
The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, March 20, 2023 at 5:48 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Milton Johnson, Julianne Miller, John Polimeni (*away until 5:48 p.m.*), Jen Schneider, Jenny Tessendorf, Beth Thomas

BOARD MEMBERS ABSENT: Amy Calabrese, Megan Personale

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Neil Stringer (*arrived at 6:38 p.m.*) Attendees on file

Executive Session

Upon a motion made by Mrs. Thomas, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved calling an Executive Session at 5:48 p.m. to discuss the employment of seven particular persons and one collective negotiation pursuant to Article 14 of the Civil Service Law.

Return to Open Session

Upon a motion made by Ms. Tessendorf, seconded by Dr. Schneider, with all present voting yes, the Board of Education returned to Open Session at 6:23 p.m.

The board took a break from 6:23 p.m. to 6:30 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. leading all in the Pledge of Allegiance and welcomed all in attendance.

Superintendent Report

It was a great weekend. Eighth grader Stephen Chehata won regional spelling bee and is headed to Scripps National Spelling Bee in Washington, D.C. TANX 3003 emerged victorious at the regional RIT robotics competition. They are now headed to the World Championships in Houston, TX. Our girls' basketball team advanced to the state championships, unfortunately they did not come back with a win, they battled back after a tough first quart to a final score of 61-51.

Public Comments

Barb Stahl, Canandaigua

Board Student Representative

Student Representative, Neil Stringer provided the Board with updates in the buildings which included the girls' basketball team, Robotics, PTSA movie night on March 26, junior prom on May 6, and a Mental Health Awareness walk on May 21.

Board Meeting Minutes

Upon a motion made by Ms. Tessendorf, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved the March 6, 2023 Regular Board Meeting Minutes.

APPROVED: MINUTES

February 2023 Warrant Review

Upon a motion made by Mr. Johnson, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved the February Warrants.

APPROVED: WARRANTS

A-76 General 9008449-9008515 (ACH)
A-77 General 16664-16743 (Check Print)
A-78 General 16655-16663 (In House)
A-81 General 9008516-9008553 (ACH)*
A-82 General 16751-16814 (Check Print)
A-83 General 16744-16750 (In House)
C-14 Cafeteria 2725-2741
C-15 Cafeteria 2742
F-30 Federal 9000403-9000407 (ACH)
F-31 Federal 866-869 (Check Print)
F-32 Federal 9000408-9000411 (ACH)
F-33 Federal 870-874 (Check Print)
H-28 Capital 546-549 (Check Print)
H-29 Capital 9000179-9000180 (ACH)
H-30 Capital 550 (In House)
H-31 Capital 551-552 (Check Print)
H-32 Capital 9000181 (ACH)
HBU-1 Bus Purchase 5-7

*Federal Check #859 dated 12/30/22 was mistakenly voided on General Fund (ACH) Warrant A-81. The reissue (Check #9008516) was done on the same warrant to “zero” it out on 2/28/23.

Transportation Purchase Bond Resolution

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved voting on the 2023 Vehicle Purchase Reserve Fund

APPROVED: RESERVE FUND

BOND RESOLUTION DATED MARCH 20, 2023 OF THE BOARD OF EDUCATION OF THE CANANDAIGUA CITY SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The City School District of the City of Canandaigua, New York (“Canandaigua City School District”) shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Canandaigua City School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$585,189, pursuant to the Local Finance Law of New York, in order to finance the specific objects or purposes described herein.

Section 3. The specific objects or purposes to be financed pursuant to this resolution (hereinafter referred to as “purpose”) are the acquisition of five (5) 74-passenger buses at an estimated maximum cost of \$159,865 each and four (4) 74-passenger buses with luggage boxes at an estimated maximum cost of \$163,966 each, all at an estimated maximum aggregate cost of \$1,455,189.

