

ENROLL YOUR STUDENT IN HLPUSD

Via Aeries Online Enrollment

STEP 1: Click <https://hlpusd.aeries.net/enrollment>

STEP 2: Click **Enroll A New Student** button, at the bottom of the page

Aeries
Online Enrollment

Welcome to Aeries Online Enrollment

Hacienda La Puente Unified School District (HLPUSD)



Warning: Aeries Online Enrollment is for NEW students only. If your student is currently enrolled in any HLPUSD school, DO NOT USE THIS FORM.

Warning: If you reside outside of the HLPUSD attendance area, please contact Student and Family Services at 626-933-4335 regarding inter-district transfer.

2021-2022 school year is from August 4, 2021 to May 19, 2022.

To begin, click the "Enroll A New Student" button below.

Language
☒ English ☐ Español ☐ 中文

Login **Enroll A New Student**

STEP 3: Click the drop-down arrow to select the School Year
2021-2022 for current school year
2022-2023 for pre-enrolling next school year

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Online Enrollment

Year Selection

Please select a year to enroll for:

2021 - 2022 Current School Year

2021 - 2022 Current School Year

2022-2023 Pre-Enrollment

Click to select the enrollment year:

To pre-enroll for 2022-2023 School Year

Next

STEP 4: Click the [Next](#) button.



The screenshot shows the 'Required Information' page of the Aeries Online Enrollment system. At the top left is the Aeries logo with the text 'Online Enrollment'. The main heading is 'Required Information'. Below this, there are two sections of required documents. The first section, 'Required Information:', lists four items: Proof of Residence (Mortgage/rental agreement, utility bill, etc.), Birth Certificate or Passport, Up-to-date Immunization Records, and Parent/Guardian's California Driver's License or ID Card. The second section, 'Grades 6th-12 Additional Information Required:', lists three items: Attendance Record, Grades and Transcripts, and Discipline Record. At the bottom right, there is a red arrow pointing to a blue 'Next' button.

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Required Information

Required Information:

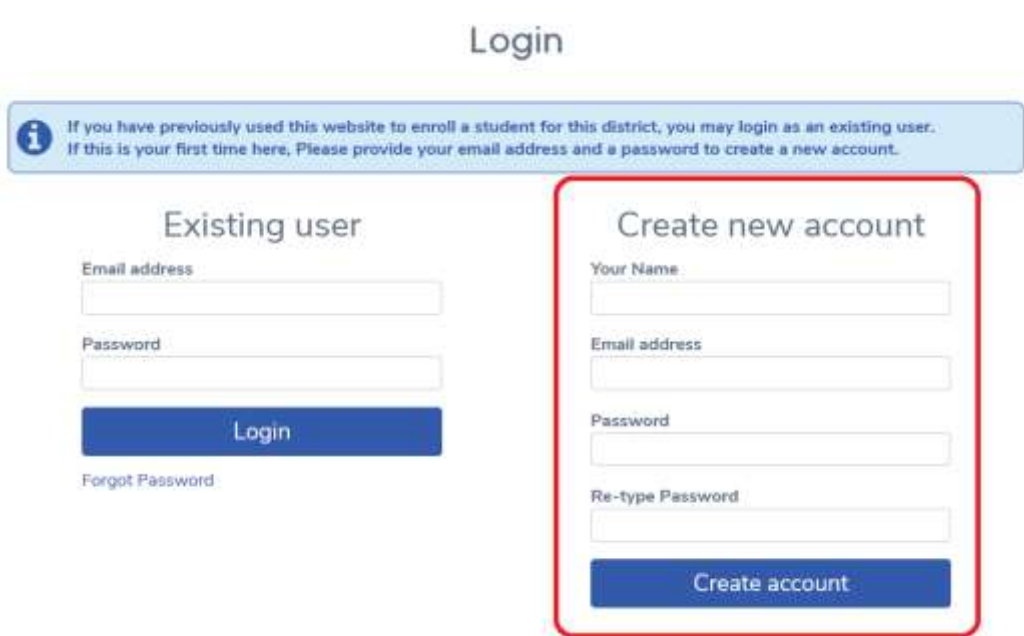
- Proof of Residence — Mortgage/rental agreement, utility bill, (electric, gas, or water) indicating service in the parent's or guardian's name.
- Birth Certificate or Passport
- Up-to-date Immunization Records
- Parent/Guardian's California Driver's License or ID Card

