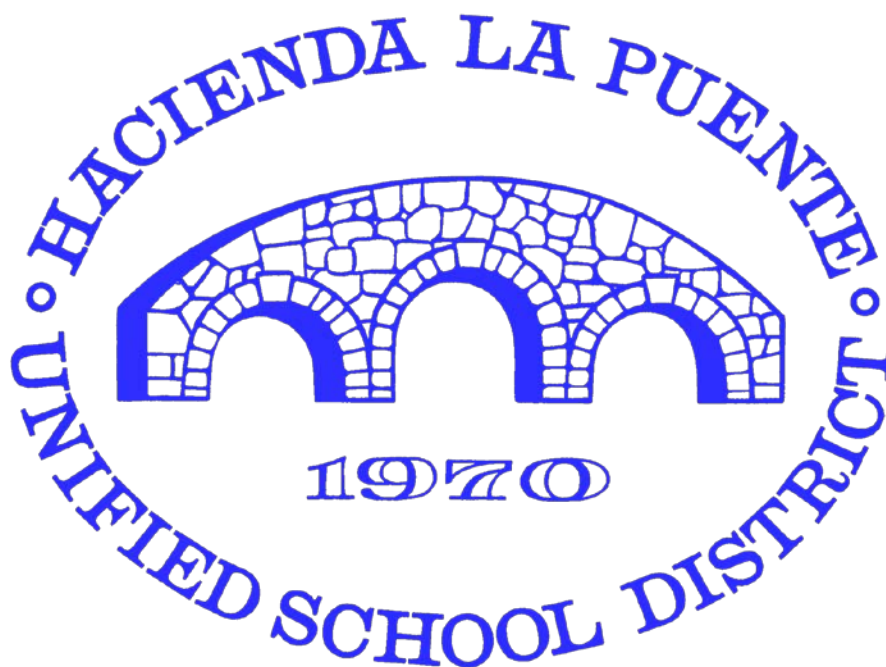


**Hacienda La Puente Unified School District
Request for Qualifications
RFQ NO. 2019-20.01**

PROJECT MANAGEMENT SERVICES

May 29, 2019



**Hacienda La Puente Unified School District
Purchasing Department
15959 E. Gale Avenue
City of Industry, California 91745
(626) 933-3933**

REQUEST FOR QUALIFICATIONS (“RFQ”) FOR PROJECT MANAGEMENT SERVICES

PART 1: GENERAL INFORMATION

- 1.01 The Hacienda La Puente Unified School District (“District”) of Los Angeles County is engaged in \$148,000,000 in ongoing modernization projects, site development and planning projects associated with the passage of local Government Obligation Bond Measure BB, approved by the voters on November 6, 2016. The Measure BB funding for the first phase of projects must be spent on projects as defined in **Exhibit A** included in the RFQ.

The Hacienda La Puente Unified School District (HLPUSD) is one of the largest suburban school districts in California. The District’s pre-kindergarten through 12th grade enrollment is more than 19,000 students who reside within the District’s boundaries -- the cities of Industry and La Puente and the unincorporated Los Angeles County areas of Hacienda Heights and Valinda.

The Hacienda La Puente Unified School District has seventeen (17) K-5 elementary schools, ten (10) K-8/middle schools, four (4) comprehensive high schools, one alternative high school and an extensive child development and adult education program.

Hacienda La Puente Adult Education is a comprehensive school, serving more than 18,000 adult and high school students. The adult education program is a post-secondary institution offering entry-level and advanced course in various fields. The adult education program is accredited by the Western Association of Schools and Colleges (WASC).

The Hacienda La Puente Unified School District is governed by a five-member Board of Education. The District employs a school Superintendent who is responsible for the day-to-day operations of the school district. The District employs approximately 3,000 certificated and classified employees, and has a total operating budget that is approximately \$180 million dollars in fiscal year 2018-19 and 2019-20.

- 1.02 **NOTICE IS HEREBY GIVEN** that the District, acting through its Governing Board of Education, is requesting a Statement of Qualifications (SOQ) that will allow the District to pre-qualify one or more firms, partnerships, corporations, associations, or professional organizations to provide comprehensive, professional project management services to the District in accordance with the information and criteria set forth herein. Extensive California public school experience is sought from candidates submitting proposals in response to this RFQ, in addition to other criteria and qualifications as set forth herein.

