

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (5 required)
☒ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
 (3 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Sharp Park Academy

Date of Drill: 1/19/23 Time drill was held: 11:00 (pm/am)

Exact time required to evacuate/shelter/secure: 4:34

Total Participants: 302

Remarks: New sub had difficulty w/ where to go.

This report is for emergency drill # 2 for school year 22/23.

Name of person conducting drill: Jasper Lusby

Title of person conducting drill: Principal

Signature of person conducting drill: Jasper

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
 Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title _____

OR

- ☐ Fire (fire chief or designee)
 Name & Title _____