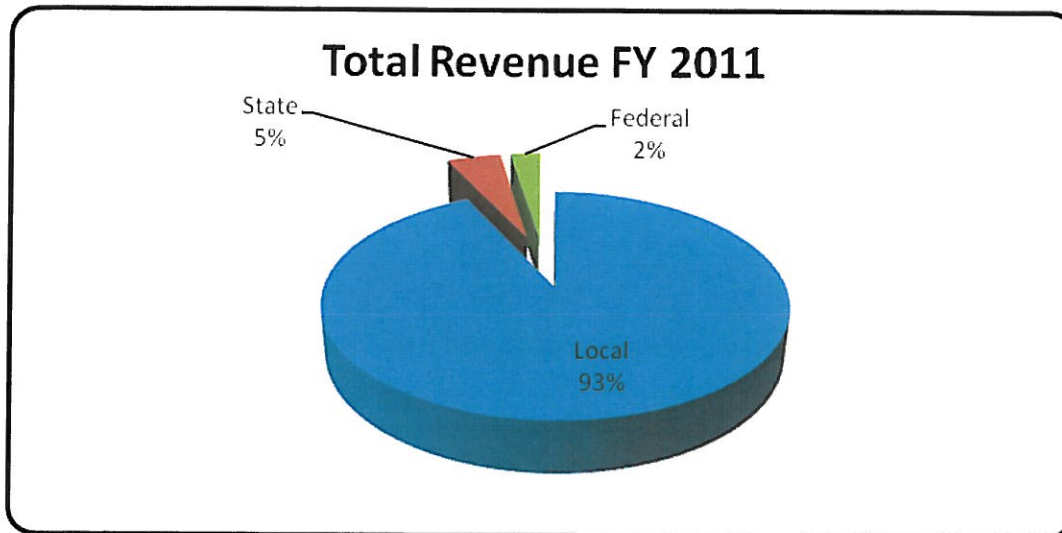
The District Leadership Team also reviewed the budget for FY 2012 and implemented cost savings. These savings include:

- Reduction in the rate paid to substitute teachers, an annual savings of approximately \$80,000;
- Reduction in certified staff of 3.4 FTE, an annual savings of approximately \$300,000;
- Reduction in Administrative staffing due to reconfiguration of the technology department;
- Restructuring of the textbook purchase program in exchange for an instructional materials fee which will reduce the cost for parents and the District in the long term.
- Reduction in the cost of Property, Liability and Workers Compensation insurance premiums;
- Reduction in Health Insurance costs are due to an across the board increase in the pharmacy co-pay. The resulting 1.5% savings for the PPO plan and a .8% savings for the HMO plan was accomplished with the cooperation of the Faculty Senate and other bargaining unit representatives;
- Reduction in the cost of transportation due to a new vendor relationship and a reduction in field trips, an annual savings of approximately \$162,000;
- Reduction in construction management fees of approximately \$50,000.



## REVENUE

Oak Park and River Forest High School receives most of its funding from Local Property Taxes and other local revenue such as Corporate Personal Property Taxes, Investment Income, Tax Increment Financing Distributions and Student Fees.



In FY 2011, the State of Illinois provided 5% of revenue for General State Aid, Categorical aids, Food Service, Transportation and Special Education. The Federal government provided 2% of total revenue for Title grants and for Special Education. The percentage for Federal aid has been higher than historical trends the past two school years, due to the one time American Recovery and Reinvestment Act (ARRA) funds that the District received. The remaining ARRA funds were completely depleted by the end of FY 2011.

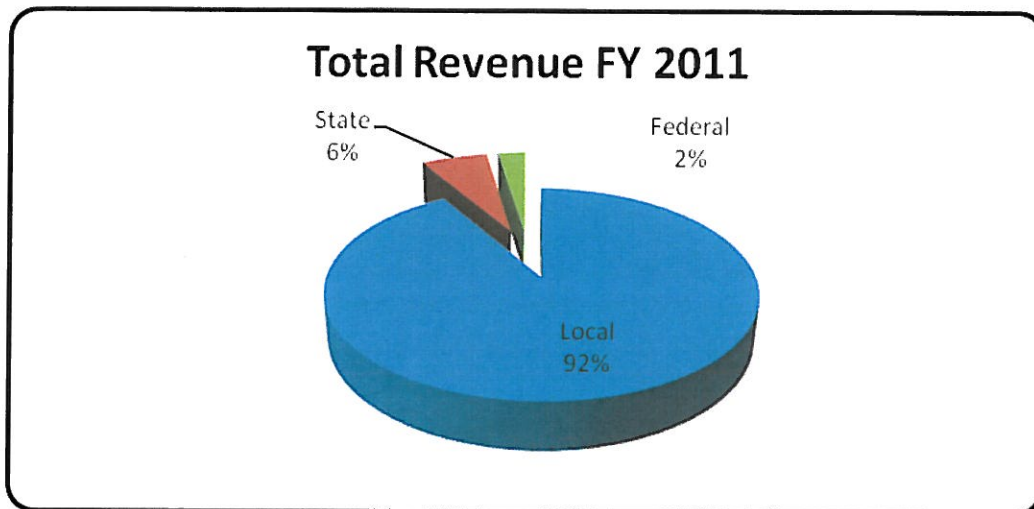
For FY 2012, the District will experience a decline in total revenue.

Type of Revenue	FY 2011	FY 2012	Change	Percent Change
	Amended Budget	Preliminary Budget		
Property Taxes	\$ 59,634,567	\$ 63,031,810	\$ 3,397,243	5.70%
Other Local Sources	\$ 6,138,470	\$ 5,800,598	\$ (337,872)	-5.50%
State Sources	\$ 3,438,006	\$ 3,716,623	\$ 278,617	8.10%
Federal Sources	\$ 1,907,680	\$ 1,547,183	\$ (360,497)	-18.90%
TIF Rebate	\$ 3,878,039	\$ 500,000	\$ (3,378,039)	-87.11%
<b>Total</b>	<b>\$ 74,996,762</b>	<b>\$ 74,596,214</b>	<b>\$ (400,548)</b>	<b>-0.53%</b>

*Fiscal years 2011 and 2012 total revenue by source for all funds*

In FY 2012, Property Taxes, Other Local Sources and TIF will account for 92% of the total revenue, with 6% coming from State Sources and 2% from Federal Sources.





#### **Property Taxes**

Since the District is a tax-capped district, property tax receipts will be limited to the December 31, 2010 Consumer Price Index of 1.5% for the 2010 Levy. The 2010 levy is paid in two installments; one received in March/April of 2011 and the other will be received in the fall of 2011. The District expects a rather large addition of new property to be added to the tax base due to the purchase of West Suburban Hospital by a for-profit organization. The total levy has been distributed to the individual funds within legal limitations in order to meet current obligations.

The District had anticipated, but not received, “carve outs” of EAV property from the Village of Oak Park Downtown TIF District in 2007, 2008, and 2009. During FY 2011, the Village made partial cash equivalent payments of delinquent EAV carve-outs. The Village of Oak Park and the District are presently in negotiations concerning the amount due.

#### **Other Local Revenue**

Other Local Revenue consists of Corporate Personal Property Replacement Taxes (CPPRT), interest income, TIF surplus distributions and student fees. We anticipate CPPRT to remain the same as the current school year. Interest income will decline as older, longer-term investments mature. These older long-term investments carry a higher interest rate and, as they mature, the District is not able to reinvest at the same interest rate.

In FY 2011, the Village of Oak Park remitted delinquent payments for TIF surplus distributions. We expect the Village of Oak Park to remit payments on time in the future; however, the FY 2012 amount will be reduced compared to FY 2011. In addition, the River Forest TIF District expired, and the District received a large surplus distribution of \$1,069,000 that will not be continued in FY 2012. The anticipated reduction in revenue compared to FY 2011 will be approximately \$3,300,000.

### State Funding

The State of Illinois has been having financial difficulties. Conversations concerning future funding for public school districts continue and are not finalized at this point. The State recently restructured the State employee pension plans including TRS and IMRF.

We have determined that the best course of action at this point is to estimate next year's State revenue based on the information we have at the moment. For General State Aid we are assuming that the funding will remain the same as FY 2011. We expect to receive no funding for the Early Childhood Grant. We expect the Special Education Personnel and Extraordinary reimbursements to increase slightly and the Drivers Education Categorical aid to increase slightly. Below is a chart of the estimated State Revenue for FY 2012 compared to the FY 2011 budget.