- 1.03 Submittals shall be in accordance with the “Format for Submission” as set forth in Section 2.09, below, and must be submitted to the attention of:

Executive Director, Business Services
Street Address: 15959 East Gale Ave.
City of Industry, CA 91745
Mailing Address: P.O. Box 60002
City of Industry, CA 91716-0002

no later than 2:00 p.m. on Wednesday, June 12, 2019. Submission received after the aforementioned date and time will not be accepted. Faxed and electronic submission will not be accepted. Each proposal shall be treated as confidential until this deadline, after which time each proposal shall become a matter of public record.

- 1.04 The original SOQs shall be submitted and signed in blue ink. Submittals shall be signed by an authorized individual or officer of the firm submitting the proposal.
- 1.05 Submittals may be withdrawn by the firm submitting the proposal at any time prior to 2:00 p.m., Wednesday, June 12, 2019.
- 1.06 In order to control information disseminated regarding this RFQ, organizations interested in submitting proposals are directed **NOT** to make personal contact with members of the Governing Board or District Administration, with the exception of the individual listed below. This includes unauthorized visits to District educational facilities. Firms shall not contact any member of the Board of Education with questions. Firms that contact Board of Education members will not be considered for services.
- Request for information (“RFI”) questions regarding this RFQ should be set forth in writing to Kim Tran, Executive Director, Business Services, and sent via e-mail to ngtran@hlpusd.k12.ca.us , no later than 4:00 p.m. on Wednesday June 5, 2019. The subject line of each email should be specified as “Request for Information – RFQ No 2019-20.RFQ01: Project Management Services.”
- 1.07 No person other than the aforementioned is authorized to receive questions relating to this RFQ. The District shall have no obligation to respond to questions sent to any other person or entity. In its discretion, the District may disregard the response of any firm that, in connection with this RFQ, contacts any other District representative including, without limitation, any member of the District’s Board, Assistant Superintendents, Directors, Administrators, Consultants, Managers or any other District personnel.
- 1.08 In order for the District to make an informed decision regarding selecting a consultant among responsible and responsive candidates, your proposal must contain the

following described elements or evidence that the candidate meets or exceeds the requirements stated herein.

- 1.10 Please note that the District may choose to hire specific persons or job titles for assignment to certain projects that do not require the full services and support often associated with Project Management firms. Please state your ability to provide staff augmentation for such situations.
- 1.11 Selected firms must comply with the rules for participation of disable veteran business enterprises funded in whole or in part by the State of California pursuant to the Leroy F. Greene School Facilities Act of 1998 (per Education Code §17070.10).

PART 2: SCOPE OF WORK

The scope of work includes, but is not limited to, the following:

2.01 GENERAL

- A. Work with District staff, architects, consultants, contractors, sub-contractors and all other required agencies for the successful completion of all local bond, Federal and State funded projects.
- B. Participate in planning workshops, attend meetings with site committees and the District Citizen Oversight Committee(s), Board and potentially other governmental entities throughout the program
- C. The consultant and assigned personnel selected will be precluded from performing architectural or construction services.
- D. Assist the District in development and implementation of project phasing plans (i.e., temporary housing, relocation, move-in plan, etc.).
- E. Work with the District in the coordination and quality control of all project documentation. Prepare progress/status reports for cost, schedule, quality, etc. Reports are required throughout the duration of the project to be submitted on monthly basis (or as needed) for review by the District.

2.02 ENVIRONMENT REVIEW

- A. Provide support services in the management oversight of environmental specialists, as required by District including, but not limited to the following:
 - Environmental Site Assessments

- Lead Paint and Asbestos Surveys
- California Environmental Quality Act (CEQA) Requirements
- Geotechnical Reports
- California Department of Education (CDE) Compliance with Environmental Regulations

