

SRFACS SCHOOL ADVISORY BOARD (SAB)

Minutes September 23, 2019

ROLE OF SCHOOL ADVISORY BOARD (SAB)

The role of SAB is to focus the charter community toward common goals. SAB is responsible for oversight of the school budget and for making spending decisions utilizing funds allocated by the School District. With specific attention to the following:

- 1) Fiscal Solvency
- 2) Academic Standards
- 3) Expectations for student achievement and student behavior
- 4) Public Relations and Community Outreach
- 5) Progress toward goals as outlined in the Charter

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Meeting Date: Monday, September 23, 2019

Meeting Time: 5:00 – 6:30 p.m.

Meeting Location: School Library

CALL TO ORDER at 5:06 p.m.

ROLL CALL and ATTENDANCE (SECRETARY)

Evelyn Anderson –Principal

Najine Shariat – Founder

Vincent Vidal – Community Member

Ben Wolf – Parent Representative

Michelle Gervais – Parent Representative

Jennifer Frengel – Parent Representative

Nathalie Delerue – Teacher Representative

Lisa Van Prooyen - Teacher Representative

Pascale Bon – TOSA Representative

Jackie Elward – Classified Staff Representative/Melinda McCullough - Scribe

AGENDA

All agenda items are subject to discussion and possible action. Members of the public may bring before the Board matters that are not listed on the agenda but fall under the purview of the Board. The Board shall take no action or discussion on any items not appearing on the posted agenda. Speakers are limited to TWO minutes each and must fill out a speaker card in order to be recognized during the public comment section on the meeting.

APPROVAL OF PREVIOUS MEETING MINUTES (May and August)

NOTES

- May Minutes were not available for approval
- Ben Wolf moved to approve the August meeting as amended, Najine Shariat seconded. Approved.

APPROVAL OF CURRENT AGENDA

PUBLIC COMMENT - **Marsie Lasman** distributed papers regarding request from previous month regarding CBEST.

DISCUSSION AND POSSIBLE ACTION ITEMS

- **Principal Report:** E.A. asked for the board and public respect meeting norms and reported that there was a school climate meeting discussing meeting norms. Preparing for renewing the charter and accreditation. E.A. will bring reiterations to the SAB. We will need to present how we are unique in programs and showing data to show performance. E. reported back information gained at AEFEE conference. For example, aides are not an extra body, but she met with the inspector and felt she appreciated our program.
- **TOSA Report:** See attachment
- **Teacher Rep Report:** Lisa VP.-Teacher event committee has planned events for the year. Nathalie D.-Inquiry regarding a teacher assistant for translation French to English for students. Can we get funding for this? Mohamed T. stated that the EL schedule is still being developed.
- **Classified Team Report:** Melinda McCullough (classified staff member) will be the scribe for SAB minutes – Jackie E. will continue to be classified SAB representative.
- **Green Committee:** Copies of “Resolution to Support Climate Change Action” passed out and presented. We are the first elementary school in SR to adopt this. Michelle G. moved that we approve/adopt the resolution – Najine seconded-approved. Tracy K. volunteered to display the resolution in a public location.
- **Chromebooks:** We currently have 1-1 in the upper grades. However, they tend to “walk away”. Any suggestions as to keeping them where they belong with their carts? Quite a

few Chromebooks are waiting for repair via Help ticket. Najine offered this be discussed during teacher meetings. If we want all 3rd graders to have CB's we need 2 more carts.

