



SANTA ROSA
FRENCH-AMERICAN
CHARTER SCHOOL

1350 Sonoma Ave
Santa Rosa, CA 95405

SCHOOL ADVISORY BOARD Meeting Minutes

Meeting Date: Sept 29, 2015

Meeting Location: SRFACS Library

Recorded By: Jennifer Koelemeijer

ATTENDANCE □ □

Pascal Stricher □ - Principal

Nas Salamati - Founder

Kathleen Larsen - Community Representative

Jennifer Koelemeijer - Parent Representative

Cloud Devine - Parent Representative

Richard Johnstone - Teacher Representative

Bertrand Le Rebours - Teacher Representative

Melinda McCullough - Classified Staff Representative

MEETING START

Meeting Schedule Start: 5:00 p.m.

APPROVAL OF MINUTES

? moved to approve and ? seconded.

APPROVAL OF AGENDA

Moved to approve by Kathleen and seconded by Richard.

Additional Agenda Items motioned by Nas, seconded by Melinda, Approved: International Middle School Progress

ELECTION OF SECRETARY

Moved to elect Jennifer Koelemeijer as Secretary by Pascal, seconded by Bertrand..

PUBLIC COMMENT

Nas Salamati (parent/ founder): discussion of how to present public comment information. anonymous or named. Proposal: if contributor wants to give statement or ask question to be considered by SAB, contributor must be named.

Nathalie Guion (parent): Concerned about safety for students given overlap of SCOE with kinder recess. Pascal to discuss with director of program. Jennifer to follow up with parent to get details and follow up with Pascal.

Caroline Ackroyd (parent): Requests discussion on dedicated room for a Science Lab. Richard reports that kits that can be moved exist, but not enough. Need for more science resources, kits that can be local to classroom. Further discussion needed. Move to Agenda Item for next month.

Principal's Report

- All teachers cleared for work.
- New Emergency kits in each classroom that will last 5 years
- 5 cameras installed throughout grounds, entrance, bike rack, side entrance
- Traffic improvements with drop off have been made due to Traffic Committee
- **Need to approve new safety plan at following meeting**, training for new teachers to be done soon on Safety Plan
- Inspection done by French Coordinator to check 3-5 grade curriculum for accreditation of those grades
- Let's Go Learn Assessment starting next week, tool for teachers to adapt their teaching for their students needs.
- International Walk and Roll Day Oct 7
- College and Career day for 7th and 8th
- Halloween Friday 30th - Min day whole week, parade before lunch

- October 20 at 6:30pm Site Committee - Facility Plan all stakeholders invited, meet to brainstorm needs. 2nd Meeting in Jan
- Winter Show Dec 16 and 17

ACTION ITEMS

Dates and time of meetings for the year:

Oct 27, Dec 1, Jan 26, Feb 23, March 29, April 26, May 24

Your contribution to SAB - request by Nas that all Board members post memo of intent and photo to put on website page for SAB Member

SAB open for student issues of concern - extend open invitation to student body. Create student counsel to encourage leadership, create home room representatives, teacher led initiative . **Add to next agenda.**

Review of Survey results and Parent Survey - to be reviewed offline and discussed next meeting. **Add to next agenda.**

How to plan library book purchase: Pascal to work with Melinda and Nas offline to coordinate. Suggest to set work day on weekend so parents can help to place books in shelves. Need to review budget to determine allowance for additional staff hours. **Add to next Agenda**

International Middle School Progress: Site visit of school of Gilkey Middle School in Portland with Pascal and Lead Teacher to observe successful program. Enrollment to begin in Jan 2016 for middle school. Discussion around need to move issue to front burner to continue momentum for enrollment, facility plan, timeline. International Middle School Committee role in progress - Richard to assist Pascal in discussions with School District. **Add to next Agenda.**

ACTION ITEMS FOR INTERIM

1. Prepare and provide Safety Plan - Pascal
2. Submit memo of intent and picture to Nas for SAB website - All Board Members, Deadline TBD
3. Review Parent Survey and Student Survey - All Board Members, Nas to integrate surveys
4. Follow up on progress of International Middle School site- Pascal and Richard
5. Determine Library day work day and add to Signup Genius - Pascal, Nas and Melinda

ADDITIONAL COMMENTS

Motion to review and approve minutes by the Tuesday following SAB meeting.
Moved by Cloude and seconded by Nas, Approved.

Motion by Pascal to nominate Kathleen Larson as Time Keeper, Seconded by Jennifer,
Approved.

MEETING END

Meeting end: 7:30 PM

NEXT MEETING

Next Meeting Location: SRFACS library

Next Meeting Date: Oct 27

Next Meeting Time: 5pm