

UNADOPTED MINUTES OF THE REGULAR MEETING
 CITIZENS BOND OVERSIGHT COMMITTEE MEETING
 HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT
 MARCH 4, 2020

The Regular Citizens Bond Oversight Committee Meeting on March 4, 2020, was called to order by Leticia Covarrubias, Committee Chair at 6:31 p.m., in the La Puente Conference Room of the District Administration building located at 15959 East Gale Avenue, Hacienda Heights, California 91745.

Members present were: Leticia Covarrubias, Charlie Klinakis, Olivia Roberts, Margarita Sudjono, Neal Noborio, Louis Perez, Reina Schmitz

Members absent were:

Members late: Savina Low @ 6:32 pm

Item No. 1	<p>Moved by Louis Perez and seconded by Charlie Klinakis for Agenda review and reorder. 7 yes 0 No 0 Abstain Review and Re-order <u>No Change</u></p>
Item No. 2	<p>Request to speak to agenda (Non-Agenda) Items <u>None</u></p>
Item No. 3	<p>Moved by Charlie Klinakis and seconded by Louis Perez for Approval of minutes from previous meeting – December 4, 2019. 7 yes 0 No 0 Abstain Review and Change <u>No Change</u></p>
Item No. 4	<p><u>Bond Expenditures</u></p> <p>Kim: Mr. Barry Oh will present the report.</p> <p>Barry Oh: So this is 4A in your packet and 4B in your packet. They go together. I'm sure you are all familiar with it by now. I would go over briefly the last update as of February 14th. So every month the amount increases. You have the total expenditures to date. This is money spent. \$11.6 million. You have committed amounts, where the P.O.'s are issued already. \$10.5 million. Total of \$22.1 million. Expended and committed to date which is different from the total project plan cost, which you will see later in the presentation. As you can see here, you have the biggest one here is the materials and supplies. Site work and construction. In 4b the totals are tied to the bottom. It's by each project site, description, vendor name, the amount. You can see that under the detail. I know it's a little hard to read. And this list gets larger and larger by the week, but it is in detail and we have it here for every line item we are spending money on.</p>

Leticia: Are there any questions regarding these 2 items?

Neal: Some of the items have zero committed amounts and some have completed?

Barry: If it's completed, it's already spent. Maybe currently there are no P.O.'s issued, but it's already spent.

Leticia: I have a question Barry. The \$22 million, what percentage is that is that we need to spend down by July?

Barry: It's \$22. You will see the total is its close to \$70 million. if we do quick math, it's about 32%.

Leticia: And by July we need to be at what percent? 85%?

Barry: 85%

Charlie: Is that 85% committed?

Barry: It's 85% of the total.

Kim: It would be committed.

Neal: The amounts that we are not seeing are still committed that total up to the \$70 million?

Barry: These are actual P.O.'s that are issued. There's more every week. For example, there are req's that went through today. A couple hundred thousand issued through those req's.

Louis: Are we on track?

Barry: we are on track as far as what to spend. You will see the larger picture on some of the other presentations as well.

Neal: The committed doesn't necessarily mean budgeted.

Barry: Committed is just P.O.'s issued in the system.

Neal: Thanks

Leticia: By July you feel confident that we will be set at 85% mark.

Barry: Yes.

Charlie: And for clarification, you are saying 85% has to be expended, already spent, or committed, not necessarily a percentage of completion on a project. You just mean expenditures.

Barry: Expenditures and the committed amount.

Charlie: And as far as the project as a whole, currently are we running on time? Are we running behind?

Barry: As far as the timeline we are running on schedule.

Charlie: When do you think you will get issuance for the other \$70 million in bonds?

Kim: I don't think the District has decided when we will issue the other \$70 million yet.

Louis: There is no lack for help. We have all the trades for the jobs.

Charlie: I have one other question, if I may. Some of these items that we are purchasing, are any of these coming out of China? And are they being impacted because of the virus on the supply chain?

Mark: I don't have an answer to that. I will look into it a little more. This coronavirus has hit us pretty hard. Let me get more information.

Charlie: I called my suppliers up.

Louis: Maybe get things that are made only in the USA.

Savina: We don't have anything like that right now?

Mark: That's tougher to enforce. Particularly we talk about things that are made of components. I worry most about things like furniture, than other things. But we can check

Charlie: I guess my only concern would be, you have to spend this money in a certain amount of time, if the supply chain does slow down, is there any lee way on the other side where....?