<i>State Revenue</i>			
<i>Type of Revenue</i>	<i>FY 2011</i>	<i>FY 2012</i>	<i>Change</i>
<i>Education Fund</i>			
General State Aid	\$ 1,363,870	\$ 1,333,593	
Categorical Aid	<u>\$ 1,414,770</u>	<u>\$ 1,620,144</u>	
Sub-Total Education Fund	\$2,778,640	\$2,953,737	
<i>Food Service Fund</i>			
Free Lunch	\$ 13,987	\$ 14,686	
<i>Transportation Fund</i>			
Special Ed Transportation	\$ 645,379	\$ 748,200	
Total	\$3,438,006	\$3,716,623	\$ 278,617
Net increase in anticipated State revenue			

### Federal Funding

For Fiscal Year 2010, the Federal government provided additional grants of \$875,745 for Special Education IDEA funding, \$84,970 for Title I funding and \$405,189 for State Stimulus for General Education Funding. During FY 2011, the remaining Title I ARRA funds of \$22,329 and IDEA ARRA funds of \$179,005 were expended. These additional grant amounts will not be received in Fiscal Year 2012. Other Federal sources of Federal revenue will be budgeted when the award amount has been determined.

## **EDUCATION FUND**

### **Revenue**

In the fall of 2007, the District received the majority of funds held by the Cicero Township Treasurer. The Treasurer's office closed effective December 31, 2007. The remaining balance of funds held by the Cicero Township Trustee of Funds relates to the agreed upon escrow balance for possible litigation defense costs. The funds held in escrow will be distributed in October of 2011.

The District expected certain properties to be released from the Oak Park Downtown Tax Increment Finance. The District is currently discussing these delinquent payments with the Village of Oak Park and anticipates that the Village of Oak Park will make cash settlement rather than carve out additional property during FY 2012. This cash settlement will be recorded as other local sources of revenue. State and Federal Sources of revenue have been changed as indicated above.

The budget for interest income in the Education Fund will decline by \$200,000 next year. The District will collect an additional \$100,000 in student fees.

The District has lowered the student registration fee as it transitions from a textbook purchase program to an Instructional Materials Fee and textbook rental program. The registration fees are recorded in the Educational Fund.

### **Expenditures**

Total expenditures in the Education Fund will increase approximately 3.2% over FY 2011. General Instructional, Special Education, Interscholastic Program, Drivers Education, Pupil Support and Administrative Support expenditures will increase as expenditures in Summer School, Vocational Programs and Other Instructional decrease.

The majority of the increases in total expenditures are in the salary and benefit categories. The salaries and benefits reflect the results of contract negotiations with all bargaining units. The District will be in the fifth year of a five year agreement with the Faculty Senate. Included in the agreement are several features, an adjustment to the retirement compensation in order to meet the 6% limitation in the final years of service, a transfer of retirees to the state medical plan rather than the District medical plan beginning with retirements at the end of FY 2007, and an increase in the employee participation rate for medical insurance. Additionally, the parties have agreed to phase-out the end of career retirement "bumps" in salary in exchange for a 403 (b) match over the employee's career, after reaching tenure. This change reduces the cost for the District and increases the amount available at the time of retirement for the employee.

The District has recently completed negotiations with the Service Employees International Union Local 73 for the Classified Personnel. The contract had expired on June 30, 2009. The new contract will eliminate automatic step increases and creates a two tier pay system. Employees will begin using an electronic time keeping system. Salary increases will be 4% for each of four years. The new contract will expire on June 30, 2013.



FY 2012 will be the third year of a five year contract with the Service Employees International Union Local 73, Safety and Support Team. The contract provides 2% increases each of the five years of the contract. The Safety and Support personnel now use the electronic time keeping system.

The contract with the Service Employees International Union, Local 73, Buildings and Grounds Custodial and Maintenance staff is a four year contract expiring on June 30, 2012. The contract introduces a two tier pay system, an electronic timekeeping system and provides annual increases of 1.5% each year of the contract.

Faculty staffing will decrease 3.4 Full Time Equivalents (FTE) over last year's total. In addition, one faculty member will be on sabbatical leave, which is not reflected in the faculty FTE figure in the summary report. The decrease in staffing is due to a concerted effort to improve the sectioning process. The estimated savings cost is approximately \$300,000.

Classified staffing will increase by 3.11 FTE. This increase is due to an increased need for Special Education Teaching Assistants.

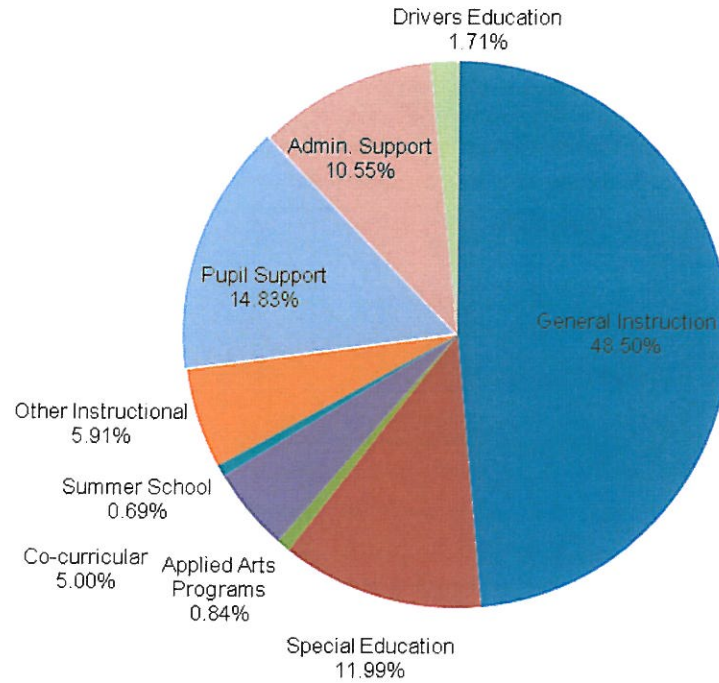
Administrative staffing will decrease by 1.0 FTE in the technology department. In addition, non-certified administrators serving on the District leadership teams have been reclassified from the non-affiliated group to the appropriate leadership team. This is not an increase in overall FTE. One administrator, the Director of Special Education, previously serving as a division head, will be serving on the District Leadership Team in FY 2012.

Non-affiliated FTE will decrease by the 4 administrative FTE mentioned above and increase by a 1.0 FTE as a result of reclassifying the Occupational Therapist position as a District employee from a private contractor position.

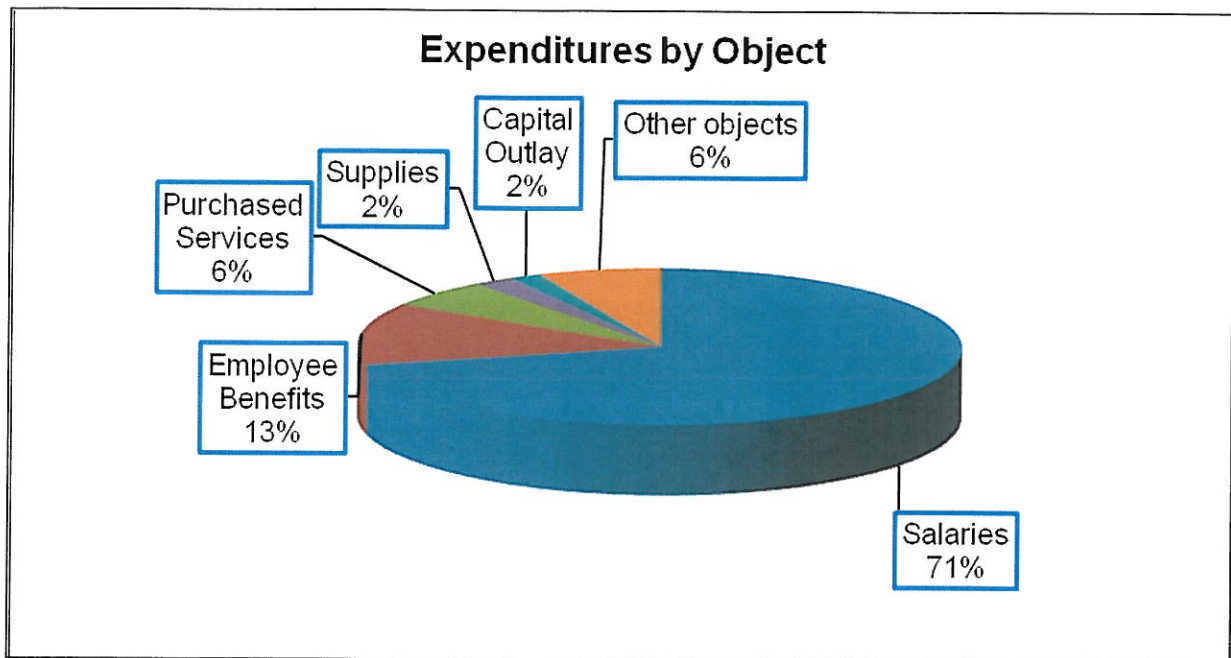
*A Fiscal Year 2012 Certified/Non-Certified Staffing FTE Report for Budgeting* table summarizes the total staffing and is located on page 22.

The Special Education Department, Student Support Services and the Administration have carefully reviewed the number of students placed off campus and created a transitional program, with the goal of successfully transitioning students back to campus. The program is expected to offer a greater level of success for students and to decrease tuition and transportation costs. The budget for off-campus special education placements will be \$2.5 million; this amount is reflected in Other Instructional Programs.