Grades 6th-12 Additional Information Required:

- Attendance Record
- Grades and Transcripts
- Discipline Record

[Next](#)

STEP 5: Create a Login – Fill out your name and e-mail with a password & Click “[Create account](#)”



The screenshot shows the 'Login' page of the Aeries Online Enrollment system. The heading is 'Login'. Below this is a blue information box with an 'i' icon and text: 'If you have previously used this website to enroll a student for this district, you may login as an existing user. If this is your first time here, Please provide your email address and a password to create a new account.' There are two main sections: 'Existing user' and 'Create new account'. The 'Existing user' section has fields for 'Email address' and 'Password', a blue 'Login' button, and a link for 'Forgot Password'. The 'Create new account' section is highlighted with a red border and has fields for 'Your Name', 'Email address', 'Password', and 'Re-type Password', followed by a blue 'Create account' button.

Login

i If you have previously used this website to enroll a student for this district, you may login as an existing user. If this is your first time here, Please provide your email address and a password to create a new account.

Existing user

Email address

Password

[Login](#)

[Forgot Password](#)

Create new account

Your Name

Email address

Password

Re-type Password

[Create account](#)

STEP 6: Read Terms of Service. Check the box “I agree” and click “[Next](#)”

Terms of Service

Please review the Terms of Use and click "I agree" to continue.

Privacy and Security Policy

Please read this document and make sure you understand it. It explains our commitment to protecting the privacy and security of the information gathered by the HLPUSD online enrollment system, how the information is used, and with whom the information is shared. By continuing to use this system you will be deemed to have accepted our Privacy Policy.

We are committed to maintaining the privacy of your family's personal information. We are committed to taking appropriate measures to maintain the privacy of information you submit to us. We will not sell or rent your information to anyone, or let anyone use it except if you have authorized its use. We are especially sensitive to the need to protect information concerning children. Protecting the identity and privacy of children is an important undertaking and a high priority for the Hacienda La Puente Unified School District. Only those HLPUSD employees and consultants who need the information you have provided to the database to perform their job responsibilities are authorized to have access to your stored information.

We at HLPUSD understand that the information you store in the online enrollment database is of the highest value to you and must be secure at all times. We protect your information when it is searched for and sent from our database by ensuring that

☒ I agree

 [Next](#)

STEP 7: Fill in Student Name, Date of Birth, Grade Level
& Click “Next”

Student's Name

Student's legal first name ☒ Student's legal middle name Student's suffix Student's Birthdate ☒ Month Day Year	Student's nick name (optional) Student's legal last name ☒ Please select a grade level or program to enroll this student in ☒
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 [Next](#)

STEP 8: Fill in your Resident information & Click “Next”. If you DO NOT live in the Hacienda La Puente USD area, please use the School Address to proceed.

Student Address

If you DO NOT live in the Hacienda La Puente USD area, please enter the school address. Contact Student and Family Services department regarding the inter-district procedure.

Resident Address

Street Address

Enter address

Unit or Apartment Number

City

Student's Home ZIP Code

State Student lives in

California

Use residence address above as mailing address?

☒ Yes

☐ No, use a different address for mail

Previous

Next

STEP 9: Click Next

Student Address

Congratulations! Based on the information you provided you are eligible to enroll for school using this website. Based on grade and address information you are assigned to the following school

Assigned school

School A (Kindergarten - Fifth Grade)

