

 <p>SANTA ROSA FRENCH-AMERICAN CHARTER SCHOOL</p>	<p>1350 Sonoma Ave Santa Rosa, CA 95405</p>
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**SRFACS SCHOOL ADVISORY BOARD (SAB)
DRAFT Agenda December 14th, 2016**

ROLE OF SCHOOL ADVISORY BOARD (SAB)

The **role of SAB** is to focus the charter community toward common goals. SAB is responsible for oversight of the school budget and for making spending decisions utilizing funds allocated by the School District. With specific attention to the following:

- 1) Fiscal Solvency**
- 2) Academic Standards**
- 3) Expectations for student achievement and student behavior**
- 4) Public Relations and Community Outreach**
- 5) Parameters for parent involvement**
- 6) Progress towards goals as outlined in the Charter**

Meeting Date: Wednesday December 14, 2016
Meeting Time: 5:00 - 6:30 p.m.
Meeting Location: SRFACS Library

CALL TO ORDER at 5:00 PM

ROLL CALL and ATTENDANCE (SECRETARY)

- Richard Johnstone - Principal
- Najine Shariat - Founder
- TBD - Community Representative
- Jennifer Koelemeijer - Parent Representative
- Adam Brand - Parent Representative
- Amber Greer - Parent Representative
- Clemence Spita - Teacher Representative

Bertrand Le Rebours - TOSA Representative

Melinda McCullough - Classified Staff Representative

APPROVAL OF PREVIOUS MEETING MINUTES

APPROVAL OF CURRENT AGENDA by Vote

REPORT on Action Items from Previous Agenda (15 Minutes)

- ADAM: Adam and Jennifer are working on updating the bylaws.
- RICHARD: Report on Innovate/Ed implementation
- RICHARD: Report on Survey Plans
- BERTRAND: Update on French Language Diploma(DELF), teacher certification, and scholarship for fee needed.
- BERTRAND: Report on progress of Nutrition Curriculum

AGENDA ITEMS (60 Minutes)

1. Revise Charter to correct/clarify grades (no 7-8) and language ability requirements
2. Student Retention Initiatives - Create Ad Hoc committee to address the following:
 - a. Tools for parents to support language immersion program
 - i. Parent Education/ Open House for incoming students and parents that include language immersion expectations and challenges
 - ii. Improve intake packet with tools and resources for parents and children
 - b. Improve exit interview and documentation procedures to report in a more structured way why students are leaving
 - c. Provide Homework support for all students, with particular focus on 3-6th grade
 - d. Survey parents and staff bi-annually. Better align survey to LCAP and goals.
 - e. Increase support for highest tier students
 - i. Enrichment or in class?
 - f. Add oral component to testing to better evaluate and identify oral proficiencies.
 - g. Provide enrichment classes in French
 - h. Provide aftercare in French
 - i. Create online post exit/ graduation survey to capture data regarding
 - i. Preparedness for transition to new school
 - ii. Reason for exit

- iii. Wishlist of support services or educational services
3. Increase Library Hours (ongoing request - addressed?)
4. SAB Community Board Member
5. PAF REPORT
 - a. Accreditation Fees paid?

PUBLIC COMMENT (10 minutes)

Members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda. Speakers are limited to TWO minutes each

FUTURE MEETING DATES

- January 18
- February 15
- March 15
- April 19
- May 17

MEETING ADJOURNMENT AT 6:30PM