

**HARASSMENT, INTIMIDATION OR BULLYING COMPLAINT
FORMAL NOTICE OF APPEAL – Form 3207(2)
TO SUPERINTENDENT / DESIGNEE**

FEDERAL WAY PUBLIC SCHOOLS

The filing of an appeal to the Superintendent/designee must be within five (5) school days following the date upon which the complainant received an official response from the District regarding the filing of a formal complaint [Form 3207(1)].

From: _____
Complainant
Grade Level, Position or Title

Home Address
Work or School Location

City Zip
Immediate Supervisor or Principal

Home Phone
Work Phone

Date(s) act, condition or circumstance occurred: _____

Name of harasser(s): _____

Nature of Complaint and specific event alleged to be in violation of Federal or State laws or School District Policy: (attach separate sheet if necessary)

Remedy Requested: (attach separate sheet if necessary)

Signature of Complainant

Date