



SANTA ROSA
FRENCH-AMERICAN
CHARTER SCHOOL

1350 Sonoma Ave
Santa Rosa, CA 95405

SCHOOL ADVISORY BOARD Meeting Minutes

Meeting Date: May 12, 2014

Meeting Location: SRFACS Library

Recorded By: Jennifer Jimenez

ATTENDANCE

Pascal Stricher

Jennifer Jimenez

Brian Benefield

Jennifer Schwinn

Gwenaelle Peyret

Cindy Beurtheret

Kathleen Helleskov

Jason Davis

Helene Efron

Najine Shariat

Nas Salamati

MEETING START

Meeting Schedule Start: 5:00 p.m.

Meeting Actual Start: 5:10 p.m.

Meeting Scribe: Jennifer Jimenez

APPROVAL OF MINUTES

Some discussion took place regarding changes to the minutes that were emailed prior to the meeting. J. Davis moved to approve and K. Helleskov seconded.

APPROVAL OF AGENDA

There was some discussion about adding an agenda item regarding end of year volunteer recognition and it was noted that the Foundation is planning on such a recognition. K. Helleskov moved to approve and B. Benefield seconded. Unanimous approval.

PRINCIPAL'S REPORT

The school is continuing to grow and the interview process for five new French teachers is reaching its conclusion. Two English teachers will also be hired and the posting will be listed soon. Teachers are also placing materials orders for next year. A team from the district also visited the school regarding the possibility of the bond and what the school might want funded. Some of the priorities discussed were modular buildings, computer lab technology, outside eating area covers, etc. In addition, during the summer two classrooms will be getting new carpet and concrete will be added to the entrance area because of the challenge of maintaining the grass. Some input was given regarding updating the external paint on the school and adding more hand washing stations near the cafeteria. A suggestion was made to address the unsightliness of the garbage and recycling containers on the Doyle Park Street side of the school site. Several umbrellas were purchased to allow for students to eat outside.

The French agency in charge of accreditation contacted the school asking for more information regarding the school project or pedagogical plan, which is a requirement of accreditation. This involves identifying areas of progress and areas in need of improvement that will include benchmarks for evaluation. The school staff is working on this and some information regarding the course schedules was sent to the agency. The school is hoping for cycle one and cycle two accreditation which includes K-2. The school will be informed in July.

Smarter Balanced testing will finish on Wednesday, May 14. Most of the technology has worked smoothly and it went better than expected.

The Scholastic Book Fair was successful and over \$7000 in books were sold. The French book sale has begun on a smaller scale. There was some discussion about how to increase opportunities for French book and magazine sales online as well as at the school site.

ACTION ITEMS

Annual Parent Survey

J. Davis revised a version of a parent survey which was discussed and questions were modified. There was some discussion about how best to communicate information to parents, paper vs. online. The utility and phrasing of certain questions was also discussed. There was some discussion about when and how to implement the survey. There was some debate about whether or not it is possible to administer the survey this year. A suggestion was made to administer the survey this month, but analyze the data at the first SAB meeting for the next

school year.

SAB MEMBERS FOR 2014-2015

Two candidates have expressed an interest in the community representative seat. There was also some discussion about the open founding member seats and the total number of seats. It was agreed to maintain the current total number of members, reducing the founder seats to one and including an invitation to the French accreditation official. A motion was made to approve Kathleen Larsen to move forward as the community member pending an in person meeting with Pascal and outgoing community member, Kathleen Helleskov. Unanimous approval. J. Schwinn made a motion to reduce the number of founder seats and replace that seat with a member of the San Francisco French Accreditation agency. J. Jimenez seconded. Unanimous approval. P. Stricher will speak with A. Guzman about whether or not more formal changes to the SAB by laws are necessary.

MARQUEE

The district has informed the school that the upcoming bond will include monies for electronic marquees for all schools. A question was posed about whether or not parents will participate in a phone drive to promote voting for the school bond.

Meeting End

Meeting scheduled end: 7:00

Meeting actual end: 7:05

Next Meeting

Next Meeting Location: SRFACS library

Next Meeting Date: Tuesday, September 2

Next Meeting Time: 5 PM