## Expenditures by Program



*General Instruction, Special Education, Applied Arts, Drivers Education, and Other Instructional costs are estimated to be approximately 68.95% of the Education Fund expenditures, compared to 68.55% in FY 11. The Pupil Support category includes tuition for students placed out of the district. Tuition is approximately 5.4% of the Educational Fund budget in FY 2012 and 6.75% in FY 2011.*



*In FY 2012, salaries will be 71% of the budget consistent with FY 2011. Benefits will be 13% of the budget compared to 12% in FY 2011. Special Education tuition is part of the expenditures titled Other Objects and will be 5.4% of the Education Fund budget, a decrease of 1.35%. Tuition was 7% in FY 2008 and 2009, 8% in 2007, 6.0% in 2006 and 5.8% in 2005. Purchased Services will be 6% compared to 5% in FY 2011.*

### **BOOKSTORE FUND**

The Illinois State Board of Education Textbook Loan Program has been discontinued. This program previously provided textbooks to the school district for free. This loss of funding will have a significant impact on the textbook costs for families. After careful consideration and considerable debate, the Board of Education approved a new program which will provide textbooks and instructional materials to students in a rental format rather than a purchase format.

The Bookstore will experience a loss this year as the District transitions from a textbook purchasing program to an instructional materials fee and textbook rental program. The Instructional Materials Fee has been averaged over a five year horizon, which coincides with the textbook replacement cycle. By the end of the five year cycle the initial investment in textbooks will be recouped.

### **FOOD SERVICE FUND**

The budget reflects an increase in revenue and expenditures. The District has successfully completed a fourth year of providing food service to District 97. Through this cooperative agreement, economies of scale are achieved, resulting in cost savings for both Districts as well as an increase in nutritional quality. In FY 2008, District 200 purchased a new oven and one new van in order to implement the service, costs that have

already been recouped through this program. District 200 will continue its program of increasing the fund balance over time in order to replace equipment in a timely fashion.

During FY 2012, the District will modify the open campus policy. We anticipate more students eating lunch in the cafeterias, resulting in an increase in revenue and expenditures in this area. These amounts will be added after the Board of Education discussion of the Modified Campus costs.

### **OPERATIONS AND MAINTENANCE FUND**

Beginning in FY 2011, the O & M Fund now makes annual transfers to the Capital Projects Fund for construction projects. This is a new requirement of the ISBE account code structure. The *Five Year Plan* reflects annual transfers of approximately \$2 million for construction purposes over the next two years and then larger amounts after the Life Safety projects are complete. It will be important to sustain cost containment measures in the O & M Fund to support the necessary facility maintenance required to protect the District's and communities' valuable asset. It is important to maintain this objective due to the limited borrowing capacity of the District imposed by law. The District has no excess capacity for borrowing until after FY 2018.

The District will be in the final year of a four year contract with the Buildings and Grounds Custodial and Maintenance, Service Employees International Union, Local 73. The contract agreement includes salary increases of 0% in FY 2009 and 1.5% increases for the remaining years. The agreement provided for an electronic timekeeping system implementation. The implementation was very successful.

Other Sources of Revenue are budgeted to decrease. Corporate Personal Property Taxes are an exceptionally volatile source of revenue and have declined significantly due to the economic downturn.

The transfer category is the interest income earned in the Bond and Interest Fund. This amount is transferred to the O & M Fund at the end of each year. We do not intend to make this transfer at the end of the year due to low interest income earnings.

### **TORT IMMUNITY FUND**

Expenditures for the Tort Immunity Fund include Property, Liability and Workers' Compensation insurance, health safety inspections, repairs, maintenance and purchase of safety related equipment, legal bills and settlement payments. The July 1, 2011 renewal for Property and Liability insurance was a 7.3% decrease in premium and Workers' Compensation was a 13.8% decrease. The decreases in premium are due to lower claims experience and a positive renewal.

There are planned expenditures to enhance the security camera system, door locking system and door monitoring systems for \$105,000. In addition, safety concerns have necessitated the replacement of a diving board and bleachers. These projects, coupled with safety inspections and resulting repair of athletic equipment, result in a budget of \$165,000.



## ***TRANSPORTATION FUND***

The District currently owns two activity buses, two Special Education wheel-chair equipped mini-bus and two vans for transporting small groups of students for activities and Special Education programs. These vehicles have greatly reduced the cost of transportation for small groups of students. There are no vehicle replacements required in FY 2012. The fund balance is maintained in order to meet future vehicle replacement needs and unexpected increases in special education transportation costs.

The District recently issued a request for bids for transportation services and has contracted with Illinois Central for Special Education and activity transportation services. The District has a three-year contract with provision for up to two additional one-year contract extensions. Total transportation costs will decrease by \$162,300; \$129,000 due to the rate decrease from the bid process and \$35,000 due to a reduction in field trip costs. The cost of maintenance will increase slightly.

Governor Pat Quinn recently reduced the State Transportation Funding for regular transportation by line item veto. We do not anticipate a decrease in revenue at this time because the District does not provide transportation to regular education students.

## ***IMRF/ SOCIAL SECURITY FUND***

The Illinois Municipal Retirement Fund is the pension fund for non-certified employees. This fund also records expenditures related to social security.

The increase in expenditures for this fund relate to an increase in the IMRF rate. The rate will increase to 12.29% on January 1, 2012. Historical rates effective on January 1, have been, 7.37% in 2004, 8.59% in 2005, 9.39% in 2006, 9.61% in 2007, 8.9% in 2008, 8.66% in 2009, 9.53% in 2010 and 10.48% in 2011. The IMRF rate is expected to continue to increase until the Fund has recouped losses from impaired assets due to the economic downturn. Based on current data, we expect the rate to peak around 13.5% in 2013 and then level off for the foreseeable future.

## ***WORKING CASH FUND***

The District is re-establishing the fund balance in this fund in order to provide for cash flow purposes. The District's primary source of revenue is property tax revenue, which is received in installments twice per year. The fund balances help the District with cash flow needs between the payment dates. A six month reserve is desirable in order to meet financial obligations from the period of July through December when the next levy deposit is received. The time period of July to December is the largest expenditure period due to debt service obligations, construction projects, retirement obligations, and back-to-school purchases.

## ***DENTAL AND MEDICAL SELF-INSURED FUNDS***

The District is self-insured for the PPO low deductible and PPO VEBA high deductible medical plans and for the HMO and pharmacy plans. The increase in revenue and expenditures relates to an anticipated increase in premium costs effective January 1,



2012, due to the new government requirements. The January 1, 2011 renewal was a 5.2% increase and the January 1, 2012 budget reflects a 10% increase.

Certified retirees access the State TRIP insurance plan rather than the District insurance plan. A positive change in fund balance in the Medical Insurance Fund reflects a planned increase in the reserve for future claims.

### ***WORKERS' COMPENSATION SELF-INSURED FUND***

In July 2006, the District renewed the Workers' Compensation Insurance with the SELF cooperative pool, taking advantage of the high deductible partially self-insured option. In December of 2006, it became apparent that the SELF cooperative pool was experiencing significant structural instability due to districts with excessive losses. An attempt by the pool's executive board to help these districts migrate to a high risk insurance alternative was unsuccessful. In January of 2007, the Board of Education approved a resolution to withdraw from the pool and seek outside bids for insurance. As a part of that process, the District received and accepted an insurance bid from CLIC. The District can now consider transferring the remaining fund balance to the Tort fund for future premiums.

### ***CAPITAL PROJECTS FUND***

In summer 2011, the District will improve HVAC systems, tuck point the exterior of the building, improve electrical and plumbing, replace ceiling and flooring and upgrade lighting. The source of revenue will be transferred from the O & M Fund.

The District is considering possible facility upgrades that will enhance the student experience during the closed campus lunch periods. These costs will be added to the budget after Board of Education discussion and approval.

In FY 2011, the proceeds from the River Forest TIF surplus distribution were used to refurbish several science labs. This revenue stream will not be received in FY 2012, therefore revenue will decline.

### ***LIFE SAFETY FUND***

The local sources of revenue in the Life Safety Fund will decline by \$200,000. During FY 2011, a portion of the River Forest TIF surplus distribution was deposited into this fund in order to complete work in the science labs during the summer of 2010. This funding will no longer be available. The Life Safety Levy was increased to fund the completion of Life Safety Projects according to the master plan time schedule.

During the summer of 2011, the District will continue projects that were approved in the Life Safety master plan. These projects include asbestos removal, HVAC repair and replacement and electrical and plumbing upgrades. A transfer of \$615,314 will be made to the Bond and Interest Fund in order to pay the debt for the previous roof replacement project.