Mark: Well it's committed. It's under contract where we haven't received it yet, but it's still committed.

Louis: But they will get back to us if they have any problems right?

Mark: I am not aware of anything specifically now, but we will look into this and see. We are still regrouping on what this all means.

Reina: I have a question. So if there are furniture or any equipment that is in the process of committed or purchase, or at least on the way, is there any chance that the District can investigate whether those items we were talking about, or equal to or compared to, can be looked into being purchased US made, rather than buying it from China or anywhere else because it's cheaper because of cheaper labor? That way we know we are helping our own economy. Can that be researched into?

	<p>Kim: That is something we can look into but I don't know if it's something we can really enforce.</p> <p>Reina: The last thing we need to especially with our current event happening in rapid mode, more rapid than what we can imagine, is not being able to utilize the resources we have, locally, or someone within the nation that can provide the same thing that is made here. And who knows maybe we can get it with the same budget.</p> <p>Leticia: I think schools have to follow bidding guidelines. And do those bidding guidelines include labor laws? Materials?</p> <p>Kim: I don't think our bid forms have anything about that. And that's why we have to look into it whether or not we can specific that in where it has to be made in the USA.</p> <p>Reina: I would encourage the district to do a little bit of research, maybe not for the first budgetary \$70 million. Maybe for the next one we can look into it. That way we can help our own economy.</p> <p>Charlie: One more question, if I may. Also on the purchasing of materials, has the district had to put the money up front in order to hold certain products?</p> <p>Mark: For those type of things, we don't have to put a deposit down. Sometimes for custom made things, but we don't do much of that.</p> <p>Charlie: Thank you.</p> <p>Leticia: Are there any other questions regarding these items on the agenda?</p>
Item No. 5	<p><u>Board Bond Presentations</u></p> <p>a. <u>Measure BB Bond</u></p> <p>Kim: I'll have Mr. Hansberger present the bond report.</p> <p>Mark: We have 3 months here. Do we want to go through all 3 or just do the most recent and if we want to go back we can?</p> <p>Leticia: Does the most recent include all of the above, all of the other ones?</p> <p>Mark: It's cumulative. It ought to address those things. But if you have questions we can go back? Does that make sense to everybody? We can go through all 3.</p> <p>Leticia: So do you want him to go through all 3 and if you have any questions he can refer back?</p> <p>Savina: Most recent.</p> <p>Leticia: Most recent.</p>

Mark: Everybody can hear me just fine right?

All: Yes.

Mark: The monthly bond report, this is the expenditure report. You are seeing a little different version of the expenditure report than what you seen before. There are planned expenditures in this, as to oppose the other one where contracts are already in place. So this is the expenditure plan that we have in place. The other report is the actual contracted report that are committed. Part of the work we are doing is fire alarm work. We have 17 school sites approved. The ones that are bold are the 6 additional sites we got for alarm approval from DSA since our previous reports. So you see that there are 17 total up to date. That work is under contract already and already started. They are finishing up the first sites, Sparks Middle School and working out all of the logistics and getting this done and any questions they have in the field. And they rolling out the work to other sites as we go. Lighting projects, part of this project includes Schneider Electric's energy efficient project, which replaces lighting at all of the elementaries. Includes the ceiling work and those stuff. They weren't covered before. They are not doing the work twice. Exterior lighting has been done at most of the sites already. There are some pictures in one of the presentations. You can see from this one that the lighting at Stimson is completed. Sparks middle school's lights were installed. Exterior and Portable lights were replaced. They are doing all portables where they are retrofits, as to oppose to be fixture change outs. Those are being worked on already. Amar and California are the next 2 sites to be worked on. That's occurring after hours after kids are out of session. This is just an example of exterior lightings being replaced. I don't have night time pictures, I apologize. This is Kwis. Los Altos Elementary and Nelson. All that exterior lighting has been replaced. One of the things we deal with when doing new lighting, is people are used to it being dark in the neighborhood, and new lights go up across the street from your house, we are having to adjust lighting not to interfere with neighbors. That's Workman Elementary. Bottle filling stations, one of the components of the bond was clean drinking water. Every time we do a project that requires to change out a drinking fountain, we have to add in a bottle filler. In addition, the Board specifically directed us to do additional bottle filling stations at the sites. These are the additional bottle filling stations now. This work is under contract and is in process. Interim housing, we have been working based on the input from our 21st century classroom committee last year and the site visits. We have been working with Cumming, our construction management for these projects. We have narrowed down the choices for 21st century classroom furniture. We have narrowed down the list on what we done on previous projects. What we are doing now is for the interim housing that is coming up this next year, in the next few months, we are buying sets of that furniture to put into the interim housing, so we can test it before we actually in the rooms. We need to get furniture into those rooms anyway. We are putting furniture in those so we can test the furniture for the rest of the classrooms so we can finish the modernization. This is a pretty fine tuned list. Right now it's a question of which specific model of desk we like, and do we want wheels/guides on the chairs, how many cabinets do we need in the room, we narrowed it down

to those kind of things. We also narrowed the technology for the rooms and the sound systems. The details we are working on for these test projects are things like, how does it interconnect with the fire alarms and pa system. Because it is required, when the fire alarm goes off, they shut off the pa system and the sound system in the classroom. So we are working out the details on how they connect so we can work it out properly. Los Altos elementary, as you know, the 21st century classroom has been completed. We are getting sets of furniture that will go in. And the classroom that is in place now will move part of the summer. Teachers will move into those rooms and take over those rooms in summer and finish that work. Newton we are replacing those 4 interim housing classrooms. We are waiting for final DSA approval on one of the documents. The Interim housing is DSA approved. We are finishing the 21st century classroom documents. Those portables will be in place in the next couple of weeks. We have existing contracts to install those with. Cedarlane, there was an issue with the fire hydrant install, but it has been resolved. We are getting ready to put those portables in. That was the last issue we had for DSA approval. Currently, the 21st century classroom drawings is about 70%. Workman Elementary, those plans were DSA approved since our last meeting. The entire project has been DSA approved there. We are working with the school site there on phasing plan and that works to carryout to summer. Workman Elementary, Los Altos Elementary and Nelson are going out to bid this week for the construction work at those sites for the 21st century classrooms. Grandview, the 21st century classroom drawings are being cleaned up for submittal to DSA. They are waiting for a couple of open A numbers, projects that were previously done to close out. Mesa Robles, 10 interim housing units are in process of being installed now. 21st century classroom plans are about 80% complete. Nelson, we talked about before. Also, I'll share with you a room a little later in the presentation. We are using one room at Nelson as a sample of what the final design standards will look like. The entire project is out to bid, but the sample room is in progress now. We are also using that as a chance to practice things like, how are we going to control students on site, what's the fencing going to look like, what's the timeline we need to give teachers to move out, back to their classrooms, transporting, how much is teacher's going to get paid, how do we set the teacher pay up? There is more to just than construction, there other pieces that need to be put in place before we start all these projects. This is the Nelson room. This is actually farther along than this since this picture was taken. That's the previous room, these are the cabinets. You've heard a lot about the 21st century committee things. These are the old cabinets that are in these rooms. You can see they are pretty dated. And they are not set up for current uses. So the idea is to pull all those cabinets out. Leave a blank wall, where we have mobile furniture where we can replace more easily over the years and adapt to the needs at that time. But all of that needs to be stripped out to the wall.

Reina: So that pulls out the cabinets?

Mark: The mobile furniture will have storage in it. Those will be rolling cabinets that is easier to change out as needs change.

Reina: And those have been tested to be safe to make sure that in case of movement of earthquake, they don't fall on kids?

Mark: There are some standards on the height and width. The aspect ratio on furniture is one of those things called out. Obviously, nothing is earthquake proof in a big enough earthquake. But there is an aspect ratio that we try and follow that are certain width and height so they don't fall over.

Reina: Ok.

Mark: That's the bond presentation.

Charlie: I have one quick question. You mentioned about the process of getting into the site, something to do with the pay for the teachers.

Mark: Yes.

Charlie: That money, that doesn't come from the bond money, does it?

Mark: In the past, we haven't actually done any of that yet. In the past, that has come from other resources and not bond money. That's why we need to spell out who's exactly paying for that and where it's coming. Typically, the commitment the Board previously, the administrative costs do not come out of the bond. My salary, Kim's salary, don't. Employee salary has not been charged to the bond yet. I need to work that out with Kim, Annie, and others shortly. Typically that wouldn't come out of the bond. But I don't make the final decision so I am leery of telling you one way or the other. That's a good question.

Charlie: Other than being curious, because eventually if it does come out of the bond money, is it something that you need to go to the School Board and get their blessing on it? Who gives the final ok?

Mark: Ultimately the Board approves any expenditure, but we need to start with the Board to make sure they are aware of doing that.

Leticia: I think the measure calls for no salaries.

Mark: Right.

Leticia: I think even if the Board says okay, I think we would have to look at the measure.

Mark: I think that's why I want to be careful. I don't think it is, but I don't want to absolutely commit until certain. I don't think that is our intent. I just don't want to promise you that and later you say, "Mark you said last time..."

Reina: Is there an estimate cost of what the teacher's salary for moving and boxing and everything else that the District already has in place, it costs this much to move this?

Mark: The District practice, the teacher's are paid 8 hours to move out of their room and 8 hours moving back in. Teacher's salaries vary. Most teacher's will tell you that is not enough time. We provide assistance. That effort is really about the putting away and boxing. Other people do the physical moving. They are unpacking and packing and setting up their room.

Reina: They don't do the physical.

Mark: The physical moving is done by other people.

Reina: Okay got it.

Leticia: Mark, on phase 4 you have lighting. We are not done with phase 1 and 2 right?

Mark: It's a different phase 4, good question. You are the first one to ask that. So the bond has these other phases. Phase 4 lighting refers to the energy efficiency projects. And this is the 4th phase of the energy project. It's not bond funded. A portion of it is bond funded, but this is a different 1, 2, and 3. We did energy projects, phase 1, phase 2, phase 3, and phase 4. Part of the phase 4 energy projects, takes care of the lighting and ceilings through all of the elementaries in the bond program.

Leticia: So it is part of the bond?

Mark: Right, but it's not the phases you are used to hearing about the bond.

Kim: It's phase 4 of the energy projects.

Mark: Phase 4 of a different project, but overlaps with the bond.

Leticia: But not out of this measure.

Mark: Right.

Leticia: So it's part of the energy project outside of the bond measure.

Kim: It's the ceiling tiles that's included.

Mark: Yeah. Because what we did was include the work on the ceiling tiles that we would have worked on anyways under the bond out of that work. Since we would have done it anyway. We talked about that piece once before, but not the labor of it. The decision was, instead of having the lighting done and then coming back in the 21st century classroom remodels, taking the lighting down and redoing the ceilings and putting the lighting up, we're doing that work in one piece.

Reina: That makes sense.

Leticia: Yeah, that makes sense. Are there any other questions before we move on?

b. Site Improvements (Information Only)

Kim: Does the committee want us to go over it? In the past it was just information.

Lelia: Usually if the committee has questions then Mark would.

Leticia: Did the committee members have an opportunity to review the site improvement projects? And do you have any questions?

Mark: I want to go back to that real quick because there is one I want to point out. I'm happy about it. And I didn't get enough attention at the board meeting. This one comes up a lot. So the question gets asked a lot about is the spending equal throughout the district? So in your presentation, what you will see is, we have given you school by school, quad by quad, but there is one more slide.

Savina: Where is this one in the packet?

Charlie: Which one are you looking at?

Kim: 5B3

Mark: These numbers give you the breakout by quad. Both in numeric form and this pie chart on what we spent per quad on facility improvements. Generally speaking it's pretty equal. The highest quad is the Los Altos quad at 23%. Wilson quad is 23%. Workman quad is 21%. La Puente quad is 18%. Adult is listed separately because it will distort the numbers a little bit. The biggest site is in the LP quad. When people ask if our spending is pretty well balanced, you can see in this report, site by site, it's pretty well balanced throughout the district. It's not perfect, because projects do not come in nice even numbers.

Charlie: If I may, since you brought it up. The Los Altos quad, the difference between the La Puente quad is \$6 million. Also, if someone were to ask, one could have more schools in it than the other?

Mark: one can have more schools and the projects do not come in nice even bunches. If you look back here a little bit, you see the Los Altos quad and the Wilson quad, this is the timeframe where they were having their stadiums being done. So that distorts those numbers up. And what you have coming up is the Workman stadium, but it's not in here yet because that's upcoming. And this is last year's money so it doesn't have the pool in it, which is another big thing that will push that number up.

Charlie: This is where I got confused. This is not necessarily the bond money, this is all projects, in general fund.

Mark: Yes.

Savina: Is that bond and non bond in the numbers?

Mark: In the 19-20 there may be a little bit of bond money. But that's about it. There will be very little in there. Little tiny bit, but not very much. Some technology stuff. And a couple of slides down. I'm just happy about this. I already told Charlie this, but I'm going to tell everyone. The La Puente high school pool and the kitchen, which is farther up in this list, was awarded on the February 27th board meeting, so we are building that. The contractor is in process to start that project which is something we are really happy about. That was my highlight for that one. Are there any other questions on this one?

Leticia: I really can't see the numbers too well. What is the total spent so far for facilities?

Mark: In that 6 year period, it's \$152 million.

Neal: Did you say this is a plan, this is projected?

Mark: Most of that is pretty much committed already at this point.

Reina: \$152 million?

Mark: Yes.

Neal: So this doesn't include the rest of the \$48 million that is left to be expended by July.

Mark: Most of this doesn't include the \$70 million bond issuance.

Olivia: This isn't bond money right?

Mark: There might be a little bit at the end. Because of the technology purchases in this year.

Kim: It's all general fund.

Mark: Those came from things like, the settlement from City of Industry on the redevelopment. Energy savings that was used to leverage improvements. There was a COP and some revenue sources that were used to do some other enhancements. Those were all other funding sources. We got about \$6 million from the state, which is called Prop 39 energy money. So there were all those resources to fund that outside of the bond.

Reina: So collectively, all those resources, plus a portion of the bond money are all illustrated.

Mark: Yes.

Neal: On page 2, the bottle filling stations for Amar, Los Altos, Mesa, and Wing Lane, this is a portion that is not included? Or this is outside of the bond money?

	<p>Mark: In the completed projects? When we talked about bottle fillers a little bit ago, some of the bottle fillers are done as part of other projects. These were part of other projects. In this case, when we had to do shade structures, DSA made us upgrade the drinking fountains and that bottle filler was required as part of that. But it wasn't part of the bond money bottle filler.</p> <p>Leticia: Are there any other questions?</p> <p>Charlie: I just got one other question. In general, in construction, there is a lot of escalation in pricing, the materials and labor. Are you finding that what you budgeted for certain projects, per school, are running on budget or are you having to go into your contingencies for the some of the schools?</p> <p>Mark: It varies by project. We had a period in time, about the previous 18 months we were seeing things being spiked pretty hard. The pool project, that is the one where we had to reject bids twice and rebid again. Our final bid on that is \$2 million less combined. That last bid was about \$12.4 and this was about \$10,700,000. It actually come down. It seems to have slowed down, decreased a little bit, there's a little less heat in that market, than there was about 18 months ago. When we bid some of the Willow projects, they were both expensive and not getting enough bids on them.</p> <p>Charlie: Thank you.</p> <p>Reina: I have a question in regards to La Puente. What is the total cost, whether it coming from the District or the bonds or combination of the other funding. What's the cost on that?</p> <p>Mark: The pool and kitchen combined is \$10,700,000.</p> <p>Reina: And that's the kitchen, you say?</p> <p>Mark: It's a replacement of the kitchen at La Puente high school.</p>
Item No. 6	<p><u>Form 700</u></p> <p>Kim: We just want to remind the CBOC members, if you have not already turned in your form 700, please complete it and turn in to Lelia. We just need to collect the form 700.</p> <p>Savina: Didn't we do it last time, just recently?</p> <p>Kim: You have to complete it every year. It's an annual report that we are required to fill out.</p> <p>Savina: On this form it says, this period is from January 1, 2019 through December 31, 2019. So is this retroactive?</p> <p>Kim: Yes</p>

	<p>Leticia: Does anyone else have any questions regarding form 700?</p> <p>Charlie: I thought I turned mine in. Maybe I can check in my email.</p> <p>Lelia: I have your prior one. We are doing it today. So if you can fill it out and turn it in. But if you need to see what you turned in last year, I have a copy of it.</p> <p>Charlie: Yeah, let me see it. I don't know what I gave you. I might have several pages.</p> <p>Lelia: Yes.</p> <p>Savina: For the mailing address, they said recommend public government use of business address. Can we use this address?</p> <p>Reina: The District</p> <p>Charlie: I'll dig it out of my office and send it in the morning.</p> <p>Savina: This one is typed all nice and pretty. Tonight will be hand written, is that okay?</p> <p>Kim: Yeah that's fine.</p> <p>Leticia: I don't write very nice, so I'll turn in my later.</p> <p>Kim: Do you want to turn in later?</p> <p>Leticia: Yeah, I'll take mine home.</p>
Item No. 7	<p><u>CBOC Site Visits</u></p> <p>Leticia: I like to coordinate the site visits. Does everyone have their calendars? Are you ready to coordinate tonight the site visits?</p> <p>Reina: actually, if you gave us dates, for me particularly, if you give us dates and times, I can block them in whatever you have.</p> <p>Leticia: How much advance notice does everyone need? 2 weeks from now? 3 weeks from now? 4 weeks from now?</p> <p>Savina: 4 weeks.</p> <p>Leticia: So we are looking at the month of April. We are looking at the 3rd week of April. April 13th. When is spring break?</p> <p>Kim: For us, it's the week of the 6th.</p> <p>Savina: The 6th – 10th of April is spring break.</p>

Leticia: We want the least disruption to the classrooms and the students. Is there any testing during that time period?

Kim: It's spring break.

Leticia: Will spring break be a good time to do site visits?

Reina: April 6th – 10th?

Louis: Where do we meet? Do we meet here or the site or what?

Leticia: It would be nice if you have a van and you can take all of us in the van.

Kim: We can do that?

Louis: So we meet here then go. How long is it going to take from start to finish?

Reina: Depending on how many sites I think.

Leticia: We can do, I'm not sure if you guys can arrange a full day or half day that works with what's convenient with our members.

Neal: How much will be done in terms of projects?

Leticia: we want to look at the interim housing. Where they are at with the interim housing. For sure we want to see the interim housing. The one model classroom. At least that. The interim housing and the model classroom. What other major do we have?

Mark: We can see a model classroom at Los Molinos. That's one of our mid phase models and decisions that were made there. And then we can go to Los Altos EI to see the interim housing. We can talk about a couple of site issues that we were facing there. Then we can go to Mesa Robles, and talk about the interim housing plan there. Because later on, you will hear that we are putting in 10 rooms of interim housing. And you are going to ask why so many, and I'll explain that. And then we talked about California Elementary to see the lakeshore furniture that was purchased for the lower grade levels and one of the previous models so we can kind of compare the early interim housing with one of the earlier furniture choices and new stuff. Sparks Middle for fire alarm work and data work. And Nelson, to show where we are NOT putting in interim housing and why. And a model room there.

Leticia: That's a full day, Mark?

Mark: If we do that during spring break when we don't have students in place, we can do those pretty quickly. It slows us down, all of us, when we work around kids so we don't interrupt the classes. we can get those done in a day. Usually during the school day, it's a little harder.

Louis: You want to get us a date and time to be here? Some kind of return time or finish time?

Leticia: Does the week of April 6th look good for everyone? We can check Monday, Tuesday, Wednesday, Thursday, or Friday.

Louis: What, April 6th?

Leticia: The week of April 6th.

Olivia: I'm only available on the 8th.

Leticia: Is everyone good on the 8th?

Olivia: You don't need me to do it.

Louis: What time?

Leticia: We should probably start in the morning time for a full day. Mark, what time do you think? 8:30?

Mark: That'll work. 8:30 and we can go from there.

Reina: So the 8th.

Leticia: April 8th, 8:30.

Savina: I'm not available on the 8th in the morning. Not available until 1 pm. That just means you guys can do it.

Leticia: Do you want to meet us after? Half way through?

Savina: If you guys are still there after 1:30.

Olivia: Don't pick the 8th just because that's the only day I can make it.

Reina: That's actually the date that I can commit to being there all day.

Louis: So, 8:30 here in the front.

Leticia: 8:30, April 8th.

Savina: I can meet you guys at 1:30.

Leticia: That will work.

Reina: All the locations can be calendared for us. We will cover every phase, possibly?