2.03 PRECONSTRUCTION PHASE

- A. In conjunction with District staff, consultant will conduct the programming of major, complex, interdependent and independent projects as identified in the Measure BB Bond Language and other documents in the priority established by the Board of Education. The programming activity and documents will result in a comprehensive implementation strategy and schedule that will serve as the standard against which future actual progress is measured.
- B. Preparation of a Program Implementation Plan including, but is not limited to:
 - 1.) Evaluation of the local construction market, the District’s resources, the District’s schedule and budget goals.
 - 2.) Providing various strategies to program implementation, including benefits and risks of each, and recommending preferred a strategy to the District.
 - 3.) Developing a comprehensive program budget. All budgets shall depict cost by quarter, site and funding sources. Budgets will be the basis for the development of the cash flow analysis. Program budget must include implications such as inflation in the estimate.
 - 4.) Incorporation of deferred maintenance activities during the course of implementation in a manner that minimizes scope redundancies and short-term adverse conflicts between projects and deferred maintenance.
- C. Bulk Purchasing. The project manager shall evaluate the projects across the Program to determine whether it is appropriate to recommend to the District that certain items of equipment (i.e. HVAC units, hardware, toilet fixtures) or certain building systems (i.e. roofing, suspended ceilings, demountable partitions) can and should be purchased in bulk directly by the District and provided to construction contractors for installation. If the bulk purchasing approach is approved, the consultant will assist the District in organizing the procurement procedure and establishing the system for distributing the items to the appropriate contractors in a timely fashion.
- D. Develop, design, implement and coordinate various District Policies and Procedures.
- E. Assist and work with the District relative to performing both “Value Engineering

Analysis” and “Constructability Reviews” of the design and contract documents, with the objective of identifying document variances, economies, and deficiencies prior to bid.

- F. Work with District and its architects so that a complete detailed final cost estimate for purposes of budget verification can be established.
- G. Based on the final cost estimate from the District’s architect, if cost overruns develop, work with the District and its architects in developing alternative bidding strategies.
- H. Consultant and assigned personnel shall work with the District and assigned architect in the preparation and packaging of construction bid documents for a variety of construction delivery mechanisms which could include Design-Bid-Build, Lease-Leaseback, and other options. Work with the District’s architect in developing project-specific special conditions, including, but not limited to, provisions for contract time, liquidated damages, interim and final completion milestones and construction phasing requirements.

2.04 DESIGN PHASE

- A. Facilitate the development of District Design Standards and new Educational Facility Specifications for the Program and for individual projects. Apply these standards to project scoping.
- B. Assist the District in researching products and developing District standard specifications.
- C. Develop and verify project scope and cost estimates.
- D. Conduct formal design review and value engineering sessions to recommend alternative solutions whenever design details affect construction feasibility or schedules.
- E. Review construction design and specifications for accuracy and constructability.
- F. Evaluate types of building components and systems as requested by the District.
- G. Provide periodic reports that summarize design progress, schedule and cost status, changes and other significant project information.
- H. As project manager:
 - 1.) Review and monitor the architects’ design schedule.
 - 2.) Coordinate with Division of State Architect (DSA) for reviews and

- approval of project designs.
- 3.) Assist District and Architect in developing strategies to achieve LEED certification of projects, as appropriate.
- I. As project manager or related project role, participate in design task force activities.
 - J. Attend and/or conduct meetings necessary for coordination with all interested stakeholders and parties.
 - K. Develop a construction delivery strategy that meets the District's objectives for the Program and minimizes disruption to the educational program.
 - L. Develop project phasing and interim secondary effects as required.
 - M. Assist the District in the implementation of its Quality Assurance/Quality Control (QA/QC) processes.
 - N. Assist project architect to identify and obtain all necessary regulatory agency approvals.

2.05 BID/AWARD PHASE

- A. Assist the District in its efforts to generate local bidder participation in the construction program, and provide information regarding upcoming projects to local bidders.
- B. Coordinate and assist the District staff in the generation of "request for advertisement" forms for projects entering the bid process. The District shall place public advertisements for upcoming project bids.
- C. Assist the District with SB 854 Labor Compliance Program, and Contractor Prequalification requirements in accordance with California Assembly Bill AB 1565.
- D. Assist the District implementation and enforcement of the Continuity of Work agreement between District and the Los Angeles/Orange County Trade Council on all projects.
- E. When requested, assist the District and its associated construction consultants with implementing an owner controlled insurance program (OCIP) for projects.
- F. Coordinate and conduct, in conjunction with the District and its architect(s),

project pre-bid conference(s).