Section 4. It is hereby determined and declared that (a) the maximum cost of said purpose, as estimated by the Board of Education, is \$1,455,189, and such amount is hereby appropriated therefor, (b) the Canandaigua City School District plan to finance the cost of said purpose is (i) to expend \$870,000 from the existing 2016 Transportation Vehicle Reserve Fund for such costs; and (ii) to provide up to \$585,189 from funds raised by the issuance of said Bonds and Bond Anticipation Notes hereinafter referred to or the Board of Education may appropriate in its discretion undesignated available fund balance therefor; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Canandaigua City School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$585,189, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipating of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Canandaigua City School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Canandaigua City School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipating Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. After compliance with Section 12 hereof, this resolution, or a summary hereof, shall be published in full by the District Clerk or the Clerk's designee together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall be submitted to a referendum of the qualified electors of the School District on May 16, 2023 pursuant to Section 37.00 of the Local Finance Law of the State of New York and shall take effect immediately upon approval at such referendum.

Duly put to a vote as follows:

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Absent
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessendorf	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

* * * * *

Transportation Purchase- Proposition 2

Upon a motion made by Mrs. Miller, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved voting on the 2023 Vehicle Purchase Reserve Fund

APPROVED: TRANSPORTATION PURCHASE- PROPOSITION 2

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION #2

Shall the bond resolution adopted by the Board of Education of the City School District of the City of Canandaigua, New York, dated March 20, 2023, authorizing the acquisition of five (5) 74-passenger buses at an estimated maximum cost of \$159,865 each and four (4) 74-passenger buses with luggage boxes at an estimated maximum cost of \$163,966 each, all at an estimated maximum aggregate cost of \$1,455,189, less trade-in value, if any, and the appropriation and expenditure from the existing 2016 Transportation Vehicle Reserve Fund of \$870,000 for such cost; the levy of a tax to be collected in annual installments therefor; the issuance of debt obligations of the School District as may be necessary, not to exceed \$585,189, or the board of education may appropriate in its discretion undesignated available fund balance therefor, all be approved?

2. At such meeting taxes to be levied by installments will be proposed providing for payment of the acquisition of school buses. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

3. The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.

4. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Absent
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessoroff	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

* * * * *

Proposed 2023-2024 Budget

Mr. Matt Fitch, Assistant Superintendent for Business, provided a few positives for the upcoming budget, Foundation Aide is fully funded, Teacher Retirement System has a decrease of .53%, and retirees over 65 Medical health insurance with a decrease of 50%. A few budget challenges are the Employees' Retirement System has a 1.5% increase, health insurance has an 8% increase, and inflation with the rise in costs of materials/supplies, heating, electricity, and diesel fuel. This year the tax cap maximum allowable levy is 3.25%. Staffing changes were also provided. The Asset Preservation project is in the budget for the second year. This causes a large increase in the budget, but it is offset by an equal amount of state aid increase.

Revenues for the 2023-2024 school year are as follows:

Property Taxes/PILOTS/Penalties	\$51,931,094
State Aid (Excluding Building Aid)	\$28,344,361
State Aid	\$ 5,865,804
Medicaid	\$ 110,000
All other revenue	\$ 568,500
TOTAL	\$86,818,759

The three-part budget is as follows:

Administration:	\$ 6,870,999
Program	\$67,202,402
Capital	\$14,222,696
Total	\$88,296,097

The following reserves would be appropriated in balancing the budget:

Employees' Retirement System (ERS)	\$ 924,338
Workers' Compensation	\$ 333,000
Unemployment Insurance	\$ 20,000
Employee Benefit Accrued Liability	\$ 100,000
Tax Certiorari	\$ 100,000
Fund Balance	\$ 0

The Board entered into discussion regarding the tax cap and asked several questions to Mr. Matt Fitch.

Consensus Agenda

Upon a motion made by Mr. Johnson, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved/accepted the Consensus and Supplemental Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL

Business

1. Treasurer's Report

the Treasurer's Report for the Period of January 1, 2023 - January 31, 2023. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary which is a summary, for the period of July 1, 2022 - January 31, 2023. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary July 1, 2022 - January 31, 2023. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Canon of Literature- *Final Approval*

first grade for the following additions be made to our Canon of Literature and were approved by Council of Instructional Excellence on February 2, 2023.

