

POLICY TITLE: COMMUNICATION	POLICY SECTION: EXECUTIVE LIMITATIONS	POLICY NO: EL-4
APPROVED BY: BOARD	REGULAR BOARD POLICY REVIEW FREQUENCY: EVEN YEARS (AUGUST)	MONITORING OF SUPERINTENDENT FREQUENCY: ANNUAL
DATE APPROVED: SEPTEMBER 28, 2010	DATE REVIEWED/REVISED: JUNE 14, 2016, NOVEMBER 14, 2018, JUNE 2, 2020, AUGUST 26, 2022	

EL-4a Communication and Counsel to the Board

Communication and Counsel to the Board

With regard to providing insight and counsel to the Board, the Superintendent shall not fail to give the Board as much information as necessary to be appropriately informed.

Accordingly, the Superintendent may not:

Non-compliance and Monitoring

1. Fail to inform the Board if, in the Superintendent's opinion, the Board is not in compliance with its own policies on *Governance Process* and *Board-Superintendent Relations*; particularly in the case of Board behaviors that are detrimental to the working relationship between the Board and the Superintendent.
2. Fail to report in a timely manner any actual or anticipated noncompliance with any Board Ends or Executive Limitations policy and provide an explanation for such non-compliance.
3. Fail to submit monitoring data required by the Board (see policy B/SR-5b Monitoring Superintendent Performance) in a timely, accurate, and understandable fashion, directly addressing provisions of the Board policies being monitored.

Board Meeting Process

4. Fail to work with the Board as a whole except when:
 - a. Fulfilling individual requests for information as long as such requests do not require a material amount of staff time or resources or are not disruptive;
 - b. Working with officers or committees duly charged by the Board;
 - c. Communicating with the President.
5. Fail to supply for the consent agenda all items delegated to the Superintendent required by law or contract to be Board-approved, along with supporting data necessary to keep the Board informed.

Fully Informed Board

6. Fail to advise and include the Board in a timely manner of any formal public communication.
7. Fail to provide for the Board as many internal and external points of view, issues, and options as needed for fully informed Board policy choices.

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8. Fail to present information in unnecessarily complex or lengthy form or in a form that fails to differentiate among information of three types; decision, monitoring, and incidental information.
 9. Fail to provide a mechanism for official Board, officer, or committee communications.

EL-4b Communication with the Public

Communication with the Public

The Superintendent shall not fail to establish and maintain strong links with the public to ensure they are well informed in order to be able to provide support within the community on all district issues.

Further, the Superintendent shall not:

1. Fail to leave the public uninformed of district work and results achieved, and
2. Fail to operate without an effective process to address public concerns in a timely and appropriate manner.

EL-4c Mandatory Policies

Mandatory Policies

The Board understands certain legislative bodies may require the Board to adopt policies that would be considered operational and therefore delegated to the Superintendent, under Policy Governance. In order to satisfy both these regulatory requirements and the Board's desire to delegate operational issues to the Superintendent, the Board adopts this policy.

Accordingly, the Superintendent shall not:

1. Fail to create and implement policies as required by local, State and Federal legislation.
2. Fail to present the proposed policy to the Board for review, before implementation.