

# School Emergency Drills

## Documentation Form

### Type of Drill

- ☐ Fire Drill (5 required)  
☒ Tornado Drill (2 required)  
☐ Lock Down/Shelter in Place Drill  
(3 required)

### Time of Drill

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: Middle School at Parkside/4SLC

Date of Drill: 3/22/23 Time drill was held: 1:00p (pm/am)

Exact time required to evacuate/shelter/secure: 1:53

Total Participants: MSP 743  
4SLC 50

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 22-23

Name of person conducting drill: Destiney Davis

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: \_\_\_\_\_

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_