

RFP #2015-16.05 and #2015-16.06
Addendum #1: RFP Questions and Answers

E-rate RFP #2015-16.05: Switched Ethernet, Internet Access, IP Trunking, and Local and Long Distance
E-rate RFP #2015-16.06: Internal Connection Network Equipment and Services

Hacienda La Puente USD will respond in writing to all questions and will post the answers on our webpage at <http://www.hlpschools.org/ncs>

Can you please clarify "List All Active License No.(s)." **The active licenses refers to licenses, such as a contractor licenses, related to the RFP if applicable.**

RFP says that cabling is a requirement for this RFP, but I don't see where the specs are for cabling of the APs. Single drops, multiple drops, new cable trays, new patch panels, etc.
This RFP is only for the equipment listed. A search of the RFP did not find any reference to cabling.

Would you provide clarification on the Scope of Work being requested in the RFP [E-rate RFP #2015-16.06: Internal Connection Network Equipment and Services](#).

Per the Scope of work page 17 III. Scope of work , you list the equipment and quantities you require:

1. Are you requesting only equipment? **Yes.**
2. Are you also looking for Installation, if so will you provide an addendum to the Scope of Work to identify those requirements? **Not looking for installation.**
3. Are you looking for Configuration and Verification of installed equipment? if so will you provide an addendum to the Scope of Work to identify those requirements? **Not looking for configuration and verification of installed equipment.**
4. Are there any cabling requirements, new, replacement , or relocation required for the Scope of Work, if so will you provide an addendum to the Scope of Work to identify those requirements? **No additional cabling requirements.**
5. Is there a Wireless Design Document and if so if so will you provide an addendum to the RFP? **No.**
6. If there is no Wireless Design Document will you be requiring one, if so will you provide an addendum to the Scope of Work to identify those requirements? **No.**
7. Will you be setting up dates/times for a Walk Through if needed to meet additional requirement's. if so will you provide an addendum to RFP? **No additional requirements foreseen at this time.**
8. Are there any other requirements for the Scope of Work? **No.**

Is La Puente High School considered a secondary data center where all other remote sites should connect back to or do you only need a PTP connection from the district office to this site at the higher bandwidth? **No, La Puente High School is not considered a secondary data center.**

Are you looking to replace the LACOE circuit with a Tier 1 service provider or would this be in addition to the LACOE circuit that you have listed in your WAN sites? **In Addition.**

- 1) This question depends on how you answer question #2

- a. If you are looking to replace the LACOE circuit then shouldn't the LACOE circuit be removed from your list of sites in the Ethernet section?
- b. If you are looking to keep the LACOE circuit then wouldn't this be considered part of the Internet portion of your RFP response and not part of the WAN response?

Both ISP and LACOE circuit connection are needed to support LACOE business systems access. There can be multiple design options.

Are you looking for a managed services offering for the wireless gear or only basic maintenance?
The RFP is only for the equipment listed.

Will any installation/configuration be necessary to provide in the quote for **Internal Connection Network Equipment and Services**? **No.**

In regards to the requirement for calculating/including the 'Installation Subtotal' for each line item, we find no description as to what the District's expectations are for 'Installation'. Can you provide a Scope of Work for that purpose? **District will perform the installation.**

Are you looking for installation or configuration services with this project or is it straight hardware purchase? **Straight hardware purchase.**

We would like to find out the number of students per school.
See **CDE District & School Enrollment PDF.**

The RFP requires a proposal security of 10% of the maximum award – which is beyond our financial means. Would you please let us know if you will consider proposals for Internet service (only) without the proposal security, or if the District will consider such a proposal non-respondent? We cannot provide the security, so I do not want to waste everyone's time if that is a hard requirement; but, if it is not a hard requirement and you'll consider Internet proposals without the security, we'd like to propose.

Proposal security is required.

Can the District define customer access point, and ISP Internet access point in regards to 5ms latency on page 19 of the RFP

Maximum latency: 5ms between customer access point and ISPs Internet access point.

Can the bidding ISP submit their Service Level Agreement in place of the RFP Operational Requirements/Service Levels.

Yes.

Is the District's Tiered IP Trunking request for a Centralized or Distributed voice deployment. Can the district provide service locations with SIP trunk call paths, and DID assignment.

Centralized. Service location Glenelder School to La Puente High School connected with fiber.

Can you confirm the required terms for these service. How many years with how many options?

C. TERM OF CONTRACT (page 6)

Specific services to be provided under this Request for Proposals (RFP) are outlined under

Section IV-Scope of Work. The Contract period will be for a three (3) year period beginning on July 1, 2016, with the option to extend two (2) additional one (1) year terms. All Proposers must consider the timeframe between submission of proposal and the projected Project start date when submitting a proposal for the Projects.