OAK PARK RIVER FOREST HIGH SCHOOL DISTRICT 200  
2011 - 2012 Preliminary Budget  
July 2011

	EDUCATION FUND	BOOKSTORE FUND	FOOD SERVICE FUND	OP. & MAINT. FUND	TORT FUND	TRANSP. FUND	IMRF FUND	CASH FUND	BOND & INT. FUND	CAPITAL PROJ. FUND	LIFE SAFETY FUND	FY 11 PRELIMINARY BUDGET	FY 11 AMENDED BUDGET
<b>Receipts</b>													
Property Taxes	45,334,109	-	-	6,692,124	1,142,714	864,354	2,516,606	1,190,085	2,911,648	-	2,380,170	63,031,810	59,634,567
Other Local Sources	1,747,616	901,000	2,059,016	1,037,167	11,120	11,211	128,681	40,798	7,479	310,000	101,510	6,355,598	10,016,509
State Sources	2,953,737	-	14,686	-	-	748,200	-	-	-	-	-	3,716,623	3,438,006
Federal Sources	1,352,064	-	195,119	-	-	-	-	-	-	-	-	1,547,183	1,907,680
<b>Total Receipts</b>	<b>51,387,526</b>	<b>901,000</b>	<b>2,268,821</b>	<b>7,729,291</b>	<b>1,153,834</b>	<b>1,623,765</b>	<b>2,645,287</b>	<b>1,230,883</b>	<b>2,919,127</b>	<b>310,000</b>	<b>2,481,680</b>	<b>74,651,214</b>	<b>74,996,762</b>
<b>Expenditures</b>													
General Instruction	22,474,639	1,340,390	-	-	-	-	409,745	-	-	-	-	24,224,774	22,160,401
Special Education	5,556,677	-	-	-	-	-	256,246	-	-	-	-	5,812,923	5,535,675
Adult Education	20,799	-	-	-	-	-	-	-	-	-	-	20,799	20,539
Vocational Programs	356,849	-	-	-	-	-	28,528	-	-	-	-	385,377	401,161
Interscholastic Programs	2,318,881	-	-	-	-	-	110,853	-	-	-	-	2,429,734	2,303,343
Summer School	320,040	-	-	-	-	-	10,190	-	-	-	-	330,230	368,453
Drivers Education	790,686	-	-	-	-	-	9,434	-	-	-	-	800,120	774,802
Other Instructional	2,740,499	-	-	-	-	-	1,305	-	-	-	-	2,741,804	2,758,995
Support Svcs - Pupil	6,870,779	-	-	-	-	1,340,960	415,799	-	-	-	-	8,627,538	8,637,522
Support Svcs - Admin	4,877,145	-	2,268,758	5,626,268	1,098,776	-	1,010,430	-	-	2,203,909	-	14,881,377	15,089,480
Construction	-	-	-	-	-	-	-	-	-	-	1,701,822	3,905,731	5,328,822
Debt Service	-	-	-	-	-	-	-	-	3,529,596	-	-	3,529,596	3,500,790
<b>Total Expenditures</b>	<b>46,326,994</b>	<b>1,340,390</b>	<b>2,268,758</b>	<b>5,626,268</b>	<b>1,098,776</b>	<b>1,340,960</b>	<b>2,252,530</b>	<b>-</b>	<b>3,529,596</b>	<b>2,203,909</b>	<b>1,701,822</b>	<b>67,690,003</b>	<b>66,879,983</b>
<b>Sources of Funds</b>													
Uses of Funds	-	-	-	-	-	-	-	-	615,314	2,203,909	-	2,819,223	3,817,473
	-	-	-	(2,203,909)	-	-	-	-	-	-	(615,314)	(2,819,223)	(3,817,473)
<b>Change in Fund Balance</b>	<b>5,060,532</b>	<b>(439,390)</b>	<b>63</b>	<b>(100,886)</b>	<b>55,058</b>	<b>282,805</b>	<b>392,757</b>	<b>1,230,883</b>	<b>4,845</b>	<b>310,000</b>	<b>164,544</b>	<b>6,961,211</b>	<b>8,116,779</b>
<b>Beginning Balance (audited)</b>	<b>75,998,594</b>	<b>699,726</b>	<b>338,465</b>	<b>8,232,110</b>	<b>2,353,610</b>	<b>2,568,587</b>	<b>2,301,591</b>	<b>7,636,293</b>	<b>1,477,320</b>	<b>410,000</b>	<b>75,207</b>	<b>102,091,503</b>	<b>93,974,724</b>
<b>Est. Ending Balance</b>	<b>81,059,126</b>	<b>260,336</b>	<b>338,528</b>	<b>8,131,224</b>	<b>2,408,668</b>	<b>2,851,392</b>	<b>2,694,348</b>	<b>8,867,176</b>	<b>1,482,165</b>	<b>720,000</b>	<b>239,751</b>	<b>109,052,714</b>	<b>102,091,503</b>

**OAK PARK RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**2011 - 2012 Preliminary Budget**  
**July 2011**

**Education Fund**

	<b><u>Amended Budget 2010 - 2011</u></b>	<b><u>Preliminary Budget 2011 - 2012</u></b>	<b><u>Difference Amount</u></b>	<b><u>Difference Percent</u></b>
<i><b>Receipts</b></i>				
Property Taxes	43,378,031	45,334,109	1,956,078	4.51%
Other Local Sources	4,784,883	1,747,616	(3,037,267)	-63.48%
State Sources	2,778,640	2,953,737	175,097	6.30%
Federal Sources	<u>1,721,852</u>	<u>1,352,064</u>	<u>(369,788)</u>	-21.48%
	52,663,406	51,387,526	(1,275,880)	-2.42%
<i><b>Expenditures</b></i>				
General Instruction	21,745,656	22,474,639	728,983	3.35%
Special Education	5,310,875	5,556,677	245,802	4.63%
Adult Education	20,539	20,799	260	1.27%
Vocational Programs	375,888	356,849	(19,039)	-5.07%
Interscholastic Programs	2,182,182	2,318,881	136,699	6.26%
Summer School	358,609	320,040	(38,569)	-10.76%
Drivers Education	765,563	790,686	25,123	3.28%
Other Instructional	2,757,763	2,740,499	(17,264)	-0.63%
Support Svcs. - Pupil	6,740,902	6,870,779	129,877	1.93%
Support Svcs. - Admin.	<u>4,645,223</u>	<u>4,888,145</u>	<u>242,922</u>	5.23%
	<u>44,903,200</u>	<u>46,337,994</u>	<u>1,434,794</u>	3.20%
 Change in Fund Balance	 7,760,206	 5,049,532	 (2,710,674)	 -34.93%
Beginning Balance (audited)	<u>66,213,181</u>	<u>73,973,387</u>		
Ending Balance	<u>73,973,387</u>	<u>79,022,919</u>		

# OAK PARK RIVER FOREST HIGH SCHOOL DISTRICT 200

## 2011 - 2012 Preliminary Budget

July 2011

### Bookstore Fund

	<u>Amended Budget 2010 - 2011</u>	<u>Preliminary Budget 2011 - 2012</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Other Local Sources	875,003	901,000	25,997	2.97%
	<u>875,003</u>	<u>901,000</u>	<u>25,997</u>	
<i>Expenditures</i>				
General Instruction	875,003	1,340,390	465,387	53.19%
	<u>875,003</u>	<u>1,340,390</u>	<u>465,387</u>	
Change in Fund Balance	-	(439,390)	(439,390)	N/A
Beginning Balance (audited)	699,726	699,726		
Ending Balance	<u>699,726</u>	<u>260,336</u>		

### Food Service Fund

	<u>Amended Budget 2010 - 2011</u>	<u>Preliminary Budget 2011 - 2012</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Other Local Sources	2,004,570	2,059,016	54,446	2.72%
State Sources	13,987	14,686	699	5.00%
Federal Sources	185,828	195,119	9,291	5.00%
	<u>2,204,385</u>	<u>2,268,821</u>	<u>64,436</u>	<u>2.92%</u>
<i>Expenditures</i>				
Support Svcs. - Admin.	2,203,288	2,268,758	65,470	2.97%
	<u>2,203,288</u>	<u>2,268,758</u>	<u>65,470</u>	<u>2.97%</u>
Change in Fund Balance	1,097	63	(1,034)	-94.26%
Beginning Balance (audited)	337,368	338,465		
Ending Balance	<u>338,465</u>	<u>338,528</u>		

**OAK PARK RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**2011 - 2012 Preliminary Budget**  
**July 2011**

**Operations and Maintenance Fund**

	<b><u>Amended Budget 2010 - 2011</u></b>	<b><u>Preliminary Budget 2011 - 2012</u></b>	<b><u>Difference Amount</u></b>	<b><u>Difference Percent</u></b>
<i><b>Receipts</b></i>				
Property Taxes	5,990,710	6,692,124	701,414	11.71%
Other Local Sources	<u>1,070,966</u>	<u>1,037,167</u>	<u>(33,799)</u>	-3.16%
	7,061,676	7,729,291	667,615	9.45%
<i><b>Expenditures</b></i>				
Support Svcs. - Admin.	<u>5,368,583</u>	<u>5,626,268</u>	<u>257,685</u>	4.80%
	<u>5,368,583</u>	<u>5,626,268</u>	<u>257,685</u>	4.80%
Sources of Funds	26,210	-	(26,210)	-100.00%
Uses of Funds	<u>(3,177,000)</u>	<u>(2,203,909)</u>	<u>973,091</u>	-30.63%
Change in Fund Balance	(1,457,697)	(100,886)	1,356,811	-93.08%
Beginning Balance (audited)	<u>9,689,807</u>	<u>8,232,110</u>		
Ending Balance	<u>8,232,110</u>	<u>8,131,224</u>		