Preferred school

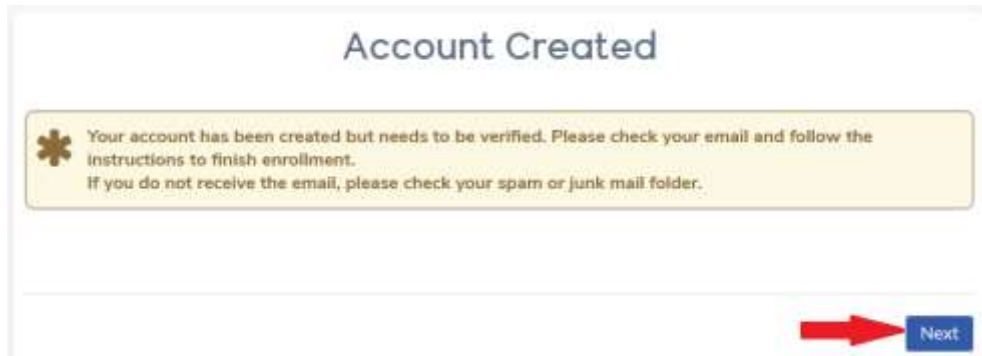
If you have a preferred school, click below to select the preferred school.

I do not want to select a preferred school

Previous

Next

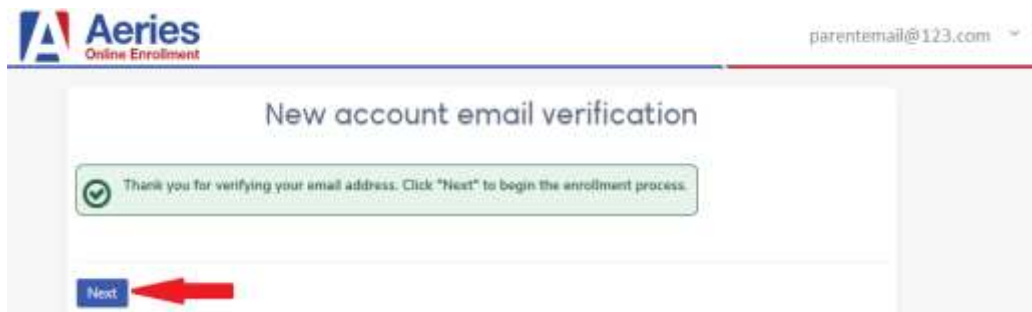
STEP 10: Click Next



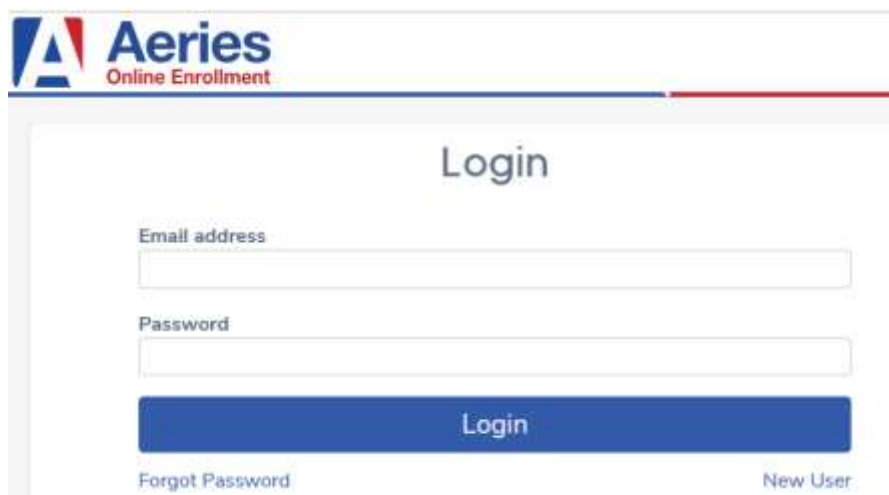
STEP 11: Verify your e-mail FIRST then follow the Login with the password created in Step 5.



