

# RECORD OF PROCEEDINGS

Minutes of Fairfield County Educational Service Center Governing Board      Regular Meeting

Held April 25, 2023, at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on April 25, 2023, with the following members answering present to roll call: Mr. Bartlett, Ms. Darling Cyphert, Ms. Owens, Ms. Parker, and Mr. Stemen. Roll Call

*A motion was made by Ms. Darling Cyphert seconded by Ms. Parker to approve the following:* Approve  
Agenda  
 a.) Approve the agenda  
 b.) Approve the minutes from March 28, 2023, with noted correction.

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.  
 Motion Carried.

**Public Participation:** None

**Financial Report:** Fin. Rpt.  
*A motion was made by Mr. Bartlett, seconded by Mr. Stemen to approve the following financial items:*

Approve the financial report as follows (BRF 2023-4-1):  
 Balance in Gen. Fund as of April 1, 2023 ..... \$4,813,153.83  
 Balance in all other funds ..... \$240,456.63

MHJF –Opportunity Grant FY18.....	\$9.32
OCER – Local .....	\$0.01
South Central Power Operation Roundup.....	\$389.07
ADAMH Prevention Funding.....	\$42,875.50
EANS.....	\$(87,951.23)
Self-Insurance Fund – Health.....	\$33,866.47
Self-Insurance Fund – Dental .....	\$251.65
Workers Comp Self Insurance.....	\$201,619.70
Capital Projects .....	\$8,183.66
K12 Connectivity Fund .....	\$1,800.00
Ohio School Safety Grant.....	\$39,412.48

Total all funds .....\$5,053,610.46

Approve the March 2023 bills as listed and totaling \$804,808.74 (BRF 2023-4-2).

Approve the net appropriation adjustments of \$239,052.71, as attached. (BRF 2023-4-3).

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.  
 Motion Carried

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New Business:

A motion was made by Mr. Bartlett, seconded by Ms. Darling Cyphert to approve the following:

2022-23 Resignations

Approve the following 2022-2023 resignations:

End of current year contract

Elizabeth Hall – PICK Aide

Approve the teacher/aide substitute list #10 (BRF 2023-4-4).

2022-2023 Substitutes

Approve the payment of the annual Commercial Property Insurance premium for the period of 3/1/2023 through 2/28/2024 to Clark Insurance in the amount of \$8,524.00.

Insurance Premium

Approve the following 2023-2024 Salary Schedule:

- a. Paraprofessional/Special Education Assistant for Liberty Union Thurston (BRF 2022-4-5)

2023-2024 Salary Schedule

Approve the payment of the following invoices for Speech Language Pathology service for ESC Consortium classrooms and School Psychologist services for Fairfield Union Local Schools not processed in accordance with RC§ 5707.41(D):

Presence Learning Payment

- PresenceLearning, INC – INV56405 dated 2/7/2023, amount \$5,778.87
PresenceLearning, INC – INV58411 dated 3/7/2023, amount \$17,799.13
PresenceLearning, INC – INV59043 dated 4/7/2023, amount \$26,344.74

Approve a service contract with the Cook Center for Human Connection for the delivery of 12 virtual Mental Health Seminars addressing parent challenges and mental health issues in the amount of \$13,720.00 to be paid for using ADAMH - Fairfield County K-12 Prevention Fund (Fund 019 SCC 9121)

Cook Center Service Contract

Approve a service contract with Alexa Long for the purpose of Technology Support Services for the period of May 3, 2023 through July 31, 2023 at a rate of \$21.00 per hour not to exceed 40 hours per week paid based on approved invoices submitted.

Technology Contract

Approve an Addendum to the Contract of Superintendent Section 9.3 "VACATION, PERSONAL LEAVE AND HOLIDAYS" to allow for a "ONE-TIME ADJUSTMENT" in the 2022-2023 contract year to cash in accrued vacation days in May of 2023 as opposed to June of 2023.

Addendum Superintendent Contract

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Approve the following 2022-2023 school year contract adjustments, salary and benefits adjusted accordingly:

2022-2023  
Contract  
Adjustments

**Effective March 6, 2023**

**Judith McGonagle**, William V. Fisher (WVF) Catholic High School Attendance and Compliance Secretary, **FROM** hourly as-needed, up to 7 hrs per day, not to exceed 35 hours per week, paid based on timesheets submitted at a rate of \$16.00 per hour **TO** hourly as-needed, up to 8 hrs per day, not to exceed 40 hours per week, paid based on timesheets submitted at a rate of \$16.00 per hour, contingent upon approved service agreement with WVF.

Roll Call:

Vote: Mr. Bartlett yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

**Executive Session:**

Executive  
Session

a. A motion was made by Ms. Parker, seconded by Mr. Bartlett, to go into executive session at 8:55 a.m. to discuss employee discipline and employee compensation in accordance with O.R.C. 121.22.

Roll Call:

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

b. A motion was made by Mr. Bartlett, seconded by Ms. Parker, to return from executive session at 9:29 a.m.

Roll Call:

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

**Additional Items as Needed:**

Additional  
Items

A motion was made by Ms. Darling Cyphert, seconded by Ms. Parker, to approve the medical and dental insurance rates effective July 1, 2023 (BRF 2022-4-7).

Roll Call:

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

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**Additional Reports were given in relation to the following:**

Reports

1. Superintendent's Report

- a. Meeting with Representative LaRe today, 4/25/23 to discuss ESC funding - House Bill 1 on agenda for discussion
- c. FBW luncheon last week to award Emma Morton
- d. FCESC had two presentations at OESCA
- e. Marie, Will, and Sheri are attending SLN conference this week, 4/26-4/28
- f. Business Advisory Council (BAC) received an award at the SuccessBound Conference
- g. Displayed new lunch boxes that will be handed out for staff appreciation

2. Eastland-Fairfield Career Center Report

- New superintendent has been selected, -Shelley Groves starts 7/1/23
- There were 5 special meetings following the hiring process for new Superintendent

3. Additional Reports as needed

Anne Darling Cyphert

- Lancaster Festival has several educational activities for kids. Wants to post on website and social media to spread the word

Lew Stemen

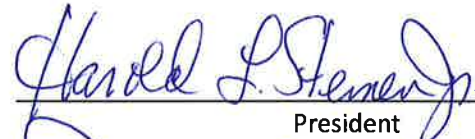
- Facts regarding emails, "The Link"

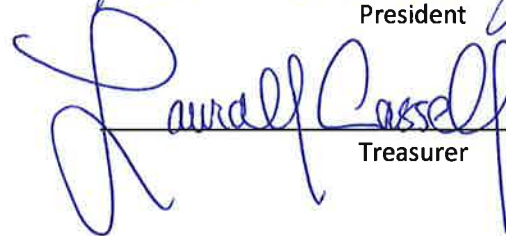
There being no further business, a motion was made by Mr. Stemen, seconded by Ms. Parker, and duly passed, the board adjourned at 9:55 a.m.

Adjourn

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.

Motion Carried.

  
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President

  
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Treasurer