- *Nouns and Verbs Have a Field Day* by Robin Pulver
- *The Dot* by Peter Reynolds
- *My Mouth is a Volcano* by Julia Cook
- *Elmer* by David McKee
- *Eats, Shoots & Leaves* by Lynne Truss
- *Rocket Writes a Story* by Tad Hills
- *Avocado Asks What Am I?* by Momoko Abe

5. Practicum Placement (47/5 hours)

the request of Mrs. Emily Bonadonna, Primary School Principal, for the below practicum placements:

- Sarah Keane, SUNY Geneseo with Ms. Elizabeth Doud, March 20-May 10, 2023 (Monday, Wednesday, Friday 8:00-11:00)
- Riley Bernier, SUNY Geneseo with Ms. Elizabeth Doud, March 20-May 10, 2023 (Tuesday, Thursday 8:00-11:00)
- Nicole Sniffen, SUNY Geneseo with Ms. Melinda Arist, March 20-May 10, 2023 (Monday, Wednesday, Friday 8:00-11:00)

6. Field Trip- Initial Approval

the request of Mrs. Marissa Logue, Academy Principal, for initial approval of the below field trip:

- Class of 2024- New York City, November 18-20, 2023

7. Field Trip- Final Approval

the request of Mrs. Marissa Logue for final approval of the below field trip:

- Future Business Leaders of America- New York City, April 15-16, 2023 (*initial January 22, 2023*)

8. Athletic Trip- Final Approval

the request of Mrs. Caroline Chapman, Athletic Director, for final approval of the below trip:

- Boys Lacrosse- Boston, MA, March 24-25, 2023 (*initial March 6, /2023*)

9. Donation

acceptance of a donation from SquareOne Art Organization in the amount of \$2,394.72 to purchase 48 cameras, SD cards, and cases to be used in the Primary-Elementary Art classes.

10. Surplus Items

the request of Mr. Brian Amesbury, Elementary School Principal, to declare as surplus items the below textbooks. The textbooks are still in good condition. The district will contact Follett to see if they are interested in buying them back.

- *The Librarian of Basra*, ISBN: 978-0-15-205445-8, Quantity: 218
- *Peter Pan: Classic Starts*, ISBN: 978-1-4027-5421-0, Quantity: 267
- *Peter Pan: Aladdin Classics*, ISBN: 978-0-689-86691-3, Quantity: 8

11. Budget Transfers

the below budget transfer are over \$20,000.

This is to cover diesel fuel costs.

From: A9060.800-00-0000 Hospital, Medical, Dental Insurance. Employee Benefits-Districtwide
\$ 100,000.00

To: A5510.450-00-Fuel District Transportation Services, Supplies, Districtwide Fuel
\$ 100,000.00

This is to move building improvements from contractual to supplies to purchase needed door hardware.

From: A1621.400-00-IMPR Maintenance, Contractual, Districtwide, Site Improvements
\$ 23,355.60

To: A1621.450-00-IMPR Maintenance, Supplies, Districtwide, Site Improvements
\$ 23,355.60

12. New Clubs

the request of Mrs. Marissa Logue for the below new clubs:

- **Spanish Club**- for students to improve and practice Spanish. This club disbanded previously for lack of participation but now would like to return. The unpaid advisor is Mrs. Nicole Askin.
- **Chess Club**- for a place for students to play chess with their peers. The unpaid supervisors are Mrs. Jennifer Rotz and Mrs. Karen Brown.
- **Theater Club**- To provide theater friends a place to meet in the spring when there are no theater activities. This club will help to improve acting and singing skills in preparation for the next school year. The unpaid advisor or Ms. Metzger.

13. Award Request for Proposal

award of a Request for Proposal for photography services to Clix Portraits effective July 1, 2023-June 30, 2026. There is no cost to the district. The district has worked with Clix for the previous four years.