- G. Coordinate with the District and its consultant(s) to document and formally respond to bidder ` inquiries. Work with the architect to issue addendum documents for bid packages, when necessary. Advise the District of cost, schedule and construction impacts resulting from the inclusion of addendum documents for bid packages.
- H. When requested, assist the District and its associated construction consultants with the development of a standardized pre-qualification process and bidding procedures for projects.
- I. Assist the District and the District's architect in the issuance of the Notice of Award and Notice to Proceed for each construction contract.

2.06 CONSTRUCTION PHASE

- A. Consultant and assigned personnel shall be fully experienced in the coordination of construction projects utilizing identified construction delivery methodologies.
- B. In conjunction with the District and the District's architect, coordinate and conduct project pre-construction conferences.
- C. Consultant and assigned personnel shall work with District and its architects to insure existence and maintenance of complete files of all project documentation which shall include but not be limited to the following: design documents, estimates, bid documents, construction contracts, payment invoices, requests for information ("RFIs"), contractor's submittals and shop drawings, change orders, claims, schedules, and correspondence.
- D. Assist the District along with other consultants, including the District's architects and inspectors, in the administration of the construction contract(s) as provided under the General Conditions of each project(s). When appropriate, make recommendations to the District for exercising the District's rights under the construction contract(s) for the project(s).
- E. Implement and coordinate the District's construction standards. Consultant and its assigned personnel shall adopt standard procedures for document control and formats as identified for the documents including, but not limited to, bid documents, contract documents, payment invoices, schedules, program status reports, requests for information (RFI), change orders, claims, etc. The consultant, working

with the District and its architect, must assist with the development and maintenance of a cost loaded multiple project schedules detailing all project activities and also implements logging and tracking of all project related information, including, but not limited to, contracts, payments, correspondence, and cost worksheet data.

- F. Attend all regular job-site progress meetings, distribute meeting minutes, unless otherwise noted or agreed to by District or its other consultants and representative(s).
- G. Along with the project architect, coordinate activities with the District's Project Inspector(s) ("PI") for each project and other technical inspection and testing agencies. File and distribute as appropriate all inspection reports.
- H. Receive and review the Contractor's detailed cost-loaded baseline construction schedule for conformance to the contract requirements. Receive and review the Contractor's detailed "Schedule of Values" for frontend loading and compliance with contract requirements. Utilize the Contractor's approved baseline schedule and schedule of values to establish, update, maintain and distribute the project schedule.
- I. Receive and review the Contractor's monthly schedule update and progress payment request. Review and confirm monthly Contractor payment requests with District, architect(s), and PIs. Review the progress of construction and observe work in place and stored materials, and evaluate the percentage complete of each activity shown on the contractor's construction schedule. Identify with the contractor any current or potential delay(s) to the completion schedule, and require appropriate contractor corrective action, including submittal or recovery schedule(s), where appropriate or advisable. Review certified payroll and verify compliance with applicable (e.g., administrative) guidelines, as requested or directed by District.
- J. Work with the District's architect in the evaluation of contractor change order proposals ("COPs") for time and price, and make recommendations for District action. Assist the District and District architect in the negotiation of COPs cost and time extensions, and requirements for documenting COPs, and document packaging pertaining to COPs. Provide project cost estimating in connection with COPs evaluations, as requested by District.
- K. Prepare, file, and distribute Project Status Reports as requested by the District. Prepare and distribute logs reflecting current status of COPs, claims, contractor submittals, shop drawings and RFIs.

- L. Perform a claim entitlement analysis of all contractor claims, including but not limited to, an analysis of the impact on cost(s) and project schedule, and prepare recommendations to the District and District's architect regarding appropriate action and response to contractor claims. If requested by the District, negotiate claims from the Contractor on the behalf of the District, including recommendations concerning settlement, in conjunction with and subject to recommendations of District legal consultants.
- M. Coordinate the receipt and storage of District-furnished, Contractor-installed materials and equipment.
- N. Assist and coordinate with the District's architect(s) and PI to prepare a "punch list" of items pending substantial and final completion of a project(s). Verify to the District and District's architect the contractor(s) completion and corrective action for each punch-list items, and recommend actions in event of contractor's failure to take corrective action or other necessary actions relative to said punch list.
- O. Schedule, coordinate and assist the District in the occupancy of the completed project or portions thereof.

