ANNUAL FINANCIAL REPORT

**JUNE 30, 2009** 

# **OF LOS ANGELES COUNTY**

# LAWNDALE, CALIFORNIA

# **JUNE 30, 2009**

# **GOVERNING BOARD**

<u>MEMBER</u>	<u>OFFICE</u>	TERM EXPIRES
Mrs. Ann Phillips	President	2013
Ms. Bonnie J. Coronado	Clerk	2013
Mrs. Shirley Rudolph	Member	2013
Mrs. Cathy Burris	Member	2011
Mrs. Shirley Bennett	Member	2011

# **ADMINISTRATION**

Mr. Joseph D. Condon, Ed.D. Superintendent of Schools

Mr. John D. Vinke Associate Superintendent of Business Services

Ellen Doughetry, Ed.D Assistant Superintendent of Educational Services

Mr. Rick Bagley Assistant Superintendent of Human Resources

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FINANCIAL SECTION



# INDEPENDENT AUDITORS' REPORT

Governing Board Lawndale Elementary School District Lawndale, California

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Lawndale Elementary School District (the District) as of and for the year ended June 30, 2009, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *Standards and Procedures for Audits of California K-12 Local Educational Agencies 2008-09*, issued by the California Education Audit Appeals Panel as regulations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Lawndale Elementary School District, as of June 30, 2009, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As discussed in the Notes to the basic financial statements, the accompanying financial statements reflect certain changes required as a result of the implementation of GASB Statement No. 45 for the year ended June 30, 2009.

As discussed in the Notes to the basic financial statements, the State of California continues to suffer the effects of a recessionary economy, which directly impacts the funding requirements of the State of California to the K-12 educational community.

In accordance with Government Auditing Standards, we have also issued our report dated December 15, 2009, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in conjunction with this report in considering the results of our audit.

The required supplementary information, such as management's discussion and analysis on pages 4 through 12 and budgetary comparison and other postemployment information on pages 50 and 51, is not a required part of the basic financial statements, but is supplementary information required by the accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The supplementary information listed in the table of contents, including the Schedule of Expenditures of Federal Awards which is required by U.S. Office of Management and Budget Circular A-133, *Audits of State, Local Governments, and Non-Profit Organizations*, the Combining Statements – Non-Major Governmental Funds and the General Fund Selected Financial Information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Varinet, Trine, Day & lo., LLP Rancho Cucamonga, California

December 15, 2009

# LAWNDALE ELEMENTARY SCHOOL DISTRICT 461West 147\* Street • Lawndale .CA 90260 • (310) 973-1300 FAX (310) 675-6462



This section of Lawndale Elementary School District's (the District) annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2009. Please read it in conjunction with the District's financial statements, which immediately follow this section.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

#### The Financial Statements

The financial statements presented herein include all of the activities of the District and its component units using the integrated approach as prescribed by Governmental Accounting Standards Board (GASB) Statement No. 34.

The *Government-Wide Financial Statements* present the financial picture of the District from the economic resources measurement focus using the accrual basis of accounting. They present governmental activities and business-type activities separately. These statements include all assets (including capital assets) of the District, as well as all liabilities (including long-term obligations). Additionally, certain eliminations have occurred as prescribed by the statement in regards to interfund activity, payables, and receivables.

The *Fund Financial Statements* include statements for each of the three categories of activities: governmental, business-type, and fiduciary.

The *Governmental Activities* are prepared using the current financial resources measurement focus and modified accrual basis of accounting.

The *Business-Type Activities* are prepared using the economic resources measurement focus and the accrual basis of accounting.

The *Fiduciary Activities* are agency funds, which only report a balance sheet and do not have a measurement focus.

Reconciliation of the Fund Financial Statements to the Government-Wide Financial Statements is provided to explain the differences created by the integrated approach.

The Primary unit of the government is the Lawndale Elementary School District.

# MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2009

#### REPORTING THE DISTRICT AS A WHOLE

#### The Statement of Net Assets and the Statement of Activities

The Statement of Net Assets and the Statement of Activities report information about the District as a whole and about its activities. These statements include all assets and liabilities of the District using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's net assets and changes in them. Net assets are the difference between assets and liabilities, which is one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net assets are one indicator of whether its *financial health* is improving or deteriorating. Other factors to consider are changes in the District's property tax base and the condition of the District's facilities.

The relationship between revenues and expenses is the District's *operating results*. Since the Governing Board's responsibility is to provide services to our students and not to generate profit as commercial entities do, one must consider other factors when evaluating the overall health of the District. The quality of the education and the safety of our schools will likely be an important component in this evaluation.

In the Statement of Net Assets and the Statement of Activities, we separate the District activities as follows:

Governmental Activities - Most of the District's services are reported in this category. This includes the education of kindergarten through grade eight students, the operation of child development activities, and the ongoing effort to improve and maintain buildings and sites. Property taxes, State income taxes, user fees, interest income, Federal, State, and local grants, as well as general obligation bonds, finance these activities.

**Business-Type Activities -** The District charges fees to help it cover the costs of certain services it provides. The District's Child Care programs and services are included here.

# REPORTING THE DISTRICT'S MOST SIGNIFICANT FUNDS

## **Fund Financial Statements**

The fund financial statements provide detailed information about the most significant funds - not the District as a whole. Some funds are required to be established by State law and by bond covenants. However, management establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money that it receives from the U.S. Department of Education.

# MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2009

Governmental funds - Most of the District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. The differences of results in the governmental fund financial statements to those in the government-wide financial statements are explained in a reconciliation following each governmental fund financial statement.

**Proprietary funds -** When the District charges users for the services it provides, whether to outside customers or to other departments within the District, these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the *Statement of Net Assets* and the *Statement of Revenues, Expenses, and Changes in Fund Net Assets*. In fact, the District's enterprise funds are the same as the business-type activities we report in the government-wide statements, but provide more detail and additional information, such as cash flows, for proprietary funds.

## THE DISTRICT AS A TRUSTEE

#### Reporting the District's Fiduciary Responsibilities

The District is the trustee, or *fiduciary*, for funds held on behalf of others, like the associated student body activities. The District's fiduciary activities are reported in the *Statements of Fiduciary Net Assets*. We exclude these activities from the District's other financial statements because the District cannot use these assets to finance its operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

# MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2009

## THE DISTRICT AS A WHOLE

#### **Net Assets**

The District's net assets were \$69.0 million for governmental activities for the fiscal year ended June 30, 2009. Of this amount, \$15.9 million was unrestricted. Restricted net assets are reported separately to show legal constraints from debt covenants and enabling legislation that limit the governing board's ability to use those net assets for day-to-day operations. Our analysis below, in summary form, focuses on the net assets (Table 1) and change in net assets (Table 2) of the District's governmental and business-type activities.

Table 1

(Amounts in thousands)	Governmental Activities		Business-Type Activities		School District Activities	
	2009	2008	2009	2008	2009	2008
Assets	•					
Current and other assets	\$ 38,505.2	\$ 39,471.7	\$ 402.6	\$ 244.7	\$ 38,907.8	\$ 39,716.4
Capital assets	58,287.7	60,228.5			58,287.7	60,228.5
<b>Total Assets</b>	96,792.9	99,700.2	402.6	244.7	97,195.5	99,944.9
Liabilities						
Current liabilities	7,036.3	7,649.1	8.8	-	\$ 7,045.1	7,649.1
Long-term obligations	20,708.8	20,880.7			20,708.8	20,880.7
<b>Total Liabilities</b>	27,745.1	28,529.8	8.8	_	27,753.9	28,529.8
Net Assets	1					
Invested in capital assets, net of related debt	44,114.9	45,021.2	-	-	44,114.9	45,021.2
Restricted	9,069.8	10,338.3	-	-	9,069.8	10,338.3
Unrestricted	15,863.1	15,810.9	393.8	244.7	16,256.9	16,055.6
<b>Total Net Assets</b>	\$ 69,047.8	\$ 71,170.4	\$ 393.8	\$ 244.7	\$ 69,441.6	\$ 71,415.1

The \$15.9 million in unrestricted net assets of governmental activities represents the accumulated results of all past years' operations.

# MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2009

## **Changes in Net Assets**

The results of this year's operations for the District as a whole are reported in the *Statement of Activities* on page 14. Table 2 takes the information from the Statement, rounds off the numbers, and rearranges them slightly so you can see our total revenues for the year.

Table 2

(Amounts in thousands)	Governmenta	Governmental Activities Business-Type Activities		School Distri	ct Activities	
	2009	2008	2009	2008	2009	2008
Revenues						
Program revenues:						
Charges for services Operating grants and	\$ 484.6	\$ 454.1	\$ 185.2	\$ 64.9	\$ 669.8	\$ 519.0
contributions	18,472.1	19,310.9	-	-	18,472.1	19,310.9
General revenues:						
State revenue limit sources	29,849.1	31,534.9	-	-	29,849.1	31,534.9
Federal and state aid not restricted						
Property taxes	5,179.4	4,852.7	-	-	5,179.4	4,852.7
Other general revenues	6,818.7	4,004.5	7.7	10.2	6,826.4	4,014.7
<b>Total Revenues</b>	60,803.9	60,157.1	192.90	75.1	60,996.8	60,232.2
Expenses						
Instruction-related	44,646.6	44,767.4	-	-	44,646.6	44,767.4
Student support services	5,265.0	5,065.7	-	-	5,265.0	5,065.7
Administration	3,490.8	2,979.4	-	-	3,490.8	2,979.4
Plant	4,515.3	4,252.0	-	-	4,515.3	4,252.0
Other	5,008.7	3,632.5	43.8	5.4	5,052.5	3,637.9
<b>Total Expenses</b>	62,926.4	60,697.0	43.8	5.4	62,970.2	60,702.4
Change in Net Assets	\$ (2,122.5)	\$ (539.9)	\$ 149.1	\$ 69.7	\$ (1,973.4)	\$ (470.2)

# **Governmental Activities**

As reported in the *Statement of Activities* on page 14, the cost of all of our governmental activities this year was \$62.9 million. However, the amount that our taxpayers ultimately financed for these activities through local taxes was only \$5.2 million because the cost was paid by those who benefited from the programs (\$.5 million) or by other governments and organizations who subsidized certain programs with grants and contributions (\$18.5 million). We paid for the remaining "public benefit" portion of our governmental activities from the \$29.8 million we received in State funds, and from \$6.8 million of other revenues, like interest and general entitlements.

# MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2009

In Table 3, we have presented the *cost* of each of the Districts largest functions including Instruction, Instruction-related activities, Other pupil services, General administration, Plant, and Other activities, as well as each program's *net cost* (total cost less revenues generated by these activities). As discussed on the previous page, net cost shows the financial burden that was placed on the District's taxpayers by each of these functions. Providing this information allows our citizens to consider the cost of each function in comparison to the benefits they believe are provided by that function.

Table 3

(Amounts in thousands)	Total Cost	Total Cost of Services Net Cost of S		
	2009	2008	2009	2008
Instruction	\$ 38,994.6	\$ 38,989.8	\$ (28,535.2)	\$ (27,429.7)
Instruction-related activities	5,652.0	5,777.6	(2,993.0)	(3,138.2)
Other pupil services	5,265.0	5,065.7	(1,581.6)	(1,054.2)
General administration	3,490.8	2,979.4	(3,154.9)	(2,727.4)
Plant	4,515.3	4,252.0	(4,069.3)	(3,564.3)
Other	5,008.7	3,632.5	(3,635.7)	(3,018.3)
Total	\$ 62,926.4	\$ 60,697.0	\$ (43,969.7)	\$ (40,932.1)

# MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2009

#### THE DISTRICT'S FUNDS

As the District completed the year, our governmental funds reported a combined fund balance of \$31.9 million, which is a decrease of \$.4 million from last year (Table 4). This \$.4 million decrease is the net difference in the following fund or program balances from the prior year.

The General Fund's (unrestricted and restricted) decrease of \$.9 million reflects not only normal operations for the fiscal year but also the "net" result after an internal freeze on non-essential purchases, reductions in conference and travel expenditures, as well as a review before replacement of personnel positions.

