



# Los Alamitos Unified School District

10293 Bloomfield Street, Los Alamitos, California 90720  
562-799-4700, HR Dept. Ext. 80410

## **MIDDLE SCHOOL ASSISTANT PRINCIPAL**

Oak Middle School  
2023-2024 School Year

The Los Alamitos Unified School District is committed to creating and supporting a diverse environment and is proud to be an equal opportunity employer that considers all applicants without regard to race, color, religion, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other bias covered by appropriate law.

### **QUALIFICATIONS**

- Master's degree, teaching/pupil personnel services and administrative credential
- Four years of successful classroom teaching experience
- Commitment to Los Alamitos Unified School District's mission, vision and priority goals
- Passion for working with children; ability to motivate and support staff in reaching high levels of academic success
- Ability to promote and engage with diversity, equity and inclusion
- Outstanding skills in creativity, innovation, problem-solving and critical-thinking
- Excellent communication and interpersonal skills with the ability to engage and work closely with a wide range of stakeholders
- Possesses a thorough understanding of curriculum and learning theory; demonstrate a willingness to learn and remain current on educational research, best practices
- Ability to learn laws, rules, policies, practices and procedures related to public education and specific to Los Alamitos Unified School District
- Strong technology skills
- Ability to efficiently interpret, manage and utilize multiple sets of data in order to best support student progress
- Ability to develop and implement educational innovations resulting from school and district designed needs assessments
- Ability to develop programs conducive to maximizing staff and student growth
- Ability to be flexible and revise priorities in accordance with requirements of the Superintendent/designee
- Commitment to serve and support students, families and staff

### **ASSIGNMENT/DUTIES**

- Middle School Assistant Principal work year: 206 days

### **SALARY AND BENEFITS**

- Placement on 2023-24 Administrators' Salary Schedule: \$132,330 – \$152,600 Annually
- Generous Fringe Benefit Package including medical/dental/vision/life insurance/ for employee; dependent coverage available, doctorate stipend, ACSA dues, mileage, & more

### **APPLICATION PROCEDURE**

- The "[Certificated Administrator Application](http://www.losal.org/jobs)" form is available on our website at [www.losal.org/jobs](http://www.losal.org/jobs) (No online, fax or emailed applications will be accepted)
- Submit applications in the following order: "[Certificated Administrator Application](http://www.losal.org/jobs)" form, cover letter, resume, three current letters of recommendation, copy of credential(s) and copy of all transcripts showing degrees earned
- Current employees only need to submit: "[Certificated Administrator Application](http://www.losal.org/jobs)" form, cover letter and resume
- Application packets must be mailed to or dropped off at the Los Alamitos USD, 10293 Bloomfield St., Los Alamitos, CA 90720 by the posting deadline
- Selected applicants will be notified of interview
- For inquiries contact Elisa Miller, Certificated Personnel Specialist at (562) 799-4700, ext. 80410

### **DEADLINE FOR APPLICATIONS: Wednesday, June 7, 2023, 4:00 p.m.**

*(Tentative Interview Schedule: Round one – June 9; Round two – June 12; Round three – June 13)*