

UNADOPTED MINUTES OF THE REGULAR MEETING
 CITIZENS BOND OVERSIGHT COMMITTEE MEETING
 HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT
 FEBRUARY 2, 2022

The Regular Citizens Bond Oversight Committee Meeting on February 2, 2022, was called to order by Olivia Roberts, Committee Co-Chair at 6:30 pm, In Person/ZOOM meeting of the District Administration building located at 15959 East Gale Avenue, Hacienda Heights, California 91745.

Members present were: Olivia Roberts, Adria Ybarra, Louis Perez, Gabriela Navar, Philip Kraft, Charlie Klinakis

Members absent were: Leticia Covarrubias, Reina Schmitz

Item No. 1	<p><u>AGENDA REVIEW AND RE-ORDER</u></p> <p>Moved by Charlie Klinakis and seconded by Louis Perez for Agenda review and reorder.</p> <p>6 yes 0 No 0 Abstain</p> <p>Review and Re-order <u>None</u></p>
Item No. 2	<p>Request to speak to agenda (Non-Agenda) Items</p> <p><u>None</u></p>
Item No. 3	<p>Moved by Adria Ybarra and seconded by Philip Kraft for Approval of minutes from previous meeting – December 8, 2021</p> <p>6 yes 0 No 0 Abstain</p> <p>Review and Change <u>None</u></p>
Item No. 4	<p><u>BOARD DIRECTION</u></p> <p>A. Timeline</p> <p>Manoj: Thank you Ms. Roberts. As you are aware, the Board during the November meeting approved the continuation of Phase 1 and 2 of the remainder of the 3 schools that we were still planning to go ahead with the modernization for Phase 1 and 2. 5 schools at that time were almost complete. 4 schools were complete. Cedarlane was the school almost complete. Right now, I'm pleased to announce that we have completed Cedarlane Elementary School. That was our 5th school on Phase 1 and 2.</p>

We are breaking grounds with the remainder of the 3 schools. Which are Newton, Grandview, and Sparks Middle School. Those are the 3 schools. Interim Housing is ongoing for Newton. That is the only school that will need some interim housing. That project is ongoing. Jessica, sub sequentially, during this meeting will present the detailed information on where we are at on those 3 on the timeline that we shared with the Board on the last Board meeting. The Board is also aware that we are pursuing the matching funds from the State that we are working on with our consultants. There are a lot of information that we need to gather because we do not have up to date information on some schools on some projects that were modernized. The State, as you may have heard, Governor Newsom proposed his new budget for 22-23 on January 10th. On that budget, he said there will be some facilities funds that will be allocated from the principal apportionment. In the past, the State never provided facilities funds from general funds. It was always through the Bond, the State Bond. He did say that the State is considering a General Bond. The last General Bond that was passed was the State General Bond for school funding was back in 2016. But that money is exhausted. There are plenty of projects on the waiting list. My goes is to put all projects on the waiting list, so if the State decides to put a Bond in 2022 or 2024, we want to be on the line to pursue those funds. By March or April we will come back to you from the Consultants calculation from how much funds we are eligible for that we can add to our Measure BB fund, which is about \$148 million.

B. Spending Priorities

Manoj: The spending priorities, the Board has not approved any spending, other than the Measure BB Phase 1 and 2. We are working internally with our stakeholders, our association members, our Principals, and some of our Administrators to figure out what are the lessons learned from the Phase 1 and 2. As you heard from the Board meetings there were things that were not done to facilitate some of the teachers' requests. A couple of the things is storage, and things like that. We are reviewing those lists from the teachers' and stakeholders to find out what are the things we need should correct also for Phase 3 and 4. Once we do that, one of our Board members also mentioned they want to have a path for the entire project, that is from Phase 3 and 4 going forward, what are the other schools going to have? We are also working on that piece. Hopefully by May we will have a clear direction and we will have a presentation to the Board to get a clear direction on the future Measure BB. That's all I have on item 4.

Olivia: Thank you. I would like to remind all of the CBOC members when you would like to speak make sure that your mic is turned on.