Table 4

(Amounts in thousands)	Fund Balance		
	June 30, 2009	June 30, 2008	
General	\$ 14,907.4	\$ 15,841.3	
Building	5,832.3	4,849.1	
Child Development	530.7	694.0	
Cafeteria	2,594.7	2,832.0	
Deferred Maintenance	1,656.2	2,767.4	
Retiree Benefits	3,235.4	2,821.0	
Capital Facilities	732.5	656.9	
State School Building	2.3	2.2	
County School Facilities	33.2	32.4	
Special Reserve for Capital Outlay Projects	1,194.2	639.1	
Bond Interest and Redemption	1,130.6	1,078.7	
Debt Service	18.3	17.9	
Total	\$ 31,867.8	\$ 32,232.0	

## **General Fund Budgetary Highlights**

Over the course of the year, the District revises its budget to reflect expected and unexpected changes in revenues and expenditures. The 1<sup>st</sup> Interim Budget report was prepared based upon actual information through October 31, 2008, and the 2<sup>nd</sup> Interim Budget Report was prepared based upon the actual information through January 31, 2009. The final amendments to the budget were adopted in late spring of 2009.

# MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2009

## CAPITAL ASSET AND DEBT ADMINISTRATION

#### **Capital Assets**

At June 30, 2009, the District had \$58.3 million in a broad range of capital assets (net of depreciation), including land, buildings, furniture and equipment. This amount represents a net decrease (including additions, deductions, and depreciation) of approximately \$1.9 million, or three percent, from last year (Table 5).

## Table 5

(Amounts in thousands)	Governmental Activities			etivities
	2009 2008		2008	
Land and construction in progress	\$	1,394.8	\$	1,370.1
Buildings and improvements		56,425.3		58,328.9
Equipment		467.5		529.5
Total	\$	58,287.6	\$	60,228.5

We present more detailed information about our capital assets in Note 4 to the financial statements.

# **Long-Term Obligations**

At the end of this year, the District had \$20.0 million in bonds outstanding versus \$20.5 million last year, a decrease of .8 percent. The long-term obligations consisted of:

Table 6

(Amounts in thousands)	 Governmental Activities			
	 2009		2008	
General obligation bonds (financed with property taxes)	\$ 20,005.0	\$	20,515.0	
Compensated absences	344.4		347.7	
Early retirement	9.0		18.0	
Net OPEB obligation	 350.3		-	
Total	\$ 20,708.7	\$	20,880.7	

The District's general obligation bond rating continues to be "AAA". The State limits the amount of general obligation debt that districts can issue to five percent of the assessed value of all taxable property within the District's boundaries. The District's outstanding general obligation debt of \$20.0 million is significantly below the statutorily-imposed limit.

Other obligations include compensated absences, early retirement incentive and net OPEB obligation. We present more detailed information regarding our long-term obligations in Note 8 of the financial statements.

# MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2009

#### SIGNIFICANT ACCOMPLISHMENTS OF FISCAL YEAR 2008-2009 ARE NOTED BELOW:

The District continued to implement its significant facilities improvement master plan of over \$75 million for all of its schools in the 2008-2009 fiscal year focusing on security camera systems and security lock systems to provide greater safety and security for its students and staff.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

In considering the District Budget for the 2009-2010 year, the Governing Board and management used the following criteria:

The key assumptions in our revenue forecast are:

- 1. A deficit on the District's revenue limit of 18.355 percent, and an additional \$252 "one-time" reduction by the State to the District's revenue limit for 2008-2009.
- 2. ADA was held constant to reflect stabilizing enrollments.
- 3. Interest earnings are reduced to reflect significant deferrals by the State on State payments to School Districts.
- 4. Developer fee collections are based upon actual receipts due to the decline in new housing units to be constructed
- 5. Federal income was increased temporarily to reflect the Federal ARRA one-time Stimulus Funding.
- 6. All School and Department budgets their 10 percent reduction.
- 7. Staff development "buy back" days were eliminated.
- 8. The following transfers to other funds were temporarily suspended: Deferred Maintenance Fund: \$250,000; Early Retiree Fund: \$250,000; and Food Services "Meals for Needy": \$100,000.

Expenditures are based on the following forecasts:

	Staffing Ratio	Enrollment
Grades kindergarten	32:1	654
Grades first through third	22:1	1,969
Grades four and five	32:1	1,199
Grades six through eight	34:1	1,867

#### CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, students, and investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need any additional financial information, contact the Associate Superintendent, Business Services, at Lawndale School District, in Lawndale, California 90260, or e-mail at john\_vinke@lawndale.k12.ca.us.

# STATEMENT OF NET ASSETS JUNE 30, 2009

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Deposits and investments	\$ 31,233,244	\$ 382,409	\$ 31,615,653
Receivables	6,987,127	20,164	7,007,291
Stores inventories	92,363	-	92,363
Other current assets	192,503	-	192,503
Capital assets:			
Land and construction in progress	1,394,786	-	1,394,786
Other capital assets	79,899,910	-	79,899,910
Less: Accumulated depreciation	(23,007,032)		(23,007,032)
Total Capital Assets	58,287,664		58,287,664
<b>Total Assets</b>	96,792,901	402,573	97,195,474
LIABILITIES			
Accounts payable	5,833,316	8,796	5,842,112
Interest payable	398,893	- -	398,893
Deferred revenue	804,115	-	804,115
Long-term obligations:			·
Current portion of long-term obligations	544,000	-	544,000
Noncurrent portion of long-term obligations	20,164,740	-	20,164,740
Total Long-Term Obligations	20,708,740	-	20,708,740
Total Liabilities	27,745,064	8,796	27,753,860
NET ASSETS			
Invested in capital assets, net of related debt	44,114,938	-	44,114,938
Restricted for:	, ,		, ,
Debt service	750,031	-	750,031
Capital projects	768,047	-	768,047
Educational programs	2,770,096	-	2,770,096
Other activities	4,781,609	-	4,781,609
Unrestricted	15,863,116	393,777	16,256,893
<b>Total Net Assets</b>	\$ 69,047,837	\$ 393,777	\$ 69,441,614

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2009

		Program Revenues			
		Charges for Services and	Operating Grants and		
Functions/Programs	Expenses	Services and Sales	Grants and Contributions		
Governmental Activities:					
Instruction	\$ 38,994,605	\$ 40,925	\$ 10,418,521		
Instruction-related activities:					
Supervision of instruction	1,769,601	4,057	1,496,786		
Instructional library, media, and technology	485,957	-	488,355		
School site administration	3,396,428	-	669,738		
Pupil services:					
Home-to-school transportation	821,365	154,334	478,204		
Food services	2,719,906	197,398	2,014,146		
All other pupil services	1,723,756	2,772	836,540		
General administration:					
Data processing	249,670	-	-		
All other general administration	3,241,153	7,555	328,346		
Plant services	4,515,340	17,506	428,552		
Community services	18,006	-	8,006		
Interest on long-term obligations	972,131	-	-		
Other outgo	4,018,501	60,049	1,304,912		
<b>Total Governmental Activities</b>	62,926,419	484,596	18,472,106		
<b>Business-Type Activities</b>					
Enterprise services	43,807	185,162			
<b>Total Business-Type Activities</b>	43,807	185,162			
<b>Total School District</b>	\$ 62,970,226	\$ 669,758	\$ 18,472,106		

General revenues and subventions:

Property taxes, levied for general purposes

Property taxes, levied for debt service

Taxes levied for other specific purposes

Federal and State aid not restricted

to specific purposes

Interest and investment earnings

Miscellaneous

**Subtotal, General Revenues** 

**Change in Net Assets** 

Net Assets - Beginning

Net Assets - Ending

Net (Expenses) Revenues and Changes in Net Assets

Changes in Net Assets Business-							
_	overnmental						
G	Activities		Type Activities		Total		
	Activities		retivities		Total		
\$	(28,535,159)	\$	-	\$	(28,535,159)		
	(268,758)		-		(268,758)		
	2,398		-		2,398		
	(2,726,690)		-		(2,726,690)		
	(188,827)		-		(188,827)		
	(508,362)		-		(508,362)		
	(884,444)		-		(884,444)		
	(249,670)		-		(249,670)		
	(2,905,252)		-		(2,905,252)		
	(4,069,282)		-		(4,069,282)		
	(10,000)		-		(10,000)		
	(972,131)		-		(972,131)		
	(2,653,540)				(2,653,540)		
	(43,969,717)				(43,969,717)		
			141,355		141,355		
			141,355	-	141,355		
	(42.0(0.717)						
	(43,969,717)		141,355		(43,828,362)		
	3,610,585		_		3,610,585		
	1,513,443		-		1,513,443		
	55,369		-		55,369		
	29,849,129		-		29,849,129		
	731,939		7,739		739,678		
	6,086,737		-		6,086,737		
	41,847,202		7,739		41,854,941		
	(2,122,515)		149,094		(1,973,421)		
	71,170,352		244,683		71,415,035		
\$	69,047,837	\$	393,777	\$	69,441,614		

# GOVERNMENTAL FUNDS BALANCE SHEET JUNE 30, 2009

	General Fund	Building Govern		Non-Major Governmental Funds		Total  Governmental  Funds	
ASSETS	 _				_		_
Deposits and investments	\$ 14,428,153	\$	5,878,405	\$	10,926,686	\$	31,233,244
Receivables	6,434,532		31,054		521,541		6,987,127
Stores inventories	74,906		-		17,457		92,363
Other current assets	 192,503		-				192,503
<b>Total Assets</b>	\$ 21,130,094	\$	5,909,459	\$	11,465,684	\$	38,505,237
LIABILITIES AND FUND BALANCES							_
LIABILITIES							
Accounts payable	\$ 5,420,761	\$	77,185	\$	335,370	\$	5,833,316
Deferred revenue	 801,887		-		2,228		804,115
<b>Total Liabilities</b>	6,222,648		77,185		337,598		6,637,431
FUND BALANCE							
Reserved for:							
Revolving cash	15,000		-		743		15,743
Stores inventories	74,906		-		17,457		92,363
Legally restricted	2,770,096		-		-		2,770,096
Unreserved:							
Designated	12,047,444		5,832,274		9,960,962		27,840,680
Undesignated, reported in:							
Debt service funds	_		-		1,148,924		1,148,924
<b>Total Fund Balance</b>	14,907,446		5,832,274		11,128,086		31,867,806
Total Liabilities and							
Fund Balances	\$ 21,130,094	\$	5,909,459	\$	11,465,684	\$	38,505,237

# RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS

**JUNE 30, 2009** 

Amounts Reported for Governmental Activities in the Statement of Net Assets are Different Because:		
Total Fund Balance - Governmental Funds		\$ 31,867,806
Capital assets used in governmental activities are not financial resources and,		
therefore, are not reported as assets in governmental funds.		
The cost of capital assets is	\$ 81,294,696	
Accumulated depreciation is	(23,007,032)	
Total Net Capital Assets		58,287,664
In governmental funds, unmatured interest on long-term obligations is recognized in the period when it is due. On the government-wide financial statements, unmatured interest on long-term obligations is recognized when it is incurred.		(398,893)
Long-term obligations, including general obligation bonds, are not due and payable in the current period and, therefore, are not reported as obligations in the funds.		(376,673)
Long-term obligations at year end consist of:		
General obligation bonds	20,005,000	
Net other postemployment benefits obligation	350,369	
Compensated absences	344,371	
Early retirement incentive	 9,000	
Total Long-Term Obligations		(20,708,740)
<b>Total Net Assets - Governmental Activities</b>		\$ 69,047,837

# GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2009

		General Fund	Building Fund		Non-Major overnmental Funds
REVENUES				_	
Revenue limit sources	\$	30,525,143	\$ -	\$	-
Federal sources		5,507,029	-		2,582,372
Other State sources		12,700,176	-		2,083,611
Other local sources		2,694,533	136,411		2,390,123
Total Revenues		51,426,881	 136,411		7,056,106
EXPENDITURES					
Current					
Instruction		34,958,043	=		1,444,569
Instruction-related activities:					
Supervision of instruction		1,548,845	-		220,756
Instructional library, media and technology		485,957	-		-
School site administration		3,333,583	-		62,845
Pupil services:					
Home-to-school transportation		777,522	-		-
Food services		-	-		2,573,762
All other pupil services		1,650,684	-		-
General administration:					
Data processing		249,670	-		-
All other general administration		2,854,297	-		156,312
Plant services		3,838,060	-		501,906
Facility acquisition and construction		355,000	136,985		490,110
Community services		18,006	-		-
Other outgo		1,833,995	-		-
Debt service					
Principal		-	-		510,000
Interest and other		_	-		982,693
Total Expenditures	1	51,903,662	136,985		6,942,953
Excess (Deficiency) of Revenues Over Expenditures	1	(476,781)	(574)		113,153
Other Financing Sources (Uses)			<u> </u>		· ·
Transfers in		_	983,783		1,200,723
Transfers out		(457,049)	, -		(1,727,457)
<b>Net Financing Sources (Uses)</b>		(457,049)	983,783		(526,734)
NET CHANGE IN FUND BALANCES	-	(933,830)	983,209		(413,581)
Fund Balance - Beginning		15,841,276	4,849,065		11,541,667
Fund Balance - Ending	\$	14,907,446	\$ 5,832,274	\$	11,128,086

	Total
Go	vernmental
	Funds
\$	30,525,143
	8,089,401
	14,783,787
	5,221,067
	58,619,398
	26 402 612
	36,402,612
	1,769,601
	485,957
	3,396,428
	777,522
	2,573,762
	1,650,684
	249,670
	3,010,609
	4,339,966
	982,095
	18,006
	1,833,995
	510,000
	982,693
	58,983,600
	(364,202)
	_
	2,184,506
	(2,184,506)
	(2(4,202)
	(364,202)
Φ.	32,232,008
\$	31,867,806

# RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE DISTRICT-WIDE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2009

Total Net Change in Fund Balances - Governmental Funds Amounts Reported for Governmental Activities in the Statement of Activities are Different Because:		\$ (364,202)
Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities, those costs are shown in the statement of net assets and allocated over their estimated useful lives as annual depreciation expenses in the statements of activities.		
This is the amount by which depreciation expense exceed capital outlays in the period.  Capital outlays  Depreciation expense	\$ 982,095 (2,922,888)	(1,940,793)
In the statement of activities, certain operating expenses - compensated absences (vacations) and special termination benefits (early retirement) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). Vacation used was more than the amounts earned by \$3,287. Early retirement incentive paid was \$9,000.		12,287
Repayment of bond principal is an expenditure in the governmental funds, but it reduces long-term obligations in the statement of net assets and does not affect the statement of activities:		
Principal payment on general obligation bonds		510,000
Contributions for postemployment benefits are recorded as an expense in the governmental funds when paid. However, in the Statement of Activities the expense is equal to the benefit earned. The actual amount of the contribution was less than the annual required contribution.		(350,369)
Interest on long-term obligations in the statement of activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.		10.572
Change in Net Assets of Governmental Activities		\$ 10,562 (2,122,515)

# PROPRIETARY FUNDS STATEMENT OF NET ASSETS JUNE 30, 2009

	Business-Type Activities Enterprise Fund
	Child Care
ASSETS	
Current Assets	
Deposits and investments	\$ 382,409
Receivables	20,164
Total Assets	402,573
LIABILITIES	
Current Liabilities	
Accounts payable	8,796
NET ASSETS	
Unrestricted	393,777
<b>Total Net Assets</b>	\$ 393,777

# PROPRIETARY FUNDS STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS FOR THE YEAR ENDED JUNE 30, 2009

	Business-Type Activities Enterprise Fund
	Child Care
OPERATING REVENUES	
Local and intermediate sources	\$ 185,162
OPERATING EXPENSES	
Payroll costs	31,762
Supplies and materials	1,507
Other operating cost	10,538
<b>Total Operating Expenses</b>	43,807
Operating Income	141,355
NONOPERATING REVENUES	
Interest income	7,739
Change in Net Assets	149,094
Total Net Assets - Beginning	244,683
Total Net Assets - Ending	\$ 393,777

# PROPRIETARY FUNDS STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2009

	Business-Typ Activities Enterprise Fund	
	Ch	nild Care
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from user charges	\$	167,413
Cash payments for other operating expenses		(35,009)
Net Cash Provided by		
Operating Activities		132,404
CASH FLOWS FROM INVESTING ACTIVITIES	_	
Interest on investments		7,739
Net Increase in Cash and Cash Equivalents		140,143
Cash and Cash Equivalents - Beginning		242,266
Cash and Cash Equivalents - Ending	\$	382,409
RECONCILIATION OF OPERATING INCOME		
TO NET CASH PROVIDED BY		
OPERATING ACTIVITIES		
Operating income	\$	141,355
Changes in assets and liabilities:		
Receivables		(17,747)
Accounts payable		8,796
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$	132,404

# FIDUCIARY FUNDS STATEMENT OF NET ASSETS FOR THE YEAR ENDED JUNE 30, 2009

	Agency Funds		
ASSETS Deposits and investments	\$	26,687	
LIABILITIES  Due to student groups	\$	26,687	

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

# **Financial Reporting Entity**

The Lawndale Elementary School District (the District) was organized in October 1906 under the laws of the State of California. The District operates under a locally elected five-member Board form of government and provides educational services to grades K-8 as mandated by the State and/or Federal agencies. The District operates six elementary schools and two middle schools.

A reporting entity is comprised of the primary government and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, boards, and agencies that are not legally separate from the District. For Lawndale Elementary, this includes general operations, food service, and student related activities of the District.

# **Component Units**

Component units are legally separate organizations for which the District is financially accountable. Component units may also include organizations that are fiscally dependent on the District, in that the District approves their budget, the issuance of their debt or the levying of their taxes. In addition, component units are other legally separate organizations for which the District is not financially accountable but the nature and significance of the organization's relationship with the District is such that exclusion would cause the District's financial statements to be misleading or incomplete. The District has no component units.

#### Other Related Entities

**Charter School** The District has approved a Charter School pursuant to *Education Code* Section 47605. The Charter School was approved in December 2000, for an original term of four years ending June 30, 2004. The agreement has since been approved through June 30, 2014.

For financial reporting purposes the charter is not considered a component unit in accordance with Governmental Accounting Standards Board (GASB) Statement No. 14 as amended by GASB Statement No. 39. The criterion that establishes financial accountability as a result of fiscal dependency was not met. Therefore, the charter is determined not to be a component unit and is not included as part of these financial statements.

The charter is subject to audit within the agreement. Audited financial statements are available from the charter organization.

## **Basis of Presentation - Fund Accounting**

The accounting system is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The District's funds are grouped into three broad fund categories: governmental, proprietary, and fiduciary.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

Governmental Funds Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the District's major and non-major governmental funds:

## **Major Governmental Funds**

**General Fund** The General Fund is the chief operating fund for the district. It is used to account for the ordinary operations of the district. All transactions except those required or permitted by law to be in another fund are accounted for in this fund.

**Building Fund** The Building Fund exists primarily to account separately for proceeds from the sale of bonds (*Education Code* Section 15146) and may not be used for any purposes other than those for which the bonds were issued.

# Non-Major Governmental Funds

**Special Revenue Funds** The Special Revenue Funds are established to account for the proceeds from specific revenue sources (other than trusts or for major capital projects) that are restricted to the financing of particular activities:

**Child Development Fund** The Child Development Fund is used to account separately for Federal, State, and local revenues to operate child development programs and is to be used only for expenditures for the operation of child development programs.

**Cafeteria Fund** The Cafeteria Fund is used to account separately for Federal, State, and local resources to operate the food service program (*Education Code* Sections 38090-38093) and is used only for those expenditures authorized by the governing board as necessary for the operation of the District's food service program (*Education Code* Sections 38091 and 38100).

**Deferred Maintenance Fund** The Deferred Maintenance Fund is used to account separately for State apportionments and the District's contributions for deferred maintenance purposes (*Education Code* Sections 17582-17587) and for items of maintenance approved by the State Allocation Board.

**Retiree Benefits Fund** The Retiree Benefits Fund is used pursuant to *Education Code* Section 42840 to account for amounts the District has earmarked for the future cost of postemployment benefits but has not contributed irrevocably to a separate trust for the postemployment benefit plan.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

**Capital Project Funds** The Capital Project funds are established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

**Capital Facilities Fund** The Capital Facilities Fund is used primarily to account separately for monies received from fees levied on developers or other agencies as a condition of approving a development (*Education Code* Sections 17620-17626). Expenditures are restricted to the purposes specified in *Government Code* Sections 65970-65981 or to the items specified in agreements with the developer (*Government Code* Section 66006).

**State School Building Fund** The State School Building Fund is used primarily to account separately for State apportionments for the reconstruction, remodeling, or replacing of existing school buildings or the acquisition of new school sites and buildings, as provided in the Leroy F. Greene State School Building Lease-Purchase Law of 1976 (*Education Code* Section 17000 et seq.).

County School Facilities Fund The County School Facilities Fund is established pursuant to *Education Code* Section 17070.43 to receive apportionments from the 1998 State School Facilities Fund (Proposition 1A), the 2002 State School Facilities Fund (Proposition 47), or the 2004 State School Facilities Fund (Proposition 55) authorized by the State Allocation Board for new school facility construction, modernization projects, and facility hardship grants, as provided in the Leroy F. Greene School Facilities Act of 1998 (*Education Code* Section 17070 et seq.).

**Special Reserve for Capital Outlay Projects Fund** The Special Reserve for Capital Outlay Projects Fund exists primarily to provide for the accumulation of General Fund monies for capital outlay purposes (*Education Code* Section 42840).

**Debt Service Funds** The Debt Service funds are used to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs. The District maintains the following debt service funds:

**Bond Interest and Redemption Fund** The Bond Interest and Redemption Fund is used for the repayment of bonds issued for a district (*Education Code* Sections 15125-15262).

**Tax Override Fund** The Tax Override Fund is used for the repayment of voted indebtedness tax levies to be financed from ad valorem tax levies.

**Debt Service Fund** The Debt Service Fund was used to accumulate the resources for the payment of debt.

**Proprietary Funds** Proprietary Fund reporting focuses on the determination of operating income, changes in net assets, financial position, and cash flows. The District applies all GASB pronouncements, as well as the Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. Proprietary funds are classified as enterprise or internal service.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

**Enterprise Funds** Enterprise Funds may be used to account for any activity for which a fee is charged to external users for goods or services. The only enterprise fund of the District accounts for the financial transactions related to the child care operations of the District.

**Fiduciary Fund** Fiduciary Fund reporting focuses on net assets and changes in net assets. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The District's agency fund accounts for student body activities (ASB).

# **Basis of Accounting - Measurement Focus**

**Government-Wide Financial Statements** The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This is the same approach used in the preparation of the proprietary fund financial statements, but differs from the manner in which governmental fund financial statements are prepared.

The government-wide statements of activities present a comparison between expenses, both direct and indirect, and program revenues for each segment of the business-type activities of the District and for each governmental function, and exclude fiduciary activity. Direct expenses are those that are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. The District does not allocate indirect expenses to functions in the Statement of Activities, except for depreciation. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each program or business segment is self-financing or draws from the general revenues of the District. Eliminations have been made to minimize the double counting of internal activities.

Net assets should be reported as restricted when constraints placed on net asset use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. The net assets restricted for other purposes result from special revenue funds and the restrictions on their net asset use.

**Fund Financial Statements** Fund Financial Statements report detailed information about the District. The focus of governmental and proprietary fund financial statements is on major funds rather than reporting funds by type. Each major governmental fund is presented in a separate column. Non-major governmental funds are aggregated and presented in a single column. The enterprise fund is presented in a single column on the face of the proprietary fund statement.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

Governmental Funds All governmental funds are accounted for using the flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include reconciliations with brief explanations to better identify the relationship between the government-wide financial statements, prepared using the economic resources measurement focus and the accrual basis of accounting, and the governmental fund financial statements, prepared using the flow of current financial resources measurement focus and the modification accrual basis of accounting.

**Proprietary Funds** Proprietary funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting. All assets and all liabilities associated with the operation of this fund are included in the statement of net assets. The statement of changes in fund net assets presents increases (revenues) and decreases (expenses) in net total assets. The statement of cash flows provides information about how the District finances and meets the cash flow needs of its proprietary fund.