2.07 CONTRACT CLOSE-OUT

- A. In association with the District's architect(s), receive and review operations and maintenance manuals, and warranties and guarantees as required under the contract provisions.
- B. In association with the District's architect(s), receive and review project record drawings and as-built, and assist the Architect and Contractor in the filing of these documents with the District. (Note: Format of record drawings to be determined for each project, usually hard copy plus TIFF).
- C. Coordinate and schedule training sessions for District personnel, and verify that the Contractor's obligations are fulfilled.
- D. Make a final review of the project(s) in conjunction with the District's architect and PI at the conclusion of all corrective action. Provide a report to the District indicating whether the work is acceptable under the contract documents (including any addenda or change orders), and recommend final payment and the recordation of a notice of completion in conjunction with the District's architect and other District representatives or staff.

- E. Assist the District and the District’s architect in the preparation and submittal of the final project accounting and closeout report(s) including (but not limited to) all Division of State Architect (“DSA”), California Department of Education (“CDE”), State Allocation Board (“SAB”), and Office of Public School Construction (“OPSC”) forms as may be required or needed.

2.08 POST CONSTRUCTION AND FOLLOW-UP

- A. Coordinate the completion of construction and the occupancy schedule to minimize disruption to the educational activities.
- B. Assist the District in scheduling instruction sessions by major material and equipment suppliers to orient and train the District’s staff for operation. Ensure all operations manuals and warranties are delivered to the District in a timely manner.
- C. Provide the District with a comprehensive summary list of all warranty items identifying the respective warranty period and contractor and subcontractor contact information.
- D. Provide the District and District architect with one (1) year post construction follow-up for Contractor warranty and guarantee items.

PART 3: FORMAT FOR QUALIFICATIONS PROPOSAL

3.00 GENERAL INSTRUCTIONS

All proposals are to be submitted in compliance with the format set forth below and in the order as outlined to facilitate evaluation by the District of the candidate’s ability to meet or exceed the specified requirements under the heading “Scope of Work.”

The SOQ shall be presented in a bound 8-1/2 inch by 11-inch (vertical) format. Submit **one (1) original (clearly marked), plus five (5) copies along with an electronic version in PDF** of your proposal. All submittals shall be tabbed for easy referral to the numbered answer. All submittals shall become the property of the District and will not be returned.

A. FORMAT REQUIREMENTS:

The sequence to be followed is as follows:

1. **Title Page**

- a. Name of Firm
- b. Project Title
- c. Date Submitted
- d. If the firm is a Joint Venture, please explain the reasons for the association, what this partnership will offer Hacienda La Puente USD, other projects undertaken by the team (including contact names and phone numbers), and describe the business relationship (percentage of ownership, lead venture partner, etc.).

2. General Information

- a. Name, address, telephone, and e-mail address of the firm; along with name and email for contact persons.
- b. License number, type of license, State of license or registration:
 1. Legal form of firm (i.e. corporation, partnership, etc.). Please state the year your firm or organization was established
 2. Number and names of principals in the firm
 3. Number of employees
- c. Provide a short resume of your firm's principals, including registrations/licenses and State (Please limit to one page per person).
- d. Short resume of key personnel to be assigned to this project, included position. (Please limit to one page per person).

Each resume must address the following:

1. Project-specific responsibilities and description of work to be performed
2. Estimated percentage of the individual's time that will be devoted to the project
3. Specific qualifications
4. Years with the firm
5. Number of projects of similar nature performed by subject of resume
6. Position held and responsibilities on work of similar nature
7. Education, licenses held, etc.

3. Provide information to show that your proposed team has suitable resources available to ensure satisfactory completion of the work and describe the method used and company policy to properly address increase of workload.
4. Experience in new school construction and modernization projects (California School K-12) in the last five (5) years (must provide a minimum of 10 completed individual projects) for which your firm or its senior personnel provided Construction Contract Administration. State the estimated project cost (include design, construction and administration) versus actual cost for these Projects. Provide all information regarding change orders or other construction cost adjustments relative to each project listed. Describe in detail the services provided by your firm.
5. Provide a list of references, names, addresses, and e-mail addresses of all contact persons with respect to projects which your firm or its senior personnel has worked on within the last five (5) years, and any other references you wish to provide who may provide information to the District regarding your firm's qualifications. List the project's owner and contractors for each reference. Please be advised that some references will be contacted.
6. Please indicate the Project management experience your firm has and briefly describe how your firm would plan to work with the District with respect to the following:
 - a. Estimating Services
 - b. Value Engineering and Constructability Reviews
 - c. Management of Environmental Consultants
 - d. Pre-Construction/Bidding
 - e. Construction and construction phasing plan to coincide with existing facility needs and maintenance of environmental needs (HVAC, lighting, etc.)
 - f. Relocation plan for essential equipment and personnel
 - g. Contract Management and Compliance (especially with respect to remaining within budget, adhering to schedules, and with respect to project deliverables).
 - h. Monitoring of accurate project design and construction schedules
 - i. Budget Management/Change Orders (include methods and

