



SANTA ROSA
FRENCH-AMERICAN
CHARTER SCHOOL

1350 Sonoma Ave
Santa Rosa, CA 95405

SCHOOL ADVISORY BOARD Meeting Minutes

Meeting Date: April 14, 2014

Meeting Location: SRFACS Library

Recorded By: Jennifer Jimenez

ATTENDANCE

Pascal Stricher

Jennifer Jimenez

Brian Benefield

Jennifer Schwinn

Gwenaelle Peyret

Cindy Beurtheret

Kathleen Helleskov

Sheila Moore

Jason Davis

J. Custer Topai

Alissa Feldman

MEETING START

Meeting Schedule Start: 5:00 p.m.

Meeting Scribe: Jennifer Jimenez

Meeting Actual Start: 5:10 p.m.

Meeting Timekeeper: C. Beurtheret

APPROVAL OF MINUTES

G. Peyret moved to approve. J. Davis Seconded. Unanimous approval.

APPROVAL OF AGENDA

There was some discussion about adding an action item regarding an election for the community member spot for SAB B. Benefield moved to approve the agenda and C. Beurtheret seconded.

PUBLIC COMMENT

None

Principal's Report

P. Stricher shared that kinder assessment is taking place for incoming kindergarten students. Interviews are taking place for new faculty for the 2014-2015 year. 15 were interviewed and the process is continuing. The school expects to hire five more French teachers.

P. Stricher shared that SBAC/ CAASPP testing will begin at the school tomorrow. Schools within the district are sharing information regarding bugs in the system as testing begins.

J. Schwinn shared that schools are receiving some support to help teachers such as practicum lessons to go through before the test. Some of the issues that have come up involve what to do with students who finish early, how many proctors are needed during testing and how to schedule make up testing. A question was asked about when assessment will begin for French fluency and the school expects to begin this next year.

There is an international assessment called Delf Prim that the school is considering using.

P. Stricher shared that a district level meeting took place last week regarding changes in the enrollment process for charter schools in the district. The law on material revisions was presented and discussed. P. Stricher shared again that the lottery process will change in 2015-2016 for all charter schools in the district. The changes go into effect after schools determine enrollment priorities and accept all applications. When there is a lottery the selection will include two bowls, one for students who are eligible for free and reduced lunch and one for students who are not and selection must take place at a two to one ratio. The method for determining free and reduced lunch status has yet to be decided. P. Stricher also pointed out that it is difficult to increase diversity without providing transportation. The district is also encouraging schools to increase outreach and recruitment to increase diversity. K. Helleskov suggested having more community events at the school. Other suggestions were made about outreach. On May 14th there will be a public hearing regarding this issue.

Progress Toward Goals as Outline in the Charter: Town Hall Meeting Follow Up

Members who attended the meeting shared what was discussed and the consensus building process. J. Davis shared comments from the recent parent representative meeting and some feedback was given that more than one meeting of this kind should have been held to reach more of the parent population and to allow for more voices to be heard on this issue. Positive feedback was shared regarding the meeting in favor of the discussion and consensus process, but concerns were expressed about the active participation in the voting process of so many attendees from the current kinder waitlist. P. Stricher gave a synopsis of the outcome of the meeting from the district level and expressed support for the consensus process in the meeting. R. Monarrez shared in the meeting that there will be a task force initiated by the district regarding the middle school question for SRFACS.

There was some discussion about how to manage the time limits for action items that require more time during SAB meetings. It was agreed that a protocol needs to be established for either adding time to discussion or moving to table the discussion for the next meeting.

Mascot Logo Design

J. Custer Topai explained the process used to select the choices presented to SAB for the wolf mascot design. A. Feldman also gave feedback regarding how to select a design and for what purpose. There was some discussion about different appealing features of each design. J. Davis made a motion to ask A. Feldman to combine features from the two designs that SAB agreed upon in consultation with the student artists. B. Benefield seconded. SAB will then approve the final design by the beginning of 2014-2015. A suggestion was made to display all entries for recognition and to additionally acknowledge the selected designs.

SAB Annual Calendar

B. Benefield suggested that SAB establish a calendar of recurring action items such as annual budget overview, annual parent survey, etc. There was some discussion about the importance of creating a school wide calendar. A motion was made to establish a SAB calendar in the May SAB meeting. K. Helleskov seconded. Unanimous approval.

Annual Parent Survey

B. Benefield shared that last year a parent survey took place and it was shared that an annual parent survey is the responsibility of school site councils such as SAB, district wide.

Details were shared about the survey process from last year. A suggestion was made to look at surveys from other schools in the May SAB meeting. There was some discussion about how to streamline data analysis using programs such as Survey Monkey.

Election for SAB Community Member Seat

Some criteria were discussed for the selection of the Community Member SAB seat and how to conduct outreach for the seat. B. Benefield offered to establish the wording for the criteria and share it through email in order to conduct outreach for nominees. P. Stricher shared that a Foundation member should continue to attend SAB meetings to improve communication.

Tracking of Volunteer Hours Follow Up

J. Davis reported that following his update to the Foundation Board about plans to use Help Counter for volunteer outreach and to track volunteer hours, he was approached by SRFACS co-founder Nas Salamati, who offered to take over the effort himself. J. Davis agreed to this, and Nas is now working on how to link the site with the SRFACS website as well as how to use the site most effectively.

Additional Comments

No additional comments

Meeting End

Meeting scheduled end: 7 PM

Meeting actual end: 7:52

Next Meeting

Next Meeting Location: SRFACS library

Next Meeting Date: Monday, May 12, 2014

Next Meeting Time: 5 PM