**Fiduciary Funds** Fiduciary funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting. Fiduciary funds are excluded from the government-wide financial statements because they do not represent resources of the District.

Revenues – Exchange and Non-Exchange Transactions Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter, to be used to pay liabilities of the current fiscal year. Generally, available is defined as collectible within 45 or 60 days. However, to achieve comparability of reporting among California school districts and so as not to distort normal revenue patterns, with specific respect to reimbursement grants and corrections to State-aid apportionments, the California Department of Education has defined available for school districts as collectible within one year. The following revenue sources are considered to be both measurable and available at fiscal year-end: State apportionments, interest, certain grants, and other local sources.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, certain grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose restrictions. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

**Deferred Revenue** Deferred revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for deferred revenue is removed from the balance sheet and revenue is recognized.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

Certain grants received before the eligibility requirements are met are recorded as deferred revenue. On the governmental fund financial statements, receivables that will not be collected within the available period are also recorded as deferred revenue.

**Expenses/Expenditures** On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Principal and interest on long-term obligations, which has not matured, are recognized when paid in the governmental funds as expenditures. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds.

# Cash and Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Cash equivalents also include cash with county treasury balances for purposes of the statement of cash flows.

#### Investments

Investments held at June 30, 2009, with original maturities greater than one year are stated at fair value. Fair value is estimated based on quoted market prices at year-end. All investments not required to be reported at fair value are stated at cost or amortized cost. Fair values of investments in county investment pools are determined by the program sponsor.

#### **Stores Inventories**

Inventories consist of expendable food and supplies held for consumption. Inventories are stated at cost, on the first-in, first-out basis. The costs of inventory items are recorded as expenditures in the governmental type funds when used.

#### **Capital Assets and Depreciation**

The accounting and reporting treatment applied to the capital assets associated with a fund are determined by its measurement focus. Capital assets are long-lived assets of the District. The District maintains a capitalization threshold of \$5,000. The District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized, but are expensed as incurred.

When purchased, such assets are recorded as expenditures in the governmental funds and capitalized in the government-wide statement of net assets. The valuation basis for capital assets is historical cost, or where historical cost is not available, estimated historical cost based on replacement cost. Donated capital assets are capitalized at estimated fair market value on the date donated.

Depreciation is computed using the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows: buildings, 20 to 50 years; improvements, 5 to 50 years; equipment, 2 to 15 years.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

# **Compensated Absences**

Accumulated unpaid vacation benefits are accrued as a liability as the benefits are earned. The entire compensated absence liability is reported on the government-wide financial statements. For governmental funds, the current portion of unpaid compensated absences is recognized upon the occurrence of relevant events such as employee resignations and retirements that occur prior to year-end that have not yet been paid with expendable available financial resources. These amounts are reported in the fund from which the employees who have accumulated leave are paid.

Sick leave is accumulated without limit for each employee at the rate of one day for each month worked. Leave with pay is provided when employees are absent for health reasons; however, the employees do not gain a vested right to accumulated sick leave. Employees are never paid for any sick leave balance at termination of employment or any other time. Therefore, the value of accumulated sick leave is not recognized as a liability in the District's financial statements. However, credit for unused sick leave is applicable to all classified school members who retire after January 1, 1999. At retirement, each member will receive .004 year of service credit for each day of unused sick leave. Credit for unused sick leave is applicable to all certificated employees and is determined by dividing the number of unused sick days by the number of base service days required to complete the last school year, if employed full-time.

## **Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities, and long-term obligations are reported in the government-wide and proprietary fund financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the governmental funds.

However, claims and judgments, compensated absences, special termination benefits, and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the governmental fund financial statements only to the extent that they are due for payment during the current year. Bonds, capital leases, and other long-term obligations are recognized as liabilities in the governmental fund financial statements when due.

## **Fund Balance Reserves and Designations**

The District reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund balance which is available for appropriation in future periods. Fund balance reserves have been established for revolving cash accounts, stores inventories, and legally restricted grants and entitlements.

Designations of fund balances consist of that portion of the fund balance that has been designated (set aside) by the governing board to provide for specific purposes or uses. Fund balance designations have been established for economic uncertainties, and other purposes.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **Net Assets**

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The District first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available. The government-wide financial statements reports \$9,069,783 of restricted net assets.

# **Operating Revenues and Expenses**

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the District, these revenues are user fees. Operating expenses are necessary cost incurred to provide the good or service that is the primary activity of the fund. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

# **Interfund Activity**

Transfers between governmental and business-type activities in the government-wide financial statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements. Interfund transfers are eliminated in the governmental and business-type activities columns of the statement of activities, except for the net residual amounts transferred between governmental and business-type activities.

#### **Estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

# **Budgetary Data**

The budgetary process is prescribed by provisions of the California Education Code and requires the governing board to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District's governing board satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for. For budget purposes, on behalf payments have not been included as revenue and expenditures as required under generally accepted accounting principles.

#### **Property Tax**

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County of Los Angeles bills and collects the taxes on behalf of the District. Local property tax revenues are recorded when received.

#### **Changes in Accounting Principles**

In July 2004, the GASB issued GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. This Statement requires local governmental employers who provide other postemployment benefits (OPEB) as part of the total compensation offered to employees to recognize the expense and related liabilities (assets) in the government-wide financial statements of net assets and activities. This Statement established standards for the measurement, recognition, and display of OPEB expense/expenditures and related liabilities (assets), note disclosures, and, if applicable, required supplementary information (RSI) in the financial reports of State and local governmental employers.

This Statement provided for prospective implementation - that is, that employers set the beginning net OPEB obligation at zero as of the beginning of the initial year. The District has implemented the provisions of this Statement for the fiscal year ended June 30, 2009. The District had an annual required contribution of \$501,414 for the year ended June 30, 2009, and made a contribution of \$151,045 resulting in an OPEB obligation of \$350,369.

#### **New Accounting Pronouncements**

In March 2009, the GASB issued GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The objective of this Statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This Statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. The requirements of this Statement are effective for the financial statements for periods beginning after June 15, 2010. Early implementation is encouraged.

In April 2009, the GASB issued GASB Statement No. 55, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. The objective of this Statement is to incorporate the hierarchy of generally accepted accounting principles (GAAP) for State and local governments into the GASB authoritative literature. The "GAAP hierarchy" consists of the sources of accounting principles used in the preparation of financial statements of State and local governmental entities that are presented in conformity with GAAP, and the framework for selecting those principles. GASB Statement No. 55 is effective immediately.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

In April 2009, the GASB issued GASB Statement No. 56, Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards. The objective of this Statement is to incorporate into the GASB's authoritative literature certain accounting and financial reporting guidance presented in the American Institute of Certified Public Accountants' Statements on Auditing Standards. This Statement addresses three issues not included in the authoritative literature that establishes accounting principles – related party transactions, going concern considerations, and subsequent events. The presentation of principles used in the preparation of financial statements is more appropriately included in accounting and financial reporting standards rather than in the auditing literature. GASB Statement No. 56 is effective immediately.

#### **NOTE 2 - DEPOSITS AND INVESTMENTS**

#### **Summary of Deposits and Investments**

Deposits and investments as of June 30, 2009, are classified in the accompanying financial statements as follows:

Governmental activities	\$ 31,233,244
Business-type activities	382,409
Fiduciary funds	 26,687
Total Deposits and Investments	\$ 31,642,340
Deposits and investments as of June 30, 2009, consist of the following:	
Cash on hand and in banks	\$ 133,810
Cash in revolving	15,743
Investments	 31,492,787
Total Deposits and Investments	\$ 31,642,340

#### **Policies and Practices**

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations. The Districts investment policies do not address risk criteria included in GASB Statement No. 40.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **Investment in County Treasury**

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

The District is an involuntary participant in the Los Angeles County investment pool. The pool is managed by the Los Angeles County Treasurer and is not registered as an investment company with the Securities Exchange Commission. Oversight of the pool is the responsibility of the County Treasury Oversight Committee. California Government Code statutes and the County Treasury Oversight Committee set forth the various investment policies that the Treasurer follows.

As provided by the Government Code, the cash balances of substantially all funds are pooled and invested by the County Treasurer for the purpose of increasing interest earnings through investment activities. Interest earned on pooled investments is deposited to the participating funds, based upon the funds average daily deposit balance during the allocation period.

#### **General Authorizations**

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

	Maximum	Maximum	Maximum
Authorized	Remaining	Percentage	Investment
Investment Type	Maturity	of Portfolio	In One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Pool

#### Weighted Average Maturity

The District monitors the interest rate risk inherent in its portfolio by measuring the weighted average maturity of its portfolio. Information about the weighted average maturity of the District's portfolio is presented in the following schedule:

		Weighted Average
	Fair	Maturity
Investment Type	Value	In Days
Los Angeles County Investment Pool	\$ 31,638,492	495

#### **Credit Risk**

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investment in the County Pool is not required to be rated.

#### **Custodial Credit Risk - Deposits**

This is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. However, the California Government Code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits. As of June 30, 2009, the District did not have any deposits exposed to custodial credit risk because all balances were FDIC insured.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **NOTE 3 - RECEIVABLES**

Receivables at June 30, 2009, consisted of intergovernmental grants, entitlements, interest, and other local sources. All receivables are considered collectible in full.

	General Fund	Building Fund	Non-Major Governmental Funds	Total Governmental Activities	Enterprise Fund
Federal Government	1 und	Tund	Tunds	Hetivities	Tuna
Categorical aid	\$ 1,421,563	\$ -	\$ 471,510	\$ 1,893,073	\$ -
State Government			•		
Apportionment	2,668,243	-	-	2,668,243	-
Categorical aid	478,212	-	-	478,212	-
Lottery	356,550	-	-	356,550	-
Other State	860,855	-	-	860,855	-
Local Receivables					
Interest	63,251	31,054	46,591	140,896	1,896
Other	585,858		3,440	589,298	18,268
Total	\$ 6,434,532	\$ 31,054	\$ 521,541	\$ 6,987,127	\$ 20,164

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **NOTE 4 - CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2009, was as follows:

	Balance			Balance
	July 1, 2008	Additions	Deductions	June 30, 2009
<b>Governmental Activities</b>				
Capital Assets Not Being Depreciated:				
Land	\$ 1,370,117	\$ -	\$ -	\$ 1,370,117
Construction in progress	<u>-</u> _	24,669		24,669
Total Capital Assets				
Not Being Depreciated	1,370,117	24,669	-	1,394,786
Capital Assets Being Depreciated:				
Land improvements	548,500	-	-	548,500
Buildings and improvements	74,967,119	957,426	-	75,924,545
Furniture and equipment	3,426,865		_	3,426,865
Total Capital Assets Being				
Depreciated	78,942,484	957,426		79,899,910
Total Capital Assets	80,312,601	982,095		81,294,696
Less Accumulated Depreciation:				
Land improvements	548,500	-	-	548,500
Buildings and improvements	16,638,278	2,860,925	-	19,499,203
Furniture and equipment	2,897,366	61,963		2,959,329
Total Accumulated Depreciation	20,084,144	2,922,888		23,007,032
Governmental Activities Capital				
Assets, Net	\$ 60,228,457	\$(1,940,793)	\$ -	\$ 58,287,664

Depreciation expense was charged as a direct expense to the governmental functions as follows:

#### **Governmental Activities**

Instruction	\$ 2,250,624
Home-to-school transportation	43,843
Food services	146,144
All other pupil services	73,072
All other general administration	233,831
Plant services	175,374
Total Depreciation Expenses Governmental Activities	\$ 2,922,888

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **NOTE 5 - INTERFUND TRANSACTION**

#### **Operating Transfers**

Interfund transfers for the year ended June 30, 2009, consisted of the following:

			T	ransfer From		
Transfer To	(	General Fund		Non-Major overnmental Funds		Total
Building Fund	\$	_	\$	983,783	\$	983,783
Non-Major Governmental Retiree Benefits Fund		342,705	·	, -	·	342,705
Non-Major Governmental Special Reserve for Capital Outlay Projects Fund		_		235,439		235,439
Non-Major Governmental Special Reserve for Capital Outlay Projects Fund		-		508,235		508,235
Non-Major Governmental Special Reserve for Capital Outlay Projects Fund		114,344		-		114,344
Total	\$	457,049	\$	1,727,457	\$	2,184,506
The General Fund transferred to the Non-Major Governmental Retiree Benefits Fund for District contribution.  The General Fund transferred to the Non-Major Governmental Special Reserve for Capital Outlay Projects Fund to cover technology costs that were earmarked for the virtualization project.					\$	342,705 114,344
The Non-Major Governmental Deferred Maintenance Fund transferred to the Building Fund to repay expenses for approved maintenance project The Non-Major Governmental Child Development Fund transferred to the Non-Major Governmental Special Reserve for Capital Outlay						983,783
Projects Fund to repay previously borrowed funds.  The Non-Major Governmental Cafeteria Fund transferred to the Non-Major Governmental Special Reserve for Capital						235,439
Outlay Projects Fund to repay the annual contribution by the District.						508,235
Total					\$	2,184,506

Interfund transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **NOTE 6 - ACCOUNTS PAYABLE**

Accounts payable at June 30, 2009, consisted of the following:

			N	on-Major		Total		
	General	Building	Go	vernmental	Go	vernmental	En	iterprise
	Fund	Fund		Funds		Activities		Fund
Salaries and benefits	\$ 3,311,845	\$ -	\$	216,752	\$	3,528,597	\$	2,211
Construction	-	77,185		25,083		102,268		-
Vendor payables	 2,108,916	 -		93,535		2,202,451		6,585
Total	\$ 5,420,761	\$ 77,185	\$	335,370	\$	5,833,316	\$	8,796

#### **NOTE 7 - DEFERRED REVENUE**

Deferred revenue at June 30, 2009, consists of the following:

			No	n-Major		Total	
	General		General Gove		ernmental	Gov	vernmental
	Fund		I	Funds	A	ctivities	
Federal financial assistance	\$	651,729	\$	-	\$	651,729	
State categorical aid		148,852		_		148,852	
Other local		1,306		2,228		3,534	
Total	\$	801,887	\$	2,228	\$	804,115	

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **NOTE 8 - LONG-TERM OBLIGATIONS**

#### **Summary**

The changes in the District's long-term obligations during the year consisted of the following:

	Balance					Balance		Due in
	July 1, 2008	A	dditions	D	eductions	June 30, 2009	C	ne Year
General obligation bonds	\$ 20,515,000	\$	-	\$	510,000	\$ 20,005,000	\$	535,000
Compensated absences	347,658		-		3,287	344,371		-
Net OPEB obligation	-		350,369		-	350,369		-
Early retirement incentive	18,000		_		9,000	9,000		9,000
	\$ 20,880,658	\$	350,369	\$	522,287	\$ 20,708,740	\$	544,000

Payments on the general obligation bonds are made by the bond interest and redemption fund with local revenues. The accrued vacation is paid by the fund for which the employee worked. Early retirement and net OPEB obligation are paid from the General Fund.

#### **Bonded Debt**

The outstanding general obligation bonded debt is as follows:

				Bonds		Bonds	
Issue	Maturity	Interest	Original	Outstanding		Outstanding	Due in
Date	Date	Rate	Issue	July 1, 2008	Redeemed	June 30, 2009	One Year
6/1/1999	8/1/2028	3.5% to 5.25%	\$10,000,000	\$ 8,520,000	\$ 250,000	\$ 8,270,000	\$ 260,000
11/6/2002	8/1/2032	3.5% to 5.25%	13,000,000	11,995,000	260,000	11,735,000	275,000
				\$ 20,515,000	\$ 510,000	\$ 20,005,000	\$ 535,000

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **Debt Service Requirements to Maturity**

The bonds mature through 2033 as follows:

		Interest to	
Fiscal Year	Principal	Maturity	Total
2010	\$ 260,000	\$ 412,630	\$ 672,630
2011	270,000	400,380	670,380
2012	280,000	387,795	667,795
2013	295,000	374,279	669,279
2014	305,000	359,876	664,876
2015-2019	1,760,000	1,552,484	3,312,484
2020-2024	2,240,000	1,045,979	3,285,979
2025-2029	2,860,000	386,620	3,246,620
Total	\$ 8,270,000	\$ 4,920,043	\$ 13,190,043
		Interest to	
_Fiscal Year_	Principal	Maturity	Total
2010	\$ 275,000	\$ 544,712	\$ 819,712
2011	285,000	535,055	820,055
2012			0=0,000
2012	300,000	524,773	824,773
2012	300,000 310,000	524,773 513,445	· ·
	*	· · · · · · · · · · · · · · · · · · ·	824,773
2013	310,000	513,445	824,773 823,445
2013 2014	310,000 325,000	513,445 501,055	824,773 823,445 826,055
2013 2014 2015-2019	310,000 325,000 1,875,000	513,445 501,055 2,279,748	824,773 823,445 826,055 4,154,748
2013 2014 2015-2019 2020-2024	310,000 325,000 1,875,000 2,355,000	513,445 501,055 2,279,748 1,791,648	824,773 823,445 826,055 4,154,748 4,146,648

#### **Compensated Absences**

The long-term portion of accumulated unpaid employee vacation for the District at June 30, 2009, amounted to \$344,371.

#### Other Postemployment Benefit (OPEB) Obligation

The District implemented GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* during the year ended June 30, 2009. The District's annual required contribution for the year ended June 30, 2009, was \$501,414 and contributions made by the District during the year were \$151,045, which resulted in a net OPEB obligation of \$350,369. See Note 10 for additional information regarding the OPEB obligation and the postemployment benefit plan.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **Early Retirement Incentive**

The District has an early retirement plan for employees of the District, meeting certain negotiated criteria. An early retirement plan was implemented in 2003-04, and another in 2005-06 as cost saving strategies for the current and subsequent years. A total of nine employees met the negotiated criteria and only one employee is still participating in the plan. The total cost of the early retirement plan is indicated in the following schedule:

#### **Early Retirement Incentive Plan-2006**

Year Ending		
June 30,	<u>T</u>	otal
2010	\$	9,000

#### **NOTE 9 - FUND BALANCES**

Fund balances with reservations/designations are composed of the following elements:

General Building Governmental	
Fund Fund Funds To	tal
Reserved	
Revolving cash \$ 15,000 \$ - \$ 743 \$	15,743
Stores inventories 74,906 - 17,457	92,363
Restricted programs	70,096
Total Reserved 2,860,002 - 18,200 2,8°	78,202
Unreserved	
Designated	
Economic uncertainties 11,966,258 - 3,107,238 15,07	73,496
Other designation 81,186 5,832,274 6,853,724 12,76	67,184
Total Designated 12,047,444 5,832,274 9,960,962 27,84	10,680
Undesignated	18,924
Total Unreserved 12,047,444 5,832,274 11,109,886 28,98	39,604
Total \$ 14,907,446 \$ 5,832,274 \$ 11,128,086 \$ 31,80	67,806

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

### NOTE 10 - POSTEMPLOYMENT HEALTH CARE PLAN AND OTHER POSTEMPLOYMENT BENEFITS (OPEB) OBLIGATION

#### **Plan Description**

The Postemployment Benefit Plan (the Plan) is a single-employer defined benefit healthcare plan administered by the District. The Plan provides medical and dental insurance benefits to eligible retirees and their spouses. Membership of the Plan consists of retirees and beneficiaries currently receiving benefits, terminated Plan members entitled to but not yet receiving benefits, and active Plan members

#### **Contribution Information**

The contribution requirements of plan members and the District are established and may be amended by the District and applicable groups. The required contribution is based on projected pay-as-you-go financing requirements. For fiscal year 2008-09, the District contributed \$151,045 to the plan, all of which was used for current premiums which represented 100 percent of total premiums.

#### **Annual OPEB Cost and Net OPEB Obligation**

The District's annual OPEB cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial accrued liabilities (UAAL) (or funding excess) over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation to the Plan:

Annual required contribution	\$	501,414
Contributions made		(151,045)
Increase in net OPEB obligation	,	350,369
Net OPEB obligation, beginning of year		
Net OPEB obligation, end of year	\$	350,369

The annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan, and the net OPEB obligation for 2009 was as follows:

Year Ended	Annual Required	Percentage	Net OPEB
June 30,	Contribution	Contributed	Obligation
2009	\$ 501.414	30%	\$ 350.369

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **Funded Status and Funding Progress**

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, investment returns, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the Plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits. Since this is the first year of implementation, only the current year information is presented.

#### **Actuarial Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2007, actuarial valuation, the unprojected unit credit method was used. The actuarial assumptions included a five percent investment rate of return (net of administrative expenses). The District has not formed an irrevocable trust and currently funds the benefits on a pay-as-you-go basis. Health care cost trend rates changed from an initial 10 percent to an ultimate five percent. The UAAL is being amortized at a level dollar method using a 30 year amortization period.

#### **NOTE 11 - RISK MANAGEMENT**

#### **Property and Liability**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year ending June 30, 2009, the District contracted with Alliance of Schools for Cooperative Insurance Programs (ASCIP) for property and liability insurance coverage. Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year.

For insured programs, there have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **Workers' Compensation**

For fiscal year 2009, the District participated in the Alliance of Schools for Cooperative Insurance Programs joint powers authorities' insurance purchasing pool. The intent of the Alliance of Schools for Cooperative Insurance Programs is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the pool. The workers' compensation experience of the participating districts is calculated as one experience and a common premium rate is applied to all districts in the pool. Each participant pays its workers' compensation premium based on its individual rate. A participant will then either receive a refund or credit from ASCIP or will be required to contribute to the "equity-pooling fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the pool. Participation in the pool is limited to districts that can meet the Alliance of Schools for Cooperative Insurance Programs provides administrative, cost control and actuarial services to the JPA.

Coverage provided by Alliance of Schools Cooperative Insurance Programs for property and liability and workers' compensation is as follows:

Insurance Program / Company Name	Type of Coverage	 Limits
Workers' Compensation Program Alliance of Schools for Cooperative Insurance Programs (ASCIP)	Workers' Compensation	\$ 1,000,000
Property and Liability Program Alliance of Schools for Cooperative Insurance Programs (ASCIP)	General and Automotive	\$ 1,000,000
Alliance of Schools for Cooperative Insurance Programs (ASCIP)	Comprehensive Crime	\$ 3,250,000
Excess Property and Liability Program Schools Excess Liability Fund (SELF)	Excess Property and Liability	\$ 14,000,000

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **NOTE 12 - EMPLOYEE RETIREMENT SYSTEMS**

Qualified employees are covered under multiple-employer retirement plans maintained by agencies of the State of California. Certificated employees are members of the California State Teachers' Retirement System (CalSTRS) and classified employees are members of the California Public Employees' Retirement System (CalPERS).

#### **CalSTRS**

#### **Plan Description**

The District contributes to the CalSTRS, a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and survivor benefits to beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalSTRS annual financial report may be obtained from CalSTRS, 7919 Folsom Blvd., Sacramento, California 95826.

#### **Funding Policy**

Active plan members are required to contribute 8.0 percent of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by CalSTRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2008-2009 was 8.25 percent of annual payroll. The contribution requirements of the plan members are established by State statute. The District's contributions to CalSTRS for the fiscal years ending June 30, 2009, 2008, and 2007, were \$2,073,547, \$2,310,012, and \$2,002,735, respectively, and equal 100 percent of the required contributions for each year.

#### **PERS**

#### **Plan Description**

The District contributes to the School Employer Pool under CalPERS, a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and survivor benefits to plan members and beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Laws. CalPERS issue a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS' annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, California 95811.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### **Funding Policy**

Active plan members are required to contribute 7.0 percent of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution rate for fiscal year 2008-2009 was 9.428 percent of annual payroll. The contribution requirements of the plan members are established by State statute. The District's contributions to CalPERS for the fiscal years ending June 30, 2009, 2008, and 2007, were \$791,919, \$749,867, and \$674,430, respectively, and equal 100 percent of the required contributions for each year.

#### **Social Security**

As established by Federal law, all public sector employees who are not members of their employer's existing retirement system (CalSTRS or CalPERS) must be covered by Social Security or an alternative plan. The District has elected to use the Social Security as its alternative plan. Contributions made by the District and an employee vest immediately. The District and employees combined contribution rate is 6.2 percent of employees earnings based on a contribution formula.