**Tort Immunity Fund**

	<b><u>Amended Budget 2010 - 2011</u></b>	<b><u>Preliminary Budget 2011 - 2012</u></b>	<b><u>Difference Amount</u></b>	<b><u>Difference Percent</u></b>
<i><b>Receipts</b></i>				
Property Taxes	1,104,552	1,142,714	38,162	3.45%
Other Local Sources	<u>20,076</u>	<u>11,120</u>	<u>(8,956)</u>	-44.61%
	1,124,628	1,153,834	29,206	2.60%
<i><b>Expenditures</b></i>				
Support Svcs. - Admin.	<u>1,121,112</u>	<u>1,098,776</u>	<u>(22,336)</u>	-1.99%
	<u>1,121,112</u>	<u>1,098,776</u>	<u>(22,336)</u>	-1.99%
Change in Fund Balance	3,516	55,058	51,542	1465.93%
Beginning Balance (audited)	<u>2,350,094</u>	<u>2,353,610</u>		
Ending Balance	<u>2,353,610</u>	<u>2,408,668</u>		

**OAK PARK RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**2011 - 2012 Preliminary Budget**  
**July 2011**

**Transportation Fund**

	<b>Amended Budget 2010 - 2011</b>	<b>Preliminary Budget 2011 - 2012</b>	<b>Difference Amount</b>	<b>Difference Percent</b>
<i><b>Receipts</b></i>				
Property Taxes	842,131	864,354	22,223	2.64%
Other Local Sources	22,016	11,211	(10,805)	-49.08%
State Sources	645,379	748,200	102,821	15.93%
	<u>1,509,526</u>	<u>1,623,765</u>	<u>114,239</u>	<u>7.57%</u>
<i><b>Expenditures</b></i>				
Support Svcs. - Pupil	1,503,261	1,340,960	(162,301)	-10.80%
	<u>1,503,261</u>	<u>1,340,960</u>	<u>(162,301)</u>	<u>-10.80%</u>
Change in Fund Balance	6,265	282,805	276,540	4414.05%
Beginning Balance (audited)	<u>2,562,322</u>	<u>2,568,587</u>		
Ending Balance	<u>2,568,587</u>	<u>2,851,392</u>		

**Illinois Municipal Retirement/Social Security Fund**

	<b>Amended Budget 2010 - 2011</b>	<b>Preliminary Budget 2011 - 2012</b>	<b>Difference Amount</b>	<b>Difference Percent</b>
<i><b>Receipts</b></i>				
Property Taxes	2,314,608	2,516,606	201,998	8.73%
Other Local Sources	131,630	128,681	(2,949)	-2.24%
	<u>2,446,238</u>	<u>2,645,287</u>	<u>199,049</u>	<u>8.14%</u>
<i><b>Expenditures</b></i>				
General Instruction	414,745	409,745	(5,000)	-1.21%
Special Education	224,800	256,246	31,446	13.99%
Vocational Programs	25,273	28,528	3,255	12.88%
Interscholastic Programs	121,161	110,853	(10,308)	-8.51%
Summer School	9,844	10,190	346	3.51%
Drivers Education	9,239	9,434	195	2.11%
Other Instructional	1,232	1,305	73	5.93%
Support Svcs. - Pupil	393,359	415,799	22,440	5.70%
Support Svcs. - Admin.	898,271	1,010,430	112,159	12.49%
	<u>2,097,924</u>	<u>2,252,530</u>	<u>154,606</u>	<u>7.37%</u>
Change in Fund Balance	348,314	392,757	44,443	12.76%
Beginning Balance (audited)	<u>1,953,277</u>	<u>2,301,591</u>		
Ending Balance	<u>2,301,591</u>	<u>2,694,348</u>		

**OAK PARK RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**2011 - 2012 Preliminary Budget**  
**July 2011**

**Dental Insurance Fund**

	<b>Amended Budget 2010 - 2011</b>	<b>Preliminary Budget 2011 - 2012</b>	<b>Difference Amount</b>	<b>Difference Percent</b>
<i>Receipts</i>				
Insurance Premiums	452,853	492,319	39,466	8.71%
Other Local Sources	2,000	1,000	(1,000)	-50.00%
	<u>454,853</u>	<u>493,319</u>	<u>38,466</u>	<u>8.46%</u>
<i>Expenditures</i>				
Staff Services	<u>452,853</u>	<u>492,319</u>	<u>39,466</u>	<u>8.71%</u>
Change in Fund Balance *	2,000	1,000	(1,000)	-50.00%
Beginning Balance (audited)	<u>149,263</u>	<u>151,263</u>		
Ending Balance	<u>151,263</u>	<u>152,263</u>		

**Medical Self Insurance Fund**

	<b>Amended Budget 2010 - 2011</b>	<b>Preliminary Budget 2011 - 2012</b>	<b>Difference Amount</b>	<b>Difference Percent</b>
<i>Receipts</i>				
Insurance Premiums	5,577,698	6,320,702	743,004	13.32%
Other Local Sources	20,000	10,000	(10,000)	-50.00%
	<u>5,597,698</u>	<u>6,330,702</u>	<u>733,004</u>	<u>13.09%</u>
<i>Expenditures</i>				
Staff Services	<u>5,577,698</u>	<u>6,320,702</u>	<u>743,004</u>	<u>13.32%</u>
Change in Fund Balance *	20,000	10,000	(10,000)	-50.00%
Beginning Balance (audited)	<u>1,838,087</u>	<u>1,858,087</u>		
Ending Balance	<u>1,858,087</u>	<u>1,868,087</u>		

**Self-Insurance Workers' Comp Fund**

	<b>Amended Budget 2010 - 2011</b>	<b>Preliminary Budget 2011 - 2012</b>	<b>Difference Amount</b>	<b>Difference Percent</b>
<i>Receipts</i>				
Insurance Premiums	-	-	-	N/A
Transfers	-	-	-	N/A
	<u>-</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
<i>Expenditures</i>				
Staff Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Change in Fund Balance *	-	-	-	N/A
Beginning Balance (audited)	<u>15,857</u>	<u>15,857</u>		
Ending Balance	<u>15,857</u>	<u>15,857</u>		

\*Net changes in fund balance are consolidated with the Education Fund, per ISBE guidelines.

**OAK PARK RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**2011 - 2012 Preliminary Budget**  
**July 2011**

**Working Cash Fund**

	<b><u>Amended Budget 2010 - 2011</u></b>	<b><u>Preliminary Budget 2011 - 2012</u></b>	<b><u>Difference Amount</u></b>	<b><u>Difference Percent</u></b>
<i>Receipts</i>				
Property Taxes	1,045,305	1,190,085	144,780	13.85%
Other Local Sources	69,485	40,798	(28,687)	-41.29%
	<u>1,114,790</u>	<u>1,230,883</u>	<u>116,093</u>	10.41%
Change in Fund Balance	1,114,790	1,230,883	116,093	10.41%
Beginning Balance (audited)	<u>6,521,503</u>	<u>7,636,293</u>		
Ending Balance	<u>7,636,293</u>	<u>8,867,176</u>		

**Bond and Interest Fund**

	<b><u>Amended Budget 2010 - 2011</u></b>	<b><u>Preliminary Budget 2011 - 2012</u></b>	<b><u>Difference Amount</u></b>	<b><u>Difference Percent</u></b>
<i>Receipts</i>				
Property Taxes	2,868,619	2,911,648	43,029	1.50%
Other Local Sources	26,210	7,479	(18,731)	-71.47%
	<u>2,894,829</u>	<u>2,919,127</u>	<u>24,298</u>	0.84%
<i>Expenditures</i>				
Debt Service	<u>3,500,790</u>	<u>3,529,596</u>	<u>28,806</u>	0.82%
	<u>3,500,790</u>	<u>3,529,596</u>	<u>28,806</u>	0.82%
Sources of Funds	614,263	615,314	1,051	0.17%
Uses of Funds	<u>(26,210)</u>	<u>-</u>	<u>26,210</u>	-100.00%
Change in Fund Balance	(17,908)	4,845	22,753	-127.05%
Beginning Balance (audited)	<u>1,495,228</u>	<u>1,477,320</u>		
Ending Balance	<u>1,477,320</u>	<u>1,482,165</u>		



# OAK PARK RIVER FOREST HIGH SCHOOL DISTRICT 200

## 2011 - 2012 Preliminary Budget

July 2011

### Capital Projects Fund

	Amended Budget 2010 - 2011	Preliminary Budget 2011 - 2012	Difference Amount	Difference Percent
<i>Receipts</i>				
Other Local Sources	710,000	310,000	(400,000)	-56.34%
	710,000	310,000	(400,000)	
<i>Expenditures</i>				
Construction	3,477,000	2,203,909	(1,273,091)	-36.61%
	3,477,000	2,203,909	(1,273,091)	-36.61%
Sources of Funds	3,177,000	2,203,909	(973,091)	-30.63%
Change in Fund Balance	410,000	310,000	(100,000)	-24.39%
Beginning Balance (audited)	-	410,000		
Ending Balance	410,000	720,000		

