



SANTA ROSA  
FRENCH-AMERICAN  
CHARTER SCHOOL

1350 Sonoma Ave  
Santa Rosa, CA 95405

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## **SCHOOL ADVISORY BOARD Meeting Minutes **DRAFT****

Meeting Date: May 5, 2015

Meeting Location: SRFACS Library

Recorded By: Jennifer Jimenez

### **ATTENDANCE** □ □

Pascal Stricher □

Cindy Beurtheret □

Kathleen Larsen

Sarah L'Hoste

Jason Davis □

Nas Salamati

Jennifer Jimenez

Roy Miller

Absent: Sheila Moore

### **MEETING START**

Meeting Schedule Start: 5:00 p.m.

Meeting Scribe: Jennifer Jimenez

Meeting Actual Start: 5:10 p.m.

Meeting Timekeeper: C. Beurtheret

### **APPROVAL OF MINUTES**

C. Beurtheret moved to approve and N. Salamati seconded.

### **APPROVAL OF AGENDA** □

N. Salamati moved to approve and S. L'Hoste seconded.

## **PUBLIC COMMENT**

No Public Comment

## **Principal's Report**

### **Mascot Update**

P. Stricher passed out the final version of the mascot image for review. P. Stricher shared that the goal is to get the image on student t-shirts.

### **Plans to Reinforce 3 School Rules**

A new referral form will be printed and used from the beginning of the 2015-2016 school year. P. Stricher shared that the school will work on more active implementation of the BEST behavioral program and enforcing the 3 school rules from the beginning of the school year: Be Respectful, Be Safe, and Be Responsible. All students will participate in a walk around campus to review school rules in different locations during the first week of school. Posters will also be created to remind the the whole community of the 3 School Rules. A question was posed about how often school wide rules will be reinforced. P. Stricher shared that a goal would be to have such events every trimester. Suggestions were made to make sure all substitute teachers are also informed of school rules. Another suggestion was made to hold first week of school assemblies and then a few weeks later develop a rules walking tour that all students participate in. A question was posed about whether or not some action can take place before the end of this school year and P. Stricher shared that he will present this to the teachers for discussion.

### **LCAP Draft Review**

P. Stricher shared that part of the LCAP money (\$25,000/aide) will be used to hire two instructional aides for the 2015-2016 year rather than using the money for partial time for reading specialists. These two aides would be full time. These aides will primarily support English Language Learners. There will also be a two week, half day camp in July run by two teachers for English Language support for about 20 students this summer using LCAP funds (approximately \$10,000).

## **Charter Review Update**

P. Stricher shared that he has received feedback from parents that they would like to receive clear curriculum maps from teachers at Back to School Night. C. Beurtheret shared that it is challenging for new teachers to develop such a map and that the Santa Rosa teachers union voted against curriculum maps. S. L'Hoste shared that there are two issues: teacher collaboration and communication to parents about how curriculum is covered. There was some discussion about how much detail to go into on such a document or form of communication. P. Stricher shared that this summer four teachers (2 English and 2 French teachers) will work to harmonize the different curricula, American and French, for the school in all grades for two weeks.

## **ACTION ITEMS**

### **Progress Toward Goals as Outlined in the Charter: Approval of 2 Parent Representatives for SAB 2015-2016**

Two candidates submitted letters of application which means there will not be a need for an election: Jennifer Koelemeijer and Cloud Devine. C. Beurtheret shared that several teachers have expressed a desire for the meeting to be scheduled right after school. A suggestion was made to communicate amongst SAB members about moving forward with an earlier start time. J. Davis moved to approve the two current candidates with L. Visconsi as an alternate. C. Beurtheret seconded. Unanimous approval.

## **Uniform Review Committee**

J. Jimenez reported on the uniform review committee and the feedback given by parents and students. There was some discussion about whether or not any changes should take place at this time in the uniform policy. Teachers would like to know who is on a waiver. There was some discussion about the need to involve students more in the uniform review, free dress/spirit day ideas, and education about the purpose behind the uniform. J. Jimenez proposed to refrain from making any changes to the current policy

at this time but to focus on involving students more in the above areas as well as enforcement.

### **Library: French Book Inventory and Library Capacity**

J. Davis asked about how much money is budgeted for English Language books for the library. He shared that the current library technician has expressed a desire to update the English books in the library. K. Larsen shared that some schools have a Library Birthday Book Club. A question was posed about whether or not the proceeds from the Scholastic Book Fair could be used for such a purpose. C. Beurtheret asked about how the French books will be checked in and checked out to teachers. N. Salamati shared that a parent is working with the librarian technician to recommend how many shelves can be added to the current library layout to accommodate the increasing French inventory.

### **Bullying Information Document: School Policies and Reporting**

N. Salamati shared that information was solicited from a variety of sources regarding bullying policies and information and pointed to the school handbook language on the issue. J. Jimenez shared some language from the Petaluma City Schools Discipline Guidelines. There was some discussion about how to move forward either independently or working with the district. P. Stricher proposed working with the district official responsible for restorative justice and to also try to work with some community organizations that provide programming in this area.

### **Additional Comments**

E. Benefield asked if the issue that was raised in the March meeting about parents congregating in the hallways at drop off and pick up has changed or improved.

**Meeting End**

Meeting scheduled end: 7 PM

Meeting actual end: 8 PM

**Next Meeting**

Next Meeting Location: SRFACS library

Next Meeting Date: TBA

Next Meeting Time: TBA