- Amity: Nathalie D. – too late for this year, we need to ask now for next year. Najine will assist in finding host families, looking for 4 or more. Needs to be decided by early October. Aude-Expectations for interns (assistants?) and time required from teachers must be clear. Nathalie will update the standards and expectations already written.
- Staffing: Scott Jensen will be our temporary 5th grade Math teacher presenting in both French and English. Najine requested staffing and LCAP be addressed at all future SAB meetings.
- PAF Report: Megan – Currently have +/-35% participation per class. All mandatory costs have been covered by PAF. A French Village event is being planned. Classroom funds have been restructured to \$500 per classroom. Nathalie suggested that we need a better sound system for the stage. Needs to be looked into....
- Charter Renewal: Charter renewal process has begun. Najine-having an accredited school is the reason French teacher are here-that's #1 on charter. We did not just take an American curriculum and teach it in French-we have French curriculum with American curriculum.
- CBEST: District remains committed to supporting teacher to waive if teachers do not pass. CTC (California Teacher Commission) sets the laws around CBEST. Assembly bills trump CTC. An action item is requested to have a meeting with District Charter Attorney to explain the Charter/CBEST law with our own meeting prior to prepare our questions. Clarification is needed.
- LCAP:
- STEAM project/classroom: Bungalow B is being considered for use as a STEAM/Science workspace and possible Makers space as well. There will be a SCOE STEAM Showcase meeting Sept. 30. Showcase in February.

Future meetings to include: Budget/LCAP, CBEST/staffing, Charter renewal, and nutrition.

MEETING ADJOURNED at 6:50 p.m.

NEXT MEETING: Monday, October 21, 2019; 5:00 – 6:30 p.m.; SRFACS Library.

Future meetings: Nov. 18, Dec. 16, Jan. 13 (double with PAF to discuss Charter Renewal), Feb. 24, March 23, April 20, May 18.

TOSA Report - SAB meeting on September 23rd

- 1) My role in the school is to taking care of the accreditation, and I can say that I am confident about us getting keeping the accreditation.

But I feel that I have to clarify some points.

When a school has not all the grades accredited, this school can ask for a new accreditation for a new level. That happened in our school 2 years ago for the 6th grade accreditation, asked by the previous Principal and previous AEFÉ coordinator. When I took my position, all I was told was to organize the Inspector`s visit . I think it was poor timing to ask for this accreditation inspection. The main reason : we could not function as a middle school because we do not have the other grades 7th and 8th. So, firstly the students could not follow the French curriculum in SRFACS after 6th grade, secondly we did not have enough middle school teachers to have one teacher for each subject, and not enough French teachers for this grade. In addition, we were not adequately prepared. So, for now we do not have good conditions to ask again for an accreditation for 6th grade.

For the other levels already accredited, the AEFÉ, the Inspector comes generally every 5 years to check if we are doing what it`s expected. She will not come this year, probably next year. So, for 2 years, my job has been to be assure that we will be well prepared for this accreditation visit. What does it mean ?

- To have a school project and a pedagogical project for each cycle linked with the school project. Laurence Madamour will come on November 4 and 5 to help us to continue and organize these projects that we began last year.
- To follow the French curriculum ; the harmonized curriculum should be posted in each classroom, and also on the website of the school.
They are all ready in French but not in English. We should also post on the website the grades accredited and logos like the AEFÉ logo, French flag.
- To participate in the AEFÉ trainings. Last year we participated in 12 trainings, and this year many teachers want to go too.
- To participate in AEFÉ projects. Last year many teachers were involved in different and great AEFÉ projects. We are waiting for the new ones this year.
- To be sure that the students are taking the French national evaluation tests : All the 1st and 2nd graders have already taken this test. We have now to enter the scores in order to forward them to the Inspector.
Also the DELF is important : last year 8 students passed the level A2 and 8 students passed the level B1. This results are better than the previous year, and I hope that more 6 graders will take the DELF this year.
- To fill the AEFÉ surveys. I am working on these surveys. This task involves gathering various data points, grouping and reporting the data.
- To be sure that we hire enough French teachers with the required credential.

At the same time, our school was involved last year, in a research about oral and plurilingualism. This research was entirely paid by the Lycée Français of San Francisco, and gave us interesting data and training. The Inspector came twice with researchers, they were impressed by the level in French of the students, and the job that we were doing. The researchers were very grateful to have invited them, and they want to come back. Evelyn and I are working on this new visit.

At the same time, a few teachers and I were involved in a AEFÉ project to create some resources regarding Oral and plurilingualism in order to help the new French teachers in the zone.

Actually, all these participations have shown the Inspector that we are Life long learners, and it's very good for the accreditation.

I would like to submit the Inspector report as an attachment to the minutes for those people who are interesting in what she said.