### Life Safety Fund

	Amended Budget 2010 - 2011	Preliminary Budget 2011 - 2012	Difference Amount	Difference Percent
<i>Receipts</i>				
Property Taxes	2,090,611	2,380,170	289,559	13.85%
Other Local Sources	301,670	101,510	(200,160)	-66.35%
	2,392,281	2,481,680	89,399	3.74%
<i>Expenditures</i>				
Construction	1,851,822	1,701,822	(150,000)	-8.10%
	1,851,822	1,701,822	(150,000)	-8.10%
Uses of Funds	(614,263)	(615,314)	(1,051)	0.17%
Change in Fund Balance	(73,804)	164,544	238,348	-322.95%
Beginning Balance (audited)	149,011	75,207		
Ending Balance	75,207	239,751		

**PROPOSED BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2012  
REFERENDUM PHASE-IN UTILIZATION CHART**

INITIATIVE	2005 - 2006	2006 - 2007	2007 - 2008	2008 - 2009	2009 - 2010	2010 - 2011	2011 - 2012
<b>Special Education</b>							
Special Education Teacher (1.0 FTE)	\$35,500	\$86,300	\$89,000	\$93,073	\$99,123	\$105,070	\$115,236
Special Education (1.0 FTE)		86,300	89,000	93,073	99,123	\$105,070	\$115,236
Special Ed Mandates Sub Total	35,500	172,600	178,000	186,146	198,245	210,140	230,472
<b>Grad Standards</b>							
Science (1.0 FTE)		138,080	142,400	148,917	158,597	168,112	115,236
English (2.0 FTE)		129,450	133,500	139,610	148,685	157,606	230,472
Math (1.0 FTE)		86,300	89,000	93,073	\$99,123	105,070	115,236
Mandated Grad Standards Sub Total	-	353,830	364,900	381,600	406,404	430,788	460,944
<b>Response to Intervention</b>							
English/History .3 FTE						43,200	34,571
Mandated RI Sub Total						43,200	34,571
<b>Initiatives</b>							
Summer School Transitions	27,000	15,000	33,000	20,000	20,000	20,000	20,000
Junior Level Math (.2 FTE)	14,200	17,260	17,800	18,615	19,825	21,014	23,047
Algebra I Modified (1.6 FTE)		129,450	133,500	139,610	148,685	157,606	184,378
Reduced Class Size (1.4 FTE)		120,820	124,600	130,302	138,772	147,098	161,330
Support Class Assistant (FTE 1.0)	21,000	25,795	32,410	34,355	36,588	33,339	40,427
SOLO Program on-line courses		64,520		20,000	21,300	20,000	20,000
Tutoring (.4 FTE)		33,500	40,000	37,229	39,649	42,028	52,600
Division Head Release (.4 English and Math)		182,852	156,000	186,146	\$198,245	210,140	245,520
AVID/Support Program (1.0 FTE)							
Dean Counselors/Psychologist (2.0 FTE)				116,735	118,486	121,685	127,769
Resource Managers (2.0 contractors)		15,000	89,000	93,073	96,773	102,535	115,236
Behavior Interventionist (1.0)				18,615	19,548	21,600	
Student Assessment (.2 FTE Test Prep)					26,000		
Junior Level Reading (.4 FTE)					24,000		
Institutional Researcher/Data Processing (.4 FTE)							
Data collection and analysis		50,000	62,700	65,271		24,000	
Hardware/software		70,000	70,000				
Information Systems Consulting Services	20,000	15,000	4,300				
Technology Committees	7,500						
Alegbra 212 Class Computer Equipment			43,400	15,000	15,000	15,000	15,000
AGILE MIND							
Theta Scholars			33,000	20,000	10,000	10,000	
Staff Mentoring		31,000	20,000	10,000	15,000	15,000	5,000
Staff Development		25,000	32,500	25,000			
Minority Student Achievement Network		32,500	7,000	30,000		27,000	27,000
FREE & MUREE Student Groups				5,500	5,500	3,500	3,500
African American Outreach Coordinator 1 FTE				59,000	60,770	55,607	56,437
Physical Plant Changes		100,000	62,000				
Cooperative Committee		30,000					
<b>Grand Total</b>	<b>\$125,200</b>	<b>\$1,491,127</b>	<b>\$1,549,110</b>	<b>\$1,583,697</b>	<b>\$1,648,790</b>	<b>\$1,731,281</b>	<b>\$1,823,231</b>

# Fiscal Year 2012 Certified/Non-Certified Staffing FTE Report for Budgeting

Area/Division/Employee Group	F.T.E 2007-2008	F.T.E 2008-2009	F.T.E 2009-2010	F.T.E 2010-2011	F.T.E 2011-2012	F.T.E. 2010-2011 vs 2011-2012
<b>Faculty</b>						
Alternative Program	1.40	1.00	1.00	0.00	0.00	0.00
Business Education	5.50	5.80	6.60	6.40	6.20	-0.20
Deans	4.00	4.00	4.00	4.00	4.00	0.00
Driver Education	6.00	6.10	6.20	6.10	6.00	-0.10
English	28.40	27.20	27.80	28.20	27.50	-0.70
Family and Consumer Sciences	2.00	2.00	2.40	1.90	2.10	0.20
Guidance	12.00	12.00	12.00	12.00	12.00	0.00
History	22.00	22.30	22.20	23.40	22.40	-1.00
ISIT/Media	3.00	3.00	3.00	3.00	3.00	0.00
Mathematics	26.20	26.10	26.20	26.70	27.00	0.30
Music	3.00	3.00	3.00	3.20	3.00	-0.20
Physical Education	14.80	14.50	14.60	14.60	14.00	-0.60
Science	23.20	23.90	24.00	24.90	24.80	-0.10
Special Education	40.00	40.40	40.40	41.40	40.60	-0.80
Technology	2.00	1.50	1.80	1.80	2.40	0.60
Theater/TV Production/Speech	1.20	1.50	1.30	1.60	1.60	0.00
Visual Arts	5.30	5.50	5.40	5.00	5.10	0.10
World Languages	19.90	20.40	20.80	21.00	20.40	-0.60
Other Assignments/Release Periods <sup>1</sup>	4.10	5.10	5.70	6.30	6.00	-0.30
<b>Sub-total</b>	<b>224.00</b>	<b>225.30</b>	<b>228.40</b>	<b>231.50</b>	<b>228.10</b>	<b>-3.40</b>
<b>Non-Certified Employee Groups<sup>2</sup></b>						
*Buildings and Grounds	40.7	41.86	41.86	41.86	41.86	0.00
Classified	67.8	70.71	64.07	64.16	67.27	3.11
Food Service	19.95	19.95	21.68	21.68	19.77	-1.91
**Non-Affiliated	41.5	38.88	37.06	37.68	34.50	-3.18
Safety and Support Team	18.13	18.13	17.8	18.6	18.7	0.10
<b>Sub-total</b>	<b>188.08</b>	<b>188.37</b>	<b>181.26</b>	<b>183.984</b>	<b>182.10</b>	<b>-1.88</b>
<b>Administration</b>						
**Building Administration/Division Heads	9.1	9.6	9.4	10.2	8.6	-1.60
**District Administration	5	6	5	5	8.78	3.78
<b>Sub-total</b>	<b>14.1</b>	<b>15.6</b>	<b>14.4</b>	<b>15.2</b>	<b>17.38</b>	<b>2.18</b>
<b>TOTALS</b>	<b>426.18</b>	<b>429.27</b>	<b>424.06</b>	<b>430.68</b>	<b>427.58</b>	<b>-3.10</b>

<sup>1</sup> F.T.E. = Spoken Word, Title I, Learning Sem./Reading Supp., FS Chair, Proj. Schol/Coll. Prep, Test Prep, Rtl and Engage Learning Coordinator.  
<sup>2</sup> F.T.E. = For 2008 and beyond, FTE is reported as hours worked based on 2080 hours vs Number of Employees as in prior years.

\*\*With the 2008/2009 B&G Agreement, there was the addition of 3 temporary custodians - up to 599 hours each position per year. Adjustments made to FTE from 2008/2009 forward.

\*\*Reflects relocation of DLT members (CFO, CIO, and Communications) to District Administration. Also include the transfer of a position from contract services to regular full-time status.

# **SCARIANO, HIMES AND PETRARCA**

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## **INTEREST-BASED BARGAINING**

**Presented By:**

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Scariano, Himes and Petrarca, Chtd.**

**July 12, 2011**

## **Interest-Based Bargaining (IBB)**

### **What it is...**

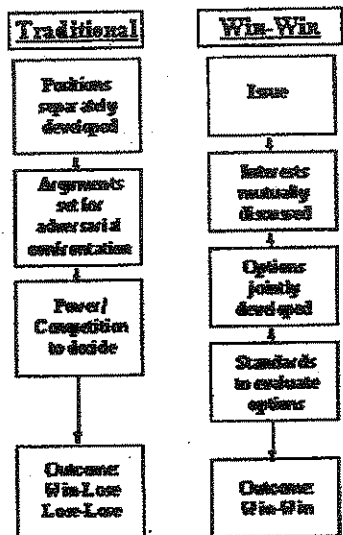
Interest-Based Bargaining (IBB) is a departure from traditional bargaining by focusing primarily on interests instead of positions. Traditional Bargaining utilizes the respective power of the parties to force a desired outcome, even if it is at the expense of the parties' relationship. Interest-Based Bargaining on the other hand, utilizes joint problem solving to arrive at a desired outcome and results in a better understanding of each party's concerns or limitations. This affords the parties the opportunity to achieve a more durable agreement which, can spillover into a more durable and stable relationship.

Interest-Based Bargaining is a joint problem solving process that is known by different names such as: Integrative Bargaining, Win-Win Bargaining, Mutual Gains Bargaining, and Consensus Bargaining, and collaborative bargaining. The principles, however, are the same and are part of Traditional –Distributive Bargaining. The difference with IBB is the following principles are applied more consistently throughout the bargaining process.

- Information Sharing
- Focus on interests, not positions
- Focus on issues, not personalities
- Focus on interests and assist in satisfying the other party's interest as well
- Focus on the future and not dwell on the past
- Creative use of brainstorming to develop options or solutions
- Options or solutions should be evaluated by objective criteria as opposed to power

In the new Interest Based Bargaining (IBB) process, there are significant differences in the flow of bargaining between the traditional and the now win-win negotiation techniques:

## Bargaining Flow



### The Process

The win-win process focuses negotiating teams on interests rather than positions. Team members sit interspersed around a table (not across from each other as in traditional negotiations) and openly and candidly discuss their respective interests or concerns with respect to a particular issue. Team members seek to identify all interests, concentrating on those that are mutual. Sometimes, both parties will be struck by how many interests they both have in common.

Once interests have been identified, the parties develop a series of options to satisfy each interest. All team members are encouraged to participate in the brainstorming process. Options are recorded without evaluating or judging. Some teams have been known to record the interests and options on flipchart paper and tape them around the meeting room. This allows information to be shared openly among the participants on both bargaining teams. Team members can take turns serving as facilitators and recorders of information if desired.

Once options are developed, the parties agree upon a set of standards to use in evaluating the options for acceptability. Through brainstorming, an initial list is compiled, which can be pared down through discussion (to eliminate duplicate, vague, or un-measurable criteria) until consensus is reached.

Next, the teams need to apply the standards, and through open discussion, identify those options upon which team members can reach consensus. As options are agreed upon, a union and management team member together draft contract language and a

bargaining history for final review and consensus approval by the full team. The bargaining history provides a brief supplemental description of the parties intent regarding contract provisions.

### **Summary**

Labor-management cooperation is the key to a continuing effective relationship between union and management. Labor-management cooperation results from two strong institutions (union and management) respecting each other and working together to achieve mutual interests whenever possible. It does not preclude the parties from disagreeing with each other on issues, but such disagreements affect neither the overall relationship, nor the ability to resolve other issues. The parties can agree to disagree, with disputed issues resolved through mechanisms outlined in the negotiated agreements, including the use of third parties where necessary.

This cultural change will not occur overnight nor without careful preparation. As your organization or installation begins to implement contracts using this method and effect these changes in working relationships and labor-management relations, union and management officials need to jointly train managers/supervisors, union officials/stewards, and employees on the contract theme and key contractual provisions. Both parties need to continue to work together to implement and effectively administer these contracts.

The interest based bargaining approach demonstrates to the union and to management that common ground can be found, mutual interests identified, and cooperative relationships forged. While the bargaining experience generates improved labor- management relations, both parties clearly recognize that however promising this new beginning, continued mutual commitment is key to long-term cultural change and success.

## **Key Roles in Interest Based Bargaining**

### **Facilitator**

- Keep the group on task
- Assure balanced participation
- Help parties to adhere to established rules
- Remain neutral

### **Recorder**

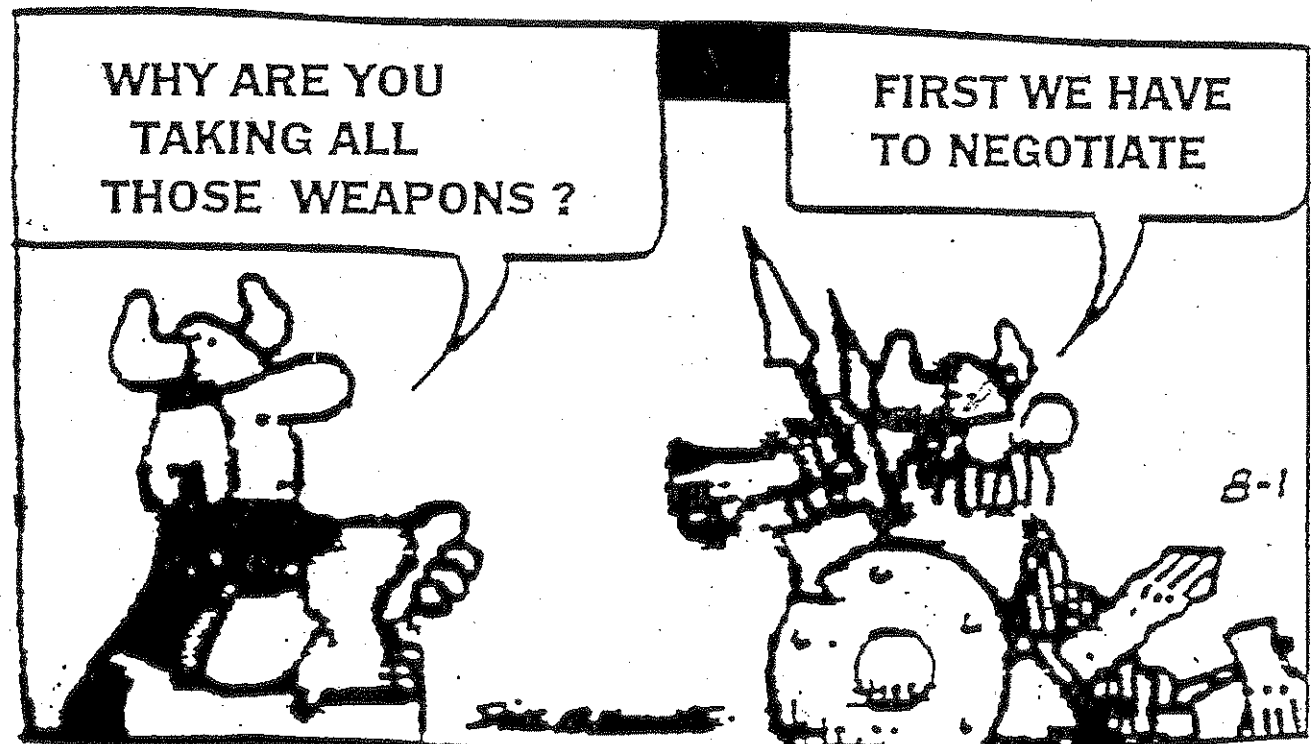
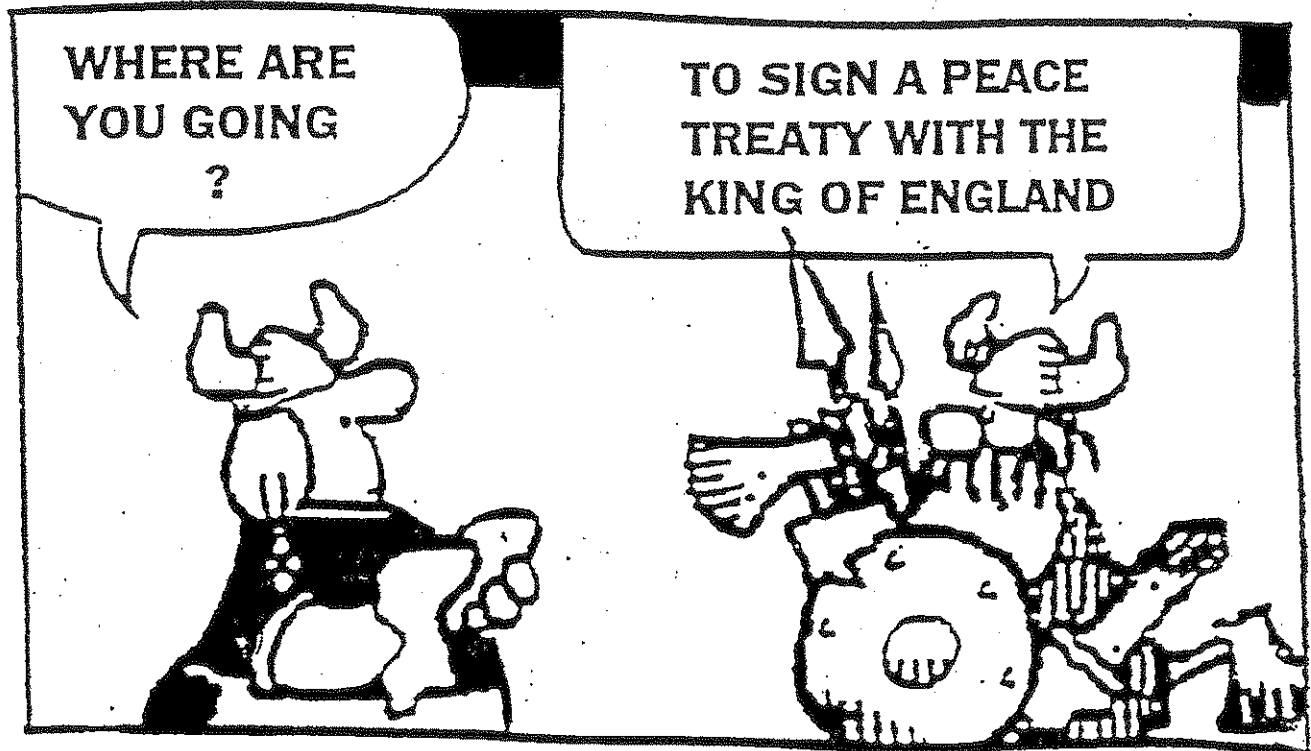
- Capture basic ideas and key words
- Write rapidly but legibly
- Number and maintain documents