Louis: When we schedule them, as far as scheduling, are we lagging behind?

Manoj: For Phase 1 and 2 we are right on schedule, as Ms. Jessica will present on the presentation. We just started. There is a timeline. We did present the timeline. There was a request from a Board member to show the timeline and the estimate to complete the budget. And the estimate to complete. So that its visually appealing and understandable for our

	<p>community folks. We are working on that. There was a presentation during Jessica's presentation. You'll see some graphs that will show where we are with the project, the estimate to complete, the time schedule, as well as from the cost.</p> <p>Louis: Because if we start lagging behind, some of these items here, the cost will go up, and so forth. Time loss, and so forth. It seems that everything seems to be ok. As far as that is concerned.</p> <p>Manoj: Right. There have been some resource delays on some of the shipping items, and stuff like that. But that has not affected our Measure BB. When Joel will present the other priorities that we are working on, not from Measure BB Bonds, but other District projects. That, we have experienced some slight delays because of the shipping constraints and stuff like supply constraints. Nothing as far as Measure BB is concerned.</p> <p>Louis: Sometimes, materials are hard to get, the deliveries, and so forth.</p> <p>Manoj: Yes.</p> <p>Louis: Thank you.</p> <p>Olivia: Any other questions?</p>
Item No. 5	<p><u>BOND EXPENDITURES</u></p> <p>Manoj: At this point, I'll have Earl come up and present the expenditures. And if there any questions, we can certainly ask. The presentation is up on the board.</p> <p>Earl: Yes, so as you see, here are the current Bond expenditures & committed. We updated this slide to include the differences between the most recently reported expenditures versus the last reported expenditures at the last committee meeting, which was asked for. So at a quick glance you can see what the expenditure changes have been between the meetings. From the last meeting to this meeting you will notice that there is a negative item there in materials and supplies. That's due to the reversal of the salaries that were paid to the teachers for moving classrooms. That transaction was about \$14K. There was another transaction that kind of brought that negative closer to zero. Just so you are aware. Then \$130K for site work and construction. That was for Chalmers. That's the bulk of it. You can see the total from the last minute to this meeting. About \$140K. Those items are included in the detailed expenditure report, which is online on the website in the same place where it is always is. If you go to today's meeting date, you can see all of the documents under that date that corresponds to these items. Does anybody have any questions?</p> <p>Louis: I have a question on the site work and construction, \$22 million. At any one time what is the average of how many people are working on the project?</p>

Earl: That I could not say for certain. Different contractors are going to have a different number of crew working out there on the project.

Louis: With this big of a project, wouldn't there be an average amount of people at the job sites be at any given time?

Manoj: Let me see if Jessica can respond to that question. Jessica? The question was at any point in time what's the average number of folks that are working on a project? I know we are currently working on the Newton interim housing project. If you could provide an average number.

Jessica: It's a little bit difficult to gage a number everyday. Like over the weekend, last weekend, there were 22 people out on the sites. But today we asphalt. People were a no show, so there wasn't anybody on the site. If you had to do an average, I would say its probably about 7 people per day, as average. It ebbs and flows depending on the task at hand. When they were putting the buildings together, roofing them, putting them on foundations and things, it was kind of like a beehive where 21-22 were out there and then tomorrow we expect about 9. I don't know if that helps but when it is one project and it's fairly small the number of people is less than if there's 5 projects going and each of them have 20 people.

Louis: So, depending on the project, they're spread out all over the place, different projects. Okay.

Earl: You can have a lot of different crews out there performing a lot of different tasks at the same time. After the framework has been done on a building, you can have electricians in there, carpenters in there. You can have HVAC people in there. And each company is going to have a different number of crew for the job depending on the size of the building. What needs to be done.

Jessica: Tomorrow they are going to do asphalt grinding, then asphalt laying. They need everybody who is doing all the other stuff out of the way so they can get in there and have the place to themselves. So, it varies.

Olivia: Jessica, may I ask why the asphalt people were a no show. What's the reason they couldn't show up?

Jessica: They are suffering from Covid. Their main crew guys all got it at the same time.

Olivia: Thank you.

