



Hacienda La Puente Unified School District

Parent Guide for Aeries Student Information System - Parent Portal

(8/7/2015 Version, 5 pages)

This tutorial will show the step by step procedure for parents or guardians to create a Parent Portal account in the new Hacienda La Puente Unified School District Aeries Student Information System. Parents will be able to access their child's grades, attendance, and teacher information via the website at:

<http://parent.hlpusd.k12.ca.us>

1. Open a web browser
2. Go to:
<http://parent.hlpusd.k12.ca.us>
3. Click on "Create New Account"

To create a new account you will need the below listed three identifiers for your student (parent/guardian account) or to add another student to your existing account.

You or your student can obtain the identifiers from the school site office.

1. Student Permanent ID
2. Home Telephone number on file at your student's school site
3. Verification Pass Code (VPC) – The unique identifier for your student

Once you log into Aeries Parent Portal, you will be asked to provide the:

- 1) Student Permanent ID number
- 2) Student Home Telephone Number
- 3) Verification Pass Code (VPC)

STEP 1: Creation of Account – Select Account Type

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Step 1
Account Type - Student or Parent/Guardian

☒ Parent ☐ Student

STEP 2: Enter Account Information

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Step 2
Account Information

Please Enter The Following Information About Yourself

Email Address:

Verify Email Address:

Password:

ReType Password:

A verification email will be sent to your email address from:
donotreply@hlpusd.k12.ca.us
Before continuing, Please add this email address to your "contacts" or
"safe senders" list to ensure you receive this email.

STEP 3: E-mail Account Verification

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Step 3
Email Verification

A verification email has been sent to your email address from:
donotreply@hlpusd.k12.ca.us
Click the "Confirm" link provided in that email or copy and paste the
Email Code into the field below:

Email Code:

(Example of E-mail You Will Receive When Aeries Parent Portal Account Created)

From: donotreply@hlpusd.k12.ca.us [mailto:donotreply@hlpusd.k12.ca.us]

Sent: Monday, June 15, 2015 10:11 AM

To: John Doe

Subject: Aeries Account Verification (jdoe@verizon.net)

Thank you for registering for an *Aeries* account. In order to ensure the account was requested by you, please click on the appropriate link below or copy and paste the URL into the Address bar of your browser.

If you can, please click on the following links to confirm or reject this account:

[Confirm This Email Address](#)

[Reject This Email Address](#)

If you are unable to click the links above, you need to copy and paste the following URL into your web browser's Address bar.

<http://parent.hlpusd.k12.ca.us/aeries.net/ConfirmEmail.aspx>

You will then be prompted for the following information which you can copy and paste into the page:

Email Address: jdoe@verizon.net

Email Code: MY4PVQ2Q92XB8Y95XFSM

Below is what you will see when Step 3 is complete. Click on the **Home** button.



STEP 4: Login To Aeries Parent Portal



Step 5: Once you log into Aeries Parent Portal, you will be asked to provide the following information:

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Step 4
Student Verification

Please Enter The Following Information About Your Student

Student Permanent ID Number:

Student Home Telephone Number:

Verification Code:

Please use the information provided to you by your child's school or in a mailing.

Enter the Student Permanent ID number.
Enter the Student Home Telephone Number
Enter the Verification Code

Click .

This is an example of what you will see once logged into Aeries Parent Portal. Note that this is a currently displaying a minimal amount of data. More data will be displayed in the future as needs progress.

