STUDENT SAFETY AND WELFARE: 3400

Staff are responsible for creating and maintaining the safest possible environment for students at all times. When accidents occur, a written report will be recorded on the Student Accident Report form (Form 3420) and forwarded to the District Risk Management office within 24 hours. Serious accidents or deaths should be reported immediately to Risk Management.

A program of hair, eye, apparel, and equipment safety shall be planned, implemented and maintained by designated staff to satisfactorily meet safety requirements where appropriate. Students, visitors, and staff should be trained to ensure that they know and understand all information in the programs. The principal shall support staff in their efforts to implement the following procedures for hair, eye and apparel safety:

Hair Safety

Hair, which in the judgment of staff, may become entangled in moving parts of objects shall be secured while a student is working in areas where such objects are located.

Eye Safety

Students shall be required to wear approved appropriate eye safety devices (goggles, welding goggles, welding hoods, eyeglasses, face shields) while working or observing in areas or around equipment where protective eye equipment is required. Goggles are required when students are involved with the use of chemicals in classes.

Staff shall analyze the potential eye and other bodily hazards involved in activities for which they are responsible and explain to students the need for the type of eye protection specified in the work.

Staff shall make all reasonable efforts to assure that those persons, whether visitors, students, faculty, or others wear proper eye and hair protection when appropriate. Eye and face safety protective devices (which comply with the standard for the use) shall be furnished and maintained by the District.

Authorized medical personnel should treat eye and other bodily injuries based upon medical procedures established by the District. In the cases where immediate or emergency action is necessary to prevent further damage to an injured eye, staff should take such action prior to obtaining authorized medical assistance.

Eye wash stations located in chemical laboratories should be used when eye injury occurs due to chemical splash.

Apparel Safety

All loose clothing and other apparel such as rings, ties, drawstrings, necklaces and other dangling items shall be taken off, rolled up or secured around stationary or portable power machinery and equipment where there is a potential of trap hazards. This includes such things as playground equipment, paper shredders, and shop equipment.

STUDENT SAFETY AND WELFARE: 3400

Equipment Safety

Students should not be permitted to use equipment in the classroom which has not been approved for school use or operate the equipment until they have received training on the proper operation and safety procedures. Incidents of unsafe conditions and defective equipment should be reported to the principal immediately. Proper equipment safety procedures must be used at all times.