Louis: The solar panels that you're putting all over the campuses in the parking lot, is that also part of this project. Is it a different project all together?

Earl: Yes.

Louis: Individually Or All put together? Built at the same or different time?

Manoj: The solar panel, I can address the question Earl. The solar panel project was outside the Bond project. We had a lease project from the solar panel. It was a single company, 6 installations. 4 high schools, District office, and Adult education center. Joel will be glad to report that all of the installation is complete. We have been authorized, even after the completion you technically have to get permission from Southern California Edison to connect to their grid, that commission is complete and we will have a grand solar opening on the 16th at Los Altos High School.

Louis: That's a big project.

Manoj: Yes. We are generating electricity and sending it back to the grid.

Louis: Thank you.

Earl: Sure.

Olivia: Any other questions?

Item No. 6

BOARD BOND PRESENTATIONS

A. Site Improvements (Information Only)

B. Presentation from Cumming on Timeline – Sites and Progress

Manoj: Jessica?

Jessica: Good evening again everyone. I'm Jessica Morley from Cumming. I'm happy to present the latest progress. Next slide. We have a happy certification to announce. The first of the projects that we started in Phase 1 and Phase 2 in Bid 1 was certified since the last time we talked to you. Next.

Manoj: If I may add Jessica, one thing, this certificate of completion that was on the first slide, I didn't want to steal Jessica's thunder, I didn't want to announce it in my opening remarks. This is very critical. This is what DSA needs to certify the project that is complete. If at a later date, for this particular school, Los Altos Elementary school, that there are any projects that we go out to DSA, the first thing they ask is where is your certification of completion of the projects that were opened in the past. Sometimes the Districts do not close their projects and do not get a certification of completion. We have to file this with the County office, the project gets stalled. We have found that some of those projects were not completed in the past. Thank you Jessica. Having the Bond project manager in making sure that the projects are completed and we get a completion status from DSA.

Jessica: All of the projects that were opened at Los Altos, previously, are 100% closed out and certified. Next slide. Cedarlane Academy finished since the last time we spoke. We are getting all of those DSA paperwork in order and all of the contractors are posting their completion paperwork. That

could happen before the next time we meet. Next slide. Newton, here is a photograph of the front entry of the school that we now have replaced it. Its accessible to the public way. We're working on grading, paving, accessible walks, replaced the buildings. Now we are working on electrical and data. Next slide. The image of the before and after. Next slide please. Here is the steps that we put into the "C" Wing and an accessible portion of the walkway to the Admin next to Building B. Next slide please. You can see the asphalt guys. We're setting up the building pads for the interim housing. This is preparation for accessible walkways. Next slide. This is a sample of dashboard that we put together with software that Cumming have developed that shows the progress, budget. And in time the expenditures for the interim housing project. Next slide.

Manoj: If I can jump in, sorry. Can we go back to the previous slide? We presented this to the Board. It's a very detailed and very busy slide, as you can see. It's very difficult to read from where we are. We will make this slide a little easier to read. Make it more simplified based on some of the feedback we received from our Board members. This is a first step we are doing something. The goal is to keep it live on our CBOC website. It will show the prior expenditures for all the Measure BB Bonds. If the folks want to drill down, they will have the capability. For example, on the Architecture costs, who are the vendors and what did we spend on? They should be able to drill it down.

Gabriela: I have a question.

Manoj: Sure.

Gabriela: Just to get a better understanding of this slide. It says Newton Interim Housing. But this is for the whole project at Newton, not just for the interim housing?

Jessica: It's just for the interim housing.

Gabriela: Okay. Will something like this be provided for everything that is going on at Newton or just for the interim housing?

Jessica: For each project. Or you can with the software that I use, you can see what the whole project will look like. But we'll do one for each.

Gabriela: Okay. Thank you.

Manoj: If I may, Newton is the only school where we are having the interim housing for the remainder of the 3 schools. The others being Sparks and Grandview. That's why we do tie the interim housing on a separate project. That's why we're tracking it. When we start the Newton actual housing, it will be a different project and at some point in time, we will combine the two.