Can you provide the following information for your phone service:

- PBX Manufacturer Cisco
- IP-PBX Model Cisco
- Software Version 10.5.2.1

Can you provide the full Bid Bond Form ASAP? Our bonding company can use a standard bid bond form, but I am afraid it would be rejected due to the requirement to use your form.

Sample Bid Bond Form posted in our website e-rate section at <http://www.hplschoools.org/ncs>

(from page 4 of our e-rate RFP):

Each Proposer's proposal must be accompanied by one of the following forms of Proposer's security: (1) cash; (2) a cashier's check made payable to the DISTRICT; (3) a certified check made payable to the DISTRICT; or (4) a Proposer's bond executed by a California admitted surety as defined in Code of Civil Procedure Section 995.120, made payable to the DISTRICT in the form set forth below. Such Proposer's security must be in an amount not less than ten percent (10%) of the maximum amount of proposal as a guarantee that the Proposer will enter into the proposed contract, if the same is awarded to such Proposer. In the event of failure to enter into said contract or provide the necessary documents, said security will be forfeited.

I would like to know if the district would accept a certified check for the requested 10% to be held by the customer until the bid opening and subsequent execution of contracts? In this, the only difference being that it doesn't go through a surety.

(from page 4 of e-rate RFP):

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What contract term is the district looking for? We may be able to offer better proposal with a 5 year term?

(From RFP page 6, section C. Term of Contract)

The Contract period will be for a three (3) year period beginning on July 1, 2016, with the option to extend two (2) additional one (1) year terms.

Q. Page 8 of the RFP states the following “The successful Proposer shall provide and install all equipment, materials, and/or services enumerated.” What level of effort is the District looking for in regards to installation? Follow existing IP scheme, VLANS, SSID’s, security and match against best practices?

District will be installing equipment.

Q. The request for proposal lists (1421)

Access Points. Can you provide quantities by site?

Baldwin Academy	48
Bixby Elementary	34
California Elementary	31
Cedarlane Academy	38
Del Valle Elementary	38
Fairgrove Academy	48
Glen A. Wilson High	96
Grandview, College Preparatory Academy	49
Grazide Elementary	40
Kwis Elementary	32
La Puente High	117
Lassalette	44
Los Altos Elementary	28
Los Altos High	102
Los Molinos Elementary	30
Los Robles Academy	35
Mesa Robles	53
Nelson Elementary	35
Newton Middle	34
Orange Grove Middle	33
Palm Elementary	32
Sierra Vista Middle	38
Sparks Elementary	35
Sparks Middle	40
Sunset Elementary	29
Temple Academy	31
Valinda School of Academics	44
Valley Alt. High (Continuation)/PHS/Community	19
Wedgeworth Elementary	23
William Workman High	94
Wing Lane Elementary	33
Workman Elementary	38

1421

Please describe the traffic flow from the wireless clients to the Internet and/or business applications, does each school have direct local access to the Internet, or is all traffic brought back to the District's office where access to the Internet and/or datacenter is aggregated?

All WAN connections brought back to central point-district office.

Will the District accept a Cloud Wireless solution that meets your requirements as an equivalent?

3. Award or Rejection of Response to Request for Proposals. The contract will be awarded at District's sole discretion. The District reserves the right to reject any or all proposals or to waive any irregularities or informalities in any proposal or in the proposal process. The District reserve the right to award a contract for any portion of services as it sees fit. Thus, Proposers may submit separate proposals for one or more of the services described below. Award is contingent upon timely compliance with all RFP conditions and specifications, and negotiations. Pursuant to Section 20118.2 of the Public Contract Code, the District reserves the right to award a Contract to the qualified Proposers whose Proposals meets the evaluation standards and will be most advantageous to the District with price and all other factors considered, or to reject all Response to Request for Proposals, whichever is in the best interest of the District. The District further reserves the right to award parts of the services or materials sought by the RFP, as authorized by the E-Rate funding regulations and requirements, at the sole discretion of the District. By submitting a Proposal, the Proposer certifies that it is willing and able to provide any and all services described herein even if only a portion of the services and materials are required by the District. The successful Responder(s) will be notified in the event of an award.

Page 20 of the RFP states the following “ *The District requires the selected Proposer to provide and maintain the referenced services on a 24 hour a day, seven day a week basis, including weekends and holidays.*” Is it the intent of the District to have support beyond the requested manufacture offering listed in the bill of materials?

No.

Will the new access points replace existing access points?

Existing access points will be replaced by new access points.

Will there be a need for cabling to support the new access points?

No.

What is the current WAN-MAN connection to each school? Leased fiber? Connection speeds?

Gigabit WAN connection among sites, services from Verizon TLS.

Is the wireless management on premise or cloud based management?

Our wireless management is on premise.

January 20, 2016, 11:20 pm (updated)

January 20, 2016 (updated)

January 13, 2016 (online posted)