### **Participants**

- Prepare thoroughly
- Comply with conduct and procedure rules
- Contribute ideas and concerns



# Hagar the Horrible



*‘If the only tool you  
have is a hammer . . .  
every problem tends to  
look like a nail!’*

*—MARK TWAIN*

# *1. Issue and Interest Identification/Articulation*

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- [a good thing]
- limited ➡ once you laid out issues no additional ones added.
- way people were surveyed
- got to real interests
- overall dialogue good – ability to clarify (use of good questioning)
- stayed with model!
- there are no stupid questions - no fear
- humor throughout good
- provided a structure to move us down the road to problem solving vs. just throwing problems out
- reviewed problem vs. critique proposal
- understanding of what interests really were
- consensus because we had same notes.
- ability to give examples is a good thing (especially when separating people from the problem)
- careful planning in re: meetings to avoid caucus at beginning (time in between)
- scheduled more than one meeting was good

## 2. Option Development

- it was fun (and funny)
- allowed for free thinking and true brainstorming
- inclusive participation
- continued the “Getting to know each other” process
- variety suggested reasonable possibilities
- structure fosters originality and creativity and collaborative problem solving

## Improvements?

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-debrief after each phase  
(intra team: note positives/negatives)

-know when to say “when”  
(i.e., when enough is enough)

### 3. Development of Standards

- the parties collected data in search of a standard
- the parties collectively decided that standards were not needed

- 
- standards (and their i.d.) could lead to more disagreement
  - training could better prepare parties to address disagreement(s) over standard i.d. and development

## 4. Resolution of Issues

### Agreement Phase

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- some items of consensus were obvious early on and were immediately agreed upon
- parties showed NO FEAR to tackle difficult issues early
- it helped that both parties were realistic in financial expectations
- the parties struggled to stay with the process on \$ issues; a review of the process before tackling \$ issues may be helpful

## 5. Contract writing

### Framework of Agreement

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- each party worked separately, and concepts were exchanged  
(fortunately, they were close)
- the parties had good notes and accurate recall
- commitment to make process work, and continue the positive relationship,  
carried the day



## 6. Other Comments

### (IMIN Training)

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- appreciated "Getting to know you."
- training important
- parties avoided regression
- parties expect to carryover new skills when they address future concerns

# ***Advantages and Disadvantages***

## **Style**

### **1. Competition**

## **Advantages**

- Normally uses less time.
- Leads to total victory if you have more power than the other.

## **Disadvantages**

- Can lead to stalemates if the other side uses the same approach
- The other can become resentful and vengeful.

### **2. Compromise**

- A natural style for most people.
- Appears to be quite fair, as both sides win and lose.

- Can lead to extreme initial positions, as both sides anticipate splitting the difference.

May result in agreements that neither side is really happy about.

### **3. Avoidance**

- Useful when issues are trivial.
- Helpful when other side has much greater power.

- Problem is postponed, not resolved.

- Can result in nothing being done if too many problems are swept under the rug.

### **4. Accommodation**

- When the other side is right, you should give in.
- When the relationship with the other side is more important than negotiating issues.
- Creates potential IOUs for future negotiations.

- May result in a major loss to you on important issues.

- Can lead to a habit of giving in on all issues that can result in a significant loss of your power and reputation.

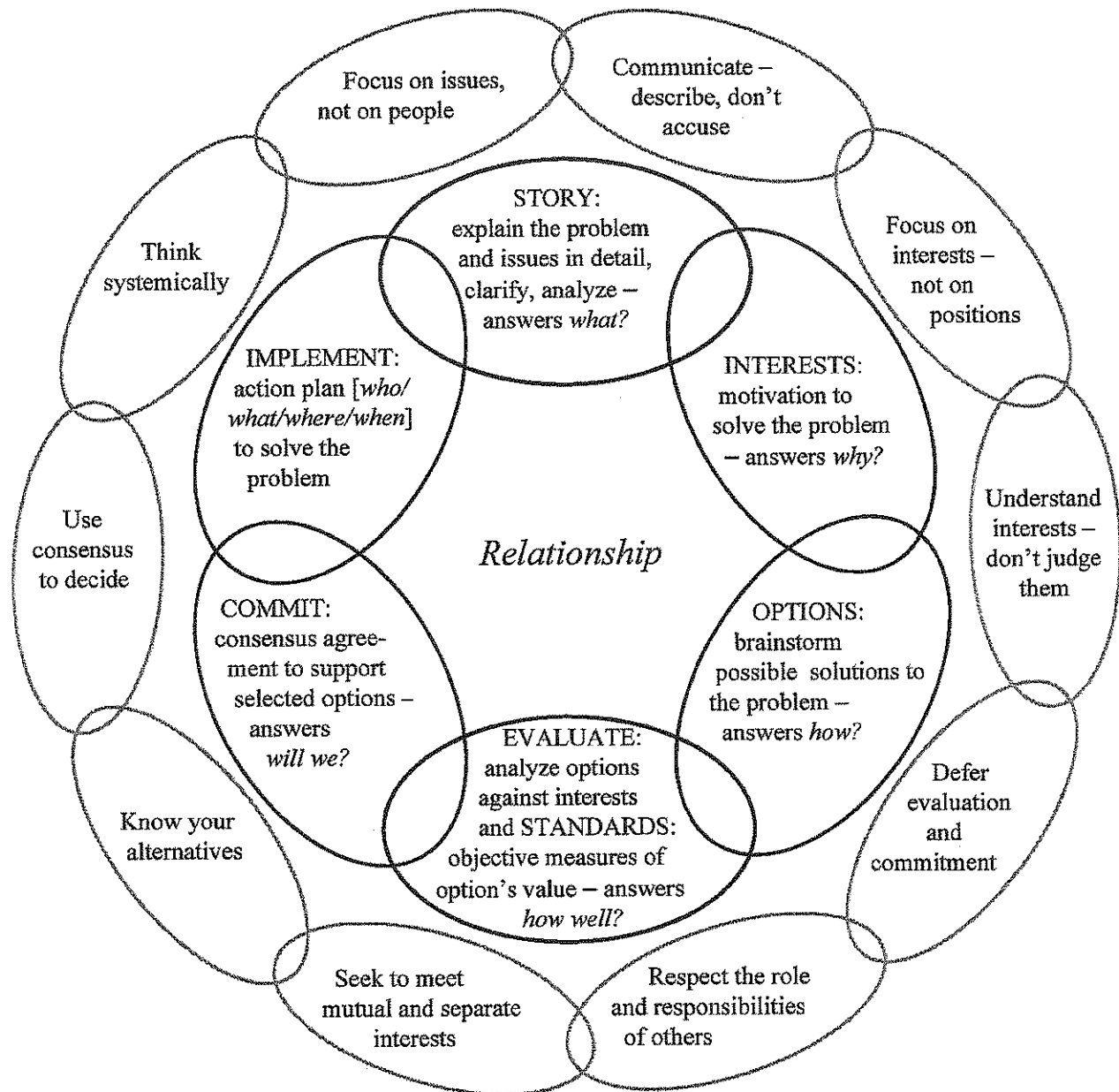
### **5. Collaboration**

- Both sides can win big.
- Personal relationships can be improved, rather than harmed.

- Can be extremely time consuming.

- Negotiators with a forcing style may interpret this approach as weakness.

## Components of an Interest-based Strategy



An interest-based strategy has six primary *components* — story, interests, options, standards and evaluation, commitment and implementation [in greater detail pages 8-14].