Gabriela: Okay, thank you.

Jessica: Another thing to note is, it has a separate DSA application number. You keep them separate so when we close them out and certify them, like

what we had on the first slide, they can keep track of them too. This won't hold up on the other one or vice versa.

Gabriela: Okay, thank you.

Jessica: My pleasure. Next slide. This is the schedule. We had a couple of rain days since the last time I input this schedule. Right at Christmas time, you probably remember there was a big rain, and then we had a lot of mud. For the next we meet, this will have pushed 6 days, but our contractor is being very contentious and has not pushed the end date yet for us. He's making up some timing in with sickness and rain delays. Next slide. We have DSA approval on Newton, Grandview, and Sparks. We're meeting with the stakeholders and getting their buy in and feedback for those bids. We are programming for Phases 3 and 4. The storage, furniture, and technologies. This seems to be the central areas that were deepest concern. We are working on those. Right now we are finishing up on the pre-qualifications package for the next bidders set. Next slide. Here are the current project schedules for Newton, Sparks, and Grandview. As we move forward, those dates may push a little bit, but we're trying to hold onto those.

Manoj: If I could jump in again. For the Newton, this project both interim housing and actual construction. The interim housing will be complete by March 2022. That's why Newton is showing it will start the actual projects on 3.23. It will run 'til June 2023. That's been the largest school. Sparks Middle and Grandview have an earlier anticipated closing date, with a project end date of February and April 2023.

Jessica: That concludes my presentation. Thank you.

Olivia: Any questions? There being no questions, let's move on to the Bond audit report.

C. Bond Audit Report

Manoj: I'll have Earl come up and present the bond audit report. I didn't want to steal Earl's thunder again. Earl?

Earl: You all have a copy of the audit report in your books and its also available online. In short, the auditor gave us a good audit. They didn't have any issues with our financial statements. Not that this was an audit of our internal controls. They didn't notice any material weaknesses in performing the audit. They really didn't have much to report. We can go through it if you like or if you have questions we can address those. Do you have any preferences on that?

Manoj: If I can, again, I'm kind of posing a question. If I am a person in the community and I see the report, what is the most critical of the report? If there is one single critical piece of information that I want to find out, what page will it be on? I'm putting Earl on the spot because I have not rehearsed this with him.

Earl: Sure thing. The things that you want to pay attention to are the auditor findings. What their viewpoint is on what they viewed when doing the testing. The first thing you want to look at is on page 2. The first page is the independent audit report. They talk a little bit about their responsibility and our responsibility when it comes to financials, preparation of those reports, and the auditing of them. The key component on that is the auditor's opinion. This is where they kind of give their overall on what they seen for this. For all financial statements, as you can see on this auditors report, their opinion. The financial statements referred to above present fairly, in all material respects, the financial position of the Measure "BB" Bond Building Fund of Hacienda La Puente Unified School District. Pretty much what they're saying is that the financial statements that we have prepared that we gave to them to audit, accurately reflect the statement. Meaning, that they didn't find anything that was reported wrong, booked wrong, shown on all financial statements that would cause an external user to not be able to get the true sense of the financial statements. That said, the financial statements for the Bond are straight forward. The other component you want to look at is if we had any findings, you would want to go to the findings section. You can find that in the independent auditors report on performance. This is where they detail the objective of their testing's, the scope of the audit, the procedures that they performed to make their determination on our internal control practices, our expenditures. Whether things are done in accordance with general rules and regulations and the scope of the bond language that we're supposed to be doing. If they have found that we were taking in on projects that were outside the scope of the bond; if we were reporting things inaccurate from a financial standpoint; if we weren't following the proper procurement procedures; bid procedures, you would find those things in this part of the report. Again, they gave us a clean audit. They didn't find anything to point out that we were doing incorrectly. That is a section you would want to look at. That starts on page 12. Sorry for not saying that sooner. There they go over our objectives, the points, and what the testing is. They talk about the procedures they performed, as far as, the dollar limit of expenditures that they tested. They mentioned that they visit some of the sites to see that the work being done is in line with the expenditures that are being reported for the sites. Make sure we follow the bidding procedures. Make sure we are following the change order procedures correctly, if its outside the 10% threshold. Just general practices that we should be following and look at. And everything is done correctly in their eyes.

Louis: I have a question.

Earl: Would you say that into the microphone so that everybody can hear?

Louis: Yes. Do you think we covered pretty well for this bond with this amount of money?

Earl: That's really not the purpose of this audit. The purpose of this audit is only looking at the transactions are being reported in the audit period, which is the last fiscal year. In the context on what this report is for and what they're looking at, that's really outside of the context of what they were doing. They're just looking to see within that time period, did we do things

correctly? Did we report everything correctly? It's not really their purpose to determine whether we went out to Bond for the correct amounts.

Louis: Why did they arrive at this figure? The \$37,379, 246?

Earl: That's our number of assets right now.

Louis: Okay.

Earl: Which you are looking at on page 4. Correct?

Louis: Yeah.

Earl: The \$37,379,246, that's essentially the amount of cash that we still have from when we issued the bonds. Those are our total assets. When we issued the bonds we received all the cash. And all the cash was placed into the County Treasury. From there we have been spending it down. That is essentially what we have left, as of June 30th.

Louis: That's what we have to begin with.

Earl: No, that is what we had as of June 30th.

Louis: Okay. Alright.

Earl: That's the remaining amount from the first issuance. We still have more bonds that we can issue. We will look to issue those when this cash balance gets significantly lower.

Louis: Okay.

Olivia: Earl. I have a question. What comprises the million dollars in plant services under expenditures on page 5?

Earl: I can get that information for you. I don't have it off the top of my head, as far as, what they had categorized into plant services.

Olivia: Thank you. I appreciate that for the next meeting. I'd like to have the information. That number popped out at me today and I have never heard of it before.

Earl: No problem.

Olivia: Thank you.

Gabriela: I have a question.

Manoj: Go ahead.

Gabriela: I'm looking at page 4 and looking at page 9. You said that the money that we pretty much have available is on page 4. When I look at page 9, it says beginning balance \$57,895,000. Can you explain?

Earl: Page 9 is on the bonds themselves, as far as the holders of the issuances of those bonds. That's the redemption schedule. Those are our payment schedules over the next 5 years. Then they start putting them into 5 year blocks. That balance right there is the outstanding balance of the actual bond certificates that the bond holders have. That's not our cash balance. Essentially, at the very beginning those numbers would have matched. We don't spend proportionally to the bonds when they get redeemed.

Gabriela: Explain this to me. Out of the money that has been issued to us, we have \$37K left to use. Then is this the money that pretty much we are going to be paying on the whole bond? Because, you see how it says Principal and Interest?

Earl: On page 9, yes. That's the money that is essentially is being paid for from the community taxes. When the community pays their property taxes, a portion of it is paying for these bonds. That money goes towards these numbers that you see here on page 9 for those payment schedules.

Gabriela: For \$57 million, \$106 million is being paid because of the interest.

Earl: Compound interest. Yes.

Gabriela: Yes. Okay.

Manoj: If I may, Ms. Navar. I'll address both your question and Mr. Perez question a little bit. A couple of things is what we're looking at on page 9, particularly is the repayment schedule for the bonds. Remember, we have an authorization for Measure BB, which is \$148. We only issued \$70 million out of that. That's how the transactions work. We don't want to issue the \$148 and not be able to spend in an allowable timeframe. We don't want to burden the taxpayers on re-paying those \$148 million at one go.

Gabriela: Right.

Manoj: With the first amount that we issued was \$70 million. That bond repayment, whenever we issued it, I believe 2016 or 2018, 2017, if I'm not mistaken, that repayments on page 9 is the repayment schedule to the investors of the bond. The total \$70 million that we issued, only out of \$70 million it looks like we have already repaid something. It's about \$57 million left on the repayment. With the interest that shows the schedule in the repayment schedule, allow the interest that will be accrued. That will be paid from the tax payers, that you see on your property tax bill. The Measure BB Bond. When we issue the Measure BB, the 2nd issuance, \$78 million at some point in time, that will have its own schedule. Because depending on the interest rate, that will have its own schedule. Some time those both schedules will be combined. This is just the \$70 million. Going back to page 4, that was Mr. Perez's question, the \$37 million, again this audit is a look back as of June 30, 2021. What was the amount that we issued \$70 million? How much was left? That \$37 million is left as of June 30, 2021. Remember, after that, we have been spending some money on the bonds.

This is not the current amount. This is a look back as of June. What was the amount of the bond that was left? \$37 million. When Earl presents his financials that has more up to date report. He just showed the financials for the bond, it was January 21. Those are most current data. Going back to Mr. Perez's question, will the auditor look at the bond total amount and say, this bond will be sufficient to cover all the assets? That's not the scope of the audit. The audit scope is, again, to collaborate what the CBOC committee already does. Whether we are spending the funding for bond measures only. We are not spending anything on General Maintenance and other school district issues. The other item to look at is whether we are following the public procurement code, government code, that we are bidding those projects out. We are not doing anything, which is not authorized by the California procurement code, or bidding, or contract code. We are following all the processes, DSA clearance, and stuff like that. That's the purpose of the auditors. More so on the fiscal side of the house. It's not a projection as to where we will be with the bond money based on our current projection. That's something that we will do and will bring it back to the Board.

Gabriela: I have one more question. Now that we are starting on Newton, Grandview and Sparks, is there a budget for those projects? We are being short on expenditures. I feel I can't compare them to a budget to see are we within budget? Just seeing on how much has been spent already and how much the bond is going to be for, its pretty much the third of the bond. If not, maybe half of the bond is going towards this Phase 1 and 2. That's concerning. Now that we started this Newton, Grandview, and Sparks, if there's a budget, so that we could look at the budget, look at the expenditures and look at that number to see how it's progressing.

Manoj: Absolutely. That's what the dashboard does. I'll bring up Jessica's presentation and show where the budget is for the Newton, Grandview and Sparks. That is all reflective on that slide. Like I said, the slide is a little busy slide. So we will make it a little more...that's the slide. Can we magnify the slide? This is a little difficult. The numbers that you see, the budget breakdown. The budget for interim housing is \$909K. You see on the top left? Those are not the actual numbers. The project is barely starting, as you saw. Out of that, we have already committed \$339K. Those are the asphalt, those are the projects that vendors already bid and we have awarded the contract. The balance is about \$570K. Again, this is just for the interim housing.

Gabriela: Okay.

Manoj: The pie chart kind of shows what are the total costs for each items. Again, what will happen is as Earl gets the actual expenditures, we will go forward and we will make a comparison between the budget and actuals to show the variance.

Gabriela: Okay.

Manoj: Does it help?

	<p>Gabriela: Yes, this helps a lot. I just wanted to make sure that this is just for the interim housing. That's the budget for interim housing. Once you're done with the interim housing and you move to the next step of this project, we will see something else for that. Correct?</p> <p>Manoj: Absolutely.</p> <p>Gabriela: Okay.</p> <p>Manoj: Thank you.</p> <p>Olivia: Any other questions regarding the bond audit report?</p>
Item No. 7	<p><u>CBOC RESIGNATION AND RE-ORG</u></p> <p>With the resignation of Neal Noborio, Philip Kraft is presently an At Large Member can take his place as Parent/Guardian of a student in the District and actively involved.</p> <p>Moved by Gabriela Navar and seconded by Charlie Klinakis to nominate Philip Kraft for Parent/Guardian of a student in the District and Actively Involved.</p> <p>5 yes 0 No 1 Abstain</p> <p>Moved by Adria Ybarra and seconded by Charlie Klinakis for Approval CBOC Resignation (Neal Noborio)</p> <p>6 yes 0 No 0 Abstain</p>
Item No. 8	<p><u>CBOC APPLICATION PROCESS</u></p> <p>Manoj: We thank you again, the CBOC committee. I forgot to thank you on the prior item where the audit, the CBOC committee is key to the audit. The auditors look at our CBOC webpage and all the minutes of the meeting when they review and express their opinion. I want to thank you on that. Going back to the CBOC application process, the Board has approved and we have already posted in ParentSquare and also the District website. We'll reach out to the site administrators to also push out the request to see if any of our community members at large can apply for the open positions.</p> <p>Olivia: I listened to the Board meeting last week. I was very happy to hear the Board so very willing to have the extension for those of us who have been on the committee for a very long time. That vote of confidence means a lot to us.</p> <p>Manoj: If I may, thank you again, the Board is really thankful to the CBOC committee, as such. They also want to make sure that we get the expertise on the CBOC committee, as some of the term limits are coming. That experience is key to have the committee. I understand that the first phase of the measure, 1 and 2, of the bond got delayed a little bit. Its key then we</p>

	<p>have some of the community members experience to share their experience for Phase 3 and 4. With that, the Board has approved the waiver. We will submit the waiver to CDE. One of the items that we also need to take to the Board is the public hearing on the waiver. We are planning to take that on the 10th meeting. February 10th. Once the public hearing is done we will be able to submit the waiver to CDE and wait for their approval. Hopefully we should have it way before your term limits come up or your consideration about that.</p> <p>Olivia: Thank you. Any questions?</p>
<p>Item No. 9</p>	<p><u>WAIVER REQUEST – TERM LIMITS</u></p> <p>Manoj: Sorry I spoke about that before the agenda. As I said, as soon as we get the public hearing done for the waiver on our board meeting on February 10th, we will submit the application to CDE with the board approval and thereof of the public hearing.</p> <p>Olivia: Thank you for clarifying.</p>
<p>Item No. 10</p>	<p><u>FACILITIES DIRECTOR</u></p> <p>Manoj: I'm very excited at this point in time. This week, actually, last week Personnel Commission completed their review of the Facilities Director. As you know, we have 2 positions open for Facilities Director. One for the Bond project. And one for Maintenance and Operations. If we get qualified candidates, that's a big if. Qualified candidates are difficult to get by, particularly for Facilities. They need experience with both the bond projects and as well as working on the general maintenance and operations. We have 5 qualified candidates. They are interviewing level 1 is happening. The associations, our folks in the District to be involved in the first level of interview on Friday, February 4th. Second level of interview is with Executive Cabinet. That's myself, JR, Dr. Fancher, and Superintendent. That's on February 8th. Once we have a good screen of the candidates, we will do the background checks, reference checks. And make sure the candidates are a good fit for our District. We will take it to Board either on the 10th or on the following board meeting, on the 24th. I just want to keep our options open. I do not want to rush the references before we offer the candidate the position and take it to the Board. We expect the candidate to be onboard sometime in March, in respect whether it's the 10th or the 24th. We will come back to the committee and hopefully introduce that person, whether it's one or 2 on the March board meeting.</p> <p>Gabriela: How many candidates will go forward to the second interview?</p> <p>Manoj: We usually don't specify. Typically, the idea is if there is one open position, we typically see 3 candidates. Although I have not been in the District and in Executive Cabinet and interviewed any of my Directors yet. But that's the common practice for the Executive Cabinet to interview 3 candidates if there is one open position. Considering that there are two positions open. The requirements are a little different for each position. When the screening happens on the level one interview, they can say there</p>

	<p>are 3 candidates for this position, and then there are 1 or 2 for the second position. We'll leave that to level one. At least we expect to interview 3 candidates in the Executive Cabinet.</p> <p>Gabriela: Okay, thank you.</p> <p>Olivia: Any questions?</p>
Item No. 11	<p><u>MATCHING FUNDS</u></p> <p>Manoj: We are, as I mentioned in my opening statement, we are working with the consultant, who is experienced in the State matching funds. It's a very complex process. It has to be submitted to OPSC, to DSA, and also CDE. There is a tremendous amount of data we need to gather for each and every school. It goes down to the level of when each portable was installed. Or when each classroom was installed. What was the cost? So going back through the history. It's a one time process. It's a rigorous process. I didn't see any data on the matching funds earlier in the District. We will be compiling that data. Both Joel, myself and Earl will have to put our heads together and compile some data, along with some enrollment data that we already got it. Once we get that hopefully by March or April we will get an idea as to how much matching funds the District is eligible for. Matching funds depends on when was the last modernization done? When was the construction complete? And if there are some things that need to meet the criteria. Wait on that until April. We'll have some data by April. The process would be submit the application and be on the queue as soon as the State opens the bond issuance sometime in 2022 or 2024.</p> <p>Olivia: Any questions?</p>
Item No. 12	<p><u>FORENSIC AUDIT</u></p> <p>Manoj: The forensic auditor, Eide Bailly, was here if you remember in November, December and interviewed some of the folks in the school district. They actually requested quite substantial amount of financial transactions and some data. Minutes of the meeting. They were very happy to see that the CBOC webpage that keeps complete data. This month in January and the first 2 weeks in February, they are going through the data. The plan is to call for interviews of any ex-employees if they need to be called. Or any other consultant that has worked on this project. By February 15th they said they will let me know if they're calling someone and need help on some of the numbers. If not, they expect the report will come out sometime the first 2 weeks of March. The draft report, we will review the draft report and see if there any data errors. Then we will publish the data.</p> <p>Olivia: Very good. Any other questions?</p> <p>Charlie: The cost for the audit. Do they give the fee after their done? Or did they give you a cost beforehand?</p> <p>Manoj: I believe, if I'm not mistaken, I'm looking at Earl. Is it \$70K or \$80K?</p>

	<p>Earl: Yes. It's supposed to be done within those ranges. They bill us periodically as work is performed. We already received 2 invoices from them so far for the work they have done. They did come out to the District and conduct interviews and some other leg work to prepare their search. They have sent us a bill for that time, the travel, and other necessary funds cost sheet to the District.</p> <p>Manoj: The contract is about \$70K - \$80K.</p> <p>Charlie: It's okay. I was just curious. I was going to ask, does that come out of the bond proceeds?</p> <p>Manoj: No, it's coming out from our general fund.</p> <p>Charlie: During the audit if individuals they approach don't want to talk, what's the....?</p> <p>Manoj: We really don't have a recourse to kind of subpoena them and call them because this is not a judicial kind of proceeding. Only a judge can do a subpoena. We'll make phone calls, make it voluntary, come in and provide us the information, and that's good enough. Typically they do. If they are in the Industry and working in some of the districts, I had been in called in some of the cases where I worked in a particular case, I'll go in and share what my knowledge is on that particular case. We'll see what happens on that.</p> <p>Charlie: Thank you.</p> <p>Olivia: Any other questions?</p>
Item No. 13	<p><u>IDENTIFY POINTS OF DISCUSSION FOR UPCOMING MEETING</u></p> <p>Gabriela: Can I interrupt? I just put it on mute. For the next discussion meeting if we could just get an update on the status of applicants for the recruitment for more members.</p> <p>Olivia: That's a wonderful idea. Thank you Gabriela. We'll put that on the agenda.</p> <p>Charlie: Also, if I may ask, it really has nothing to do with the bond, but I know I have residents in La Puente asking me, what's the status of the pool that they are building at La Puente High School? They started about a year ago, I think.</p> <p>Manoj: I'll have Joel respond. We are following up. Joel?</p> <p>Joel: Yes. That project that LP has, consist of the new pool, some renovations to the existing locker room, and a new kitchen facility. We started, actually, longer than that. About 2 years ago that we started that. We expect to finish in the next couple months.</p> <p>Charlie: Fantastic. Thank you.</p>

	<p>Manoj: We will have a grand opening for the kitchen and the pool when it opens, and you all are invited.</p> <p>Olivia: Anything else for the points of discussion for the April meeting?</p>
Item No. 11	<p><u>NEXT SCHEDULED MEETING</u></p> <p>4/13/22 (Due to Spring Break) 6:30 pm Wednesday</p>
Item No. 12	<p><u>ADJOURN</u></p> <p>Moved by Louis Perez and seconded by Philip Kraft for Adjournment at 7:27 pm.</p> <p>6 yes 0 No 0 Abstain</p>