

Struthers High School Vacation Form

STEPS to COMPLETION:

1. Parent/Guardian/Student complete and sign form
2. Have teachers complete and sign form
3. Return to High School for Principal's approval **2 WEEKS PRIOR** to absence

Student Name: _____ Parent Phone #: _____ Date: _____

Student ID#: _____ Grade: _____

Parent Signature: _____

The student should make up as much work as possible before leaving. The initiative for securing assignments from teachers rests with the student/parent/guardian. It is then the responsibility of the student to complete the assignments given.

Upon return to school, the student must be ready to resume studies with the class and make-up work which has not already been completed: **NO EXTRA TIME WILL BE PERMITTED TO COMPLETE WORK MISSED.**

If this absence is to occur at the close of the school year, final grades are not given until school officially closes. Tests and other work which will make up a decisive part of the final grades will be made during the summer or prior to leaving on the extended absence.

***As per the student handbook, a maximum number of 5 days may be excused.**

TEACHERS: Please sign below. Write any comments you wish to make.

Subject	Teacher's Signature	Comments

See Student Handbook for rules regarding make-up work.

FOR OFFICE USE ONLY

ADMINISTRATIVE SIGNATURE

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