STEP 12: Click Next



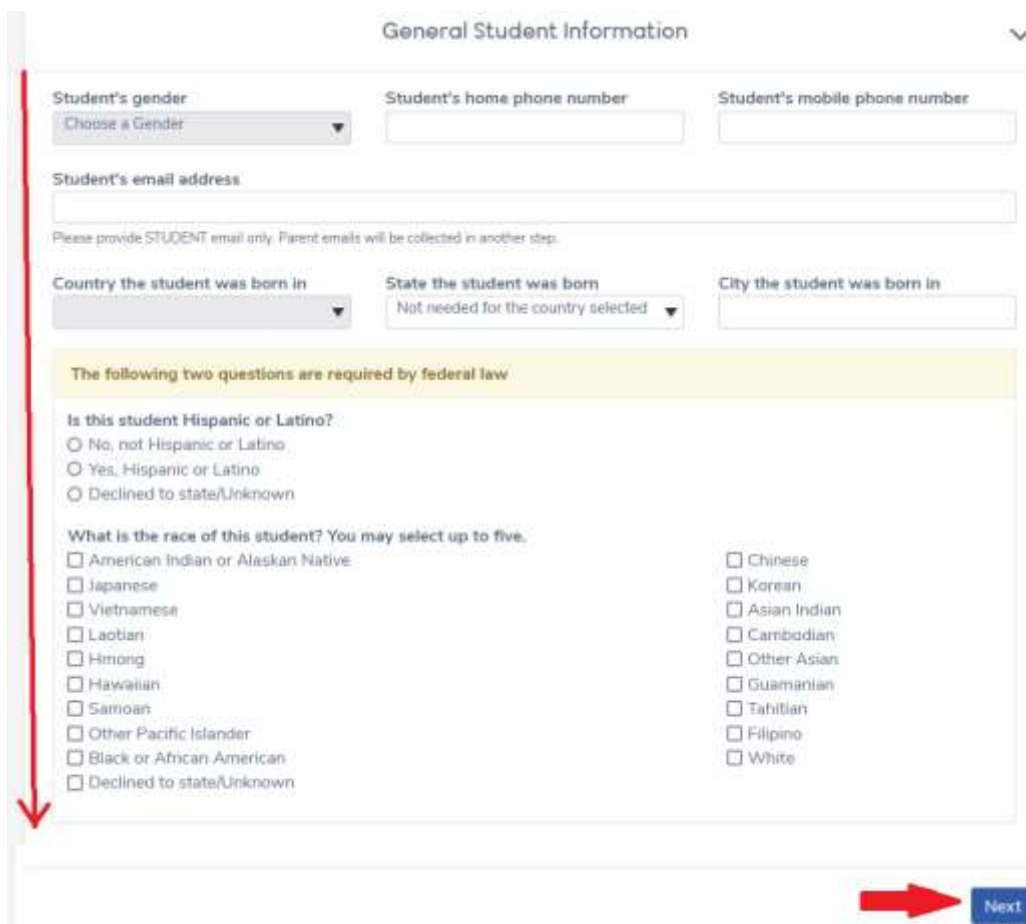
STEP 13: Login with the email and password you created in Step 5.



The image shows the Aeries Online Enrollment Login page. At the top left is the Aeries logo with the text "Online Enrollment". The main heading is "Login". Below it are two input fields: "Email address" and "Password". A blue "Login" button is centered below the fields. At the bottom left is a link for "Forgot Password" and at the bottom right is a link for "New User".

STEP 14: Fill in the information and click the boxes that apply & Click “Next” until the end of the process.

Don’t forget to Click SUBMIT at the end.



The image shows the "General Student Information" form. It includes fields for "Student's gender" (a dropdown menu), "Student's home phone number", "Student's mobile phone number", and "Student's email address". Below the email field is a note: "Please provide STUDENT email only. Parent emails will be collected in another step." There are also dropdown menus for "Country the student was born in" and "State the student was born" (with a default value of "Not needed for the country selected"), and a text field for "City the student was born in". A yellow highlighted section contains two questions: "Is this student Hispanic or Latino?" with radio button options "No, not Hispanic or Latino", "Yes, Hispanic or Latino", and "Declined to state/Unknown"; and "What is the race of this student? You may select up to five." with two columns of checkbox options including American Indian or Alaskan Native, Japanese, Vietnamese, Laotian, Hmong, Hawaiian, Samoan, Other Pacific Islander, Black or African American, Declined to state/Unknown, Chinese, Korean, Asian Indian, Cambodian, Other Asian, Guamanian, Tahitian, Filipino, and White. A red arrow on the left points down to the bottom of the form, and a red arrow at the bottom points to a blue "Next" button.

Submit the enrollment at the last step.

STEP 15: If you get logged off, log in again with the same email and password created in Step 5



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Login  To re-log in and resume the enrollment **Enroll A New Student**