



# PORTLAND PUBLIC SCHOOLS

## Student Parking Registration



Driving to school is a privilege and most students do so out of necessity for a job or after school involvement. Your cooperation and help will provide for a safe parking lot accessible to students. Students who drive a car to school must know and follow the rules below, per *Administrative Guideline 5514 - Use of Motor Vehicles*.

1. Students must register their vehicle each school year. Non-registered cars may be ticketed or towed away at the owner's expense.
2. Students shall provide a copy of the following:
  - A. copy of their driver's license;
  - B. insurance certificate; and
  - C. registration.
3. Each student who drives must park in the designated student parking area.
4. Each student must display a parking permit as prescribed for the current year. Permits should be displayed by September. If a permit is lost, there will be a \$5.00 replacement fee.
5. Speeding/careless driving, etc. on school grounds and on streets bordering the school is not permitted. Parents and police will be notified.
6. Parking in NO PARKING areas is a violation. It will be dealt with by the discipline code as defiance of authority. Subsequent offenses may result in the loss of driving privileges.
7. Sitting in cars during the school day is not permitted. You should not allow any student or non-student to use your car as a place to loiter. You are responsible to see that your car is locked and responsible for what is in it.
8. Students may not enter the parking lot during the school day without getting permission from the office. Students in the parking lot without authorization are subject to discipline, in accordance with the Portland Public Schools Handbook.

No parking permits will be issued until this form has been signed and returned to the Attendance Office. Student vehicles parked on campus must have a tag hanging from the rear view mirror. For the safety of everyone in the school, the vehicle will be considered unauthorized if a tag is not visible, and may receive a parking ticket from the City of Portland. If you drive another vehicle to school, transfer your registration tag to that vehicle or you may receive a ticket.

Driver Name (print) \_\_\_\_\_

Phone number \_\_\_\_\_

License Plate # \_\_\_\_\_

Make and color of car \_\_\_\_\_

Student grade \_\_\_\_\_

Do you have **Dual Enrollment**? \_\_\_\_\_

Do you go to **ICCC**? \_\_\_\_\_

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

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## Student Parking Registration



### Parking Ordinances and Associated Fines

The parking ordinances were adopted by the Portland Public Schools and The City of Portland to regulate the parking within the Portland Public Schools property and provide penalties for violations.

**Sec. 38-36 Parking Without a Permit and Fines**

It shall be unlawful for a student during regular school hours to park on the school grounds of the public schools of the city without possessing a valid permit which shall be displayed as required.

**Sec. 38-37 Hazardous Parking**

It shall be unlawful to park in such a way on the school grounds of the public schools of the city as to create an obstruction or hazard to other vehicles or pedestrians.

Violation of this section of the Parking Ordinance shall be a fine of twenty dollars (\$20.00) for the first offense, thirty dollars (\$30.00) for the second offense, and forty dollars (\$40.00) for the third and subsequent offenses.

**Sec. 38-38 No Parking Zone**

It shall be unlawful to park in a place signed “No Parking” on the grounds of a public school of the city.

Violation of this section of the Parking Ordinance shall be a fine of ten dollars (\$10.00) for the first offense, twenty dollars (\$20.00) for the second offense, and thirty dollars (\$40.00) for the third and subsequent offenses.

**Sec. 38-39 Misparking**

It shall be unlawful to park in any area not specifically designated for parking by sign or written rules of the school on the grounds of a public school of the city, including parking in any parking area without proper authorization for that area.

Violation of this section of the Parking Ordinance shall be a fine of ten dollars (\$10.00) for the first offense, twenty dollars (\$20.00) for the second offense, and thirty dollars (\$40.00) for the third and subsequent offenses.

**Sec. 38-40 Handicap Parking**

It shall be unlawful to park in any area that is designated by a sign on the parking lot surface, or by a posted sign for handicap parking.

Violation of this section of the Parking Ordinance shall be a fine of fifty dollars (\$50.00) for the first offense, seventy-five dollars (\$75.00) for the second offense, and one hundred dollars (\$100.00) for the third and subsequent offenses.

**I understand the parking rules and have been given a copy of this form.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

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