#### On Behalf Payments

The State of California makes contributions to CalSTRS and CalPERS on behalf of the District. These payments consist of State General Fund contributions to CalSTRS in the amount of \$1,135,326 (4.517 percent of annual payroll.) No contributions were made for CalPERS for the year ended June 30, 2009. Under accounting principles generally accepted in the United States of America, these amounts are to be reported as revenues and expenditures. As a result these amounts have been recorded in these financial statements. On behalf payments have been excluded from the calculation of available reserves and in the budget amounts reported in the General Fund budgetary schedule.

#### **NOTE 13 - COMMITMENTS AND CONTINGENCIES**

#### **Grants**

The District received financial assistance from Federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2009.

#### Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2009.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

#### NOTE 14 - PARTICIPATION IN JOINT POWER AUTHORITY

The District is a member of the Alliance of Schools for Cooperative Insurance Programs joint powers authority (JPA). The District pays an annual premium to the applicable entity for its, workers' compensation and property liability coverage. Payments for insurance are paid to the JPA. The relationship between the District and the JPA is such that it is not a component unit of the District for financial reporting purposes.

Joint Power Authorities have budgeting and financial reporting requirements independent of member units and their financial statements are not presented in these financial statements; however, fund transactions between the entities and the District are included in these statements. Audited financial statements are generally available from the respective entities.

The District has appointed one board member to the governing board of the Alliance of Schools for Cooperative Insurance Programs JPA.

During the year ended June 30, 2009, the District made payments of 1,175,679 to the Alliance of Schools for Cooperative Insurance Programs.

#### NOTE 15 - FISCAL ISSUES RELATING TO BUDGET REDUCTIONS

The State of California continues to suffer the effects or a recessionary economy. California school districts are reliant on the State of California to appropriate the funding necessary to continue the level of educational services expected by the State constituency. With the implementation of education trailer bill Senate Bill 4 of the 2009-2010 Third Extraordinary Session (SBX3 4) (Chapter 12, Statutes of 2009), 14 percent of current year appropriations have now been deferred to a subsequent period, creating significant cash flow management issues for districts in addition to requiring substantial budget reductions, ultimately impacting the ability of California school districts to meet their goals for educational services.

#### **NOTE 16 - SUBSEQUENT EVENT**

On July 28, 2009, the Governor of the State of California signed a package of bills amending the 2008-2009 and 2009-10 California State budgets. The budget amendments were designed to address the State's budget gap of \$24 billion that had developed as a result of the deepening recession since the State's last budget actions in February 2009. The July budget package reduced, on a State-wide basis, \$1.6 billion in 2008-2009 Proposition 98 funding through a reversion of undistributed categorical program balances. The budget language identified 51 specific programs and required the amount associated with these programs that were "unallocated, unexpended, or not liquidated as of June 30, 2009" to revert to the State's General Fund. The July budget package also provided an appropriation in 2009-2010 to backfill \$1.5 billion of these cuts to repay the 2008-2009 reversion of the undistributed categorical program balances.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2009

In accordance with the requirements of Governmental Accounting Standards Board Statement No. 33, the District determined \$650,548 to be the revenues and related receivable associated with the District's portion of the unallocated, unexpended or unliquidated categorical program balances identified in the July 2009 State Budget package. This amount was offset with an additional proposed adjustment in the General Fund, making the net affect not significant to the General Funds financial statements, and no adjustment was deemed necessary. An adjustment of \$172,335 was made to the Child Development Fund as it was determined to be significant to the Child Development Fund.

REQUIRED SUPPLEMENTARY INFORMATION

### GENERAL FUND BUDGETARY COMPARISON SCHEDULE FOR THE YEAR ENDED JUNE 30, 2009

		Amounts		Variances - Positive (Negative)
	(GAAI	' Basis) Final	Actual	Final
DENJEMBEC	Original	Finai	(GAAP Basis)	to Actual
REVENUES Revenue limit sources	¢ 21 220 201	¢ 20 490 040	¢ 20.525.142	\$ 44,203
Federal sources	\$ 31,238,381	\$ 30,480,940	\$ 30,525,143 5,507,029	
	3,936,119	4,873,031	* *	633,998
Other State sources	11,081,137	11,857,420	12,700,176	842,756
Other local sources  Total Revenues   1	2,014,076	2,307,476	2,694,533	387,057
	48,269,713	49,518,867	51,426,881	1,908,014
EXPENDITURES Current				
Instruction	33,668,522	36,089,086	34,958,043	1,131,043
Instruction-related activities:				
Supervision of instruction	1,442,711	1,137,930	1,548,845	(410,915)
Instructional library, media, and technology	489,127	1,146,395	485,957	660,438
School site administration Pupil services:	3,382,538	3,467,194	3,333,583	133,611
Home-to-school transportation	749,487	759,254	777,522	(18,268)
All other pupil services	1,572,756	1,691,321	1,650,684	40,637
General administration:			, ,	,
Data processing	72,550	284,429	249,670	34,759
All other general administration	2,890,988	2,979,598	2,854,297	125,301
Plant services	4,418,245	4,279,913	3,838,060	441,853
Facility acquisition and construction	-	-	355,000	(355,000)
Community services	17,434	18,008	18,006	2
Other outgo	1,638,503	1,819,104	1,833,995	(14,891)
Total Expenditures <sup>1</sup>	50,342,861	53,672,232	51,903,662	1,768,570
Excess (Deficiency) of Revenues				
Over Expenditures	(2,073,148)	(4,153,365)	(476,781)	3,676,584
Other Financing Uses				
Transfers out		<u> </u>	(457,049)	(457,049)
<b>Net Financing Uses</b>	_		(457,049)	(457,049)
NET CHANGE IN FUND BALANCES	(2,073,148)	(4,153,365)	(933,830)	3,219,535
Fund Balance - Beginning	15,841,276	15,841,276	15,841,276	-
Fund Balance - Ending	\$ 13,768,128	\$ 11,687,911	\$ 14,907,446	\$ 3,219,535

On behalf payments of \$1,135,326 are included in the actual revenues and expenditures, but have not been included in the budget amounts.

# SCHEDULE OF OTHER POSTEMPLOYMENT BENEFITS (OPEB) FUNDING PROGRESS

### FOR THE YEAR ENDED JUNE 30, 2009

Schedule of Funding Progress						
		Actuarial Accrued Liability	Unfunded			UAAL as a
Actuarial Valuation Date	Actuarial Value of Assets (a)	(AAL) - Unprojected Unit Credit (b)	AAL (UAAL) (b - a)	Funded Ratio (a / b)	Covered Payroll (c)	Percentage of Covered Payroll ([b - a] / c)
July 1, 2007	\$ -	\$ 3,606,059	\$ 3,606,059	0%	\$ 25,134,503	14%

**SUPPLEMENTARY INFORMATION** 

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2009

	Federal	Pass-Through Entity	
Federal Grantor/Pass-Through	CFDA	Identifying	Federal
Grantor/Program or Cluster Title	Number	Number	Expenditures
U.S. DEPARTMENT OF EDUCATION	Tunioci	rvanioei	Expenditures
Passed through the California Department of Education:			
No Child Left Behind Act			
Title I, Part A - Basic Grants Low-Income and Neglected	84.010	14329	\$ 1,674,854
Title I, Program Improvement LEA Corrective Action			, ,
Extensive Performance Problems	84.010	14955	38,789
Title II, Part A - Improving Teacher Quality Local Grants	84.367	14341	231,268
Title II, Part D - Enhancing Education Through Technology			·
Formula Grants	84.318	14334	18,884
Title II, Part D Enhancing Education Through Technology			
Competitive Grants	84.318	14368	464,866
Title III Limited English Proficient Student Program	84.365	10084	222,626
Title IV Part A Safe and Drug Free Schools	84.186	14347	30,693
Title V Innovative Education Strategies	84.298A	14354	17,594
Readiness and Emergency Management for Schools	84.184E	[1]	218,189
Individuals with Disabilities Education Act			
Special Education Cluster			
Basic Local Assistance Entitlement Part B Section 611	84.027	13379	827,909
ARRA Part B, Section 611, Basic Local Assistance	84.391	15003	494
Preschool Grants, Part B Section 619	84.173	13430	91,277
ARRA Part B, Section 619, Preschool Grants	84.392	15000	23
Preschool Local Entitlement, Part B Section 611	84.027A	13682	172,188
ARRA Part B, Section 611, Preschool Local Entitlement	84.391	15002	79
Preschool Staff Development, Part B Section 619	84.173A	13431	147
Total Special Education Cluster			1,092,117
Total U.S. Department of Education			4,009,880
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			
Passed through the California Department of Education:			
Child Development Quality Improvement Activities	93.575	13942	3,506
Medicaid Cluster			
Medical Billing Options	93.778	10013	37,384
Medical Administrative Activities	93.778	10013	4,129
Total Medicaid Cluster			41,513
Total U.S. Department of Health and Human Services			45,019

<sup>[1]</sup> Directly funded by the U.S. Department of Education

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED) FOR THE YEAR ENDED JUNE 30, 2009

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. DEPARTMENT OF AGRICULTURE			
Child Nutrition Cluster			
National School Lunch Program	10.555	13390	\$ 1,800,453
Meal Supplement	10.555	13390	157,146
Especially Needy Breakfast Program	10.553	13390	380,711
Summer Seamless Option	10.559	13390	81,567
Summer Food Service Program Operations	10.559	13004	17,365
Commodities	10.555	[2]	141,624
Total U.S. Department of Agriculture		- <b>-</b>	2,578,866
Total Expenditures of Federal Awards			\$ 6,633,765

<sup>[2]</sup> Pass-through identification number was not available.

# LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE JUNE 30, 2009

#### **ORGANIZATION**

The Lawndale Elementary School District was established in October 1906 and consists of an area comprising approximately 2.5 square miles. The District operates six elementary schools, and two middle schools. There were no boundary changes during the year.

#### **GOVERNING BOARD**

<u>MEMBER</u>	<u>OFFICE</u>	TERM EXPIRES
Mrs. Ann Phillips	President	2013
Ms. Bonnie J. Coronado	Clerk	2013
Mrs. Shirley Rudolph	Member	2013
Mrs. Cathy Burris	Member	2011
Mrs. Shirley Bennett	Member	2011

#### **ADMINISTRATION**

<u>NAME</u>	<u>TITLE</u>

Mr. Joseph D. Condon, Ed.D. Superintendent of Schools

Mr. John D. Vinke Associate Superintendent of Business Services

Ellen Dougherty, Ed.D. Assistant Superintendent of Educational Services

Mr. Rick Bagley Assistant Superintendent of Human Resources

# SCHEDULE OF AVERAGE DAILY ATTENDANCE FOR THE YEAR ENDED JUNE 30, 2009

	Second Period Report	Annual Report
ELEMENTARY		
Kindergarten	613	614
First through third	1,828	1,820
Fourth through sixth	1,789	1,787
Seventh and eighth	1,197	1,197
Home and hospital	3	3
Special education	179_	181
Total K-8	5,609	5,602
		Hours of Attendance
CHARTER SCHOOL SUPPLEMENTAL INSTRUCTIONAL HOURS		
Grades K-8 Core Instruction		34,710
Grades 7-8 Remedial Instruction		20,277
Grades 2-8 Pupils Retained/Recommended for Rentention		4,761
Grades 2-6 Low STAR Score		3,178
Total Hours		62,926

# SCHEDULE OF INSTRUCTIONAL TIME FOR THE YEAR ENDED JUNE 30, 2009

	1982-83 Actual	1986-87 Minutes	2008-2009 Actual	Number of Days Traditional Multitrack		
Grade Level	Minutes	Requirement	Minutes	Calendar	Calendar	Status
Kindergarten	32,400	36,000	36,000	180	N/A	Complied
Grades 1 - 3	43,200	50,400				_
Grades 1			50,400	180	N/A	Complied
Grades 2			50,400	180	N/A	Complied
Grades 3			50,400	180	N/A	Complied
Grades 4 - 6	48,600	50,400				
Grades 4			54,020	180	N/A	Complied
Grades 5			54,020	180	N/A	Complied
Grades 6			54,020	180	N/A	Complied
Grades 7 - 8	54,000	54,000				
Grades 7			60,320	180	N/A	Complied
Grades 8			60,320	180	N/A	Complied

# RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT WITH AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2009

Summarized below are the fund balance reconciliations between the Unaudited Actual Financial Report and the audited financial statements.