philosophy for cost control and change order management for both design and construction phases)

- j. Division of the State Architect (DSA), Office of Public School Construction (OPSC), State Allocation Board (SAB), Department Of Toxic Substance Control (DTSC), and California Environmental Quality Act (CEQA)
 - k. Describe what tactics you use to strengthen working relationships between the architect, engineers, contractors, consultants and District staff.
 - l. Claims response, participation in advising mitigation of adverse (or potentially adverse) impacts, and dispute resolution. Identify type, e.g., arbitration, mediation, etc. Provide an actual example and techniques used for dispute resolution.
7. Insurance Coverage. Each submittal must include a copy of the respondent's Certificate of Insurance. This may be marked confidential and included with the "original" (wet signature) proposal. The firm or organization shall be required to carry the following insurance:
- a. Comprehensive General Liability Insurance, with a minimum limit of two million dollars (\$2,000,000) per occurrence minimum aggregate limit of four million dollars (\$4,000,000) for bodily injury and property damage, and shall include coverage for contractual liability, products liability and completed operations liability. The District shall also be named as an additional insured under such policy of insurance.
 - b. Comprehensive Automobile Liability Insurance, including owned, non-owned, and hired vehicles with minimum limit of one million dollars (\$1,000,000) per occurrence.
 - c. Workers' Compensation and Employer Liability, statutory limit.
 - d. In addition, the District at its own discretion may require a firm or organization to carry Professional Liability Insurance with a minimum limit of one million dollars (\$1,000,000) per occurrence. The deductible on such policy shall not to exceed \$25,000 each claim. If the professional liability coverage is written on a claims made basis, the coverage shall continue for a minimum of three (3) years following completion of the project.

Note: All insurance must be issued by an insurance provider by an admitted carrier (licensed to do business in the State of California),

carrying a rating of not less than A- VII in the most current A. M. Best's Insurance Guide - Property Casualty or otherwise acceptable to Owner.

8. Provide a complete list of construction related litigation within the past five (5) years involving your firm. Include the names of the participants and a contact person and phone number. Indicate whether your firm or any predecessor firm has filed for protection under the United States bankruptcy code within the last seven (7) years. If so, provide the name of the court where filed, the case title, and the disposition of the case. Proposals failing to provide the requested information of lawsuits of litigation or claim will be considered non-responsive and will not be evaluated.
9. Include additional brochures, promotional information as desired and attach to the preceding information, which you feel may assist the District in evaluating your proposal.
10. Proposals **must** be typewritten, concise, straightforward, and must address each requirement and question.
11. The District reserves the right to negotiate modifications with any firm as may be required to serve the best interests of the District, and to negotiate the final contract with the most qualified candidate.
12. All proposals will become the property of the District. Information in Proposals will become public property and subject to disclosure laws. The District reserves the right to make use of any information or ideas in the proposals. All proposals will be maintained as confidential working papers until officially placed on the School Board meeting agenda.
13. The District reserves the right to reject any and all proposals and to waive any informality in any proposal received. No obligation, either expressed or implied, exists on the part of the District to make an award or to pay any costs incurred in the preparations or submission of a proposal. All costs associated with the preparation or submission of proposals for this RFQ is solely the responsibility of the candidates.