	<p>Mark: I'm not sure how to answer that question. We will cover all ongoing work now and samples of work to be. We will not cover every school that's in phase 1 and 2. You get a good vision of what the overall plan is.</p> <p>Reina: Thank you.</p>
Item No. 8	<p><u>Annual Report</u></p> <p>Leticia: I have not worked on the annual report. I like to get feedback from everyone here, as to see if you want to see anything different on this annual report than what was done on the prior annual report. Our annual report is on the CBOC website and you can take a look at that. And you can email me what you would like to see on this report. Some of the things you will see standard in the annual report is the CBOC roles and responsibilities, the measure language, the bond project listing, as well as this time we have the design guidelines. We will list the design guidelines there on the annual report. As well as the activities, the activities we completed for the year. Some cost saving measures. We are going to include the total cost of the borrowing. The bond funds that are have been expended. A report on the bond progress, which include the phases and the timelines. You can review it and send me an email if you would like to add anything else. There are some questions though that I would like to ask the Board. I'll arrange with the District so I can ask those questions with the Board. Some of the questions I would like to ask the Board, some of the concerns I have. One of the primary concerns that I have is I'm still worried about meeting the 85% by July. District says they are confident, or the administration here says they are confident that they will meet it. I still want to make sure I share my concern about that. To make sure they know as members, that it's on our radar and we are doing our due diligence. That's one of the concerns. Another concern, we spent a lot of money all facility projects. What was it Mark?</p> <p>Mark: \$152 million.</p> <p>Leticia: \$152 million. The district had other resources, and they went out for a bond measure. The bond measure is \$140 million. And the sale of surplus property. So my questions is, was it necessary to go out to the community ask for a bond? A lot of the items that we are seeing that are non bond money, but the facilities are items that are on our project list. That's just one of my questions. Was it necessary? The reason why I want to ask the Board this, because at the prior meeting we had seen we are borrowing \$144 million. It's going to cost us, I think you brought this up too Charlie, over \$250 million. I forgot what it was. It's costing us a lot of money, millions of dollars, to borrow from the bond. It's not a wise use for District money.</p> <p>Charlie: May I comment on that please?</p> <p>Leticia: Yes.</p> <p>Charlie: My concern is, what I perceive what my job here is, to make sure the bond money is spent for 21st century upgrades. I understand what is</p>

going on in the community politically, whether or not if property should have been sold, or whatever. I just don't believe it's our business to get into, whether if property is sold or not. That has nothing to do with us. We are to make sure that the money they have, is used for what they said the money is used for. Me personally, I don't agree going down that path.

Leticia: How do the other bond members feel about that?

Neal: our role is just to make sure how the bond money is being spent properly and that we are just overseeing on how that money is spent. I don't think it's under our jurisdiction to question whether if the bond should have been proposed.

Olivia: I think if anyone who has a concern about the sale of the property or the \$152 million that is already in the general fund that has been incorporated into improvements, should go to the board meeting and speak to the Board about here is the bond, here is what we had, the excess property. Can you explain this to us? I think it should be hands off to us.

Neal: I would like to see how the rest of the \$40 million will be spent by July 2020.

Leticia: That is our primary role and responsibility. The reason why I bring up these concerns is because one of our responsibilities is, did the District do their due diligence in saving the tax payers money? Was this the only resource to go out for a bond?

Savina: That's not our role for us to do that.

Leticia: I will ask as a community member and not as a CBOC member.

Charlie: I will agree with that. I think that is a good question.

Olivia: It's definitely a good question.

Charlie: I think that is what I perceive our role to be. Not that there are a lot of other questions people could ask.

Leticia: I will ask that as a community member.

Reina: The one thing I am concerned about is not only about the 85% by July, but also, what is the projected of the remaining? Where is going to go? Is there already a wish list from the District to continue with the improvements for the schools in the area?

Neal: Does this first \$70 million incorporate both phases of schools? 1 and 2? So the rest of the \$70 million is for other phases.

Louis: If we are not meeting our timetable, we have people here sitting in the back, and ring the alarms and say we have problems and we are not meeting these goals, or we're over budget or we are not getting things in time to meet the timetable. We are not buying the water fountains, desks.

Where are we buying it from, when is it coming in? We don't know that information.

Neal: I am assuming they already budgeted the other \$40 million. I would want to see that itemized. They probably submitted that in the beginning stages of our meetings?

Reina: I don't think so, but I will be very curious what is the projected?

Louis: We can't make a decision on what we don't know. Someone has to tell us and get us that information somehow.

Olivia: Well Mark is sitting right there.

Kim: We can add that to the agenda.

Olivia: Mark told us that we are on track of the 85% budget.

Mark: Actually Barry said that, but I agree with him.

Olivia: Okay Barry, throwing you under the bus.

Kim: We can put that on the agenda item, budget.

Leticia: For the next meeting? Okay.

Kim: These are the dates for the coming Board meetings. I am not sure when you want to do the Annual Report. So we have a board meeting on March 26th, April 16th, May 7th, and June 11th.

Leticia: Okay we should do it soon.

Kim: We want to make sure it's on the agenda that you pick.

Leticia: Let's choose April 16th. If it's March 26th you would need the annual report by when?

Kim: By next week. Okay so April 16th? We will make sure it's on the agenda.

Charlie: I have one more question for Mark if I may. At the last meeting, we had the new construction managers here, have that been helpful?