	Non-Major Governmental Child Development Fund				
FUND BALANCE					
Balance, June 30, 2009, Unaudited Actuals	\$	703,054			
Decrease in:					
Accounts receivable <sup>1</sup>		(172,335)			
Balance, June 30, 2009, Audited Financial Statement	\$	530,719			

The adjustment related to ABX4 3 categorical unappropriation for State categorical programs as described in Note 16.

## SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2009

	(Budget)			
	2010 1	2009	2008	2007
GENERAL FUND				
Revenues	\$ 44,959,561	\$ 51,426,881	\$ 52,066,972	\$ 55,328,650
Total Revenues				
and Other Sources	44,959,561	51,426,881	52,066,972	55,328,650
Expenditures	50,269,510	51,903,662	52,015,088	49,911,926
Other uses and transfers out	-	457,049	729,455	631,628
Total Expenditures				
and Other Uses	50,269,510	52,360,711	52,744,543	50,543,554
INCREASE (DECREASE) IN				
FUND BALANCE	\$ (5,309,949)	\$ (933,830)	\$ (677,571)	\$ 4,785,096
ENDING FUND BALANCE	\$ 9,597,497	\$ 14,907,446	\$ 15,841,276	\$ 16,518,847
AVAILABLE RESERVES <sup>2</sup>	\$ 6,874,603	\$ 11,966,258	\$ 12,713,883	\$ 11,779,785
AVAILABLE RESERVES AS A				
PERCENTAGE OF TOTAL OUTGO <sup>3</sup>	13.68%	23.36%	24.63%	23.82%
LONG-TERM OBLIGATIONS	N/A	\$ 20,708,740	\$ 20,880,658	\$ 21,438,943
K-12 AVERAGE DAILY				
ATTENDANCE AT P-2	5,551	5,609	5,580	5,672

The General Fund balance has decreased by \$1,611,401 over the past two years. The fiscal year 2009-10 budget projects a further decrease of \$5,309,949 (36 percent). For a district this size, the State recommends available reserves of at least three percent of total General Fund expenditures, transfers out, and other uses (total outgo).

The District has incurred operating deficits in two of the past three years and anticipates incurring an operating deficit during the 2009-10 fiscal year. Total long-term obligations have decreased by \$730,203 over the past two years.

Average daily attendance has decreased by 63 over the past two years. An additional decline of 58 ADA is anticipated during fiscal year 2009-10.

Budget 2010 is included for analytical purposes only and has not been subjected to audit.

<sup>&</sup>lt;sup>2</sup> Available reserves consist of all undesignated fund balances and all funds designated for economic uncertainty contained within the General Fund.

On behalf payments of \$1,135,326, \$1,120,265, \$1,092,598 have been excluded from the calculation of available reserves for the fiscal years ending June 30, 2009, 2008, and 2007, respectively

# SCHEDULE OF CHARTER SCHOOLS FOR THE YEAR ENDED JUNE 30, 2009

	Included in
Name of Charter School	Audit Report
Environmental Charter School	No

# NON-MAJOR GOVERNMENTAL FUNDS COMBINING BALANCE SHEET

**JUNE 30, 2009** 

	Child Development Fund			Cafeteria Fund	Deferred Maintenance Fund	
ASSETS				_		_
Deposits and investments	\$	672,888	\$	2,243,217	\$	1,662,579
Receivables		6,370		482,351		8,136
Stores inventories				17,457		-
<b>Total Assets</b>	\$	679,258	\$	2,743,025	\$	1,670,715
LIABILITIES AND						
FUND BALANCES						
LIABILITIES						
Accounts payable	\$	146,311	\$	148,306	\$	14,544
Deferred revenue		2,228				_
<b>Total Liabilities</b>		148,539		148,306		14,544
FUND BALANCES				_		_
Reserved for:						
Revolving cash		-		743		-
Stores inventories		-		17,457		-
Unreserved:						
Designated		530,719		2,576,519		1,656,171
Undesignated, reported in:						
Debt service funds		-		-		-
<b>Total Fund Balance</b>		530,719		2,594,719		1,656,171
Total Liabilities and						
Fund Balances	\$	679,258	\$	2,743,025	\$	1,670,715

Retiree Benefits Fund		Capital Facilities Fund		State School Building Fund		County School Facilities Fund		cial Reserve or Capital tlay Projects Fund	Bond Interest and Redemption Fund	
\$ 3,220,185 15,166	\$	728,726 3,816	\$	27,205 145	\$	33,064 174	\$	1,189,994 5,287	\$	1,130,587
\$ 3,235,351	\$	732,542	\$	27,350	\$	33,238	\$	1,195,281	\$	1,130,587
\$ - -	\$	- -	\$	25,083	\$	- -	\$	1,126	\$	-
-		_		25,083				1,126		_
-		-		-		- -		- -		- -
3,235,351		732,542		2,267		33,238		1,194,155		-
3,235,351		732,542		2,267		33,238		1,194,155		1,130,587 1,130,587
\$ 3,235,351	\$	732,542	\$	27,350	\$	33,238	\$	1,195,281	\$	1,130,587

### NON-MAJOR GOVERNMENTAL FUNDS COMBINING BALANCE SHEET, CONTINUED JUNE 30, 2009

	Ta Ove Fu		Debt Service Fund	Total Non-Major Governmental Funds		
ASSETS						
Deposits and investments	\$	9	\$	18,232	\$	10,926,686
Receivables		-		96		521,541
Stores inventories						17,457
<b>Total Assets</b>	\$	9	\$	18,328	\$	11,465,684
LIABILITIES AND						
FUND BALANCES						
LIABILITIES						
Accounts payable	\$	-	\$	-	\$	335,370
Deferred revenue		-		_		2,228
<b>Total Liabilities</b>		-	·	_		337,598
FUND BALANCES						
Reserved:		-		-		
Revolving cash		-		_		743
Stores inventories		-		_		17,457
Unreserved:						
Designated		-		_		9,960,962
Undesignated, reported in:						
Debt service funds		9		18,328		1,148,924
<b>Total Fund Balance</b>		9		18,328		11,128,086
<b>Total Liabilities and</b>			1			
Fund Balances	\$	9	\$	18,328	\$	11,465,684

### NON-MAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2009

	Child Development Fund	Cafeteria Fund	Deferred Maintenance Fund	
REVENUES				
Federal sources	\$ 3,506	\$ 2,578,866	\$ -	
Other State sources	1,681,532	184,408	202,768	
Other local sources	261,464	365,397	56,262	
<b>Total Revenues</b>	1,946,502	3,128,671	259,030	
EXPENDITURES				
Current	1 444 560			
Instruction	1,444,569	-	-	
Instruction-related activities:	220 776			
Supervision of instruction	220,756	-	-	
School site administration	62,845	-	-	
Pupil services:				
Food services	20,110	2,553,652	-	
General administration:				
All other general administration	64,660	91,652	-	
Plant services	61,371	212,366	228,169	
Facility acquisition and construction	-	-	158,295	
Debt service				
Principal	-	-	-	
Interest and other				
<b>Total Expenditures</b>	1,874,311	2,857,670	386,464	
Excess (Deficiency) of				
Revenues Over Expenditures	72,191	271,001	(127,434)	
Other Financing Sources				
Transfers in	-	_	-	
Transfers out	(235,439)	(508,235)	(983,783)	
<b>Net Financing Sources</b>	(235,439)	(508,235)	(983,783)	
NET CHANGE IN FUND BALANCES	(163,248)	(237,234)	(1,111,217)	
Fund Balance - Beginning	693,967	2,831,953	2,767,388	
Fund Balance - Ending	\$ 530,719	\$ 2,594,719	\$ 1,656,171	
e e e e e e e e e e e e e e e e e e e				

	Retiree Capital Benefits Facilities Fund Fund		State School Building Fund		County School Facilities Fund		Fo	ial Reserve r Capital ay Projects Fund	Bond Interest and Redemption Fund		
\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
	-		-		-		-		-		14,903
	71,604		75,627		5		808		28,808		1,529,694
	71,604		75,627		5		808		28,808		1,544,597
	-		-		-		-		-		-
	-		-		-		-		-		-
	-		-		-		-		-		-
	-		-		-		-		-		-
	-		-		-		-		-		-
	-		-		-		-		331,815		-
	-		-		-		-		331,813		-
	_		_		_		_		_		510,000
	_		_		_		_		_		982,693
	-		-		-		-		331,815		1,492,693
	71,604		75,627		5		808		(303,007)		51,904
	342,705		-		-		-		858,018		-
	242.707								050.010		
	342,705 414,309		75,627		5		808		858,018 555,011		51,904
	2,821,042		656,915		2,262		32,430		639,144		1,078,683
\$	3,235,351	\$	732,542	\$	2,267	\$	33,238	\$	1,194,155	\$	1,130,587
Φ	1 درد دیرد	ψ	134,344	Ψ	4,407	Ψ	33,430	ψ	1,177,133	ψ	1,150,507

### NON-MAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE, CONTINUED FOR THE YEAR ENDED JUNE 30, 2009

	Tax Override Fund			bt vice nd	Total Non-Major Governmental Funds		
REVENUES							
Federal sources	\$	-	\$	-	\$	2,582,372	
Other State sources		-		-		2,083,611	
Other local sources		1		453		2,390,123	
<b>Total Revenues</b>		1	-	453		7,056,106	
EXPENDITURES Current							
Instruction		-		-		1,444,569	
Instruction-related activities:							
Supervision of instruction		-		-		220,756	
School site administration		-		-		62,845	
Pupil services:							
Food services		-		-		2,573,762	
General administration:							
All other general administration		-		-		156,312	
Plant services		-		-		501,906	
Facility acquisition and construction		-		-		490,110	
Debt service							
Principal		-		-		510,000	
Interest and other						982,693	
Total Expenditures				_		6,942,953	
Excess (Deficiency) of						_	
Revenues Over Expenditures		1		453		113,153	
Other Financing Sources						_	
Transfers in		-		-		1,200,723	
Transfers out						(1,727,457)	
<b>Net Financing Sources</b>				-		(526,734)	
NET CHANGE IN FUND BALANCES		1		453		(413,581)	
Fund Balance - Beginning		8	1′	7,875		11,541,667	
Fund Balance - Ending	\$	9	\$ 18	3,328	\$	11,128,086	

## GENERAL FUND SELECTED FINANCIAL INFORMATION THREE-YEAR SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES OF FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2009

(Amounts in thousands excluding						
Revenue Limit Per ADA)	Actual Results for the Years					
	2008-2009		2007-2008		2006-2007	
		Percent of		Percent of		Percent of
	Amount	oi Revenue	Amount	oi Revenue	Amount	Revenue
REVENUES .	Amount	Revenue	Amount	Reveilue	Amount	Reveilue
Federal revenue	\$ 5,507	10.9	\$ 4,006	7.9	\$ 5,910	10.7
State and local revenue	\$ 3,307	10.9	\$ 4,000	1.9	\$ 5,710	10.7
included in revenue limit	30,525	60.7	31,378	61.6	32,289	58.4
Other State revenue	12,700	23.0	14,060	25.4	14,626	26.4
Other local revenue	2,695	5.4	2,623	5.1	2,504	4.5
Total Revenues	51,427	100.0	52,067	100.0	55,329	100.0
EXPENDITURES .	31,427	100.0	32,007	100.0	33,327	100.0
Salaries and benefits						
Certificated salaries	25,176	47.8	25,653	49.3	24,075	43.5
Classified salaries	8,538	17.0	8,400	16.1	7,736	14.0
Employee benefits	7,300	14.5	7,058	13.6	7,933	14.3
Total Salaries	7,500	11.5	7,030	15.0	1,755	11.5
and Benefits	41,014	79.3	41,111	79.0	39,744	71.8
Books and supplies	3,094	6.1	3,422	6.5	3,358	6.1
Contracts and operating expenses	5,763	11.5	5,808	11.2	5,835	10.5
Capital outlay	355	0.7	145	0.3	18	0.0
Other outgo	1,678	3.3	1,529	2.9	957	1.7
Total Expenditures	51,904	100.9	52,015	99.9	49,912	90.1
EXCESS OF REVENUES OVER (UNDER)	- ,					
EXPENDITURES	(477)	(0.9)	52	0.1	5,417	9.9
OTHER FINANCING USES						
Outgoing transfers	(457)	(0.9)	(730)	(1.4)	(632)	(1.1)
INCREASE (DECREASE) IN FUND BALANCE	(934)	(1.8)	(678)	(1.3)	4,785	8.8
FUND BALANCE, BEGINNING	15,841		16,519		11,734	
FUND BALANCE, ENDING	\$ 14,907	Ī	\$ 15,841		\$ 16,519	

## NOTE TO SUPPLEMENTARY INFORMATION JUNE 30, 2009

### NOTE 1 - PURPOSE OF SCHEDULES

## **Schedule of Expenditures of Federal Awards**

The accompanying schedule of expenditures of Federal awards includes the Federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

## **Reconciliation of Federal Revenues and Expense**

The following schedule provides reconciliation between revenues reported on the Statement of Revenues, Expenditures and Changes in Fund Balance and the related expenditures reported on the Schedule of Expenditures of Federal Awards. The reconciling amounts represent Federal funds that have been recorded as revenues that have not been expended by June 30, 2009. The unspent balances are reported as legally restricted ending balances within the General Fund.