B. SCHEDULE

The following dates have been **TENTATIVELY** assigned to the completion of this evaluation:

- RFQ issued: May 29, 2019

- Last date for questions/clarifications (RFI): June 5, 2019
- District due date to issue RFI responses: June 7, 2019
- PROPOSALS DUE: June 12, 2019 at 2:00PM
- Interviews, presentations: June 17, 2019 (week of)
- Board Interviews/Approval agreements: June 27, 2019

LATE PROPOSALS AND PROPOSALS SUBMITTED BY FACSIMILE WILL NOT BE ACCEPTED

C. BUDGETARY ESTIMATE FOR FEES:

- a. Provide the hourly rate for each proposed job classification, and any others that may become necessary due to additional services.
- b. Outline all other services that are included within your normal fees. List what financial obligations the District has to provide equipment and/or other cost items to complete the project (e.g. Housing for project manager, supplies, etc..)
- c. Provide a typical fully loaded fee schedule for a traditional design-bid-build modernization project of \$3 million with a term of 18 months. Based on your experience, also provide an estimate and breakdown for General Condition's reimbursable expenses.
- d. Provide a typical fully loaded fee schedule for a traditional design-bid-build modernization project of \$8 million with a term of 24 months. Based on your experience, also provide an estimate and breakdown for General Condition's reimbursable expenses.

D. FINGERPRINTING

The Firm's employees shall comply with Education Code 45125.1 which stipulates that none of its employees that come in contact with District pupils have been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c). Fingerprinting and clearance of any named candidate to perform project management services is a program-wide prerequisite and must occur prior to any candidate setting foot on any school campus.

EXHIBIT A
HLPUSD MEASURE BB BOND STATEMENT



ARGUMENT AND REBUTTAL FORM

ELECTION DATE: November 8, 2016 MEASURE I.D. (if any): _____

JURISDICTION: Hacienda La Puente Unified School District

(Please mark (x) in the appropriate box)

<input checked="" type="checkbox"/> Argument in Favor	<input type="checkbox"/> Argument Against
<input type="checkbox"/> Rebuttal to Argument Against	<input type="checkbox"/> Rebuttal to Argument in Favor

Statements will be printed in uniform type, style and spacing. Use block paragraphs and single space format. Text submitted indented or centered will be typeset in block paragraph form. **Entire statements in all capital letters are not acceptable. Indentations, circles, stars, dots, italics and/or bullets cannot be accommodated.** However, you may use dashes/hyphens. Words to be printed in **boldface type**, underscored and/or CAPITALIZED are to be clearly indicated. Any combinations of enhanced words are counted as one word. The number of words/acronyms that are in **boldface type**, underscored and/or CAPITALIZED shall not exceed **30 words for Arguments and 25 for Rebuttals** per documents. All statements should be checked by the authors for spelling and punctuation as the elections official is not permitted to edit any material contained therein. **NOTE:** Rebuttal arguments are not direct arguments. For example, a rebuttal to a direct argument in favor of a measure is NOT a direct argument against a measure. Please also note that rebuttal arguments are allowed only when both a direct argument for AND against a measure are filed.

ALL AUTHORS MUST SIGN ON THE REVERSE SIDE

Please type statements below in upper and lower case letters. Statement will be typeset in the Official Sample Ballot Booklet using DUTCH801 Rm BT font in 10 point size. However, statement can be submitted using any standard font.

Our students deserve your 'Yes' vote on Measure __. Our schools are aging and one is over 100 years old. They need major repairs and upgrades to effectively educate our community's children and protect our property values.

Measure __ will allow our District to qualify to receive \$8 million in state grants. Otherwise, these funds will go to other school districts that do pass local bond measures. Measure __ allows our community to keep our state tax dollars at home.

Measure __ will fund repairs, upgrades and safety improvements at every school including:

- Upgrade and repair all neighborhood school classrooms
- Retain and attract quality teachers by renovating all science, technology, engineering, art and math labs/classrooms, and athletic facilities
- Ensure drinking water safety
- Repair, construct, equip/acquire educational facilities to prepare students for college and 21st century vocational jobs/careers
- Repair and replace heating/ventilation systems

Every penny of Measure __ will be spent wisely.

All money raised by Measure __ will stay in our community to repair our schools. No funds will go to salaries. There will be independent public audits of all spending. And, it will establish an independent citizens' oversight committee to ensure that the funds are spent properly.

Our kids deserve your vote.

There are more than 18,000 children in our District. They need a quality education today to meet tomorrow's challenges. They need your help. On November 8th, please vote to repair our local schools, protect our property values, and allow our District to obtain \$8 million in state grants by supporting Measure __.