



SANTA ROSA
FRENCH-AMERICAN
CHARTER SCHOOL

1350 Sonoma Ave
Santa Rosa, CA 95405

SRFACS SCHOOL ADVISORY BOARD (SAB)

AGENDA JAN 26, 2016

The role of SAB is to focus the charter community toward common goals. Responsible for oversight of the budget and making spending decisions utilizing funds allocated by the School District to SRFACS. With an eye toward financial and program management and special attention given to:

- 1) *Fiscal Solvency*
- 2) *Standards*
- 3) *Expectations for student achievement and student behavior*
- 4) *Public Relations and Community Outreach*
- 5) *Parameters for parent involvement*
- 6) *Progress towards goals as outlined in the Charter*

Meeting Date: Tuesday January 26, 2016
Meeting Time: 5:00 p.m.
Meeting Location: SRFACS Library

ROLL CALL and ATTENDANCE □ □

- Pascal Stricher □- Principal
- Nas Salamati - Founder
- Kathleen Larsen - Community Representative NOT IN ATTENDANCE
- Jennifer Koelemeijer - Parent Representative
- Cloud Devine - Parent Representative
- Richard Johnstone - Teacher Representative

Bertrand Le Rebours - Teacher Representative

Melinda McCullough - Classified Staff Representative

APPROVAL OF PREVIOUS MEETING MINUTES - NAS 1ST AND MELINDA 2ND

APPROVAL OF CURRENT AGENDA - Melinda 1st, Bertrand 2nd approved

PUBLIC COMMENT (10)

- Cynthia Alexander - Parent
 - Playground equipment repair status - Cost approx. \$7,000 to repair, Pascal working on solution. **Pascal to report back at next meeting on resolution**
 - Gravel in front of school - safety issue for handicap, Pascal to report to district and find alternative. **Pascal to report back at next meeting on resolution**
- Dan Belmont - Parent
 - Staffing for kitchen? Who does staffing? Serving staff shortage? Can volunteers serve food?
- Cynthia Alexander - Parent
 - Closure Talbot Rd effect on traffic?
 - Parking Issues during street closures (Art Carney - Civil Engineer)
 - Add Safety Contract for parents in new year packet - **Pascal to investigate**
 - Add crossing guards at other crosswalks - **Follow needed**
 - Investigate possibility of renting parking at funeral home for overflow - **Jennifer to report back at next meeting on resolution**
 - **Pascal to communicate with parents**

PRINCIPAL'S REPORT (10)

- **Visit of the French Inspector** - Applied for cycle 3 (grade 3-5). She will give report in Paris and decision to be made hopefully June.
 - Met with whole team of teachers - changes to Kinder program this year, and changes to next year elementary
- **Overnight Field trips** - All upper grades doing overnight field trips this year. Met with foundation last week, and will make sure every child can attend. Received donation \$4000 for 4th graders - \$220 x 9 families that can't afford, plus bus cost \$1300. Remaining will roll over to pay other shortages for field trips. Additional 2200 in fund to cover
- **Recess Supervisors update** - Hired recess supervisor in December (Parent Jacquie Edwards)
- **Grant money implementation** - microphone/ amplification update - Pascal to follow up on status, report next meeting. **Pascal to report back at next meeting on resolution**

- **Lexia/ Accelerated readers program progress update** - discussion last week at Principals meeting. 3 of 12 have accelerated reader program asking for feedback from those using it, will need teacher buy in to implement, price for program \$2000 year. Lexia another program, more utilized. Encourages students to read, Lexia may be better solution. Pascal and Richard to observe site that has implemented Lexia and then will make a decision as to viability at our school. **Pascal and Richard to report back at next meeting on resolution**
- Increase Librarian technician hours? - to be spearheaded by Pascal. Request to be made to district to pay for special project time to increase hours from 8 per week to 15 per week, preferably 5 day per week. **Pascal to report back at next meeting on resolution**
- School lunch review update - new system currently in place for serving which is much faster than before. Badge with picture and code bar hoped for to resolve issues of accounting, Chef working on solution. **Pascal to report back at next meeting on progress**

DISCUSSION ITEMS

- Middle School Progress:
 - Jan 27 Dr. Anna Guzman presented concerns to Board, specifically regarding TK
 - School district board to decide on Feb 9 -
 - Site committee meeting Feb 10 -
 - Questions whether SCOE was addressed? **Pascal and Richard to continue follow up to communicate needs to District School Board**
 - Projections for next year
 - TOTAL: 25 classes projected
 - K 96 ?
 - 1st 90-100, 4 classes
 - 2nd 65, 3.5 class
 - 3rd 80, 3.5 class
 - 4th 40 1.5
 - 5th 50, 1.5
 - 6th 37, 1.5
 - 7th 19, class
 - 8th 18, 1 class
 - Int'l middle school 2017-2018
- (10) Review Budget 2015-2016
 - Increase Lib Tech time with OT and ELAC - Pascal and Melinda to meet and make plans
 - textbook overage to be resolved by Pascal . **Pascal to report back at next meeting on resolution**
- (10) Discuss survey results with updated numbers
 - Pascal, Richard and Bertrand will communicate to teachers parent survey results and develop survey for teachers based on parent survey results. Survey from

teachers needed by March 1. **Pascal, Richard and Bertrand to report back at next meeting on resolution**

- Follow up: Need plan to disseminate information to parents re results/ takeaways
 - Jen, Nas and Cloud to develop takeaway to distribute to parents
 - New survey distributed march 15 with results distributed at Open House in May
 - Richard and Bertrand to develop teachers survey with input from Jen, Nas and Cloud, to be presented at Open House by Foundation and SAB via PP
 - Jen, Nas and Cloud to present new survey at Feb meeting.
- (10) Curriculum Harmonization Coordinator Progress/ Update
 - Funding, Candidate, Role Development progress
 - Possible funding source identified for TOSA position, Pascal and ??? to present to ELAC for funding. **Pascal to report back at next meeting on resolution**
- (15) Replacement of our Community Representative: Kathleen Larsen
 - Process for community replacement - neutral party only, no parents, no grandparents
 - Post for candidates with community - Pascal in Communique. **Pascal to report back at next meeting on resolution**
 - SAB members to submit candidate recommendations at Feb meeting. **All member follow up for next meeting.**
- **Action Items:**
 - **Playground equipment - Pascal**
 - **Gravel - Pascal**
 - **Communicate Street Closures - Pascal**
 - **Safety Contract for New Student Packet - Pascal**
 - **Crossing Guards at all crosswalks - Pascal**
 - **Parking across street - Jennifer**
 - **Follow up to communicate needs to District School Board regarding SCOE - Pascal and Richard**
 - **Resolve textbook overage mistake in budget - Pascal**
 - **Increase Librarian technician hours - Pascal and Melinda**
 - **School Lunch Program card reader project - Pascal to report back on progress**
 - **Parents Survey - develop takeaway to distribute to parents and develop new survey - Jen, Nas and Cloud**
 - **Teachers Survey - communicate to teachers parent survey results and develop survey for teachers based on parent survey results - Pascal, Richard and Bertrand**
 - **TOSA position and funding - Pascal to report back on ELAC meeting results**
 - **Replacement of our Community Representative - Communicate to community - Pascal, SAB members to submit candidates**

- Adjournment - 1st Cloud 2nd Melinda 8:26pm

Additional Business/Announcements

Add list of priorities to upcoming survey to determine spending priorities for 2016-2017

- library
- lunch program
- curriculum/ harmonization
- Safety
- other?