



100 YEARS
OF EDUCATING YOUNG WOMEN

Title

Part Time School Social Worker

Relationships

Collaborates with and is supported by Student Service Department, faculty, and school leadership. Cultivates relationships with members of the department, parents/guardians, and students. Interfaces primarily with other professional school counselors, Assistant Principals, Registrar, and faculty. The school social worker reports to the Assistant Principal of Student Services.

Qualifications

Dispositions: The successful candidate will aim to mediate a Catholic culture within the school faith community; communicate Catholic moral and intellectual values; demonstrate precision, accuracy, self-direction, collaborate in all areas of responsibility; develop positive and professional interpersonal relationships with stakeholders; and view their service as a vocation that is grounded in truth, charity, and the characteristics of Lasallian ministry.

The successful candidate should possess three to five years of experience in an accredited secondary school in social work. Knowledge gained in a Catholic setting strengthens the application.

Education and Licensure: Requirements include a master's level part-time social worker with an Illinois Professional Educator License with School Social Worker Endorsement, an LCSW, or mental health counseling experience.

Summary:

In collaboration with the members of the Student Services department and school leadership, the school social worker will:

1. Provide comprehensive developmental support within the academic and personal/social domains to ensure students become healthy and productive adults that align with the school's mission
2. Collaborate with members of Students Services, Administration, and Staff

Primary Responsibilities:

1. Provide school social worker services, which address the psychosocial needs of students and their families to address academic performance and achievement directly
2. Provide general education students with individual, group, and classroom services on developmentally appropriate adolescent topics
3. Participate in systems-based social work involving the student, the family, and the school personnel in identifying needs, establishing an intervention plan, and collaborating with community agencies to provide additional support
4. Ensures and models strict confidentiality when discussing student and family concerns

5. Participate in transition meetings and student staffings for those students admitted to a psychiatric hospitalization
6. Complete social development histories
7. Assess students' adaptive behavior
8. Provide school-based interventions, including but not limited to:
 - a. Individual and group counseling
 - b. Crisis intervention
 - c. Case management
 - d. Collaboration with school-based staff and administrators
 - e. Serve as an advocate for students and parents
9. Evaluates students for school social work services
10. Attend IEP matriculation meetings, parent conferences, staffings, and team/department meetings as scheduled
11. Provides short-long-term case management services to individual students
12. Coordination of services with community agencies
13. Participate in transition planning for students
14. Stay current and knowledgeable of available community resources
15. Provide liaison services between the school, the home, community agencies, and other family services
16. Determine and evaluate the effectiveness of social work interventions and refine intervention plans as needed
17. Consult with AP and the Principal to create and maintain a safe and effective learning environment
18. Maintain current best practice expertise through professional development
19. Understands and demonstrates a compliant understanding of HIPPA and FERPA laws
20. Demonstrates effective oral and written communication skills and strong interpersonal skills
21. Engages in other duties as assigned by the AP for Student Services or Principal