	CFDA	
	Number	Amount
Description	_	
Total Federal Revenues Statement of Revenues, Expenditures,		
and Changes in Fund Balance		\$ 8,089,401
American Recovery and Reinvestment Act: State Stabilization Fund	84.394	(1,455,636)
Total Schedule of Expenditures of Federal Awards		\$ 6,633,765

## **Local Education Agency Organization Structure**

This schedule provides information about the District's boundaries and schools operated members of the governing board, and members of the administration.

## Schedule of Average Daily Attendance (ADA)

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

#### Schedule of Instructional Time

The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of *Education Code* Sections 46200 through 46206.

Districts must maintain their instructional minutes at either the 1982-83 actual minutes or the 1986-87 requirements, whichever is greater, as required by *Education Code* Section 46201.

## NOTE TO SUPPLEMENTARY INFORMATION JUNE 30, 2009

## Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Unaudited Actual Financial Report to the audited financial statements.

## Schedule of Financial Trends and Analysis

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

#### Schedule of Charter Schools

This schedule lists all Charter Schools chartered by the School District, and displays information for each Charter School on whether or not the Charter School is included in the School District audit.

## Non-Major Governmental Funds - Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance

The Non-Major Governmental Funds Combining Balance Sheet and Combining Statement of Revenues, Expenditures and Changes in Fund Balance is included to provide information regarding the individual funds that have been included in the Non-Major Governmental Funds column on the Governmental Funds Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balance.

## **General Fund Selected Financial Information**

This schedule provides a comparison of revenues and expenditures as a percentage of total revenue for the General Fund for the past three years.

INDEPENDENT AUDITORS' REPORTS



Certified Public Accountants

## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Governing Board Lawndale Elementary School District Lawndale, California

We have audited the financial statements of the governmental activities, the business-type activities each major fund, and the aggregate remaining fund information of Lawndale Elementary School District as of and for the year ended June 30, 2009, which collectively comprise Lawndale Elementary School District's basic financial statements and have issued our report thereon dated December 15, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

## **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Lawndale Elementary School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Lawndale Elementary School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Lawndale Elementary School District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the District's financial statements that is more than inconsequential will not be prevented or detected by the District's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the District's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Lawndale Elementary School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the governing board, management, the California Department of Education, the State Controller's Office, Federal awarding agencies, and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Vaviench, Trine, Day & Co., LLP Rancho Cucamonga, California

December 15, 2009



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Governing Board Lawndale Elementary School District Lawndale, California

## Compliance

We have audited the compliance of Lawndale Elementary School District with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major Federal programs for the year ended June 30, 2009. Lawndale Elementary School District's major Federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major Federal programs is the responsibility of Lawndale Elementary School District's management. Our responsibility is to express an opinion on Lawndale Elementary School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about Lawndale Elementary School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Lawndale Elementary School District's compliance with those requirements.

In our opinion, Lawndale Elementary School District complied, in all material respects, with the requirements referred to above that are applicable to each of its major Federal programs for the year ended June 30, 2009. The results of our auditing procedures disclosed no instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133.

## **Internal Control Over Compliance**

The management of Lawndale Elementary School District is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to Federal programs. In planning and performing our audit, we considered Lawndale Elementary School District's internal control over compliance with the requirements that could have a direct and material effect on a major Federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Lawndale Elementary School District's internal control over compliance.

A control deficiency in a district's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a Federal program on a timely basis.

A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to administer a Federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a Federal program that is more than inconsequential will not be prevented or detected by the District's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material noncompliance with a type of compliance requirement of a Federal program will not be prevented or detected by the District's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the governing board, management, the California Department of Education, the State Controller's Office, Federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Varinel, Trine, Day & lo., LlP Rancho Cucamonga, California

December 15, 2009



Certified Public Accountants

#### INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Governing Board Lawndale Elementary School District Lawndale, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Lawndale Elementary School District as of and for the year ended June 30, 2009, and have issued our report thereon dated December 15, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Standards and Procedures for Audits of California K-12 Local Educational Agencies 2008-09*, issued by the California Education Audit Appeals Panel as regulations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Compliance with the requirements of laws, regulations, contracts, and grants listed below is the responsibility of Lawndale Elementary School District's management. In connection with the audit referred to above, we selected and tested transactions and records to determine the Lawndale Elementary School District's compliance with the State laws and regulations applicable to the following items:

	Procedures in Audit Guide	Procedures Performed
Attendance Accounting:		
Attendance reporting	8	Yes
Independent study	23	Not Applicable
Continuation education	10	Not Applicable
Instructional Time:		
School districts	6	Yes
County offices of education	3	Not Applicable
Community day schools	3	Not Applicable
Instructional Materials general requirements	8	Yes, See Below
Ratios of Administrative Employees to Teachers	1	Yes
Classroom Teacher Salaries	1	Yes
Early retirement incentive	4	Not Applicable
Gann limit calculation	1	Yes
School Accountability Report Card	3	Yes

	Procedures in Audit Guide	Procedures Performed
Class Size Reduction Program (including in Charter Schools):		
General requirements	7	Yes
Option one classes	3	Yes
Option two classes	4	Yes
District or charter schools with only one school serving K-3	4	Not Applicable
After School Education and Safety Program		
General requirements	4	Yes
After school	4	Yes
Before school	5	Yes
Charter Schools:		
Contemporaneous records of attendance	_1	Not Applicable
Mode of instruction	1	Not Applicable
Non classroom-based instruction/independent study	15	Not Applicable
Determination of funding for non classroom-based instruction	3	Not Applicable
Annual instruction minutes classroom based	3	Not Applicable

We only performed procedure (a) for Instructional Materials general requirements, as additional procedures were not required.

Based on our audit, we found that for the items tested, the Lawndale Elementary School District complied with the State laws and regulations referred to above, except as described in the Schedule of State Award Findings and Questioned Costs section of the accompanying Schedule of Findings and Questioned Costs. Further, based on our audit, for items not tested, nothing came to our attention to indicate that the Lawndale Elementary School District had not complied with the laws and regulations. Our audit does not provide a legal determination on Lawndale Elementary School District's compliance with the State laws and regulations referred to above.

This report is intended solely for the information and use of the governing board, management, the California Department of Education, the State Controller's Office, the California Department of Finance, Federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Varried, Trine, Day & Co., LLP Rancho Cucamonga, California

December 15, 2009

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

# SUMMARY OF AUDITORS' RESULTS FOR THE YEAR ENDED JUNE 30, 2009

FINANCIAL STATEMENTS  Type of auditors' report issued: Internal control over financial re Material weaknesses identifi Significant deficiencies iden Noncompliance material to finan	ed? tified not considered to be material weaknesses?	Unqualified  No  None reported  No
FEDERAL AWARDS		
Internal control over major prog		
Material weaknesses identifi		No
_	tified not considered to be material weaknesses?	None reported
Type of auditors' report issued o	n compliance for major programs:	Unqualified
Any audit findings disclosed tha Circular A-133, Section .510(a) Identification of major programs		No
CFDA Numbers	Name of Federal Program or Cluster	
84.010	Title I, Part A-Basic Grants Low Income and Neglected	_
84.010	Title I, Program Improvement LEA Corrective Action Extensive Performance Problems	_
	Title II, Part D - Enhancing Education Through	_
84.318	Technology Formula Grants	_
	Title II, Part D - Enhancing Education Through	
84.318	Technology Competitive Grants	_
10.553, 10.555, 10.559	Child Nutrition Cluster	_
84.027, 84.027A, 84.173, 84.173 <i>A</i>		
84.391, 84.392	Special Education Cluster	_
Dollar threshold used to distinguish between Type A and Type B programs: Auditee qualified as low-risk auditee?		\$ 300,000 No
STATE AWARDS		
Internal control over State progr	ams:	
Material weaknesses identified?		
Significant deficiencies iden	Yes	
Type of auditors' report issued o	Qualified	

## FINANCIAL STATEMENT FINDINGS FOR THE YEAR ENDED JUNE 30, 2009

None reported.

# FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2009

None reported.

## STATE AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2009

The following findings represent instances of noncompliance and/or questioned costs relating to State program laws and regulations. The findings have been coded as follows:

Five Digit Code	AB 3627 Finding Type
10000	Attendance
40000	State Compliance

## 2009-1 10000, 40000

## **Attendance Reporting**

### Criteria

All teachers that teach any class which has more than 20 percent of the pupils being English Learners must possess the necessary credentials to instruct limited English-proficient pupils.

Education Code Section 44253.3, 44253.4, or 44253.10

### **Condition**

One teacher at Billy Mitchell Elementary School whose class exceeded the 20 percent threshold noted above did not possess the necessary credentials to instruct such pupils.

### **Effect**

The District is not in compliance with State requirements related to attendance reporting.

### Cause

The District does not have a control in place to ensure that all teachers teaching classes with more than 20 percent of English Learners have the appropriate credentials.

#### Context

Out of six teachers tested whose class had exceeded the 20 percent threshold, one teacher was noted as not having the necessary credentials.

## **Questioned Costs**

None.

### Recommendation

The District should implement a procedure to ensure that when teachers are assigned to classes where over 20 percent of the students are English Learners, teachers credentials are reviewed and verified to ensure they meet the minimum qualifications to teach the class.

## STATE AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2009

## **District Response**

Since last year (2008-2009), the Lawndale Elementary School District's Human Resources (HR) Department implemented an automated, paperless, on-line application system for all open positions. This System enables staff to require candidates to supply confirmation of credentials and authorizations, before their applications will be accepted for review. In addition, the HR staff has been trained to execute several cross-check procedures as a back-up to the automated credential/authorization filters. By implementing and utilizing these measures, all certificated teacher applicants forwarded to site principals for consideration, will have been verified as meeting current certification requirements.

## **SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2009**

Except as specified in previous sections of this report, summarized below is the current status of all audit findings reported in the prior year's schedule of financial statement findings.

## Federal Award Findings

## 2008-1 30000, 50000

## Programs Affected Title I, Part A - Basic Grants Low Income and Neglected CFDA 84.010

## Criteria or Specific Requirements

OMB Circular A87 Section C. Basic Cost Guidelines 1f

#### **Condition**

Employees of the District were improperly charged to the Title I, Part A - Basic Grants Low Income and Neglected grant as direct charges to the grant due to the fact their job functions were inappropriately coded to Instructional Administration function instead of a General Administration function.

### **Questioned Costs**

Total salaries and benefits questioned equal \$108,792. These costs represent four employees' salaries including benefits.

### Context

The charges were coded as expenditures to site administration instead of indirect costs.

## **Effect**

Both direct and indirect costs were affected. Direct charges were overstated and indirect charges were understated. The total costs charged were reasonable in total.

#### Cause

The improper coding may have been an oversight.

### Recommendation

Business services employees should be charged to General Administration and included in indirect cost pools and calculations and charged accordingly.

#### **Current Status**

Implemented.