Mark: Yes. They are actually sitting in the audience. I think I said nice things about them last time. I'll say nice things about them again. While this looks all nice and neat and clean, there are a million odds and ends to take care of in this. They have been very useful in organizing that. The hardest part of this is they have been on basically since November. Transitioning control over and introducing the contractors, and introduce them to principals, so that's a big piece of it. That transition to have them take over. They have been a big help. They are moving things along very

quickly. We do have a challenging timeline that you guys have known for a while. But they are doing a really good job on keeping us moving.

Olivia: We paid them \$700K. Is that right?

Mark: Is that the committed or paid? I think that is the committed.

Olivia: That is a lot of money.

Mark: I guess I will say this. I attributed to other things, but its not a one for one connection, but we talked about that pool. We brought in a construction manager, Balfour Beatty to help with that. We paid them \$70K to help with bidding and procurement. I can't say it's absolutely just them, but the price on the last bid did go down \$2 million.

Reina: That's what you were talking about earlier?

Mark: Right. Part of that is the economy. Part of that is having cleaner plans, recruiting bidders, getting good bids in. There is a value to that. It's hard to directly attribute it to any one thing. But we bid that twice before and had higher numbers. They got involved helped recruit people and those things. Cummings and Balfour do the same thing. They can follow up with all the details with the architects, in ways that none of us have time to. They can reach out to contractors, they can manage details, and it makes it easier for contractors to do their jobs when they get on site.

Olivia: That is good news.

Leticia: Any other questions?

Neal: The project expenditures. Is it possible to get the budgeted for the remaining amount? Can we add a column on there? Is that too complicated?

Kim: Barry can we have that added?

Barry: I'm sorry. Let me understand that request a little better. For each line item, there's a completed, spent and PO amount. And you want a column for...

Neal: Remaining amount. So the total amount would be close to the \$70 million. I am assuming that each site has a budgeted amount that was allocated to them to total up to the \$70 million in the beginning of this bond. This gives us a completed to date expenditure amount.

Olivia: You are looking for the difference between the 22 and 7.

Neal: I'm assuming if we could get another column saying this budget remains for this site, or maybe not. I don't know.

Olivia: That makes sense.

	<p>Savina: I don't believe you already allocated the \$70 million to every little thing.</p> <p>Barry: That's what I'm trying to understand. It's not allocated to these lines. This is just the vendors on what has been spent. There could be another 30 vendors that could pop into this picture here. As the projects go on, it's basically just the one slide that has the extra \$40 million in there, basically the difference, but it's not really for these lines.</p> <p>Leticia: But you have a budget. You know what the money is going to be spent on already.</p> <p>Barry: It's all on that one slide there in the picture, but to put it to specific vendors, it's a little bit different.</p> <p>Reina: I wouldn't think you would want it to specific vendors, not necessarily, but maybe projects for each of the schools.</p> <p>Olivia: Yes, where it's going.</p> <p>Reina: So the extra slot, remaining whatever, balance whatever.</p> <p>Barry: You are talking about this? How the money will be spent. Like Fire Alarms, \$4 million, it's going to go to certain sites.</p> <p>Mark: I think if I heard your question right, Neal, what you are looking for when you look at this report, this is broken up by site. If there is a budget for Amar at the top, what is the balance, what is the balance left for Amar?</p> <p>Neal: Right.</p> <p>Mark: Not by every single line, but the overall for that site.</p> <p>Neal: I'm assuming there are other expenditures in that.</p> <p>Mark: Then you will see a cumulative amount for that program.</p> <p>Neal: Right.</p> <p>Kim: I think we can take a look at it and include it in the budget.</p> <p>Barry: We can add that in. It will be a different detail then.</p> <p>Mark: It might actually be a separate table.</p> <p>Leticia: Any other questions?</p>
Item No. 9	<p><u>Identify Points of Discussion for Upcoming Meeting</u></p> <p>Leticia: We had identified one, Kim?</p> <p>Kim: The budget. It's what Neal just kind of requested.</p>

	<p>Leticia: Annual report. Are there any other discussions for the next meeting? A report out on the site visits.</p> <p>Savina: I just want clarification about spending the bond monies on teacher salaries. Can you give us clarification next time on that. Are we going to spend it on teacher salaries or not. I just want an answer from the staff.</p>
Item No. 10	<p><u>Next Scheduled Meeting</u></p> <p>6-3-20 6:30 pm Wednesday</p>
Item No. 11	<p><u>Adjourn</u></p> <p>Moved by Louis Perez and seconded by Savina Low for Adjournment at 7:33 p.m.</p> <p>7 yes 0 No 0 Abstain</p>