14. Board of Education Meeting/Workshop Dates- 2023-2024 School Year

the below dates for Board of Education meetings/workshops dates for the 2023-2024 school year. Workshops will be held in various buildings throughout the school year on the second meeting of the month. The school district website will provide locations and times for these meetings. The Reorganizational meeting is approved to be held within the first two weeks of July.

July 13, July 31, August 28, September 11 and *27, October 16 and *30, November 13, December 11, January 8 and *29, February 12, March 4 and *25, April 15 and *24, May 13 and **22, and June 10 ---- *workshop, **accept budget vote

15. Wood Library Association

The Board of Education acknowledges the request from Library trustees to add a referendum on the May 16, 2023 ballot as Proposition 4.

Resolved, that pursuant to Education Law, Section 259, the Board of Education of the Canandaigua City School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of \$920,150, which shall be paid to the Wood Library Association of Canandaigua for the support and maintenance of the library; with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Canandaigua City School District.

16. Unpaid Internship

approval for Megan Myers, University of Rochester-Warner School of Education, to complete her 2023 Summer Internship with Mr. Dennis DesRosiers, Director of Special programs; and Ms. Christine Paige, Assistant Director of Special Programs. This unpaid internship will be Tuesdays April, May, and June and July 10-August 18.

17. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of:: January 5, 2023; January 10, 2023; January 17, 2023; January 23, 2023; January 26, 2023; January 30, 2023; January 31, 2023; February 1, 2023; February 2, 2023; February 3, 2023; February 6, 2023; February 7, 2023; February 9, 2023; February 10, 2023; February 13, 2023; February 14, 2023; February 16, 2023; February 17, 2023; February 22, 2023; February 27, 2023; March 2, 2023; March 3, 2023; March 6, 2023; March 29, 2023

Personnel

1) Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Emily Bonacci	School Monitor	Resignation	3/7/2023
John O'Mara	School Bus Monitor	Resignation	3/10/2023
David Emery	Non-Route Bus Driver	Resignation	3/17/2023

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Emily Bonacci	Substitute School Monitor	3/8/2023	\$14.20/hr.
Jessica Parks	Substitute Food Service Helper	3/17/2023	\$14.20/hr.
Jessica Castle	School Monitor	3/27/2023	\$14.70/hr.
Arleen McWilliams	Substitute Food Service Helper	3/27/2023	\$14.20/hr.

C. Classification of Position

to stay in compliance with Civil Service, it is requested that the Board of Education approve the classification of two (2) positions of **Information Technology Support Technician II**, formerly classified as Senior Computer Services Assistant.



2) Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Anna Krebbeks	Contract Substitute Teacher, Elementary School	Resignation	3/31/2023
Danielle Everts	Contract Substitute Teacher, Middle School	Resignation	3/13/2023
Alex Barna	Contract Substitute Teacher, Middle School	Resignation	3/31/2023

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) Caroline Chapman is appointed to a 1.0 FTE 3-year probationary Director of Athletics and Communications with a tenure area of Director of Athletics and Communications effective March 13, 2023. Mrs. Chapman has worked for the District since 2005 and has been a tenured Administrator since August 2022. She has been the Acting Director of Athletics since December 2021.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Caroline Chapman	SBL; SDL	3/13/2023	Per Contract

2) Certified Substitute Teachers

the following individual to Certified Substitute Teacher position conditional upon criminal history clearance from the New York State Education Department where applicable.
Danielle Everts

3) Stipend Position

the following individual to a Stipend Position at the CTA contractual rate:
Heather Black Spring SAT Prep Classes - Math

End of Consensus Agenda

Upcoming Events

- March 22- Site Committee Meeting
- March 23- Character Education Meeting
- March 23- CA Symphonic Band & 8th Grade Band Concert
- March 28- CA Chorus Concert
- March 31- Audit Committee Meeting
- April 3- Kindergarten Registration Begins
- April 3-7- Spring Break- No School
- April 10- Board of Education meeting
- April 11- College Night
- April 12- Policy Committee Meeting
- April 17- Tentative Board of Education Meeting



Adjournment

Upon a motion made by Ms. Tessendorf, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:13 p.m. The next Regular meeting will be on March 6, 2023 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk