



# HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT

## MULTILINGUAL EDUCATION

15959 GALE AVE \* CITY OF INDUSRTY, CA 91745 \* (626) 933-4340 \* FAX (626) 993-4379



District English Learner Advisory Committee  
 Meeting #6 Minutes  
 Tuesday, March 16, 2021, 9:30 AM - 11:00 A.M

*Blanca Risco, Executive Director  
 Paloma Ortiz-Rojas, Co-Chairperson  
 Isabel Godoy, Co-Chairperson  
 Onelia Pineda, Vice-Chairperson*

***Approved April 27, 2021***

Agenda	Topic	Conclusion/ Solution
1.0	Welcome / Zoom meeting protocols and utilizing features	<p>Ms. Jennifer Vargas, TOSA welcomed everyone to the meeting. Ms. Rosa Aldama reviewed the instructions in Spanish on how to access the interpretation feature. Ms. Vargas gave instructions in English. She also reviewed how to utilize some Zoom features including mute/unmute; video on/off; Chat Room. Ms. Vargas mentioned that during the meeting staff would monitor the CHAT and responding as needed. She then went over meeting norms, which included virtual meeting norms and the regular DELAC norms they used last school year.</p> <p>Ms. Blanca Risco, Executive Director of Multilingual welcomed HLPUSD Board President, Mr. Jeffrey De La Torre. Mr. De La Torre welcomed them and thanked them for their participation in DELAC. Ms. Risco then introduced Superintendent Dr. Jimenez. Dr. Jimenez thanked all the parents for their participation at today’s DELAC and noted that it was great to see more people at today’s meeting. He reminded them that based off of parent/ community request, the district has interpretation in Spanish and Chinese available at the Board meetings. Ms. Risco also introduced Assistant Superintendent of Instruction, Dr. Fancher. Dr. Fancher thanked the parents for their continued support especially during these difficult times. She stated that their input is appreciated.</p> <p>Ms. Vargas reminded them of responsibilities of DELAC in advising the school board on a variety of tasks. She referenced CDE’s EL Program Instrument. Ms. Vargas then reviewed the 2020-2021 DELAC calendar in detail including meeting topics. Ms. Vargas pointed out that there are topics that are listed multiple times throughout the year as well.</p>
2.0	Approval of Agenda and Minutes	<p>Agenda was reviewed and members were reminded that the agenda and minutes are emailed to them and posted on the district website. Based on Chat Messages, Ms. Paloma Ortiz- Rojas, Co-Chair, announced the following: Approval of Agenda: 1<sup>st</sup> motion- <b>Margarita Colunga/ LPHS</b>; 2<sup>nd</sup> by <b>Angel Otsuka/ Wedgeworth</b>. All in favor. Motion carried. Approval of Minutes: First motion: <b>Indra Ochoa/ Lassalette &amp; Los Altos</b>; 2nd by <b>Sara Cabrera/ Baldwin</b>. All in favor. Motion carried. Ms. Risco then introduced Board Vice- President, Dr. Chang and thanked him for joining today’s DELAC meeting.</p>

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3.0	<p>Review ELAC Responsibilities</p> <ul style="list-style-type: none"> <li>• 2021-2022 SPSA</li> </ul>	<p>Ms. Vargas reviewed ELACs role in regards to the School Plan for Student Achievement. She showed members the SPSA cycle and discussed the stakeholder groups involved in the SPSA process pointing out that SSC is required to seek input from ELAC as the required advisory committee. SPSAs must be developed with the review and advice of ELAC. She shared the SSC agenda template that is provided to sites which includes a standing agenda item: <i>Report/ advice from ELAC to SSC</i>. Ms. Vargas explained that currently, school site councils are monitoring progress of the actions and strategies that are included in the SPSA. She emphasized the importance of monitoring and evaluating the planned activities and modifying those that prove ineffective. She then explained how HLPUSD has decided to change the SPSA approval cycle. This school year will be a transition year. She shared and discussed the new timeline. During ELAC #4, ELAC will assist in the development of the needs assessment. She explained the importance of evaluating the effectiveness of the current programs and services for English Learners. She also explained that during ELAC #5, ELAC will be advising the principal and school staff in the development of a site plan for English learners and to submit that plan to the school site council for consideration for inclusion in the 2021-2022 school plan. Ms. Vargas then reviewed the ELAC Recommendation form that has been implemented at sites for over a year.</p>
4.0	<p>District Message LCAP Con APP</p>	<p>Ms. Blanca Risco, Executive Director, began by reviewing the timeline for the Local Control and Accountability Plan (LCAP). She reminded DELAC that LCAP is a 3-year plan that will describe identified needs and actions to address those needs for student achievement. Ms. Risco reviewed key elements of focus: continuing alignment of the LCAP with District priorities, reviewing the effectiveness of actions in the plan in relation to outcomes, continuous growth for all students and student groups and strategic planning to make the most of available resources. She reviewed the various HLPUSD LCAP Stakeholder Engagement opportunities including the activity at the last DELAC meeting in January where DELAC provided input on the LCAP. Ms. Risco then proceeded to review how the LCAP is linked to the CA Dashboard, and Federal Programs. She reviewed what the Consolidated Application (Con App) is and its purpose. The consolidated application is used by the CDE to distribute categorical funds from various state and federal programs to our district. Ms. Risco discussed the Con App timeline and reporting. She reviewed descriptions for Title I, II, III, and IV. She highlighted Title III funds and its purpose along with district responsibilities. Ms. Risco also explained how the Con App is linked to the School Plan for Student Achievement (SPSA). She reviewed how Title I at the school sites is for supplementary services above and beyond the core program. Actions and services in the SPSA are to increase student achievement. Ms. Risco welcomed questions to be placed in CHAT and they would review after the LCAP activity today.</p>

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		<p>LCAP Stakeholder Engagement Activity Part 2: Ms. Vargas then reviewed that at the last meeting in January, DELAC gave input on the LCAP. She mentioned that verbal comments as well as those from CHAT were compiled and summarized. Ms. Vargas explained the instructions for today’s activity, choosing priorities from the input given at the last meeting. She reviewed the three areas: Conditions of Learning, Pupil Outcomes, and Engagement and explained that for each category, a Zoom Poll would be launched and they will have the opportunity to choose one priority from each of the 3 categories.</p> <p>Ms. Vargas then read the statements that were summarized for Conditions of Learning. Poll was launched and results of that poll was then shared. Ms. Vargas then went on to read the summarized LCAP input statements for Pupil Outcomes and Engagement. A Zoom Poll was launched for each of the two categories. Members chose their top priority from each category and results were shared. Mrs. Vargas thanked DELAC for their participation.</p>
5.0	Teacher and Teacher Aide Requirements	<p>Ms. Risco reviewed that one of the responsibilities of the DELAC is to advise the governing school board on the development of a plan to ensure compliance with any applicable teacher and instructional aid requirements. She mentioned that this is part of the district’s Master Plan for English Learners and then reviewed the requirements for Teacher EL Authorization along with Human Resources procedures and monitoring to ensure compliance. Ms. Risco also discussed requirements for Instructional Aides. An opportunity was given for questions or comments on the plan that is in place as they will be used to advise on revisions. No comments or questions were made, however in the CHAT a question regarding what grade level the instructional aides begin. Instructional aides are funded by individual schools and the site decides what grade level (s) the aide will be work with based on student needs.</p>
6.0	LEA- Level Parent and Family Engagement Policy	<p>Ms. Vargas explained that each year a meeting is held for parents to review, evaluate and revise the District- Wide Parent and Family Engagement Policy. She reviewed the purpose of the policy and how it is distributed and made available every year. She invited them to the annual meeting which will take place on Wednesday, March 24, 2021 at 9:30am. She told them this meeting is open to all HLPUSD parents.</p>

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7.0	School Reports	<p>1. <b>Margarita Ortiz de Colunga / La Puente HS:</b> La Puente High School listed as <i>BEST HIGH SCHOOLS, US NEWS NATIONAL WORLD REPORT 2020</i>. National Rankings # 2,545; California High Schools #367; Los Angeles, Metro Area High Schools #167 &amp; District #2. CITY OF LA PUENTE Scholarship Program- Applications are available to graduating high school seniors, adult education students, and veterans returning home from service to attend school. • Must be a La Puente resident. Applications will be available beginning March 15, 2021 on the city website: <a href="http://www.lapuente.org">www.lapuente.org</a> . La Puente Youth Learning Activity Center all applications and supporting documentation must be received by Thursday, April 15, 2021 AT 5:00 PM. At La Puente Youth Learning Activity Center. For questions, please contact Community Service Coordinator, Adriana Dominguez at (626) 855-1561 or email at <a href="mailto:adominguez@lapuente.org">adominguez@lapuente.org</a></p> <p>2. <b>Antonia Carlin De Zapata/ Sparks MS:</b> Students have completed the listening part of the ELPAC test. Although there were challenges our teachers, staff and parents worked together to encourage and motivate our students. Due to technical challenges we are still waiting to complete the other parts of the ELPAC. As an incentive students taking this test have a chance to earn a raffle ticket for a chance to win a Razor scooter. As a Project LEAD (Life Experiences about Democracy) school we are continuing to create virtual events with the City of La Puente and encourage our students to get involved. Our next event will feature a LEAD series where City members will be sharing City updates tied to our LEAD goals and present to all of our students at a Motivational Monday assembly on 3/22.</p> <p>3. <b>Ivonne Flores/ Valinda:</b> Principal for the day was a success. Ms. Carrie Lam from Congresswoman’s Grace Napolitano’s office was Principal for the Day. . She was impressed with our dual immersion program and the robotics program. She encouraged our school to participate in the Congregational App Challenge in October 2021. Valinda Science Olympiad: Last week, one student placed seventh. Most importantly, our team had a great experience, we’re so proud of them.</p>
8.0	Announcements & Adjournment	<p>The following announcements were made:          Last DELAC Meeting, Tuesday, April 27, 2021. Reminder that the meeting will begin at 9:00 a.m. instead of 9:30 a.m. Meeting information will be emailed and posted on website <a href="http://www.hlpschools.org/DACs">www.hlpschools.org/DACs</a> at least 72 hours prior to the meeting.</p> <ul style="list-style-type: none"> <li>• REMIND messaging for DELAC</li> </ul> <p>Adjournment: Based on CHAT, Ms. Pineda announced the following: 1<sup>st</sup> motion by <b>Lizeth Rivera/ Fairgrove</b>; 2<sup>nd</sup> by <b>Mayra Saravia/ WOHS</b>. All in favor. Motion carried. Adjournment time 11:05AM.</p>

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